



AGENDA
Thursday, October 23, 2014
Conference Call

CALL IN NUMBER: 877-594-8353
PASSCODE: 23878813#

NWCCOG COUNCIL MEETING

10:00 a.m.	1.	Call to Order - Karn Stiegelmeier, Chair	
	2.	Roll Call and Determination of Quorum - Alissa Hack	
	*3.	ACTION: Minutes of September 25, 2014 Executive Committee & Council Meetings	Pgs. 2-8
	*4.	ACTION: September 2014 Financials	Pgs. 9-13
	*5.	DISCUSSION: Draft 2015 budget - Attached Separately	
	6.	Program Updates	Pgs. 14-18
	7.	New Business	
11:30 p.m.	8.	Adjourn	

Next Meeting: December 4th @ 10:00 a.m. via conference call

* requires a vote



**Northwest Colorado Council of Governments
Executive Committee Council Meeting
Frisco Adventure Park Day Lodge, Frisco, Colorado
September 25, 2014**

Executive Council Members Present:

Tom Clark, Town of Kremmling
Sara Fisher, Eagle County
John Hoffman, Town of Carbondale
Rob Ittner, Pitkin County
James Newberry, Grand County
Jeff Shroll, Town of Gypsum
Karn Stiegelmeier, Summit County

Others Present:

Alissa Hack, NWCCOG
Liz Mullen, NWCCOG

Call To Order:

Karn Stiegelmeier, Chair, called the NWCCOG Executive Committee Council meeting to order at 9:03AM. A quorum was present.

Introductions:

Roundtable introductions of Executive Committee members were done due to a new Administrative Assistance at NWCCOG.

Executive Direction Performance Review Process:

Current process is a 360-degree review. Direct reports to the executive director do a performance rating. The Executive Committee then reviews, 1) the rating by direct reports of the executive director, 2) a self-review by the executive director, and 3) the Executive Committee's own review. A discussion was held to change the timing from March to December. All NWCCOG staff members are reviewed in December of every year regardless of anniversary date. This timing assists with budget planning.

A form for the 360-degree review of Liz Mullen will be sent to NWCCOG staff by Karn Stiegelmeier as soon as possible. The reviews from staff and self-review of Liz Mullen will be due to Karn at the end of October. During the month of November, the Executive Committee will look over the received reviews. The Executive Committee will meet in person prior to the December 4, 2014 Council meeting to conduct the performance review process.

NWCCOG staff and the executive director performance review process uses the same numerical one-to-three scale. There was discussion about the use and weight given for this numerical system. A few Executive Committee members felt a numerical system doesn't carry as much weight as open ended discussions.

The maximum increase individual staff members and the executive director could receive for 2015 is 5.8%. A three year rolling average of the Denver/Boulder CPI is used as the cost of living increase and is calculated at 2.8% for 2015; with a maximum merit increase of 3%. A discussion was held regarding the method for calculating the cost of living and merit increases. The concern stated was that this could equate to a substantial increase yearly overall for NWCCOG. The Council would like to revisit this method at their May 2015 meeting for a possible change in 2016.

Adjournment:

The Executive Council Meeting adjourned at 9:19AM.

Karn Stiegelmeier, NWCCOG Chair

Date



**Northwest Colorado Council of Governments
Council Meeting
Frisco Adventure Park Day Lodge, Frisco, Colorado
September 25, 2014**

Council Members Present:

Tom Clark, Town of Kremmling
Bill Efting, Town of Frisco
Sara Fisher, Eagle County
John Hoffman, Town of Carbondale
Rob Ittner, Pitkin County
Suze Kanack, Town of Walden
Patty McKenny, Town of Vail
James Newberry, Grand County
Ben Raitano, Town of Dillon
Jeff Shroll, Town of Gypsum
Karn Stiegelmeier, Summit County

Others Present:

John Bade, RAC member
DiAnn Butler, Grand County EDD
Mark Campbell, Town of Kremmling
Matt Gianneschi, Colorado Mtn College
Elizabeth Gardner, State Demographer
Sandy Markwood, Executive Director, n4a
John Rich, NWCCOG EDD Board
Charlotte Waddell
Dan Waddell
Greg Winkler, Field Rep., DOLA

NWCCOG Staff:

TJ Dufresne, NWCCOG
Erin Fisher, NWCCOG
Alissa Hack, NWCCOG
Jean Hammes, NWCCOG
Torie Jarvis, NWCCOG/QQ
Susan Juergensmeier, NWCCOG
Rachel Lunney, NWCCOG/EDD
Liz Mullen, NWCCOG
Laurie Patterson, NWCCOG

Call To Order & Introductions:

Karn Stiegelmeier, Chair, called the NWCCOG Council meeting to order at 9:24 a.m. Roll call was not conducted as roundtable introductions of Council members were done instead. A quorum was present.

May 22, 2014 and July 24, 2014 Minutes:

M/S/P Rob Ittner/Ben Raitano to approve the May 22, 2014 meeting minutes as presented.

M/S/P Rob Ittner/Ben Raitano to approve the July 24, 2014 meeting minutes as presented.

August 2014 Financials:

Liz Mullen reviewed the August 2014 financial reports.

M/S/P Rob Ittner/Ben Raitano to approve the August 2014 financials as presented.

Revised Procurement Policies

Liz Mullen presented revised procurement policies based on language requested by the Council at the May 22, 2014 meeting.

M/S/P James Newberry/Rob Ittner to approve the addition of the following new language: “NWCCOG will make every effort to purchase materials and services locally whenever possible”, to the NWCCOG and Weatherization program procurement policies.

Updated Employee Handbook and Drug & Alcohol Policy:

Liz Mullen presented the updated NWCCOG Employee Handbook and Drug & Alcohol Policy.

M/S/P James Newberry/Jeff Shroll to approve the Employee Handbook and Drug & Alcohol Policy updates as presented.

A further discussion was held regarding adding language under the “Smoking” section about “vaping”, e-cig, and e-smoking to cover this concern. The Council agreed that an update doesn’t need to be done at this time, but, just a heads up to review in future.

A discussion was also held regarding the language under the “Drug Free Workplace” section of the handbook having to do with drug testing and reasonable suspicion. The concern being we are subject to federal law, which still considers marijuana to be illegal. However, Colorado state law now allows for use of marijuana. The question was asked if towns, counties, etc. have any resources for how to deal with this dilemma. The answer is unknown at this time. A discussion was held as to who should take the lead? Council members thought the NWCCOG should take the lead in this area for its members. The concern was raised that this issue has the potential to be quite expansive, time consuming, with perhaps no clear outcome in the end since no one seems to have the answers. Currently, NWCCOG would handle this issue on a case by case basis if a test should turn up positive. It was agreed Liz Mullen should take a passive look at this issue. The Council raised the concern that since NWCCOG receives federal funding; does it impact the COG differently? Liz Mullen stated that NWCCOG is already going above and beyond what the federal government requires. Liz Mullen will provide an update regarding her findings.

Ratify E-mail Vote to Approve the 2015 NWCCOG Dues:

Liz Mullen sent an email to the Council on September 17, 2014, requesting an electronic vote regarding the approval of the 2015 NWCCOG dues. The electronic vote approved the 2015 NWCCOG dues with 15 members voting to approve, 12 members not responding, and no opposing votes.

M/S/P Rob Ittner/John Hoffman to ratify the email vote to approve the 2015 NWCCOG dues.

Program Updates:

Liz Mullen sent communication via email to towns and counties offering to present an update on what NWCCOG is doing to town and county boards. Please let Liz know if your town or county would like an update. To date, only Summit County and the Town of Walden have scheduled presentations.

The Town of Blue River is joining NWCCOG in 2015.

New indirect rate update: NWCCOG's executive director and fiscal officer have worked with NWCCOG's auditors to develop a new methodology for calculating indirect and will forward the proposal to NWCCOG's cognizant organization, Health & Human Services, to get it certified. This certification will then be sent to funders.

Broadband: Having a coordinator is making a big difference in the region for rural broadband connectivity. High County Internet will be providing broadband services from Leadville to Ski Cooper, which may then allow them to provide a line of sight wireless connection to Red Cliff. Both the Town of Red Cliff and Rio Blanco County have plans to place a resolution on their November 2014 ballot to opt out of SB 152.

Northwest Loan Fund: A possible barrier for individuals applying for loans might be the loan application process. A class was created for applicants, taking them through the loan application process. The NLF program only receives administration fees based on the amount of the loans that are closed.

PRESENTATION: Overview of Region XII - Elizabeth Garner, State Demographer

Elizabeth Garner, State Demographer, presented an overview of demographic and economic data for Region 12. This presentation will be available on NWCCOG's web site (www.nwccog.org).

PRESENTATION: The Changing Business Model for Area Agencies on Aging - Sandy Markwood, Executive Director, National Association of Area Agencies on Aging (n4a)

Sandy Markwood, Executive Director, National Association of Area Agencies on Aging (n4a) presented an overview of the changing business landscape for Area Agencies on Aging at national level and several examples of how AAAs are changing how they conduct business and look to diversify their funding sources.

Community Living Services Program:

Liz gave an overview of the proposal to increase capacity for the four programs under the Community Living Services (CLS) umbrella. Liz proposed to use NWCCOG's annual DOLA Energy and Mineral Impact Assistance Fund (EIAF) grant to hire a contractor to help NWCCOG develop a sustainable business model for the CLS programs. NWCCOG needs assistance in this area as it has neither the time nor the expertise in-house.

A volunteer coordination program would be developed to include hiring a regional volunteer coordinator who would work across all four programs. Eagle County had been receiving RSVP funding for a volunteer program for several years, but they are looking for someone to take it over. In conjunction with Eagle County, NWCCOG submitted the RSVP grant application on September 9th. NWCCOG is asking for permission from the Council to approve the acceptance of funds should the RSVP grant be awarded.

The other gap in services offered is Medicare counseling. NWCCOG once held the State Health Insurance Assistance Program (SHIP) contract for the region and let the contract go several years ago. Renewal for the contract is coming up. NWCCOG is seeking permission to apply for the SHIP contract, which would include hiring a SHIP coordinator with the contract funds.

NWCCOG is continuing to coordinate across programs, consolidating reporting and costs, and looking for sources of shared funding, while ensuring the organization is positioned to accept new sources of funding made available through the Affordable Care Act. Discussion was held regarding duplication of services. Jean Hammes provided explanation of how this program would work. NWCCOG would be working to bring additional funding for services to the region and would continue to contract and partner with service providers, not duplicate services.

The Council inquired what the deadline was for applying for grants. The immediate deadline is the DOLA grant deadline of October 1, 2014. The RSVP grant awards will not be announced until February 2015. If the Council doesn't approve the RSVP application, NWCCOG will withdraw the application. The SHIP renewal process will begin in early 2015.

Concerns were addressed by the Council regarding measures of success and exit strategies. Liz Mullen explained that each program will have success measures as required by its funding contract. Any service that does not have funding would be discontinued. The new Non-Emergency Medical Transportation (NEMT) Medicaid billing service NWCCOG now offers to member counties was presented as an example of how NWCCOG can help bring additional funding into the region without duplicating services. A concern was voiced about services providers. Service providers often don't have the resources to get the funding available. Liz Mullen and Jean Hammes echoed the sentiment that it's not a matter of competing for revenue sources, but making sure there is a synergy.

M/S/P James Newberry/John Hoffman to approve the action items listed on the 2015 direction memo in the board packet as presented:

1. Building capacity for the Community Living Services (CLS) programs as presented in the proposal.
2. Apply for funding through DOLA EIAF to pay for a contractor from n4a to assist NWCCOG in developing a menu of services, price list, business plan, and marketing strategy for the Community Living Services programs (AAAA, ADRC, RTCC, Hub/Insurance Counseling).

3. If awarded, accept the three-year, renewable Retired and Senior Volunteer Program (RSVP) grant in the amount of \$81,693 to hire a RSVP program director and develop a volunteer coordination program in Eagle County that will, in time, expand throughout the region. The RSVP grant requires a 10% match in the 1st year, 20% match in the 2nd year, and 30% match in the 3rd year. Matching funds would be provided through in-kind and cash from the CLS programs. The grant is awarded through the Corporation for National and Community Service (CNCS).
4. Apply for the State Health Insurance Assistance Program (SHIP) contract that would begin in April 2015. If awarded, the contract would supply funding to hire a SHIP program coordinator. SHIP is a health benefits counseling service for Medicare beneficiaries and their families or caregivers. SHIPs mission is to educate, advocate, counsel and empower people to make informed healthcare benefit decisions. SHIP is an independent program funded by Federal agencies and is not affiliated with the insurance industry.
5. Apply for DOLA funding to cover the broadband coordinator's salary and expenses for two years (July 2015 – June 2017). This will require a 25% match from Regional Business and other participating counties (Routt, Moffat, Rio Blanco).

Liz Mullen inquired of the Council if there is there anything else the NWCCOG should be working on. The DOLA EIAF grant application would be for \$25,000 for the n4a contractor. Greg Winkler, DOLA Field Representative, suggested that the Council consider including additional funds to reinstate the regional mini-grant program. Discussion followed about adding the mini-grant program funding in the amount of \$30,000, with the mini-grant recipients required to provide the dollar-for-dollar match. Applications for mini-grants would be presented to the NWCCOG Executive Committee as part of the January 2015 meeting.

M/S/P John Hoffman/Ben Raitano to authorize NWCCOG to apply to DOLA for an additional \$30,000 in the EIAF grant application for the mini-grant program in 2015.

New Business

Tom Clark noted that the Rural Resort Region (RRR) has been on hiatus for the past several years. He asked if there are any regional issues the RRR should be resurrected to address. There were none at this time.

Adjournment:

M/S/P Tom Clark/Rob Ittner to adjourn the Council meeting at 12:31 p.m.

Karn Stiegelmeier, NWCCOG Chair

Date

Date	Name	Memo	Credit
09/03/2014	Center for Independence	AAAA	211.68
09/03/2014	Chocolate Software, LLC	AAAA	262.50
09/03/2014	Colorado Legal Services	AAAA	540.00
09/03/2014	Comfort Dental - Silverthorne	AAAA	500.00
09/03/2014	Eagle Co Health & Human Services	AAAA	12,942.00
09/03/2014	Eagle County Healthy Aging	AAAA	24.00
09/03/2014	Family Support Registry	GARNISHMENT	181.00
09/03/2014	Grand County Council on Aging	AAAA	2,552.00
09/03/2014	Grand County Government	AAAA	24.00
09/03/2014	Hagen, Betty	AAAA	123.99
09/03/2014	Hendershott, Melaine	AAAA	340.00
09/03/2014	Jackson County Council on Aging	AAAA	2,285.00
09/03/2014	Marti Barbour	AAAA	50.00
09/03/2014	Parkway Dental	AAAA	500.00
09/03/2014	Pitkin County Senior Services	AAAA	7,120.67
09/03/2014	Summit County Govt	AAAA	2,925.00
09/03/2014	Summit Eye Center	AAAA	150.00
09/04/2014	BHW Associates	SPLIT - Building	2,575.00
09/04/2014	Colorado Department of Revenue	SPLIT - Payroll	3,341.00
09/04/2014	County Health Pool	SPLIT - Health Insurance	25,429.18
09/04/2014	Enterprise Commercial Centerl Condo Assoc	SPLIT - Building	1,390.57
09/04/2014	Four Sprys Investments	WX	926.48
09/04/2014	Town of Silt{vendor}	C005980	80.51
09/04/2014	UNUM Life Insurance CO of America	SPLIT	947.00
09/05/2014	Lane Wyatt, Inc	QQ	5,703.78
09/05/2014	Pinnacol Assurance	SPLIT - Workers Comp.	6,329.00
09/05/2014	US Treasury	SPLIT - Payroll	6,755.36
09/08/2014	Alpine PC	SPLIT - PC Support	360.00
09/08/2014	Best Western	WX	166.00
09/08/2014	Century Link	WX	176.10
09/08/2014	Comcast	SPLIT	130.63
09/08/2014	Flory Ventures Inc	RB	4,000.00
09/08/2014	Granby Heating & Sheet Metal Inc	WX	29.66
09/08/2014	H.E.S. Elevator Services	SPLIT - Building	210.00
09/08/2014	IQ Plumbing	WX	1,790.00
09/08/2014	Jean Hammes	AAAA	27.25
09/08/2014	MD Electric Services, Inc.	WX	490.00
09/08/2014	Moffat County	WX	35.25
09/08/2014	Mountain Temp Services, LLC	SPLIT	351.00
09/08/2014	Mr T Hardware & Building Supply	WX	26.93
09/08/2014	Quality Quick Print	RTCC	313.00
09/08/2014	Quill Corporation	SPLIT - Office Supplies	350.45
09/08/2014	RouteMatch Software	RTCC	2,968.57
09/08/2014	Sanders True Value	WX	31.87
09/08/2014	Susan Juergensmeier	RTCC	79.52

Date	Name	Memo	Credit
09/08/2014	Team Clean	SPLIT	177.08
09/08/2014	Verizon Wireless Services	WX	294.85
09/08/2014	Westland Distributing Group	WX	1,422.39
09/08/2014	Whirlpool Contract/Retail	WX	1,319.00
09/08/2014	X-cel Energy	WX	42.62
09/16/2014	CCOERA	SPLIT - Payroll	12,522.92
09/16/2014	CCOERA	SPLIT - Payroll	4,437.26
09/16/2014	NWCCOG	NLF	5,828.79
09/16/2014	NWCCOG	NLF	514.05
09/19/2014	1st Bank Credit Card - COG	SPLIT - Credit Cards	4,126.12
09/19/2014	1st Bank Credit Card - WX GEO	WX	4,534.41
09/19/2014	1st Bank Direct Deposit	SPLIT - Payroll	41,444.59
09/19/2014	Abbie Cobb	BARK BEETLE COOP	140.00
09/19/2014	Century Link	SPLIT	717.35
09/19/2014	Century Link	SPLIT	54.30
09/19/2014	City of Craig{vendor}	WX	50.95
09/19/2014	Colorado Department of Revenue	SPLIT - Payroll	1,766.00
09/19/2014	Employee Benefits Corporation	SPLIT - FSA	377.33
09/19/2014	Employee Benefits Corporation	SPLIT - FSA	26.25
09/19/2014	Employers Council Services Inc	SPLIT	165.00
09/19/2014	Family Support Registry	GARNISHMENT	181.00
09/19/2014	Federal Express	RB	84.72
09/19/2014	First Call Communications	SPLIT	98.00
09/19/2014	Infinite	SPLIT - Conference Phone	77.82
09/19/2014	Laurie Patterson	RTCC	161.06
09/19/2014	Mountain States	NLF	220.00
09/19/2014	North Star Consulting Group	RB	1,915.50
09/19/2014	Pitney Bowes	SPLIT	130.00
09/19/2014	Positive Energy	WX	361.59
09/19/2014	Sullivan Green Seavy, LLC	QQ	3,500.00
09/19/2014	Summit Bookkeeping & Payroll, Inc	SPLIT	6,713.33
09/19/2014	The Summit Recycler, Inc	SPLIT	50.00
09/19/2014	US Bancorp Equipment Finance, Inc.	SPLIT - Copier	1,013.24
09/19/2014	US Treasury	SPLIT - Payroll	7,158.64
09/19/2014	Verizon Wireless Services	SPLIT	255.17
09/19/2014	Victoria Jarvis	QQ	5,092.00
09/19/2014	Wex Bank	SPLIT - Fuel Motor Pool/WX	5,215.23
09/19/2014	Whirlpool Contract/Retail	WX	604.00
09/19/2014	X-cel Energy	SPLIT	18.77
09/23/2014	Bryant Liles	RTCC	1,059.37
09/23/2014	Karen LaTulip	RTCC	492.48
09/23/2014	Nancy Pfeifer	RTCC	70.83
09/23/2014	Quill Corporation	SPLIT	124.21
09/23/2014	Westland Distributing Group	WX	566.55
09/25/2014	Comcast	SPLIT	130.63

Date	Name	Memo	Credit
09/25/2014	Pinnacol Assurance	SPLIT - Workers Comp.	6,329.00
09/25/2014	Quill Corporation	NLF	21.59
09/25/2014	Schindler Elevator	EIP	450.00
09/25/2014	Sullivan Green Seavy, LLC	QQ	3,011.25
09/30/2014	1st Bank Direct Deposit	SPLIT - Payroll	41,376.57
09/30/2014	City of Craig	WX	47.90
09/30/2014	City of Craig	WX	65.50

Northwest Colorado Council of Governments
Summary Balance Sheet
As of September 30, 2014

	<u>Sep 30, 14</u>
ASSETS	
Current Assets	
Checking/Savings	720,278.96
Accounts Receivable	550,427.41
Other Current Assets	861,670.48
Total Current Assets	<u>2,132,376.85</u>
Fixed Assets	1,037,622.00
TOTAL ASSETS	<u>3,169,998.85</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	9,511.09
Credit Cards	2,090.17
Other Current Liabilities	1,096,933.44
Total Current Liabilities	<u>1,108,534.70</u>
Long Term Liabilities	648,139.23
Total Liabilities	<u>1,756,673.93</u>
Equity	1,413,324.92
TOTAL LIABILITIES & EQUITY	<u>3,169,998.85</u>

NWCCOG

STATEMENT OF REVENUES AND EXPENDITURES

9-30-14

75% of the year

	2014 REVENUE BUDGET	REVENUE YTD ACTUAL	REVENUE BUDGET TO ACTUAL	2014 EXPENSE BUDGET	EXPENSES YTD ACTUAL	EXPENSES BUDGET TO ACTUAL	2013 NET BUDGET	REVENUES OVER EXPENSES ACTUAL	RESERVED PROGRAM FUNDS
COG PROGRAM FUNDS									
Core Programs									
REGIONAL BUSINESS	315,691	271,377	86%	318,130	233,797	73%	(2,439)	37,579	
Regional HUB	50,000	47,016	94%	50,000	67,464	135%	0	(20,448)	
NWCCI	0	110		110	120		(110)	(10)	
ELEVATOR INSPECTION	460,000	379,212	82%	378,054	295,068	78%	81,946	84,144	22,500
AGE/NUTRITION (non-Grant)	0	5		0	143		0	(138)	11,158
AGE/NUTRITION(State FY 13/14)	297,503	382,254	128%	297,503	382,254	128%	0	0	
AGE/NUTRITION (State FY 14/15)	370,020	32,700	9%	370,020	85,568	23%	0	(52,868)	
AGE/NUTRITION TOTAL	667,523	414,959	69%	667,523	467,964	70%	0	(53,006)	0
WATERSHED SERVICES	49,314	34,592	70%	49,314	23,745	48%	0	10,848	
ECONOMIC DEVELOPMENT DIST	109,800	112,055	102%	109,800	101,814	93%	0	10,241	
WEATHER (non-grant)	0	33,093		0	1,631		0	31,462	
WEATHER (State FY13/14)	800,000	811,437	101%	800,000	811,577	101%	0	(140)	
WEATHER (State FY14/15)	800,000	186,201	23%	800,000	276,362	35%	0	(90,161)	
ENERGY MANAGEMENT TOTAL	1,600,000	1,030,731	62%	1,600,000	1,089,570	68%	0	(58,839)	0
REGIONAL TRANSPORTATION CC	206,891	261,034	126%	206,891	212,772	103%	0	48,261	
Other COG Programs									
HOMELAND SECURITY	446,790	294,753	66%	446,790	294,797	66%	0	(44)	
CO BARK BEETLE COOPERATIVE	23,965	7,918	33%	23,965	3,361	14%	0	4,557	
CARO	34,556	4,968	14%	34,556	4,968	14%	0	0	
CO HEALTH FOUNDATION	0	11,219		0	11,357		0	(139)	
NWCCoG FOUNDATION	105,000	0	0%	105,000	22	0%	0	(22)	
Total COG Program Funds	4,069,530	2,869,943	71%	3,990,133	2,806,819	70%	79,397	63,123	22,500
EXTERNAL PROGRAM FUNDS									
WATER QUALITY/QUANTITY	163,510	153,504	94%	163,510	125,794	77%	0	27,709	\$124,930
Q/Q CWCB Grant	0	8,410		0	0		0	8,410	\$0
SWQC	56,170	29,454	52%	56,170	22,335	40%	0	7,119	0
Total External Program Funds	219,680	191,368	87%	219,680	148,129	67%	0	43,239	124,930
Total Program Funds	4,289,210	3,061,310	71%	4,209,813	2,954,948	70%	79,397	106,362	147,430
INTERNAL SERVICE FUNDS									
INDIRECT	139,349	107,680	77%	139,349	97,948	70%	0	9,732	4,041
COG BUILDING FUND	75,648	57,360	76%	75,648	51,558	68%	0	5,802	8,828
COPIER POOL	18,000	8,999	50%	18,000	10,520	58%	0	(1,521)	(4,488)
MOTOR POOL	36,000	32,853	91%	36,000	38,324	106%	0	(5,470)	40,571
Total Service Funds	268,997	206,892	77%	268,997	198,350	74%	0	8,542	48,952
REGIONAL LOAN FUND	583,730	141,571	24%	583,730	175,148	30%	0	(33,578)	247,927
COG FUNDS Subtotal	5,141,937	3,409,773	66%	5,062,540	3,328,447	65%	79,397	81,326	444,309



PROGRAM UPDATES

To: NWCCOG Council
From: NWCCOG Staff
Date: October 15, 2014
Re: October 2014 Program Updates

The following are the events of note that have occurred since the September 25, 2014 NWCCOG meeting.

Administration/Regional Business – *Liz Mullen, Executive Director*

- NWCCOG was awarded a \$25,000 grant from the USDA's Housing Preservation Grant program to assist Eagle County with installing a second egress in eight of the units at the Golden Eagle Senior Apartments.

Alpine Area Agency on Aging – *Jean Hammes, Director*

Regional Advisory Council (RAC):

- The next Regional Advisory Council meeting is scheduled for November 11, 2014. It has been changed to a teleconference call from 10:30 am-11:45 am. For the Council's information, the terms for the current Eagle County and Grand county appointees expire December 2014. The respective county council on aging and county commissioners will need to select county appointees to the Regional Advisory Council for two-year terms that begin January 1, 2015.
- *RAC SFY'14-15 Mini-Grant Program:* Reminder of the Region 12 Regional Advisory Council's Mini-Grant Program. Applications are being accepted. The application is available on the NWCCOG's website or by contacting Jean Hammes. The mini-grant application deadline is 5:00 pm, May 8, 2015.

Legislation & Advocacy:

- *Aging Policy and Advisory Committee (APAC):* Jean Hammes chaired the October meeting of APAC. Policy items under consideration included transportation services becoming a registered service, supplemental reporting tool for legal assistance service, and identification of performance measures and outcomes for the new SFY2015-2016 state contract with area agencies on aging.
- *Community Living Advisory Group:* The Community Living Advisory Group Final Report (Executive Order D 2012-027) was delivered to the Governor's Office, Sue Birch at HCPF, and Reggie Bicha at CDHS on September 30, 2014. Senator Boyd delivered the copies of the report. The Department has posted the Final Report and resource documents on their website (<https://www.colorado.gov/pacific/hcpf/community-living-advisory-group-report>). The final report and background information on the Community Living Advisory Group are located on the Community Living Advisory Group Report and Resources Webpage.

Program Operations:

- *Region 12 Area Plan on Aging:* As of the writing of this report the final policy guidance has not yet been received from the State Unit on Aging. This plan is for the period of July 2015-June 2019. A timeline for the area plan development and submission, and the Request for Proposal issuance and selection of providers for contracting has been developed.

Area Plan:

Oct. – Nov., 2014	Community conversations around region
December, 2014	Draft Plan to Regional Advisory Council for input
January 14, 2015	RAC Public Hearing on Region 12 Area Plan on Aging
January 22, 2015	NWCCOG Council action on Region 12 Area Plan on Aging
January 30, 2015	Submit Region 12 Area Plan to State Unit on Aging
February, 2015	Review and approval of plan by State Unit on Aging
July 1, 2015	Effective date of area plan (July 1, 2015-June 30, 2019)

Request for Proposals:

Nov., 2014 – Jan., 2015	Request For Proposal development;
January 14, 2015	Review of Request for Proposal by Regional Advisory Council
March, 2015	Request for Proposal process for service provision
April, 2015	RAC Funding Committee review of proposal; selection of awardees
May 14, 2015	RAC review/finalize recommendations on service provider funding awards
May 21, 2015	NWCCOG Council action on RAC’s recommendation on service provider funding awards

NWCCOG Service Provider Contracts:

March-April, 2015	Development of NWCCOG contract (align with State of Colorado)
April-May, 2015	NWCCOG legal counsel review of contract
June, 2015	Execute contracts with approved service providers
July 1, 2015	Effective date of SFY2015-2016 service contracts

Broadband Projects – *Nate Walowitz, Regional Broadband Coordinator*

- The RFP for Pitkin County broadband solutions for East of Aspen, Redstone and Marble was issued September 19. Nate has worked with Kara and Phylis on responses to RFP questions which will be released to registered respondents on October 6. Final proposals are due October 17.
- High Country Internet continues to work with the Town of Red Cliff on a plan to provide broadband services to the town. A demonstration link is currently being installed, however the vendor will need to obtain temporary permission from the USFS to install and maintain a stable radio site at Ski Cooper. The Red Cliff side of the link is located on private property and Mayor Scott Burgess has obtained permission from the property owner to make whatever improvements and installations are needed to support the communications site. Currently, High Country Internet is interviewing and evaluating 3rd party vendors to provide end-subscriber support, engineering services and last mile network infrastructure in Red Cliff. A target price point for a product offering of 25 Mbps down/5 Mbps up for initial launch has been agreed to.

Economic Development District (EDD) – *Rachel Lunney, Director*

- The NWCCOG EDD Board of Directors approved the 2015 EDD scope of work at the September 25, 2014, EDD Board meeting.
- Staff submitted the Economic Development Administration (EDA) grant request on October 3, 2014, for funding for fiscal year January 1 – December 31, 2015.
- The EDD collaborated with the Northwest Loan Fund on a workshop on “Insider Tips for a Bullet Proof Loan Application” on September 17, 2014.
- NWCCOG EDD participated in the Northwest Small Business Development Center open house on September 17, 2014, at Colorado Mountain College Dillon Campus.
- The Small Business Development Center presented a very successful 5th Annual Women’s Business Conference on October 10, 2014, at Copper Mountain. There were over 350 attendees, and NWCCOG was a sponsor of the event.
- The next working group meeting is October 22, 2014, from 1:00p.m. – 4:00p.m. at Colorado Mountain College Dillon Campus.
- Staff participated in training by the Colorado Department of Labor and Employment on the labor market information (LMI) gateway on October 1, 2014, at Colorado Mountain College Dillon Campus.
- A fall 2014 Resources Bulletin was sent out on September 29, 2014 (29% open rate).
- The September 2014 Regional Economic Update was sent out on September 19, 2014 (31% open rate). Both notices are posted on the NWCCOG EDD website.

Elevator Inspection Program (EIP) – *Gene Morse, Director*

NWCCOG has received 145 permit applications so far in 2014, compared to 110 in 2013 at this time. Of those 145 permit applications, 59 are for residential units, 29 for commercial units, and 57 for modifications. In September 2014, the EIP inspectors completed 176 annual inspections and 66 safety tests witnessed.

Energy Management (Weatherization) – *Steve Getz, Director*

- October is National Energy Awareness Month. The Department of Energy and various media outlets will be providing energy efficiency tips and ideas, and in Colorado the Colorado Energy Office (CEO) will be celebrating October 30, 2014, as “Weatherization Day.” Governor Hickenlooper has proclaimed October 30th “Weatherization Day in the State of Colorado.” The Proclamation in part recognizes that 135,000 Colorado homes have been weatherized since the inception of the program, and that the program supports both energy affordability, and also improved health and safety at homes that are weatherized.
- CEO has also asked the eight local weatherization agencies to sponsor some type of event or occasion. The NWCCOG intends to coordinate a regional communication strategy to acknowledge Weatherization, the benefits, and to popularize Weatherization by informing eligible households of their opportunity to receive work that will increase the energy efficiency of their residence.

Northwest All Hazards Emergency Management Region (NWAHEMR)

The contract for the 2014 SHSG grant, in the amount of \$249,730, has been executed by the State Controller. There are two projects included in the 2014 SHSG: 1) to complete the credentialing system project, and 2) to purchase HDMI switching equipment for the Eagle County Emergency Operations Center for use during the World Ski Championships in Vail in February 2015.

Northwest Loan Fund (NLF) - Anita Cameron, Director

- Four (4) loan applications have been received this month! Two (2) loan applications have been analyzed, submitted, and approved by both the Loan Committee and the Office of Economic Development and International Trade (OEDIT). It is the goal to close one loan on October 17, 2014 and the other by October 22, 2014.
- Anita Cameron did three Money Café breakout sessions at the Women's Small Business Conference on October 10, 2014, at Copper Mountain.
- Anita Cameron will be participating in a Money Café breakout session at the Winter Park Business Expo on October 21, 2014; she will also be on the Financing Panel at the Entrepreneur Marketplace in Steamboat Springs on October 24, 2014.
- Anita Cameron will be teaching her class "Insider Tips for a Bullet Proof Loan Application" at 'Show Me the Money' in Granby on October 28, 2014.
- The next marketing effort will be to go out and meet bankers in the NLF nine-county territory.

NW Regional Assistance HUB – Connect for Health Colorado- TJ Dufresne, Coordinator

No report.

Regional Transportation Coordinating Council (RTCC) – Susan Juergensmeier, Mobility Manager

- The NWCCOG is preparing a marketing plan for our Mountain Ride One Call/One Click Transportation Resource Center. In the next two weeks focus groups are scheduled in El Jebel, Aspen, Eagle, and Walden for citizens to provide input on the marketing of the Mountain Ride One Call/One Click Transportation Resource Center. The target populations will be veterans, senior citizens, people with disabilities, and low income individuals. We would like to learn how these individuals receive their information and how we can effectively market to them.
- The regional Non-Emergent Medical Transportation (NEMT) Medicaid billing project will soon include Eagle, Pitkin and Routt Counties. Memorandums of Understanding are being reviewed by County Attorneys. Upon review, the Memorandums of Understanding will be routed to County Officials for approval and signatures.
- The next Regional Transportation Coordinating Council (RTCC) meeting will be held on December 3, 2014, at 10:00 a.m.

Watershed Services and Water Quality and Quantity Committee (QQ) –

Lane Wyatt and Torie Jarvis, Co-Directors

Watershed Services Program:

- NWCCOG has renewed its annual contract with the Colorado Department of Public Health and Environment (CDPHE) to provide water quality planning. This includes participating in the Water

Quality Control Commission (WQCC) rulemakings and workgroups on behalf of Region 12, reviewing the Wastewater Treatment Plant (WWTP) site applications, and working with member governments on referred development application for consistency with our 208 Plan.

- Watershed Services has initiated a stakeholder process to help determine an attainable water quality standard for Grand Lake. The process involves a diverse group including Grand County, Northern Water, the River District, the Bureau of Reclamation, Colorado Parks and Wildlife, CDPHE, property owners, and others and is facilitated by The Keystone Center. This process will last about 15-months and is hoped to result in a joint proposal to the WQCC for a clarity standard.
- Lane Wyatt was appointed as the local government representative to the Citizens Advisory Committee for DNR's Abandoned Mine Reclamation Program. This committee, which includes industry, agencies, and conservation groups, makes recommendations for mine reclamation project funding to the Mined Land Reclamation Board. The committee meets in Crested Butte on October 23-24, 2014.

Water Quality and Quantity:

- QQ continues work on the Colorado Water Plan, which is nearing completion of the first complete draft in upcoming months (due to the Governor on December 10, 2014). Over the past few months, QQ members and staff testified at two Colorado Water Conservation Board (CWCB) meetings and at a legislative hearing on the Water Plan in Glenwood Springs. We continue to submit comments that are protective of the headwaters water quality and quantity. We have also started a blog about the water plan process: www.nwccog-qqblog.org.
- QQ plans to submit comments on the new EPA and Army Corps of Engineers rule making clarifying what waters are subject to the Clean Water Act as "waters of the United States."
- QQ is working with the Water Quality Control Division to address some nuances of how streams get 303(d) listed as "impaired" when the source of the problem is a hydrologic modification like an upstream dam. We are concerned that no effort will be put into resolving stream impacts such as loss of dilution when there may be opportunities to minimize this problem.
- QQ and NWCCOG Watershed Services have initiated a facilitated process to determine an attainable clarity standard for Grand Lake. The process has just started so we will report more on the progress later.
- The next QQ Board meeting will be on October 15, 2014 in Aspen. Agenda and registration information is posted at www.nwccog-qq.org.