



AGENDA

Thursday, October 27, 2016

Conference Call Meeting

CALL IN NUMBER: 877-594-8353

PASSCODE: 23878813#

NWCCOG COUNCIL MEETING

10:00 a.m.	1.	Call to Order, Introductions & Determination of a Quorum– Karn Stiegelmeier, Chair	
	*2.	ACTION: Minutes of 8/25/16 NWCCOG Council Meeting	Pgs. 2-7
	*3.	ACTION: September 2016 Financials	Pgs. 8-23
	*4.	ACTION: 2016 Budget Revisions	Pgs. 24-25
	*5.	ACTION: Request to serve as fiscal agent for Upper Colorado Wild and Scenic Stakeholder Group	Pgs. 26-27
	6.	DISCUSSION: Follow-up on SBDC direction from 8/25/16 meeting	Pgs. 28-33
	7.	DISCUSSION: Update on Executive Director search process and timeline	
	8.	DISCUSSION: Review of draft 2017 NWCCOG Budget	Sent separately
	9.	Program Updates	Pgs. 34-41
	10.	Member Updates	
	11.	New Business	
12:00 p.m.	*12.	Adjourn NWCCOG/EDD Board Meeting	

* requires a vote



**Northwest Colorado Council of Governments
Council Meeting
Buffalo Mountain Rm, Summit County Commons
Peak One Drive, Frisco, CO 80443
August 25, 2016**

Council & EDD Board Members Present:

Alyssa Shenk, Town of Snowmass (via telephone)
Betsy Blecha, Jackson County
Carolyn, Skowrya, Town of Dillon
Chris Romer, Vail Valley Partnership
Corry Mihm, Summit Independent Business Alliance (SIBA)
Deborah Shaner, Town of Frisco
Denise Tomaskovic, Town of Basalt
Diane Butler, Grand County EDD
Jack Taylor, Colorado Workforce Center
Jeanne McQueeney, Eagle County
Jeff Shroll, Town of Gypsum
Jim White, Town of Grand Lake
Karn Stiegelmeier, Summit County
Patti Clapper, Pitkin County
Patty McKenny, Town of Vail
Suze Kanack, Town of Walden
Tom Clark, Town of Kremmling

Others Present:

Greg Winkler, Department of Local Affairs (DOLA)
Jon Stavney
Matt Gianneschi, Colorado Mountain College (CMC) (via telephone)

NWCCOG Staff Present:

Amanda Rens-Moon
CJ Grove
Elaina Wiegand
Liz Mullen
Mike Kurth
Nate Speerstra
Nate Walowitz
Rachel Lunney
Susan Juergensmeier

Call To Order:

Karn Stiegelmeier, Chair, called the joint NWCCOG Council/Economic Development District (EDD) Board meeting to order at 9:34 a.m. Roundtable introductions were completed, and a quorum was present for both groups.

Approval of NWCCOG Minutes:

M/S/P Patti Clapper/Tom Clark to approve the July 28, 2016 NWCCOG meeting minutes with the following revisions: correction on the Mayor of Walden's name and Jim White's jurisdiction to Grand Lake.

Approval of EDD Minutes:

M/S/P Suze Kanack/Diane Butler to approve the May 26, 2016 EDD Board meeting minutes as presented.

NWCCOG July 2016 Financials:

The Colorado Bark Beetle Cooperative (CBBC) will remain listed as CBBC on the financials until CBBC legally changes their name to High County Forest Collaborative.

M/S/P Suze Kanack/Jim White to approve the July 2016 NWCCOG financials as presented.

EDD July 2016 Financials:

M/S/P Corry Mihm/Jack Taylor to approve the July 2016 EDD financials as presented.

2015 Independent Audit Report:

Company piloting the audit, Plutt Rogers & Company PC, has not yet sent us any version of the audit despite our best efforts. The audit is due September 30, 2016 with no option to file for an additional extension. The Council agrees to have NWCCOG's attorney send the audit company a letter terminating our relationship and notifying him that he will receive no funds. Mike Kurth has identified a new firm and will get them started to complete the 2015 audit as soon as possible. We will send out an RFP for next year's audit services.

M/S/P Suze Kanack/Patti Clapper to have NWCCOG's legal counsel send a letter to terminate NWCCOG's relationship with Plutt Rogers & Company PC effective immediately due to failure to provide requested audit services.

M/S/P Patti Clapper/Suze Kanack to authorize staff to engage with an alternate auditing firm to complete the 2015 audit.

Program Updates & Proposed Activity for 2017:

- **Broadband Project Planning, Nate Walowitz:** The current Broadband grant expires at the end of June 2017. The next grant application is due by December 1, 2016. Greg Winkler believes that the proposed three-year broadband plan is broad enough and speaks to exactly what the state is looking for in a grant application. In this particular case, letters of endorsement from member jurisdictions will be important.
M/S/P Patti Clapper/Corry Mihm to approve moving forward with the broadband grant application for three years and authorizing a 25% match.
- **Small Business Development Center (SBDC), Rachel Lunney:** The current model for the SBDC has been unrealistic and unsustainable. As this is a state developed program, it was proposed that NWCCOG develop a proposal to alter the SBDC program and create a model that works in our rural region. A committee was formed to help strategize the proposed reconfiguration of the SBDC program for the northwest region. The committee members are Chris Romer, Jack Taylor, Rachel Lunney, Corry Mihm, and Diane Butler.
M/S/P Tom Clark/Chris Romer to approve to discontinue hosting the SBDC as it currently operates as of December 2016.
- **Regional Transportation Coordinating Council (RTCC), Susan Juergensmeier:** The RTCC program is perceived by CDOT as being the top model for this type of program in Colorado. This program is going to continue to increase in necessity and popularity. RTCC recently applied for a Rides to Wellness grant in the amount of \$130,000, but will

not know the result of that grant application until September. Regardless, this program requires more funding sources to support the increase in users. Please send any of your grant/funding suggestions to Susan Juergensmeier or Tom Clark. RTCC will let the council know if it receives the Rides to Wellness grant. If they do not receive the Rides to Wellness grant, Susan and Tom will be approaching the counties for support. The next RTCC meeting will be held on October 5, 2016.

- **Weatherization, Nate Speerstra:** The weatherization team successfully accomplished their grant terms for the 15/16 grant year. Weatherization will experience a 30% cut in funding this state fiscal year, due in part to the recent Supreme Court decision regarding British Petroleum and severance taxes. Subcontracting work may be a solution to this shortage: the Crisis Intervention Program (CIP) is one option along with sub-contracting work through CORE, CARE, and CLEAR programs, which are all administered through Energy Outreach Colorado.
- **Alpine Area Retired and Senior Volunteer Program (RSVP), CJ Grove:** The RSVP program only provides fund for Eagle County. NWCCOG has met most of the goals established for the three-year award already and still have one and a half years remaining in the grant. The volunteer program is now expanding to all five counties with funding from the Alpine Area Agency on Aging and will focus on proving caregiver respite and handyman services, REST training to train the volunteer to train other volunteers, and recruit volunteers for the Homemaker Program.
- **Alpine Area Agency on Aging (AAAA), Amanda Rens-Moon:** The AAAA is starting a new state fiscal year. They are encouraging participation in material aid, dental, and vision programs, and organizing more outreach events for volunteers and dental assistance. They are also focusing on the Homemaker Voucher program, which provides a voucher to assist consumers 60 and older to pay for light housekeeping and chores.

Adjourned for lunch at 11:52am.

Call to Order for second half of meeting at 12:34pm.

Proposed Projects for 2017 DOLA Grant:

- **Water Quality and Quantity Committee (QQ), Liz Mullen:** QQ would like to build on their 2011 *Water and Its Relationship to the Economies of the Headwaters Counties* report due to unanticipated levels of growth across the state and the creation of the State Water Plan. They would request \$25,000 from DOLA and start listening sessions this fall to prepare for the study in 2017. The Western Conservation Foundation will supply some of the match in addition to time from QQ's contractors paid through QQ dues from the local governments.

M/S/P Patti Clapper/Tom Clark to approve applying for a DOLA grant to build on previous QQ study in the amount of \$25,000 with a dollar-for-dollar match.

Executive Director Search and Timeline:

The Executive Director job description is posted, and the deadline for applicants is September 12, 2016. The Executive Committee will get together right after September 12, 2016 to review

applications. The Executive Committee will meet again to interview top candidates. Greg Winkler is willing to assist the committee throughout this process. The Executive Committee will also schedule an exit interview with Liz Mullen before going through applications. Elaina Wiegand will post the job description on CCCMA, CML, and CCI. Elaina Wiegand will also send three separate Doodle Polls to the Executive Committee regarding the meeting dates for the exit interview, vetting of applications, and top candidate interviews.

Comprehensive Economic Development Strategy (CEDS) Update for 2017, Rachel Lunney:

Rachel Lunney presented the draft Regional Action Plan for the CEDS including proposed draft goals, objectives, and actions. Board members provided feedback to be incorporated in the revised action plan that will be posted on the NWCCOG EDD website:

<http://nwcoloradobusiness.org/about/comprehensive-economic-development-strategy/ceds-update-2016/>.

The final CEDS will be approved at the NWCCOG Council meeting on December 8, 2016. The finalized CEDS report is due to the EDA by December 31, 2016.

Continued Discussion of 2017 DOLA Grants:

The Council discussed a number of ideas for an additional DOLA grant project. Ultimately, they agreed to apply for \$30,000 to fund the mini-grant program and the match requirement will be met by the jurisdictions that receive mini-grants on a per project basis.

M/S/P Suze Kanack/Tom Clark to apply for \$55,000 DOLA grant with dollar-for-dollar match (\$25,000 for QQ and \$30,000 for mini grants). QQ has identified their match. Mini grant applicants will have to commit match as part of their application.

Member Updates:

Summit County, Karn Stiegelmeier: Summit County has several large properties to put housing on, but lack the funds to build the housing. There are initiatives regarding funding for construction on the upcoming November ballot.

Jackson County, Betsy Blecha: The Beaver Creek fire is still active. The county has a few initiatives on the ballot.

Town of Kremmling, Tom Clark: The town of Kremmling is experiencing another banner year for sales tax. All businesses on Main Street are full with no vacant buildings for the first time. They have the leanest number of public works employees that they have ever had, but everything is operating smoothly.

Summit Independent Business Alliance, Corry Mihm: The Colorado Governor's Tourism Conference is in Breckenridge September 14 – 16, 2016. They are adding the "Discover Your Gem's" component, so local areas can show what hidden assets are around the state. This portion will be on Friday, September 16, 2016 at the end of the day.

Grand County EDD, Diane Butler: Grand County received a REDI grant for Disney Way workshops and the Grand Lake Center. They have an upcoming public conference for nonprofits regarding the development of culture within an organization October 24 – 27, 2016. The Ski Train is coming back to Winter Park. All sales tax is up in the county. The new County Manager, Lee Straub, is starting Monday, August 29, 2016.

Town of Walden, Suze Kanack: The motels are all full to capacity with firefighters causing the tourists to be displaced. The town is worried everything will still be occupied when hunting season arrives. Suze Kanack submitted her resignation to the town.

Town of Basalt, Denise Tomaskovic: The Town Manager of Basalt has submitted his resignation but many in the community do not want him to leave and there is pressure on the Town Council to work out an arrangement that would result in his return to work. There is an attainable housing project (adjacent to Basalt High School) in the review process for 60 single family homes on small lots and 96 multi-family units, a four-room childcare facility, and public indoor tennis courts. This project requires annexation into the Town and has not yet received final approval for development.

- Added 09/09/2016: Denise submitted her resignation and will not be employed with the Town of Basalt following September 13, 2016.

Vail Valley Partnership, Chris Romer: Two new flights landed at the Eagle County Regional Airport. There are three ballot initiatives for the county. Vail Valley Partnership has been named Chamber of the Year by the Association of Chamber of Commerce Executives (ACCE).

Department of Local Affairs (DOLA), Greg Winkler: DOLA is in a new grant application cycle. The deadline for applications is September 6, 2016. There will be another cycle with a deadline on December 1, 2016. Because of the decline in extractive industries, the Energy and Mineral Impact Assistance Fund (EIAF) is down to about \$18 million a quarter and expected to remain there through August 2017. Now grants will be more competitive. Anyone looking to apply in the September 6, 2016 cycle should contact Greg Winkler beforehand.

Colorado Workforce Center, Jack Taylor: The Summit County unemployment rate is currently 1.4% allowing the centers some time to get ready for fall. They are organizing weekly workshops for job search strategies, resumes, and workplace expectations. They will also be hosting some worker's compensation presentations throughout the region. Please email Jack Taylor or your local workforce center if you are interested in learning more about the presentations. The Summit County worker's compensation presentation will be on September 13, 2016 at Colorado Mountain College in Breckenridge.

Pitkin County, Patti Clapper: Pitkin County is currently working on a river park project at the upper entrance to Basalt. They will start diverting water to put infrastructure up for the future water park. After some unexpected delays, the county will be moving to their new, temporary

location in the next 10 – 14 days. They have a ballot initiative regarding open space and trails. They will be having a public lands forum soon.

Town of Vail, Patty McKenny: Vail recently celebrated its 50th birthday. After a little traffic confusion, the I-70 project is going well and expected for completion by next year. They are renovating a golf course to be finished later this fall 2016. The town is working on a strategic plan regarding housing that should be ready by September 6, 2016. The Timber Ridge apartments have been rebuilt as Lion's Ridge Apartment Homes. The town did not pass the proposal to increase ski lift cost. Now they will be meeting with their partners to see what they can do about transportation and parking.

Town of Frisco, Deborah Shaner: Frisco's Main Street reconstruction is completed. They had a record in sales tax this summer. The Town Manager, Bill Efting, announced his retirement. The town has taken ownership of the Frisco Nordic Center.

New Business:

There was none.

Adjournment:

The meeting adjourned at 3:06pm.

Karn Stiegelmeier, NWCCOG Chair

Date

Tom Clark, EDD Board Chair

Date

Northwest Colorado Council of Governments

List of Payments

August 2016 - September 2016

Date	Name	Memo	Credit
08/01/2016	CCOERA	SPLIT - PAYROLL	3,802.50
08/02/2016	BHW Associates	SPLIT - BUILDING	2,575.00
08/02/2016	Buchanan, Peggy	RSVP	80.00
08/02/2016	Christiansan, Elmer	RSVP	54.40
08/02/2016	CJ Grove	AAAA	151.80
08/02/2016	Converse, Tamra	RSVP	80.00
08/02/2016	Cooper, Madalyn	RSVP	190.40
08/02/2016	Delta Transportation	RTCC - NEMT	882.18
08/02/2016	Enterprise Commercial Center Condo Asso	SPLIT - BUILDING	1,390.57
08/02/2016	Faber-Carlin, Ottalie	RSVP	140.00
08/02/2016	Four Sprys Investments	WX	889.40
08/02/2016	Grand County Council on Aging	RTCC - NEMT	413.78
08/02/2016	Matlock, Ellen	RSVP	36.00
08/02/2016	Palmer, Wendom	RSVP	44.40
08/02/2016	Quill Corporation	RSVP	40.99
08/02/2016	Roney, Beatrice	RSVP	21.60
08/02/2016	Southerlan, Janet	RSVP	4.80
08/02/2016	Summit County Govt	AAAA	304.98
08/02/2016	Whitford, Barbara	RSVP	54.40
08/03/2016	1st Bank Checking	EIP	283.42
08/04/2016	2-The Colorado Clean Team, LLLP dba Tur NLF		112,938.31
08/04/2016	Anthony's Quality Quick Print	SPLIT	196.00
08/04/2016	Ashley Watkins	RTCC - NEMT	535.42
08/04/2016	Atlas Advertising	EDD	450.00
08/04/2016	Beals, Janet	RSVP	69.60
08/04/2016	Bonelli, Alisa	RTCC - NEMT	63.84
08/04/2016	Carr, Linda	RSVP	26.00
08/04/2016	Castillo, Monica	RTCC - NEMT	212.80
08/04/2016	Chocolate Software, LLC	AAAA	806.25
08/04/2016	Clean Designs	NLF	17,381.69
08/04/2016	Cleghorn, Jill	RSVP	72.00
08/04/2016	Colorado Nonprofit Dev. Center	ADRC	6,230.00
08/04/2016	Community Systems	EDD	4,000.00
08/04/2016	Delta Transportation	RTCC - NEMT	1,151.32
08/04/2016	Einspahr, Sandra	RSVP	9.60
08/04/2016	Family Support Registry	AAAA	181.00
08/04/2016	Goodway Auto Repair LLC	MOTOR POOL	104.98
08/04/2016	Grant, Piper	RTCC - NEMT	44.08
08/04/2016	Hayden, Susan	RTCC - NEMT	67.26
08/04/2016	Jones, Bill	RSVP	22.00
08/04/2016	Krook, Regina	RTCC - NEMT	135.66
08/04/2016	Madrid, Darlene	RTCC - NEMT	139.84

08/04/2016	McCafferty, Marlene	RSVP	100.00
08/04/2016	McCauley, Madison	RSVP	12.92
08/04/2016	Neilsen, Andrea	RTCC - NEMT	280.44
08/04/2016	Parra, Mayra	RTCC - NEMT	85.88
08/04/2016	Pitney Bowes	ID	144.07
08/04/2016	PolICASTRI, Anna	RSVP	80.00
08/04/2016	Price, Rebecca	RTCC - NEMT	101.84
08/04/2016	Quill Corporation	SPLIT	198.91
08/04/2016	Richardson, Steven	RTCC - NEMT	37.62
08/04/2016	Rock, Joanne	RTCC - NEMT	44.08
08/04/2016	Russo, Thomas	RSVP	80.00
08/04/2016	Schechter, Lynne	RTCC - NEMT	31.16
08/04/2016	Seedorf, Richard	AAAA	320.00
08/04/2016	Sneath, Linda	RSVP	54.00
08/04/2016	Solorzano, Cleto	RTCC - NEMT	38.76
08/04/2016	St. Pierre, Shelly	RTCC - NEMT	466.32
08/04/2016	Team Clean	SPLIT	204.53
08/04/2016	Vasquez, Lorraine	RSVP	75.20
08/04/2016	Zinda, Georgie	RSVP	48.00
08/05/2016	1st Bank Direct Deposit	SPLIT - PAYROLL	52,943.68
08/05/2016	Colorado Department of Revenue	SPLIT - PAYROLL	3,228.95
08/05/2016	Employee Benefits Corporation	SPLIT - FSA	510.82
08/05/2016	Town of Meeker	WX	50.00
08/05/2016	US Treasury	SPLIT - PAYROLL	14,049.80
08/09/2016	State of CO - Colorado Energy Office	WX	106,046.38
08/11/2016	1st Bank Checking	RSVP	30.00
08/11/2016	Alpine PC	SPLIT	990.00
08/11/2016	AM Locksmiths	ID	147.95
08/11/2016	Archibeque, Oralia	RSVP	80.00
08/11/2016	Ashley Watkins	RTCC - NEMT	380.76
08/11/2016	Atlas Advertising	EDD	1,500.00
08/11/2016	Barker, Lucy	RSVP	21.60
08/11/2016	Buchanan, Peggy	RSVP	80.00
08/11/2016	Cancelosi Consulting, LLC	HOMELAND SECURIT	2,216.40
08/11/2016	Cassidy, Roseanne	RSVP	48.00
08/11/2016	CIMA	AAAA	347.20
08/11/2016	Cless, R. Scott	RTCC - NEMT	133.76
08/11/2016	Cool Radio LLC	SPLIT	950.00
08/11/2016	Delta Transportation	RTCC - NEMT	237.74
08/11/2016	Glenwright, Stephanie	RSVP	14.40
08/11/2016	Goodway Auto Repair LLC	MOTOR POOL	103.00
08/11/2016	Grand County Council on Aging	RTCC - NEMT	775.06
08/11/2016	Hagen, Betty	AAAA	95.89
08/11/2016	Heicher, Kathleen	RSVP	50.00
08/11/2016	Hewes, Cherie	RTCC - NEMT	49.02
08/11/2016	Higday, Brenda	RTCC - NEMT	72.20
08/11/2016	Infinite	RB	28.63

08/11/2016 Knoll, Arlene	AAAA	95.00
08/11/2016 KYSL-FM	EDD	612.00
08/11/2016 Lane Wyatt, Inc	QQ	4,458.96
08/11/2016 Larner, Linda	RTCC - NEMT	58.52
08/11/2016 Loper, Anne	RSVP	80.00
08/11/2016 Lotic Hydrological, LLC	QQ	1,606.25
08/11/2016 Lucio Rosas Bravo	RTCC - NEMT	265.62
08/11/2016 Madrid, Darlene	RTCC - NEMT	60.80
08/11/2016 Manzanares, Steve	RTCC - NEMT	79.04
08/11/2016 Marquess, Debra	RTCC - NEMT	14.44
08/11/2016 McLaughlin, LeighAnn	RTCC - NEMT	229.08
08/11/2016 Miller, Joanne	RTCC - NEMT	163.40
08/11/2016 Nedved, Lee Jay	RTCC - NEMT	34.20
08/11/2016 Nelson, Pamela	RTCC - NEMT	16.72
08/11/2016 North Star Consulting Group	RB	1,193.58
08/11/2016 Olive, Irene	RSVP	80.00
08/11/2016 Palmateer, Paula	RSVP	65.60
08/11/2016 Penegor, Robert	RTCC - NEMT	164.16
08/11/2016 Phillips, Johnnette	RSVP	80.00
08/11/2016 Pittman, Sydney	RSVP	80.00
08/11/2016 Quill Corporation	ID	242.71
08/11/2016 REST	AAAA	500.00
08/11/2016 Richards, Ross	RTCC - NEMT	178.98
08/11/2016 Richardson, Steven	RTCC - NEMT	31.54
08/11/2016 Rock, Joanne	RTCC - NEMT	44.08
08/11/2016 Salida True Value	WX	10.00
08/11/2016 Seedorf, Richard	AAAA	160.00
08/11/2016 Smooke, Diane	RSVP	80.00
08/11/2016 Solorzano, Cleto	RTCC - NEMT	38.76
08/11/2016 Stanko, Jan	RTCC - NEMT	299.74
08/11/2016 Steck, Nancy	RTCC - NEMT	26.98
08/11/2016 Sullivan Green Seavy, LLC	QQ	3,560.00
08/11/2016 Summit Bookkeeping & Payroll, Inc	NLF	180.00
08/11/2016 The Summit Recycler, Inc	SPLIT	50.00
08/11/2016 US Bancorp Equipment Finance, Inc.	ID - COPIER	1,160.05
08/11/2016 X-cel Energy	SPLIT	347.69
08/18/2016 1st Bank Credit Card - COG	SPLIT	6,775.04
08/18/2016 1st Bank Credit Card - WX GEO	WX	9,776.77
08/18/2016 20/20 Eyecare	AAAA	159.00
08/18/2016 BackCountry Family Dental, PC	AAAA	488.00
08/18/2016 Black Diamond Gourmet	CBBC	84.63
08/18/2016 Century Link	WX	87.49
08/18/2016 Christiansan, Elmer	RSVP	79.60
08/18/2016 Clarke, Rose	RSVP	12.00
08/18/2016 Cless, R. Scott	RTCC - NEMT	25.84
08/18/2016 Comfort Dental Avon	AAAA	206.00
08/18/2016 Delta Transportation	RTCC - NEMT	768.68

08/18/2016 DelVillar, Mavy	RTCC - NEMT	619.40
08/18/2016 Employee Benefits Corporation	SPLIT - FSA	52.25
08/18/2016 Faber-Carlin, Ottalie	RSVP	80.00
08/18/2016 Family Support Registry	AAAA	181.00
08/18/2016 Gonzales, Aurora	RTCC - NEMT	128.44
08/18/2016 Goodway Auto Repair LLC	MOTOR POOL	15.00
08/18/2016 Hagen, Betty	AAAA	178.91
08/18/2016 Halligan, Warren	RTCC - NEMT	91.96
08/18/2016 Hess, MaryJane	RSVP	103.64
08/18/2016 Hewes, Cherie	RTCC - NEMT	49.02
08/18/2016 Higday, Brenda	RTCC - NEMT	88.54
08/18/2016 Kleinhardt, Janet	RSVP	78.00
08/18/2016 Krook, Regina	RTCC - NEMT	177.84
08/18/2016 Laurie Patterson	RTCC	76.68
08/18/2016 Luke, Cherrie	RTCC - NEMT	1,338.36
08/18/2016 Madison, Rae	RTCC - NEMT	171.76
08/18/2016 Madrid, Darlene	RTCC - NEMT	59.28
08/18/2016 Mott, Susan	RSVP	160.00
08/18/2016 Mountain Pride	SPLIT - OFFICE	838.50
08/18/2016 Port, Sandy	RTCC - NEMT	39.52
08/18/2016 Quill Corporation	WX	241.96
08/18/2016 Sacks, Rita	RSVP	48.00
08/18/2016 St. Pierre, Shelly	RTCC - NEMT	278.72
08/18/2016 Stamper, Gary	RTCC - NEMT	171.76
08/18/2016 Sullivan Green Seavy, LLC	QQ	137.50
08/18/2016 Summit Bookkeeping & Payroll, Inc	WX	2,649.42
08/18/2016 Summit Bookkeeping & Payroll, Inc	SPLIT	4,233.12
08/18/2016 Summit Bookkeeping & Payroll, Inc	NLF	180.00
08/18/2016 Verizon Wireless Services	SPLIT - CELL PHONE	724.80
08/18/2016 Von Ohlsen, Herta	RSVP	80.00
08/18/2016 Welch, Shirley	RSVP	48.00
08/18/2016 Wrape, Karin	RTCC - NEMT	59.28
08/18/2016 Wyatt, Judy	RTCC - NEMT	92.34
08/18/2016 X-cel Energy	WX	19.27
08/19/2016 1st Bank Direct Deposit	SPLIT - PAYROLL	50,555.81
08/19/2016 Colorado Department of Revenue	SPLIT - PAYROLL	2,236.00
08/19/2016 US Treasury	SPLIT - PAYROLL	9,265.04
08/23/2016 Best Western	WX	356.00
08/23/2016 Black Diamond Gourmet	QQ	531.67
08/23/2016 CCOERA	SPLIT - PAYROLL	16,303.38
08/23/2016 Colorado Legal Services (v)	AAAA	359.00
08/23/2016 Eagle Co Public Health	AAAA	12,885.72
08/23/2016 Frisco Inn on Galena	AAAA	500.00
08/23/2016 Grand County Council on Aging	AAAA	3,887.85
08/23/2016 Grand County Rural Health Network	AAAA	1,630.00
08/23/2016 Grand County Senior Nutrition	AAAA	9,424.52
08/23/2016 Jackson County Council on Aging	AAAA	2,912.75

08/23/2016 Keysor, Susie	RTCC - NEMT	160.00
08/23/2016 Liz Mullen	RB	378.00
08/23/2016 Masterworks Mechanical Inc	WX	306.45
08/23/2016 Matlock, Ellen	RSVP	80.00
08/23/2016 Miller, Garrison	RTCC - NEMT	53.20
08/23/2016 Mr T Hardware & Building Supply	WX	145.88
08/23/2016 Pinnacol Assurance	GENERAL	3,310.00
08/23/2016 Pitkin County Adult & Family Services	AAAA	2,759.29
08/23/2016 Pitkin County Senior Services	AAAA	8,945.80
08/23/2016 Positive Energy	WX	1,002.40
08/23/2016 Quill Corporation	ID	17.98
08/23/2016 Stone, Victoria	RSVP	56.00
08/23/2016 Summit Auto Services, Inc.	MOTOR POOL	444.00
08/23/2016 Summit County Senior Services	AAAA	3,290.00
08/23/2016 To The Rescue	AAAA	360.00
08/23/2016 TruTech Tools LTD	WX	5,483.03
08/23/2016 UNUM Life Insurance CO of America	SPLIT	1,101.44
08/23/2016 Westland Distributing Group	WX	6,781.14
08/23/2016 Wex Bank	SPLIT - FUEL	2,511.65
08/25/2016 Pinnacol Assurance	GENERAL	16,402.70
08/26/2016 Victoria Jarvis	QQ	3,948.04
08/30/2016 Beals, Janet	RSVP	80.00
08/30/2016 Black Diamond Gourmet	REGIONAL BUSINESS	571.09
08/30/2016 Bonelli, Alisa	RTCC - NEMT	128.44
08/30/2016 Carbondale Community Chamber of Comm	EDD	250.00
08/30/2016 Castillo, Monica	RTCC - NEMT	212.80
08/30/2016 Cless, R. Scott	RTCC - NEMT	49.10
08/30/2016 Colorado Assn of Area Agencies on Aging	AAAA	505.00
08/30/2016 Comcast	ID	141.01
08/30/2016 Cornerstone Geospatial Consulting	REGIONAL BUSINESS	4,725.00
08/30/2016 County Health Pool	SPLIT - BENEFITS	29,780.57
08/30/2016 Davis, Shirlene	RTCC - NEMT	224.58
08/30/2016 Dela-Cruz, Mario	RTCC - NEMT	107.16
08/30/2016 Federal Express{vendor}	WX	29.30
08/30/2016 Gabriel, Cheryl	RTCC - NEMT	304.00
08/30/2016 Grand County Council on Aging	RTCC - NEMT	447.05
08/30/2016 Guest, Jessika	RTCC - NEMT	93.48
08/30/2016 Hewes, Cherie	RTCC - NEMT	53.58
08/30/2016 Hudson, Leo	RTCC - NEMT	157.70
08/30/2016 Krook, Regina	RTCC - NEMT	33.82
08/30/2016 Larner, Linda	RTCC - NEMT	76.46
08/30/2016 Linnehan, Miranda	RTCC - NEMT	46.36
08/30/2016 Loughman, Thomas	RTCC - NEMT	52.44
08/30/2016 Madrid, Darlene	RTCC - NEMT	69.92
08/30/2016 McCauley, Madison	RSVP	25.84
08/30/2016 Nancy Pfeifer	RTCC - NEMT	76.38
08/30/2016 NW Colorado Center for Independence	RTCC - NEMT	566.78

08/30/2016	Osborn, John	RTCC - NEMT	130.72
08/30/2016	Pittman, Sydney	RSVP	80.00
08/30/2016	Quill Corporation	AAAA	24.99
08/30/2016	Richardson, Steven	RTCC - NEMT	44.08
08/30/2016	Rock, Joanne	RTCC - NEMT	44.08
08/30/2016	Ruvo, Frank	RTCC - NEMT	27.74
08/30/2016	Sherman, Christeena	RTCC - NEMT	69.92
08/30/2016	Solorzano, Cleto	RTCC - NEMT	47.50
08/30/2016	Sperry, Anthony	RTCC - NEMT	68.40
08/30/2016	Steck, Nancy	RTCC - NEMT	38.00
08/30/2016	Susan Juergensmeier (vendor)	RTCC	129.05
08/30/2016	Westbrook, Amber	RTCC - NEMT	39.90
08/30/2016	Westland Distributing Group	WX	2,357.25
08/30/2016	Winters, Julie	RTCC - NEMT	23.94
09/01/2016	BHW Associates	SPLIT - BUILDING	2,575.00
09/01/2016	Enterprise Commercial Center Condo Asso	SPLIT - BUILDING	1,390.57
09/01/2016	Family Support Registry	AAAA	181.00
09/01/2016	Four Sprys Investments	WX	889.40
09/01/2016	OPS	EIP	146.00
09/02/2016	1st Bank Direct Deposit	SPLIT - PAYROLL	56,592.73
09/02/2016	Alpine PC	SPLIT	1,620.00
09/02/2016	Archibeque, Oralia	RSVP	80.00
09/02/2016	Aspen Chamber of Commerce	EDD	566.00
09/02/2016	Barker, Lucy	RSVP	14.40
09/02/2016	Carbondale Community Chamber of Comm	EDD	225.00
09/02/2016	Carr, Linda	RSVP	14.00
09/02/2016	Cassidy, Roseanne	RSVP	8.00
09/02/2016	Clarke, Rose	RSVP	159.20
09/02/2016	Colorado Department of Revenue	SPLIT - PAYROLL	2,600.00
09/02/2016	Colorado Mtn News Media{vendor}	EDD	5,187.50
09/02/2016	Cooper, Madalyn	RSVP	80.00
09/02/2016	Employee Benefits Corporation	SPLIT - FSA	302.49
09/02/2016	Johnston, Laura	RSVP	160.00
09/02/2016	King, Meghan	EDD	75.00
09/02/2016	Onderdonk, Carole	RSVP	31.95
09/02/2016	Phillips, Johnnette	RSVP	80.00
09/02/2016	Pitney Bowes	ID	144.07
09/02/2016	Quill Corporation	SPLIT	96.74
09/02/2016	REST	AAAA	1,500.00
09/02/2016	Showtime Sign & Shirt Co	EIP	124.00
09/02/2016	Sneath, Linda	RSVP	72.40
09/02/2016	US Treasury	SPLIT - PAYROLL	10,660.48
09/06/2016	CCOERA	SPLIT - PAYROLL	17,336.58
09/06/2016	Tim Fraccola	MOTOR POOL	440.00
09/08/2016	Best Western	WX	534.00
09/08/2016	Cancelosi Consulting, LLC	HOMELAND SECURIT	1,798.80
09/08/2016	Chocolate Software, LLC	AAAA	1,031.25

09/08/2016 Cleghorn, Jill	RSVP	80.00
09/08/2016 Community Systems	EDD	3,200.00
09/08/2016 Converse, Tamra	RSVP	80.00
09/08/2016 CTS LanguageLink	SPLIT	8.24
09/08/2016 Davis, Shirlene	RTCC - NEMT	66.88
09/08/2016 Delta Transportation	RTCC - NEMT	3,679.66
09/08/2016 Einspahr, Sandra	RSVP	21.60
09/08/2016 Faber-Carlin, Ottalie	RSVP	80.00
09/08/2016 George T Sanders	WX	18.21
09/08/2016 Goodway Auto Repair LLC	WX	626.51
09/08/2016 Grand County Council on Aging	RTCC - NEMT	441.47
09/08/2016 Granger, Candy	RTCC - NEMT	132.24
09/08/2016 Heicher, Kathleen	RSVP	24.00
09/08/2016 Hewes, Cherie	RTCC - NEMT	102.22
09/08/2016 Infinite	RB	54.36
09/08/2016 Kleinhardt, Janet	RSVP	54.00
09/08/2016 Knouse, Trina	RTCC - NEMT	78.66
09/08/2016 Krook, Regina	RTCC - NEMT	38.00
09/08/2016 Lane Wyatt, Inc	QQ	5,854.61
09/08/2016 Laurie Patterson	RTCC	92.88
09/08/2016 Loper, Anne	RSVP	80.00
09/08/2016 Lotic Hydrological, LLC	QQ	1,181.25
09/08/2016 Madrid, Darlene	RTCC - NEMT	31.92
09/08/2016 Matlock, Ellen	RSVP	80.00
09/08/2016 McCafferty, Marlene	RSVP	80.00
09/08/2016 Mr T Hardware & Building Supply	WX	47.67
09/08/2016 Nevins, Pamela	RTCC - NEMT	146.68
09/08/2016 Palmateer, Paula	RSVP	96.00
09/08/2016 Pitney Bowes	ID	144.07
09/08/2016 Policastri, Anna	RSVP	72.00
09/08/2016 Quill Corporation	NLF	335.95
09/08/2016 Richardson, Steven	RTCC - NEMT	33.44
09/08/2016 Sacks, Rita	RSVP	72.00
09/08/2016 Samuelson Hardware -2 Meeker	WX	5.76
09/08/2016 Sanders True Value	WX	26.32
09/08/2016 Seedorf, Richard	AAAA	240.00
09/08/2016 Smooke, Diane	RSVP	80.00
09/08/2016 Sullivan Green Seavy, LLC	QQ	3,720.00
09/08/2016 Summit Professional Services Inc	WX	200.00
09/08/2016 Team Clean	SPLIT	204.53
09/08/2016 US Bancorp Equipment Finance, Inc.	ID - COPIER	1,160.05
09/08/2016 Von Ohlsen, Herta	RSVP	80.00
09/08/2016 Westland Distributing Group	WX	1,544.91
09/08/2016 Zinda, Georgie	RSVP	80.00
09/13/2016 1st Bank Credit Card - COG	SPLIT	7,353.80
09/13/2016 1st Bank Credit Card - WX GEO	WX	3,316.17
09/13/2016 Christiansan, Elmer	RSVP	105.20

09/13/2016	Cless, R. Scott	RTCC - NEMT	131.79
09/13/2016	Cooper, Christine	RTCC - NEMT	115.52
09/13/2016	Dawson, Adrienne	RSVP	80.00
09/13/2016	Divya, Sara	RTCC - NEMT	56.24
09/13/2016	Gamble, Nancy	RSVP	152.00
09/13/2016	Guest, Jessika	RTCC - NEMT	129.20
09/13/2016	Jones, Bill	RSVP	69.60
09/13/2016	Keysor, Susie	RTCC - NEMT	80.00
09/13/2016	Levine, Larry	RTCC - NEMT	215.46
09/13/2016	Lewitz, Kathleen	RTCC - NEMT	316.16
09/13/2016	McCauley, Madison	RSVP	12.92
09/13/2016	McLaughlin, LeighAnn	RTCC - NEMT	125.02
09/13/2016	Monroig, Angel Mario Nieves	RTCC - NEMT	268.66
09/13/2016	Moos, Ronald	RSVP	144.00
09/13/2016	Mott, Dave	RSVP	490.00
09/13/2016	Neilsen, Andrea	RTCC - NEMT	294.88
09/13/2016	Nevins, Pamela	RTCC - NEMT	191.52
09/13/2016	North Star Consulting Group	RB	1,228.00
09/13/2016	Parra, Mayra	RTCC - NEMT	80.56
09/13/2016	Quill Corporation	SPLIT	48.96
09/13/2016	Reed, Nicole	RTCC - NEMT	191.14
09/13/2016	Richardson, Steven	RTCC - NEMT	33.44
09/13/2016	Stamper, Gary	RTCC - NEMT	383.04
09/13/2016	Susan Juergensmeier (vendor)	RTCC	251.64
09/13/2016	Trujillo, Shantel	RTCC - NEMT	15.96
09/13/2016	Vasquez, Lorraine	RSVP	196.80
09/13/2016	Wang, Michelle	RTCC - NEMT	343.56
09/13/2016	Welch, Shirley	RSVP	48.00
09/13/2016	Whirlpool Contract/Retail	WX	3,289.00
09/13/2016	X-cel Energy	SPLIT	237.26
09/15/2016	1st Bank	AAAA	30.00
09/15/2016	Colorado Mtn College	AAAA	850.00
09/15/2016	Colorado Nonprofit Dev. Center	ADRC	6,230.00
09/15/2016	Crabtree's Red Canyon Auto Body	WX	6,760.07
09/15/2016	Eagle Co Public Health	AAAA	18.04
09/15/2016	Grand County Senior Nutrition	AAAA	9.87
09/15/2016	Jackson County Council on Aging	AAAA	0.31
09/15/2016	Lopez, Aurora	AAAA	670.00
09/15/2016	Mr T Hardware & Building Supply	WX	102.22
09/15/2016	Pitkin County Council on Aging	AAAA	16.79
09/15/2016	Quill Corporation	SPLIT	105.21
09/15/2016	Samuelson Hardware -9 Craig	WX	238.08
09/19/2016	Family Support Registry	AAAA	181.00
09/20/2016	1st Bank Direct Deposit	SPLIT - PAYROLL	48,950.39
09/20/2016	Colorado Department of Revenue	SPLIT - PAYROLL	2,201.00
09/20/2016	Employee Benefits Corporation	SPLIT - FSA	302.49
09/20/2016	Employee Benefits Corporation	SPLIT - FSA	302.49

09/20/2016 US Treasury	SPLIT - PAYROLL	9,141.62
09/22/2016 4Imprint	RSVP	2,771.07
09/22/2016 Anthony's Quality Quick Print	EIP	65.00
09/22/2016 Beals, Janet	RSVP	34.80
09/22/2016 Best Western	WX	356.00
09/22/2016 Buchanan, Peggy	RSVP	80.00
09/22/2016 Casebolt, Jerry	RTCC - NEMT	164.54
09/22/2016 Cassidy, Roseanne	RSVP	32.00
09/22/2016 Century Link	WX	80.49
09/22/2016 Charles D Jones Co	WX	39.26
09/22/2016 Colorado Mtn News Media{vendor}	REGIONAL BUSINESS	891.60
09/22/2016 Columbia Industries, Inc.	WX	156.60
09/22/2016 Crystal Valley Dental	AAAA	500.00
09/22/2016 DelVillar, Mavy	RTCC - NEMT	681.34
09/22/2016 Employee Benefits Corporation	SPLIT - FSA	52.25
09/22/2016 Erin Fisher-vendor	AAAA	84.89
09/22/2016 Federal Express{vendor}	WX	55.42
09/22/2016 Frye, Shari	AAAA	124.20
09/22/2016 George T Sanders	WX	36.60
09/22/2016 Goodway Auto Repair LLC	MOTOR POOL	40.00
09/22/2016 Grand County Council on Aging	RTCC - NEMT	452.57
09/22/2016 Hagen, Betty	AAAA	214.89
09/22/2016 Halligan, Warren	RTCC - NEMT	136.80
09/22/2016 Hayden, Susan	RTCC - NEMT	67.26
09/22/2016 Joe Hall Energy Consulting, LLC	WX	800.00
09/22/2016 Joyce, Tera	RTCC - NEMT	522.88
09/22/2016 Keysor, Susie	RTCC - NEMT	13.89
09/22/2016 Linares Calixto, Alberto	RTCC - NEMT	240.54
09/22/2016 McCauley, Madison	RSVP	12.92
09/22/2016 Mr T Hardware & Building Supply	WX	99.06
09/22/2016 Nancy Pfeifer	RTCC - NEMT	52.82
09/22/2016 Nieves, Angel	RTCC - NEMT	119.70
09/22/2016 Nordyne Distributing	WX	325.67
09/22/2016 Olive, Irene	RSVP	75.04
09/22/2016 Palmer, Wendom	RSVP	19.95
09/22/2016 Pinnacol Assurance	GENERAL	3,310.00
09/22/2016 Quill Corporation	SPLIT	282.22
09/22/2016 Reed, Nicole	RTCC - NEMT	29.64
09/22/2016 REST	AAAA	1,620.00
09/22/2016 Roney, Beatrice	RSVP	36.00
09/22/2016 Samuelson Hardware -9 Craig	WX	185.01
09/22/2016 St. Pierre, Shelly	RTCC - NEMT	243.60
09/22/2016 Steck, Nancy	RTCC - NEMT	38.00
09/22/2016 Summit Bookkeeping & Payroll, Inc	SPLIT	4,233.12
09/22/2016 Summit Bookkeeping & Payroll, Inc	WX	2,649.42
09/22/2016 The Summit Recycler, Inc	SPLIT	50.00
09/22/2016 UNUM Life Insurance CO of America	SPLIT	1,034.28

09/22/2016 Valley Lumber Co	WX	26.64
09/22/2016 Verizon Wireless Services	SPLIT - CELL PHONE	699.25
09/22/2016 West, Charmaine	RSVP	91.20
09/22/2016 Westland Distributing Group	WX	3,580.96
09/22/2016 X-cel Energy	WX	22.41
09/23/2016 Colorado Housing and Finance Authority	NLF	250.00
09/23/2016 Heczko, Richard	NLF	15.00
09/23/2016 Region 9 - EDD	NLF	150.00
09/23/2016 Victoria Jarvis	QQ	5,542.09
09/26/2016 Alpine PC	SPLIT	589.95
09/26/2016 BackCountry Family Dental, PC	AAAA	216.00
09/26/2016 CIRSA	WX	500.00
09/26/2016 CJ Grove	AAAA	16.25
09/26/2016 Colorado Legal Services (v)	AAAA	260.00
09/26/2016 Comcast	ID	141.01
09/26/2016 Delta Transportation	RTCC - NEMT	4,101.16
09/26/2016 Eagle Co Public Health	AAAA	17,788.63
09/26/2016 Grand County Council on Aging	AAAA	4,370.25
09/26/2016 Grand County Senior Nutrition	AAAA	10,996.63
09/26/2016 Hendershott, Melaine	AAAA	2,846.25
09/26/2016 Jackson County Council on Aging	AAAA	3,622.44
09/26/2016 Lunney, Rachel	EDD	127.44
09/26/2016 Pitkin County Senior Services	AAAA	15,888.03
09/26/2016 Spirit Lake Motorsports	NLF	6,423.21
09/26/2016 Summit County Senior Services	AAAA	2,585.00
09/26/2016 To The Rescue	AAAA	630.00
09/26/2016 Wex Bank	SPLIT - FUEL	2,329.66
09/26/2016 Zastrow Dentistry, LLC	AAAA	209.00
09/29/2016 Cynthia Meeks	RTCC - NEMT	1,004.16
09/29/2016 Federal Express{vendor}	EDD	36.69
09/29/2016 Gabriel, Cheryl	RTCC - NEMT	106.40
09/29/2016 Gardner, James	RTCC - NEMT	75.24
09/29/2016 Grant, Piper	RTCC - NEMT	44.08
09/29/2016 Hewes, Cherie	RTCC - NEMT	49.02
09/29/2016 Keysor, Susie	RTCC - NEMT	28.75
09/29/2016 McCauley, Madison	RSVP	13.30
09/29/2016 National Research Center	RB	7,102.50
09/29/2016 NW Colorado Center for Independence	RTCC - NEMT	675.89
09/29/2016 Olive, Irene	RTCC - NEMT	3.80
09/29/2016 Port, Sandy	RTCC - NEMT	53.20
09/29/2016 Reynolds, Kathy	RSVP	211.20
09/29/2016 Richardson, Steven	RTCC - NEMT	86.64
09/29/2016 Vasquez, Chris {v}	ID	200.00
09/29/2016 Wrape, Karin	RTCC - NEMT	194.56

Northwest Colorado Council of Governmer
Summary Balance Sheet
As of September 30, 2016

1:17 PM

10/18/2016

Accrual Basis

Sep 30, 16

ASSETS

Current Assets

Checking/Savings 1,232,307.92

Accounts Receivable 1,244,255.39

Other Current Assets 344,587.12

Total Current Assets 2,821,150.43

Fixed Assets 1,028,496.80

TOTAL ASSETS 3,849,647.23

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable 17,888.92

Credit Cards 328.68

Other Current Liabilities 430,134.40

Total Current Liabilities 448,352.00

Long Term Liabilities 616,408.21

Total Liabilities 1,064,760.21

Equity 2,784,887.02

TOTAL LIABILITIES & EQUITY 3,849,647.23

NWCCOG

STATEMENT OF REVENUES AND EXPENDITURES

09-30-16

75% of the year

	2016 REVENUE BUDGET	REVENUE YTD ACTUAL	REVENUE BUDGET TO ACTUAL	2016 EXPENSE BUDGET	EXPENSES YTD ACTUAL	EXPENSES BUDGET TO ACTUAL	2015 NET BUDGET	REVENUES OVER EXPENSES ACTUAL	Beginning of Year RESERVED PROGRAM FUNDS
COG PROGRAM FUNDS									
Core Programs									
REGIONAL BUSINESS	369,410	384,336	104%	312,337	392,761	126%	57,073	(8,425)	
ELEVATOR INSPECTION	579,000	502,966	87%	321,696	414,128	129%	257,304	88,838	22,500
ADRC- CO HLTH FOUND	0	110,447		110,447	32,414			78,033	
RSVP-VOLUNTEERS	141,631	77,320		55,489	77,156		86,142	164	
SHIP- Insurance Consulting	15,000	16,750		16,750	4,472		(1,750)	12,279	
SMP		4,877			1,773			3,104	
AGE/NUTRITION (non-Grant)	0	7,849		0	0		0	7,849	5,504
AGE/NUTRITION(State FY 15/16)	489,020	525,150	107%	436,497	524,108	120%	52,523	1,042	
AGE/NUTRITION (State FY 16/17)	489,020	162,684	33%	436,497	189,553	43%	52,523	(26,869)	
AGE/NUTRITION TOTAL	1,134,671	905,077	70%	1,055,680	829,475	79%	189,438	75,602	5,504
WATERSHED SERVICES	33,300	24,215	73%	33,300	12,367	37%	0	11,848	
ECONOMIC DEVELOPMENT DIST	176,455	154,628	88%	176,455	161,831	92%	0	(7,204)	
WEATHER (non-grant)	0	26,265		0	2,470		0	23,795	
WEATHER CARE	0	40		0	0		0	40	
WEATHER (State FY15/16)	623,873	752,463	121%	623,873	752,820	121%	0	(356)	
WEATHER (State FY16/17)	623,873	262,947	42%	623,873	262,963	42%	0	(16)	
ENERGY MANAGEMENT TOTAL	1,247,746	1,041,715	81%	1,247,746	1,018,253	82%	0	23,463	0
Other COG Programs									
HOMELAND SECURITY	79,954	216,540	271%	79,954	226,141	283%	0	(9,601)	
CO BARK BEETLE COOPERATIVE	2,500	2,339	94%	2,500	790	32%	0	1,549	
NWCCoG FOUNDATION	0	0		0	19		0	(19)	
SBDC	0	1,587		0	1,714		0	(128)	
REGIONAL TRANSPORTATION CC	202,916	302,764	149%	202,916	283,845	140%	0	18,920	
Total COG Program Funds	3,825,952	3,536,168	92%	3,432,584	3,341,325	97%	503,815	194,843	28,004
EXTERNAL PROGRAM FUNDS									
WATER QUALITY/QUANTITY	152,000	152,571	100%	152,000	127,000	84%	0	25,571	\$125,185
SWQC	60,000	34,873	58%	60,000	22,462	37%	0	12,411	0
Total External Program Funds	212,000	187,444	88%	212,000	149,462	71%	0	37,982	125,185
Total Program Funds	4,037,952	3,723,612	92%	3,644,584	3,490,787	96%	503,815	232,824	153,189
REGIONAL LOAN FUND	622,000	444,748	72%	111,894	82,137	13%	510,106	362,611	593,343
INTERNAL SERVICE FUNDS									
INDIRECT	192,327	148,253	77%	192,327	129,291	67%	0	18,962	-
COG BUILDING FUND	75,648	56,736	75%	71,014	52,498	69%	4,634	4,237	17,699
MOTOR POOL	37,000	28,490	77%	44,001	17,610	48%	(7,001)	10,880	38,314
Total Service Funds	304,975	233,479	77%	307,342	199,399	65%	(2,367)	34,080	56,013
COG FUNDS Subtotal	4,964,927	4,401,838	89%	4,063,820	3,772,323	76%	1,011,554	629,515	802,545

Northwest Colorado Council of Governmenten
Balance Sheet by Class -8800- NLF
As of September 30, 2016

3:02 PM

10/13/2016

Accrual Basis

8800- Northwest Loan Fund

ASSETS

Current Assets

Checking/Savings

1010 - 1st Bank Operating 180.00

1015 - NLF 1st Bank Checking 517,958.33

Total Checking/Savings 518,138.33

Accounts Receivable

1115 - NLF Loan Receivable 993,461.05

Total Accounts Receivable 993,461.05

Other Current Assets

1315 - NLF - Allowance for Loan Loss -33,462.00

Total Other Current Assets -33,462.00

Total Current Assets 1,478,137.38

TOTAL ASSETS 1,478,137.38

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2015 - NLF Accounts Payable 180.00

Total Accounts Payable 180.00

Total Current Liabilities 180.00

Total Liabilities 180.00

Equity

3000 - Fund Balance

3100 - NLF Net Assets 229,812.76

Total 3000 - Fund Balance 229,812.76

3900 - Retained Earnings 885,513.69

Net Income 362,630.93

Total Equity 1,477,957.38

TOTAL LIABILITIES & EQUITY 1,478,137.38

Northwest Colorado Council of Governments
Budget vs Actual - 8800 - NLF
September 2016

3:10 PM
10/13/2016
Accrual Basis

	<u>Jan - Sep 16</u>	<u>% of Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense			
Income			
4770 · Loan Recovery	3,283.24		
4000 · Grant Income			
4250 · Administration	56,000.00		
4200 · State Grant Income	350,000.00	60.35%	580,000.00
Total 4000 · Grant Income	406,000.00	70.0%	580,000.00
4720 · Revolved Interest			
4722 · Loans made after 1/1/14	27,464.44	85.83%	32,000.00
Total 4720 · Revolved Interest	27,464.44	85.83%	32,000.00
4730 · Origination Fee	8,000.00	80.0%	10,000.00
Total Income	444,747.68	71.5%	622,000.00
Gross Profit	444,747.68	71.5%	622,000.00
Expense			
6100 · Payroll Expenses			
6112 · Program Director	50,968.46	74.86%	68,088.00
6210 · Taxes & Benefits	11,281.51	74.61%	15,120.00
Total 6100 · Payroll Expenses	62,249.97	74.81%	83,208.00
6130 · Meeting Expense	48.36		
6520 · Outside Contract			
6420 · Fiscal Officer Expense	1,440.00	66.67%	2,160.00
6421 · Fiscal Assistant Expense	180.00		
6510 · Contractor	2,198.53	146.57%	1,500.00
Total 6520 · Outside Contract	3,818.53	104.33%	3,660.00
6610 · Office Supplies	2,322.48	232.25%	1,000.00
6620 · Bank Charges	50.00		
6640 · Postage	221.61	36.94%	600.00
6650 · Printing & Publications	0.00	0.0%	800.00
6660 · Advertising Expense	15.00		
6680 · Dues & Subscriptions	698.81	46.59%	1,500.00
6720 · Rent & Utilities	1,758.24	75.01%	2,344.00
6730 · Telephone Expense	517.56	73.94%	700.00
6760 · Insurance Premium Expense	24.75		
7110 · Program Supplies	82.76		
7120 · License & Permits	27.00		
7130 · Travel & Meeting	4,251.72	47.24%	9,000.00
7910 · Indirect Cost Allocation	6,049.96	74.86%	8,082.00
8000 · Capital Outlay > \$5,000	0.00	0.0%	1,000.00
Total Expense	82,136.75	73.41%	111,894.00
Net Ordinary Income	362,610.93	71.09%	510,106.00
Net Income	<u>362,610.93</u>	<u>71.09%</u>	<u>510,106.00</u>

Northwest Loan Fund OPEN CONTRACT FUNDS Portfolio 9-30-16													
	Loan Date	Original Amount	Current Balance		Original Term	Payment Plan	Last Paid Date	Principle Reduction - Last Pmt	Maturity	Rate	Grade	ALL Reserve %	ALL Reserve Amount
1	5/6/2014	50,000.00	PAID IN FULL		Five/Three	\$951	12/31/2014	\$ 45,474.29	5/6/2017	5.25%	Satisfactory	1%	\$ -
2	5/14/2014	40,000.00	\$ 32,357.00		Ten/Five	\$430	9/8/2016	\$ 264.20	5/14/2019	5.25%	Satisfactory	1%	\$ 323.57
3	6/5/2014	20,000.00	\$ 16,473.54		Ten/Three	\$215	9/22/2016	\$ 128.18	6/5/2017	5.25%	Satisfactory	1%	\$ 164.74
4	10/16/2014	95,000.00	PAID IN FULL		Ten/five	\$1,022.85	12/8/2014	\$ 94,614.44	10/17/2019	5.25%	Satisfactory	1%	\$ -
5	10/16/2014	51,500.00	\$ 41,755.39		Five/skip May Jun	\$967.67	9/19/2016	\$ 100.61	10/17/2019	4.75%	Satisfactory	1%	\$ 417.55
6	12/5/2014	96,000.00	\$ 66,833.90		Five/Five	\$1,828.00	9/6/2016	\$ 1,551.39	12/5/2019	5.25%	Satisfactory	1%	\$ 668.34
7	12/31/2014	52,000.00	\$ 42,993.09		Seven/Three	\$744.00	9/20/2016	528.21		5.25%	Satisfactory	1%	\$ 429.93
8	2/27/2015	60,000.00	\$ 41,706.47		44 months	\$1,505.00	9/16/2016	\$ 1,354.29	10/19/2018	5.25%	Watch	10%	\$ 4,170.65
9	4/22/2015	11,400.00	\$ 8,835.29		Five	\$217.00	9/28/2016	\$ 184.50	4/22/2020	5.25%	Satisfactory	1%	\$ 88.35
10	4/22/2015	86,000.00	\$ 82,037.88		77/36 months	\$1,300.00	3/29/2016	\$ 3,241.37	4/22/2018	5.25%	Substandard	30%	\$ 24,611.36
11	4/22/2015	75,000.00	PAID IN FULL		Five	\$1,430.00	1/26/2016	\$ 72,450.98	4/22/2020	5.25%	Satisfactory	1%	\$ -
12	6/18/2015	80,000.00	\$ 63,507.31		Five/Three	\$1,522.00	9/19/2016	\$ 1,267.07	6/18/2018	5.25%	Satisfactory	1%	\$ 635.07
13	7/29/2015	35,000.00	\$ 26,046.43		42 months	\$915.00	9/12/2016	\$ 762.20	2/3/2019	5.25%	Satisfactory	1%	\$ 260.46
14	8/25/2015	20,000.00	\$ 13,701.01		36 months	\$606	9/20/2016	\$ 535.41	10/25/2018	5.25%	Satisfactory	1%	\$ 137.01
15	9/23/2015	80,000.00	\$ 68,401.18		Five/Three	\$1,522.00	8/18/2016	\$ 2,732.79	9/23/2018	5.25%	Satisfactory	1%	\$ 684.01
16	10/7/2015	40,000.00	\$ 36,307.53		Five/Three	\$971.00	5/2/2016	\$ 765.55	10/7/2018	5.25%	Satisfactory	1%	\$ 363.08
17	2/2/2016	20,000.00	\$ 17,379.84		48 months	\$466.00	9/13/2016	\$ 408.93	2/2/2020	5.50%	Satisfactory	1%	\$ 173.80
18	5/2/2016	50,000.00	\$ 47,551.53		48 months	\$1,165.00	9/19/2016	\$ 2,448.47	5/2/2020	5.50%	Satisfactory	1%	\$ 475.52
19	5/10/2016	280,000.00	\$ 296,070.00		60 months	\$5,359.00	begin 8-10-16		5/10/2021	5.50%	Satisfactory	1%	\$ 2,960.70
20	9/22/2016	40,000.00			60 months	\$767.00	begin 11-15-16		11/22/2021	5.50%	Satisfactory	1%	\$ 400.00
											Satisfactory	1%	\$ -
		1,281,900.00	\$ 901,957.39										\$ 36,964.14

Northwest Loan Fund REVOLVED FUNDS Portfolio - 9-30-16													
	Loan Date	Original Amount	Current Balance		Original Term	Payment Plan	Last Paid Date	Principle Reduction - Last Pmt	Maturity	Rate	Grade	ALL Reserve %	ALL Reserve Amount
5	4/9/2008	\$ 25,000.00	\$ 3,100.00			\$300.00.	9/26/16	\$300	3/15/2010	0.00%	Substandard	30.00%	930.00
20141223	12/30/2014	\$ 95,000.00	\$ 81,980.45		10/5 year	\$1,022.85	9/28/16	\$673	12/30/2019	5.25%	Satisfactory	1.00%	819.80
20160414	9/15/2016	\$ 25,000.00	\$ 6,423.21		2 year	\$1,300	begin 11-15-16		9/15/2018	5.50%	Satisfactory	1.00%	64.23
													-
			\$ 91,503.66										\$1,814.04



MEMORANDUM

To: NWCCOG Executive Board & NWCCOG Members
From: Michael J Kurth, Fiscal Officer
Date: 10-19-16
Re: 2016 Preliminary Budget Revisions

Attached are some preliminary budget revisions for Northwest Colorado Council of Governments. This is not a complete list. Additional changes and a complete budget revision will be presented with the meeting in early December.

Liz wanted to make you aware a few changes that happened in her tenure prior to the Executive Director changeover.

Please see attached Budget Worksheet Analysis.

Please let me know if you need any further information.

Thank you,

Michael J Kurth
Fiscal Officer

NWCCOG Budget Revisions -Preliminary 2016 (October)
2016 Budget Revision Summary

Program	Original 2016 Budgeted Revenue	Revised Revenue Budget	Change in Revenue Budget	Original 2016 Budgeted Expense	Revised Expense Budget	Change in Expense Budget	Revised Budget Net
Internal Program Funds							
AAAA			-			-	-
C4HCO-HUB			-			-	-
CO Health Foundation			-			-	-
Economic Development District	176,455	169,455	(7,000)	176,455	169,455	(7,000)	-
Elevator Inspection	579,000	624,000	45,000	557,041	557,041	-	66,959
Energy Management			-			-	-
Regional Business	371,810	458,613	86,803	391,226	508,231	117,005	(49,618)
Regional Transportation Council			-			-	-
Watershed Services			-			-	-
Internal Program Funds-Total	1,127,265	1,252,068	124,803	1,124,722	1,234,727	110,005	17,341
External Program Funds							
CBBC			-			-	-
Homeland Security			-			-	-
Summit Water Quality Committee			-			-	-
Water Quality/Quantity			-			-	-
NWCCOG Total Budget		1,252,068			1,234,727		
Internal Service Program Funds							
249 Warren Avenue - Building	75,648	75,648	-	71,014	71,014	-	4,634
Indirect	192,327	194,318	1,991	192,327	192,163	(164)	2,155
Motor Pool	37,000	41,000	4,000	44,001	14,500	(29,501)	26,500
Associated Programs							
Northwest Loan Fund			-			-	-
NWCCOG- Foundation			-			-	-

**Memorandum of Understanding
Between NWCCOG and Upper Colorado Wild and Scenic Stakeholder Group**

This MOU is made effective as of _____ by and between Northwest Colorado Council of Governments (NWCCOG), and the Upper Colorado Wild and Scenic Stakeholder Group (W&S SG).

1. **Purpose.** The purpose of this MOU is to establish roles and responsibilities for NWCCOG to serve as the fiscal agent of grants awarded to W&S SG as part of the wild and scenic rivers fund, C.R.S. § 37-60-122.3, from the Colorado Water Conservation Board.
2. **Agreement period & termination.** This MOU shall commence _____ and is effective until either party provides written notice of a desire to terminate this MOU. Upon termination, any resources shall be forwarded to the designated institution or party, less the fiscal sponsor's fees, as agreed to by both parties.
3. **Duties.**
 - a. In support of W&S SG, NWCCOG agrees to:
 - i. Serve as a fiscal sponsor for W&S SG at an indirect rate of 5% per each funded proposal.
 - ii. Sign and execute on-time contracts with W&S SG consultants.
 - iii. Submit payments based upon terms of invoice.
 - iv. Assign NWCCOG and Water Quality/ Quantity Committee (QQ) staff to serve as staff support to W&S SG administrative needs as related to the fiscal management of grants (i.e., supplying documents needed to submit grant proposals, accounting and tax requirements of grants, etc.).
 - v. Maintain ongoing and timely communication with W&S SG leadership and consultants.
 - b. W&S SG agrees to:
 - i. Submit any and all funding requests on behalf of NWCCOG, only after approval from NWCCOG according to its procedures for approval from either the Executive Director or the NWCCOG Council.
 - ii. Submit any and all grant reports on behalf of NWCCOG, only after approval from NWCCOG.
 - iii. Provide all grant details, deadlines, applications and reports to NWCCOG.
 - iv. Submit consultant invoices.
 - v. Maintain ongoing and timely communication with NWCCOG's Executive Director and QQ program staff.
4. **Terms of agency.**
 - a. Contractors.
 - i. Any contractors hired are independent contractors with respect to NWCCOG, and not employees of NWCCOG. All contractors hired for W&S SG projects funded through NWCCOG must sign a contract with NWCCOG outlining the contractual relationship before NWCCOG will pay an

invoice.

- ii. Contractors shall provide offices, computers, telephones, vehicles, and other such necessary equipment, supplies, and personnel to accomplish the successful completion of deliverables.

The parties below sign this MOU effective on the date and year written above.

Karn Stiegelmeier
President, Northwest Colorado Council of Governments

Alan Berryman
Co-Chair, Upper Colorado Wild and Scenic Alternative Stakeholder Group
Assistant General Manager, Northern Water Conservancy District

Mely Whiting
Co-Chair, Upper Colorado Wild and Scenic Alternative Stakeholder Group
Colorado Counsel, Trout Unlimited



October 14, 2016

[DRAFT]

**MEMBER
JURISDICTIONS**

City of Glenwood
Springs

City of Steamboat
Springs

Town of Carbondale

EAGLE COUNTY

Basalt
Eagle
Gypsum
Minturn
Red Cliff
Vail

GRAND COUNTY

Fraser
Granby
Grand Lake
Hot Sulphur Springs
Kremmling
Winter Park

JACKSON COUNTY

Walden

PITKIN COUNTY

Aspen
Snowmass Village

SUMMIT COUNTY

Blue River
Dillon
Frisco
Montezuma

Fiona Arnold, Executive Director
Kelly Manning, State Director, SBDC
Colorado Office of Economic Development & International Trade
1625 Broadway Suite
Denver, CO 80202

Dear Ms. Arnold and Ms. Manning:

As you know, Northwest Colorado Council of Governments (NWCCOG) has been serving as host organization to the Northwest Colorado SBDC since January 2014. The NWSBDC center serves not only NWCCOG's 5core, dues-paying counties (Eagle, Grand, Jackson, Pitkin and Summit), but also serves the additional six counties of Routt, Moffatt, Garfield, Clear Creek, Gilpin and Lake.

Over the course of the last three years, NWCCOG has experienced significant challenges with the program. We have brought these challenges forward to Kelly Manning and the NWCCOG Council and Economic Development District (EDD) Board of Directors on several occasions. These challenges over the last several years of the program have included insufficient funding, too large a geographic region, and unrealistic fundraising requirements. We now have a vacancy in the Director position, and we do not want to set the next director up for failure. The model currently in place is unrealistic and unsustainable. It requires the director to provide services to an 11 county region and simultaneously fundraise the (at minimum) \$33,000 cash match. This model has proven over and over again to be unsuccessful in our region.

At the direction of the NWCCOG Council and EDD Board of Directors, we assembled a subcommittee – the “SBDC Improvement Committee” – made up of EDD board members. This subcommittee met on September 8th (see meeting notes attached). The following recommendations were made to make the SBDC program more sustainable in our region, and that would, if put into place, allow NWCCOG to continue to serve as host:

Possible Solutions Discussed:

1. Cut the region into two: make Region 12 and Region 11 two separate SBDC regions, both at the current funding level.
2. NWCCOG continues to be the host, but the new director is only to be focused on providing consulting services to the region. The director is not tasked with fundraising. Based on past years' expenses, and paying the director (contractor) \$55,000/year, the shortfall in funding is still projected to be about \$20,000. In this scenario the Lead Center would not require our region to raise the \$33,000 cash match; the Lead Center would make up the funding shortfall.
3. OEDIT to find an alternate private-sector funding source that will provide the \$33,000 cash match needed for our region.

At the time of this letter, NWCCOG has not received word that any of these solutions would be amenable to OEDIT. Therefore NWCCOG has no choice but to discontinue as host after 12/31/16.

NWCCOG believes the SBDC is a valuable, vital program in our region. We took on the role as host because we recognized that the programs and services provided by the SBDC directly fit the mission of the EDD in providing training, consulting, and technical assistance to our existing small businesses and those looking to start new businesses. However, under the current model, NWCCOG can no longer continue to serve as host organization after 12/31/16. I would be happy to discuss this with you at any time.

Sincerely,

Karn Stiegelmeier
Chair
Northwest Colorado Council of Governments

SBDC Improvement Committee

September 8th, 2016

NWCCOG Office in Silverthorne, Colorado

3:00 p.m. – 5:30 p.m.

Attendees:

Chris Romer – Vail Valley Partnership
DiAnn Butler – Grand County Economic Development
Corry Mihm – Summit Independent Business Alliance
Jack Taylor – Frisco Workforce Center
Matt Gianneschi - Colorado Mountain College
Liz Mullen – NWCCOG
Rachel Lunney – NWCCOG
Kelly Manning – OEDIT/SBDC Lead Center
Dick Picket – East Colorado SBDC

Overview:

Rachel welcomed the group. She explained that this committee, made up of NWCCOG Economic Development District Board Members, was put together the request of the NWCCOG Council and the EDD Board during the August 25th board meeting to examine possible changes to the SBDC model such that it is more sustainable in our region. NWCCOG has served as host to the Northwest SBDC since 1/1/14. The challenges over the last several years of the program have been not enough funding and too large a geographic region. These challenges have proven to be too much for one staff person to handle. We now have a vacancy in the Director position, and we do not want to set the next director up for failure. The NWCCOG Council voted that NWCCOG will no longer host the Northwest SBDC after 12/31/16 under its current model. The model currently in place is unrealistic; non-sustainable. It requires the director to provides services to an 11 county region and the same time fundraise 50% of the time to raise the (at minimum) \$33,000 cash match required of each center across the state. This model has proven over and over again to be unrealistic in our region.

The group next focused on the core mission of the SBDC, and focused discussion on whether or not the current model is serving this mission. The mission of the SBDC is: “to helping existing and new businesses grow and prosper through free, one-on-one consulting and no- or low-cost business training programs”.

Rachel asked each committee member to answer the following: What does your organization want to get out of the SBDC?

Grand County – DiAnn Butler

- Grand County does have an entity providing consulting services - Grand Enterprise Initiative (Patrick Brower)
- Leading Edge Program – biggest benefit
- The county can find other ways to provide business development; training
- Watched this program be started 3 times and not be sustainable
- Challenge for our region: too large a geographic region

- DiAnn works directly for the county, so her organization is not directly in competition for the same money being asked to match this program; this has been a challenge for other membership-based organizations like NWCCOG and chambers
- The SBDC is just one tool in the OEDIT “toolbox”; how do you leverage this in other rural communities; how do we leverage what we can realistically do in this region with the funding available
- We don’t want to set the next director up for failure

Vail Valley Partnership – Chris Romer

- VVP was close to becoming an SBDC host; they looked at finances and walked away because they saw no way to NOT underwrite (i.e. fund) the SBDC
- There is a need for the business support services; but the current model requires a continuous focus on raising money for the SBDC vs. providing the services to businesses
- A new model needs to be more focused on the value ; not chasing around fundraising over a huge region
- Current model encourages producing events to raise money; it becomes “how do we raise the funds, not how do we serve the businesses”; we don’t have big corporations to write big checks in this region
- Chris put together some ideas for potential changes to the program (see Chris’ memo attached)

Frisco Workforce Center - Jack Taylor

- Mission of the workforce center is to match businesses seeking to fill jobs with qualified applicants
- Business education is tough to get customers to come for because they are running their business; but there is a need for this training among businesses in this region
- Workforce center does refer people to the SBDC; those that are looking for work, can’t find it, so want to “create” it
- NWCCOG EDD has a great opportunity to play a strong role – question is how? What is that role?

NWCCOG - Liz Mullen

- Main reason NWCCOG agreed to host is because the Northwest Loan Fund just got started again (3 years ago) and needed somewhere to refer potential clients to for help with their financials and loan package; But in reality: NLF did not refer that much to the SBDC; Anita (NLF Director) did not have confidence in the program/qualifications of the consultants
- We inherited the director; Director assured NWCCOG that she will raise all the match
- NWCCOG still needs access to qualified consultants we can refer potential loan clients to for help in putting together loan packages; SBDC could serve this role but seems to mostly serve a less experienced clientele.

Summit Independent Business Alliance/Summit Chamber - Corry Mihm

- Business education and consulting, during up times and down times, is always a need
- Education: categories: finance/marketing/operations/business practices/leadership and self-development
- Challenge to get people to show up to trainings
- Structure and model is a challenge

- SBDC doing the best job I've seen over the last several years; doing a good job pulling together all the opportunities are out there and make them available in one place; would be a shame to lose this momentum
- The large geographic region is a significant challenge
- Need to do an assessment of the assets in the region – what is everyone doing
- Funding mechanisms – chamber memberships; SIBA memberships – competing for the same dollars; SBDC/other providers of business services don't "pull at heart strings"
- We don't have deep pocketed corporations that are going to write big checks in this region

Colorado Mountain College - Matt Gianneschi

- CMC has served as host from a facilities standpoint (i.e. provides office space; meeting/training space)
- CMC has no interest in owning another enterprise tangential to its mission
- CMC's role could be within offering non-credit classes; do a lot of different work in these courses: e.g. OSHA training; safety training for oil and gas workers; licensure renewal for police officers (industry specific) – will provide these at no profit
- CMC does have a number of programs relevant to small business
- Need of CMC: to better understand the needs of the business community so that they can provide education / training relevant/needed by our key industries
- CMC did have a program whereby they offered non-credit business education; goal was that this program was meant to become self-sustaining through fees; but it was a money-loser and they did not continue it
- Find ways for the SBDC to help CMC fulfill its mission by doing it in a complimentary way; SBDC could help identify training needs of businesses, then could turn it over to CMC and they would provide the training. CMC can fulfill the role as "educator"
- CMC saw the very same thing with the financial challenges of the SBDC as did VVP and NWCCOG

Kelly Manning – State Director, SBDC

- SBDC does not have to provide 1/1 consulting to everyone in the state, regardless of whether there is a local host/center or not
- Training is for three purposes: get a lot of people in the room at a time; to weed out people that are not really serious about starting a business; earn funds to help support the center (raising funds)
- Finding funding that is sustainable for the program is crucial; this often comes from the host organization
- Created a new intake process – it is streamlined; it is done on-line to weed out some people; SBDC is always working on developing more innovative ways of doing things
- Sweet spot: client with 3 – 5 years in business

Dick Pickett – Eastern Colorado SBDC. Dick was invited to participate in this meeting to give an example of a successful, large rural region in the state.

- 8.5 years in the job
- Came into a challenging situation
- The financial model has been a strain
- Started with just one county (Weld); now has 13
- Greeley is the largest city; have many small communities
- Went to every networking event where he asked everyone to come see him for consulting

- Tornado came through Windor; helped build momentum because of the need it created
- Have several Satellite offices who pay whatever they can afford to pay; have 29 satellite offices; a satellite office within 30 minutes from any business
- Did a lot of asking for money from towns and counties
- Did a lot of face to face visits with the communities
- No big corporations with deep pockets
- Largest sponsors are the host (UNC - University of Northern Colorado) and Weld county
- \$400,000 to run the program
- \$135,000 grant from Lead Center
- Utilize work study students; now have a full time director and a full time admin person
- 4 full time consultants; 8 part time consultants
- 4 higher education institutions; they all put in money
- \$25 million in impact; 41 business starts
- Utilize an advisory board
- Fundraising using workshops – provide them for free - last year did 70 workshops
- 5-7 year track record now; sponsors step up the plate every year because they see the value in the program
- Donations are anywhere from \$500 - \$40,000

Kelly Manning:

- SBA grant (\$65,000) and any host dollars should go ONLY to director salary
- Any funds raised should go to consulting or specialty services
- Every director's role is to fundraise
- Usually every host needs to put 'skin in the game' financially; Kelly did not require that of NWCCOG, which is not usual

Corry Mihm:

- Need to put into place short term stop gap measures; we have built momentum around the SBDC over the last 3 years; there is name recognition; we don't want to start over; we don't want to lose ground
- We need to come up with a model that is sustainable

Kelly Manning:

- Lead Center needs to make sure services are provided in this area regardless of whether or not NWCCOG continues to serve as host
- Kelly has put out a job posting for a new director on the national SBDC site
- You are not going to have a sustainable program without the fundraising
- Need a neutral host – like NWCCOG; currently she has no other host options in our region; program would revert back to State office (in Denver)
- If every county put in \$3,000, that would be \$33,000

Chris Romer:

- Business Resource Model – works really well on a county-level

DiAnn Butler:

- We don't want to set someone else up for failure (like previous directors in this region)

- Dick must have volunteered a lot of his time to make it work in that region
- DiAnn is disappointed by how OEDIT is doling out the SBA funding to run the SBDC program as it is underfunded in our large region
- Kelly stated that she inherited the statewide model in its current form

Possible Solutions Discussed:

1 – Cut the region into 2: make Region 12 and Region 11 2 separate SBDC regions. Kelly said that then she would have to cut the funding in half as well.

2 – NWCCOG continues to be the host, but the new director is only to be focused on providing consulting services to the region. The director is not tasked with fundraising. Based on past years' expenses, and paying the director (contractor) \$55,000/year, the shortfall in funding is still projected to be about \$20,000. In this scenario the Lead Center would not require our region to raise the \$33,000 cash match required of all centers in the state. Lead Center would make up the funding shortfall. Kelly said this is not an option, and that it is a requirement of every SBDC director to fundraise, and it is a requirement for every center to provide the (at minimum) \$33,000 cash match.

3 – Find a funding source that will provide the \$33,000 cash match needed. This could include a benefactor, corporate sponsor, or a grant. Kelly will be in contact with Robin Haney from CMC who is an oil and gas expert to discuss potential funders in this industry. Rachel sent Kelly the USDA Rural Business Development Grant opportunity information as a possible source, however the deadline isn't until 1/27/17, and if funded would not see the money until earliest March 2017 most likely. Kelly asked committee members to forward her any ideas of possible benefactors and/or companies that she could talk to, and asked that we make the intro for her.

Next Steps:

The committee did not come up with a viable solution at today's meeting. Kelly suggested that this is a larger problem to solve in just 2 hours, and asked that we continue to discuss options for NWCCOG to continue to serve as host. The only viable solution appears to be to raise the cash match in advance of the start of 2017. If this happens, NWCCOG may continue to serve as host. If this does not happen, the NWCCOG will no longer host the Northwest SBDC center after 12/31/16.

The job posting is out on the national SBDC site as well as OEDIT site. Rachel will forward to committee members so that each can distribute via their channels (attached with these meeting notes). All job applications will go to Kelly Manning at the Lead Center.

The NWCCOG Council will be updated on this matter at the October 27th Council Meeting. If no changes are made to the program, and if NWCCOG will no longer serve as host after 12/31/16, a memo will be drafted to Kelly Manning and Fiona Arnold informing OEDIT that NWCCOG will no longer serve as host to the Northwest SBDC, and will clearly outline the reasons why. The memo will be reviewed by the Council first, then send to Kelly and Fiona.

The meeting adjourned at 5:30 p.m.



PROGRAM UPDATES

To: NWCCOG Council
From: NWCCOG Staff
Date: October 19, 2016
Re: Program Updates

The following are the events of note that have occurred since the August 25, 2016 NWCCOG meeting.

Administration/Regional Business – *Liz Mullen, Executive Director*

- NWCCOG has engaged CliftonLarsonAllen LLP to complete our 2015 audit. Field work is being conducted in the NWCCOG office the week of October 17th. The final report is expected at the end of November.
- The draft 2017 NWCCOG budget was sent to the Council on Friday, October 14th.
- 2017 NWCCOG and QQ dues notices were sent to all members on August 23rd.

Alpine Area Agency on Aging (Alpine AAA) – *Erin Fisher, Director*

REST Training – The Alpine Area Agency on Aging, in partnership with the Summit County Community and Senior Center, hosted a train-the-trainer REST (Respite Education & Support Tools) event in Frisco, on September 8th and 9th. This training provided the tools and knowledge necessary for 5 attendees (across our region) to provide respite training to volunteers. This training is the foundation of Alpine AAA's new caregiver respite volunteer program, which we anticipate being an exceptional support for the many overwhelmed caregivers in our area.



National Lifespan Respite Conference – Amanda Rens-Moon, Program Specialist, attended the National Lifespan Respite Conference in Denver. This conference brought nationwide attention to the issues of caregiver burnout and need for respite. Highlights of the conference included video messages from Senator Elizabeth Dole, Rep. Jim Langevin (D-RI,) and Rep Gregg Harper (R-MS,) and Keynote Presentations from Percy Devine (Bi-Regional Administrator, Regions VI and VIII Administration for

Community Living,) Amy Goyer (AARP's Family and Caregiving Expert,) and Jane Barton (Speaker and Author.)

Ombudsman Training – Erin Fisher, Alpine AAA Director, and Shari Frye, Volunteer Ombudsman, attended a multi-day training in Denver during September. The event helped solidify ombudsman skills and knowledgebase.

Region-wide Presentations – Amanda Rens-Moon and CJ Grove, Volunteer Coordinator, are completing presentations at senior centers across the region to provide program information and recruit new volunteers. In addition, these presentations have provided an opportunity to better understand the unique needs of older adults throughout the region.

Magazine – The Alpine AAA recently completed the inaugural issue of the Independent Living Times, a new quarterly magazine designed to provide regional resources and information for area older adults. The magazine will be made available to senior centers, provided with home delivered meals, and delivered to area doctor and dental offices for their waiting rooms. An electronic version of the magazine will be made available at www.alpineaaa.org.

Alpine Area Retired and Senior Volunteer Program (RSVP) – *C.J. Grove, Alpine RSVP & NWCCOG Volunteer Program Coordinator*

Alpine Area RSVP (Eagle County only) – Our service numbers for the period of August 1st – September 30th are as follows:

We have a total of 131 volunteers

Capacity building – 2,037 hours (the majority of these hours were worked at the Eagle Valley Community Fund Rummage Sale)

Education – 12.50 hours (After school meal program)

Healthy Futures – 1,167.80 hours (coaching/training classes, distributing information, preventing elder abuse, companionship, food delivery, transportation, food collection and congregate meals sites)

Other Community Priorities – 276.50 hours

Veterans transportation – 26.50 hours

Alpine Area Agency on Aging (Eagle, Grand, Jackson, Pitkin and Summit) – We are partnering with the churches in the region to recruit volunteers for the Caregiver Respite program. We have a partner in each county at this point with a potential of 40 volunteers for the program. We will begin training Respite volunteers in November.

State Health Insurance Assistance Program (SHIP)/Senior Medicare Patrol (SMP) – *T.J. Dufresne, Health Insurance Assistance Coordinator*

This month begins the Medicare Annual Enrollment Period for Medicare beneficiaries who have Part D Prescription coverage and/or Part C Advantage health care coverage. This is the only time of year they can change these two types of coverage for the following year. The majority of Medicare beneficiaries have Advantage plans and all beneficiaries who have Medigap plans must have Part D prescription coverage to avoid a penalty. This is the period of time we have the highest demand for assistance.

We have worked to recruit more volunteers in all of our five counties to help with the heavier Medicare assistance demand. We will have three active volunteers in Eagle County – one in Eagle, one in Minturn/Vail, and one in El Jebel. We will have four volunteers in Summit County with one of them not

working directly with beneficiaries until later in the enrollment period. We still do not have volunteers in Grand, Jackson, and Pitkin Counties. The SHIP Coordinator is serving those counties in addition to supporting Summit and Eagle Counties.

We have a list of people who are interested in becoming volunteers. However, there was a reduction in accessibility for new counselor training for almost a year due to the Medicare SHIP/SMP program being moved from the Department of Health and Human Resources to the Community Living Services Agency (CLS) which includes the Area on Aging division. The Community Living Services Agency has reworked the training and certification process in order for it to be accessible on-line. In the long run, it will be more accessible and reduces training costs. New certification training will begin as soon as CLS releases the online training modules.

There are education and open enrollment events including Aging into Medicare sessions planned through the end of the year. We will also partner with human resource departments to educate employees who are transitioning into Medicare or are already Medicare eligible – even for employees and/retirees who retain access to health care coverage with their former employer’s coverage. Health Fairs are set to begin and there will be tabling at these events.

**One-on-One Beneficiaries Assisted
January – September 2016**

County	Number of Contacts
Eagle County	98
Grand County	104
Jackson County	15
Pitkin County	89
Summit County	80
Total Contacts	386

Broadband Projects – *Nate Walowitz, Regional Broadband Coordinator*

- Nate is conducting meetings throughout NWCCOG to share the objectives of the Regional Broadband Network project to local governments and partners.
- ForeThought submitted a proposal to the Colorado Broadband Deployment Board for the radio and site infrastructure for middle and last mile for Red Cliff at the Ski Cooper Site. Buildout is scheduled for Spring/Summer 2017. ForeThought was awarded the grant. CenturyLink has the right of first refusal available to it through October 13th. Red Cliff has submitted an application to the USFS for a communications site at Ski Cooper. Construction on the Red Cliff tower is complete. Xcel power pole placement and running lines is still in progress. NWCCOG, Red Cliff, ForeThought and Mammoth Networks are working with Ski Cooper, to use for ski lift terminal structures as mounting locations for poles to host microwave antennas for links from Red Cliff to Ski Cooper and Ski Cooper to Mosquito Pass.
- Mammoth Networks is working in Grand County to enable fiber broadband services to a number of businesses in Tabernash.
- Pitkin County has submitted a grant application for buildout of three mountaintop microwave system and reconstruction/enhancement of existing county owned tower sites for broadband and DTRS radio sites.

- Adams Tunnel Fiber Project will be built in Fall/Winter 2016/2017. CenturyLink has interest in using this connection to deliver redundant path bandwidth to/from Estes Park and Grand Lake.
- While this issue still exists, Eagle County has partnered with Mammoth Networks to provide a 10 Gbps alternate path at very competitive pricing. This broadband network path is available at the Eagle County Government Center in Gypsum.
- CenturyLink is installing fiber along U.S. 40 in Fraser in support of CAF 2 deployment.
- Mountain Parks Electric has contracted with a consultant to investigate FTTH.

High Country Forest Collaborative (HCFC) (formerly Colorado Bark Beetle Cooperative) – Abbie Cobb, Coordinator

The HCFC will host the 2016 Colorado Forest Collaboratives Summit on October 24, 2016 in Keystone. This is a meeting of all of the forest collaborative organizations to discuss what each organization is doing and educate them on how best to work with the state and federal forest services.

Economic Development District (EDD) – Rachel Lunney, Director

CEDS Update: The CEDS document and web site development are well underway. The draft regional action plan, based on extensive input from county-level SWOT meetings, review of existing planning documents, and participation in other on-going planning efforts throughout the region, has been reviewed and edited. The new CEDS website is being populated with data and text. The draft document and web site will be presented at the next NWCCOG EDD Working Group meeting on Wed. October 26th from 1 – 4 pm at CMC Dillon. The following domain names will be pointed at the new regional website: northwestcoloradoregion.org (this will be the most prominently publicized domain name); northwestcoloradoregion.com; nwcoloradobiz.org; nwcoloradobiz.com.

Business Resources Outreach: Since 2016, the following are statistics on Resources Bulletins sent out:

	sent	Open Rate
October	10/4/2016	27%
Fall	9/23/2016	28%
September	9/7/2016	25%
Late Summer	8/23/2016	28%
August	8/10/2016	21%
July	7/25/2016	29%
Summer	6/23/2016	30%
June	6/2/2016	25%
Mid-May	5/16/2016	28%
May	4/29/2016	25%
April	4/4/2016	25%
Spring	3/22/2016	25%
March	3/9/2016	24%
February	2/3/2016	32%
Winter	2/29/2016	25%
January	1/26/2016	26%
Avg		26%

Rachel Lunney presented on business resources available in the region at the Employment First seminar on June 21st offered by the Summit County Department of Human Services. Rachel will present on Summit County Economic Trends at the Land Title Coffee Talk on November 16th. Rachel presented on Eagle County Economic Trends at the Vail Valley Partnership's Business Forum on September 14th. On August 2nd, Rachel served on a panel at the EDA Denver Regional Conference on demographic trends and how they affect the regional economy. The September 2016 Regional Quarterly Economic Update (based on Q1 2016 QCWE data) was sent out on September 2nd with a 28% open rate. Rachel provided a Region 12 demographic/economic update to State Demography Office for the annual demography Summit to be held on November 4th in Arvada.

WorkWell Collaborative – the WorkWell Collaborative has completed Year 1 of its grant as of 6/30/16. This is a 3-year grant from the Colorado Department of Public Health and Environment; the main grantee is Eagle County Public Health. NWCCOG's main role is to convene a regional advisory committee to oversee the initiative, and to conduct marketing and outreach. Rachel Lunney and Katie Haas will be presenting the idea of making worksite wellness a sub-committee of the Rural Resort and Northwest Region's Workforce Development Board, since these governing bodies mirror what we are trying to accomplish with the regional advisory committee – i.e. made up of representatives from the key sectors of our economy. Katie and Rachel will present this idea to the WDB on October 19th.

EDA – Economic Adjustment Assistance grant for Grand/Clear Creek Counties. The grant in the amount of \$100,000 (matched by \$100,000 from Climax Molybdenum) has been awarded. The grant funds will be used to hire a contractor to conduct a study of the economic impacts of the imminent closure of the Henderson Mill and Mine in those 2 counties. An RFP has been published to hire a contractor for this project. The RFP is posted on the NWCCOG EDD website here: <http://nwcoloradobusiness.org/resource-center/rfps/>. Proposals are due by November 11th; work will be getting underway by early 2017. The project's end date is November 30, 2017.

SBDC – at the NWCCOG Council/EDD Board meeting on August 25th, it was directed that an "SBDC Improvement Committee" be put together to explore alternatives for making the program sustainable in our region. This committee met on September 8th. Members of the committee: Chris Romer, Vail Valley Partnership; Corry Mihm, Summit Chamber; DiAnn Butler, Grand County Economic Development; Jack Taylor, Frisco Workforce Center; Matt Gianceschi, Colorado Mountain College. Kelly Manning, State Director for the SBDC and Liz Mullen and Rachel Lunney from NWCCOG also participated in that meeting. Based on the feedback from that meeting, a letter has been drafted to Fiona Arnold and Kelly Manning from OEDIT outlining our recommendations. This is an agenda item on the October 27th NWCCOG Council meeting agenda. Unless our recommendations are honored, the letter states that NWCCOG will discontinue as host of the Northwest SBDC as of December 31, 2016. We will continue to promote the SBDC's programs and services, and will partner as appropriate.

OEDIT Blueprint 2.0 Technical Assistance Program – NWCCOG has been awarded an OEDIT Blueprint 2.0 technical assistance grant for "Incubator/Accelerator Best Practices". The award is not cash, only technical assistance through OEDIT. We intend to send a team from our region to visit a successful project in the state. We are requesting to visit the Telluride Venture Accelerator and Southwest Innovation Corridor, so that we can learn best practices to bring back and hopefully implement in our region. Kelly Manning is the point person from OEDIT who is coordinating with

NWCCOG. We are looking to have a stakeholder planning meeting this November, and conduct the field trip in the first quarter of 2017. We intend to do some follow-up in the form of a workshop or meeting to share what we learned with the region.

Conferences/meetings: Rachel Lunney, EDD Director, will attend the following upcoming conferences: Economic Development Council of Colorado (EDCC) in Vail October 17th – 19th; State Demography Office Annual Meeting in Arvada on November 4th.

Elevator Inspection Program (EIP) – *Steve Allen, Director*

The Elevator Inspection Program is current with the annual inspections while increasing the number of 5-Year witnessing tests. We are also current on new construction and modernizations as well. To date, 130 permits for new or modified units have been issued in 2016.

Energy Management (Weatherization)– *Nate Speerstra, Weatherization Program Specialist*

September marked the end of the first quarter of our 16/17 grant. Production numbers have been coming into line with our planned production. We got off to a slow start largely because of a bottleneck due to refrigerator contracting and delivery. We completed 14 units in the first quarter compared to the planned production of 23. In October we will have 29 units completed compared to our planned production number of 32 and looking into November we should have 50 completions which puts us ahead of planned production by 8 units.

The Weatherization Department has entered into a contract with Energy Outreach Colorado (EOC) to provide emergency heating repairs through the Crisis Intervention Program (CIP) that EOC administers for the Low-income Energy Assistance Program (LEAP). In addition to the entire territory that we serve for the Weatherization Assistance Program (WAP) we have picked municipalities that are adjacent to our WAP territory. Places like Conifer or Florissant or Central City are all very close to our current territory and will be serviced from our Silverthorne offices. We have already responded to two emergency no heat calls successfully, and with winter almost upon us, we are gearing up for our new role in first response heating emergencies.

We have met with all four of the nearby CARE program providers and have started two of their projects with several more coming on line this month. We look forward to cementing our reputation in energy conservation in all its forms and we are excited about the potential to provide weatherization measures to more households in our territory.

Northwest All Hazards Emergency Management Region (NWAHEMR) – *Kim Cancelosi, Coordinator*

Purchases under the 2016 Homeland Security Grant Program are now permitted. The applicants whose proposals were awarded are in the process of securing competitive bids. The projects included under this grant are (1) Regional coordination and meetings, (2) Credentialing equipment for the region and for Grand Junction's mobile command center, (3) Regional Portable Corrals for large animals, (4) Public works mobile light/generator plants, and (5) Funds towards the McClure Pass Microwave Link system.



Throughout the summer there were numerous exercises and drills conducted. Later in October the County Animal Response Teams (CART) throughout the region will have a drill to practice tagging “pets” with their registered owners. Crates purchased with grant funds and the registration process will be utilized. Later in the day, the owners will come back to retrieve their pets. In preparation of this drill, Frisco Elementary School second graders from Ms. Heidi Sodetz’s class collected 84 stuffed animals to be used as the pets for this drill and future drills and exercises.

Monitoring of equipment purchased with Homeland Security Grant Funds is under way. To date, Mesa, Moffat, Rio Blanco, Eagle and Routt County have completed the process. The other Counties will be monitored throughout October and November.



Northwest Loan Fund (NLF) - Anita Cameron, Director

Two loans have been funded. The Loan Committee met in person and toured a business that the NLF funded in Steamboat Springs. Anita has been on the road, with meetings, the business state-wide Loan Fund Managers conference and teaching Loan Application classes at Colorado Mountain Colleges.

Regional Transportation Coordinating Council (RTCC) – Susan Juergensmeier, Mobility Manager

The new GEM (Garfield, Eagle Mesa) Connector service is now operating. The GEM Connector is a collaborative effort between ECO Transit, The Traveler, veteran’s service officers and the NWCCOG Mountain Ride Transportation Resource Center to transport clients to and from medical appointments and other necessary services in Grand Junction.

For the first eight months of 2016 we have coordinated 5,448 one way trips. During the same time in 2015 we coordinated 3,237 trips.

Laurie Patterson will be leaving her position as Mobility Program Assistant at the end of October. She has accepted a position with another agency. In her time working at the call center she has been an invaluable part of the development of the Mountain Ride Transportation Resource Center. Her work on the call center has been appreciated and we wish her the best in her new position.

The next Regional Transportation Coordinating Council (RTCC) meeting will be held on December 7, 2016.

Water Quality and Quantity Committee (QQ) – *Lane Wyatt and Torie Jarvis, Co-Directors*

QQ held its most recent board meeting on October 6th in Steamboat Springs. Despite waking up to snow all over the region, it was a great, well attended meeting. Members learned about work going on in Steamboat and Routt County as well as discussing much of the work going on with QQ currently. A copy of the agenda and board packet are available [here](#).

QQ has been participating in a series of meetings along with state and federal regulators to examine potential ways to develop a more efficient NEPA process. Lane Wyatt is representing QQ and Watershed Services, and NWCCOG is the only local government regulatory entity represented in this process (and many QQ members advocated vehemently to ensure local governments were included in these meetings). Because many of the participants are not as familiar with local government 1041 regulations, QQ created a table that compares common or example 1041 permit criteria to other permits required by state and federal agencies. The table then shows submittal requirements for 1041 permits compared to EIS and other permit submittal requirements. This will be a valuable education tool in the future as well. The table is available in the board packet, linked above.

Funding for boat inspections that prevent the introduction of aquatic nuisance species like quagga and zebra mussels has been steadily declining in the past couple of years. To make matters significantly worse, a recent Colorado Supreme Court case significantly reduced available severance tax spending, meaning that funding for the boat inspection program for 2017 and onwards is completely gone. Due to the successful boat inspection program to date, Colorado is one of few Western states without an infestation in any of its lakes and reservoirs. QQ has been a leader in advocating for increased funding from state and federal agencies and will continue to work on this importation issue.

QQ is looking forward to working with NWCCOG to commission an update of it's [2011 study](#), *Water & Its Relationship to the Economies of the Headwaters Counties*, along with an update of QQ's [Model Water Quality Standards & Definitions](#) from the 1990s during 2017. Thank you to NWCCOG for your support!