



AGENDA
Thursday, December 4, 2014
Conference Call

CALL IN NUMBER: 877-594-8353
PASSCODE: 23878813#

NWCCOG EXECUTIVE COMMITTEE MEETING - a separate passcode will be provided for this Executive Committee conference call.

9:00 a.m.	1.	Call to Order & Determination of a Quorum - Karn Stiegelmeier, Chair	
	2.	Personnel Issue: Executive Director Performance Review	
9:55 a.m.	3.	Adjourn	

NWCCOG FOUNDATION BOARD MEETING

10:00 a.m.	1.	Call to Order & Determination of a Quorum - Karn Stiegelmeier, Chair	
	*2.	ACTION: Minutes of December 5, 2013 NWCCOG Foundation Board Meeting	Pg. 2
	*3.	ACTION: 2014 Financials	Pgs. 3-4
	4.	Overview of Activity for 2014 & expected activity for 2015 - Liz Mullen	
	5.	New Business	
10:15 a.m.	6.	Adjourn	

NWCCOG COUNCIL MEETING

10:15 a.m.	1.	Call to Order - Karn Stiegelmeier, Chair	
	2.	Roll Call and Determination of Quorum - Alissa Hack	
	*3.	ACTION: Minutes of October 23, 2014 Council Meetings	Pgs. 5-8
	*4.	ACTION: October 2014 Financials	Pgs. 9-19
	*5.	ACTION: 2014 Budget Revisions	Pg. 20
	*6.	ACTION: 2015 meeting schedule	Pg. 21
	7.	DISCUSSION: NWCCOG Mini Grant process, forms, and guidelines	Pgs. 22-25
	8.	Program Updates	Pgs. 26-30
	9.	New Business	
11:30 a.m.	10.	Adjourn	

* requires a vote



NWCCOG FOUNDATION

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NWCCOG FOUNDATION BOARD MEETING MINUTES

Thursday, December 5, 2013
Conference Call Meeting

PRESENT:

Karn Stiegelmeier, NWCCOG Chair, Summit County
Jeff Shroll, NWCCOG Vice Chair, Town of Gypsum
Tom Clark, Secretary/Treasurer, Town of Kremmling
Liz Mullen, NWCCOG Foundation Administrator
Sherry Rogstad, NWCCOG

Call to Order and Determination of Quorum

Chair Karn Stiegelmeier called the meeting to order at 11:19 a.m. A quorum was present.

Approval of December 6, 2012 Minutes

M/S/P Jeff Shroll/Tom Clark to approve the December 6, 2012 minutes.

Overview of 2013 Activity & Expected 2014 Activity:

The activity in 2013 consisted of a Western Conservation grant passed through to the Water Quality/Quantity Committee and a Colorado Health Foundation Grant passed through to the Alpine Area Agency on Aging. No additional grants are expected in 2014 at this time.

Approval of 2013 Financials

M/S/P Jeff Shroll/Tom Clark to approve the 2013 financials as presented.

New Business:

There was none.

M/S/P Karn Stiegelmeier/Tom Clark to adjourn the Foundation Board meeting at 11:21 a.m.

Karn Stiegelmeier, Chair

Date

11/24/14

NWCCOG Foundation Inc.
Balance Sheet
As of October 31, 2014

	<u>Oct 31, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
1006 · 1st Bank - Checking	91,354.41
Total Checking/Savings	91,354.41
Accounts Receivable	
1200 · Accounts Receivable	-11,164.99
Total Accounts Receivable	-11,164.99
Other Current Assets	
1499 · Undeposited Funds	20,464.99
Total Other Current Assets	20,464.99
Total Current Assets	100,654.41
TOTAL ASSETS	<u>100,654.41</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	643.00
Total Accounts Payable	643.00
Total Current Liabilities	643.00
Total Liabilities	643.00
Equity	
3900 · Retained Earnings	87,171.39
Net Income	12,840.02
Total Equity	100,011.41
TOTAL LIABILITIES & EQUITY	<u>100,654.41</u>

NWCCOG Foundation Inc.
Profit & Loss - All
 January through October 2014

	Jan - Oct 14	Jan - Oct 14
Ordinary Income/Expense		
Income		
4110 · Grants		
4200 · State Grant Income	16,506.49	16,506.49
4400 · Foundations & Trusts	74,000.00	74,000.00
4110 · Grants - Other	33,814.65	33,814.65
Total 4110 · Grants	124,321.14	124,321.14
4600 · Contributions Income	27,250.00	27,250.00
4800 · Program Fees	3,953.40	3,953.40
Total Income	155,524.54	155,524.54
Expense		
6050 · Contract Labor	100,611.97	100,611.97
6100 · Advertising & Promotion Expense	658.21	658.21
6120 · Dues and Subscriptions	100.00	100.00
6180 · Office Supplies	236.99	236.99
6195 · Postage and Delivery	142.17	142.17
6240 · Internet/Website Expense	60.69	60.69
6250 · Travel & Meeting Expense	5,829.55	5,829.55
6270 · Professional Fees		
6650 · Accounting	1,297.50	1,297.50
6655 · Consulting	21,873.50	21,873.50
Total 6270 · Professional Fees	23,171.00	23,171.00
6770 · Supplies	513.65	513.65
6800 · Printing and Reproduction	175.38	175.38
7320 · Pass Through Funds	11,218.54	11,218.54
Total Expense	142,718.15	142,718.15
Net Ordinary Income	12,806.39	12,806.39
Other Income/Expense		
Other Income		
7010 · Interest Income	33.63	33.63
Total Other Income	33.63	33.63
Net Other Income	33.63	33.63
Net Income	12,840.02	12,840.02



**Northwest Colorado Council of Governments
Council Conference Call Meeting
October 23, 2014**

Council Members Present:

Tom Clark, Town of Kremmling
John Hoffman, Town of Carbondale
Patty McKenny, Town of Vail
Keith Montag, Eagle County
James Newberry, Grand County
Jeff Shroll, Town of Gypsum
Jake Spears, Town of Red Cliff
Karn Stiegelmeier, Summit County
Dave Sturges, Town of Glenwood Springs

Others Present:

Greg Winkler, State of Colorado

NWCCOG Staff:

Alissa Hack
Liz Mullen

Call To Order:

Karn Stiegelmeier, Chair, called the NWCCOG council meeting to order at 10:01 a.m. Roll call was conducted, a quorum was present.

Approval of Minutes:

M/S/P John Hoffman/Tom Clark to approve the September 25, 2014 executive committee meeting minutes as presented.

M/S/P Jeff Shroll/John Hoffman to approve the September 25, 2014 council meeting minutes as presented.

Notes: Two typos were noted on the council meeting minutes from September 25, 2014; corrections to the meeting minutes were made. The executive committee had planned to meet in-person prior to the December 4, 2014 council meeting to conduct Liz Mullen's review. It was later decided, that although not preferable, the executive committee would meet via teleconference. Keith Montage has taken a position in Clear Creek County; Sara Fisher will be his replacement for Eagle County.

September 2014 Financials:

Liz Mullen reviewed the September 2014 financial reports.

M/S/P Tom Clark/John Hoffman to approve the September 2014 financials as presented.

Draft 2015 Budget:

Liz Mullen reviewed the draft 2015 budget. The Town of Silverthorne may not be renewing their membership with NWCCOG. The reason, at this time, remains unclear as to why they don't want to renew their membership. Liz is working to get the Town of Avon to be a member of NWCCOG. Liz has requested to speak to the Avon town council and has not heard back. If anyone is able to get Liz on the agenda to speak to either the Silverthorne or Avon town council members; the effort would be greatly appreciated. This opportunity would provide Liz the ability to showcase what the benefits are to being a NWCCOG member.

QQ dues will remain the same.

Karn opened the floor to discussion of NWCCOG staff member wage increases for 2015 which includes a 2.8% COLA and maximum 3% merit. At the previous council meeting, the concern was raised that the combined COLA and merit increase could be potentially expensive for NWCCOG. Karn asked what others were doing and the responses received varied. Keith Montag of Eagle County indicated they have a 6% merit pool. Tom Clark of Kremmling made a comment which was not recorded as communication was lost for about two-minutes from those attending the meeting from the NWCCOG conference room (Karn, Liz, and Alissa). Vail has a 4% merit and are purposing a 1% exceptional performance increase, and has no considerations for COLA.

The council asked if NWCCOG seemed competitive with others in the industry for recruiting and retaining staff, and if there has been any attrition of staff members. NWCCOG has not lost staff members, nor, is there a challenge recruiting or retaining staff. Liz mentioned that the NWCCOG pays 85% of health care premiums regardless if a staff member selects individual coverage, or, family coverage. It was noted that Summit County has a 3.8% unemployment rate. As the unemployment rate remains stable or continues to decline, attracting and retaining staff might become more of a challenge. At this time, no change will be made for 2015. The council may revisit this discussion at a future date.

The council asked that the discussion return to the draft 2015 budget.

The budget includes a building reserve which by the end of 2015 will be about \$25,000. This reserved could be used for updating the NWCCOG's portion of the building (new carpet, etc.). John Hoffman inquired what the balance was on the mortgage which is \$648,139; he would like to see this liability paid down.

Connect for Health Colorado Regional Assistance HUB: The contract ends at the end of December 2014. This program will not continue unless funded.

Northwest Loan Fund: There is no way to determine how many loans will come in. The fund needs to loan out \$327,600 in order to break even on administrative expenses.

Overall, the council was very pleased with the draft 2015 budget as presented. Dave Sturges commented on what an excellent job Liz is doing and the presentation of the draft 2015 budget.

Karn asked what the process was for charging the three motor pool vehicles back to the various programs. Liz responded by stating that located in each motor pool vehicle is a mileage log sheet. Staff members log their destination, beginning and ending mileage, and the associated program. The mileage is then charged to the appropriate program.

The weatherization and elevator programs use their own program vehicles. These two programs budget and have reserves for their own vehicles. These vehicles get a lot of mileage and wear and tear due to the nature of the industry.

John Hoffman noticed on the QQ draft 2015 budget that Carbondale pays dues and that the town is not on the list. Liz will follow up with the QQ co-directors.

Liz will notify the council, counties, and towns about mini-grant funds as well as post a notice on the website.

A motion was made to approve the draft 2015 budget as presented. Many council members stated that there was no need to wait until the next scheduled council meeting on December 4, 2014 to approve the draft 2015 budget. Dave Sturges, commented that he'd like to wait until the December 4, 2014 council meeting to examine the budget a bit further. Upon further discussion, it was determined that the council is the authority on knowing what the NWCCOG is doing and how funds are spent, therefore, the council is in the best position and has the most information to make a determination to approve the draft 2015 budget. With a motion on the floor the council approved unanimously.

M/S/P James Newberry/Tom Clark to approve the draft 2015 budget as presented.

The NWCCOG council still needs to meet on December 4, 2014. The executive committee will convene prior to the council meeting. Liz, Karn, and Alissa will call-in from the NWCCOG office in Silverthorne. Council members and executive committee members are welcome to meet in-person to join in on the call from this location.

Program Updates:

Broadband: Red Cliff is having a broadband demonstration. A drawing will be held for ten participants to test the broadband service. The participants selected will not receive free service, but, they will be able to provide valuable feedback. Pitkin County's RFP went out with eight responses received. The next broadband steering committee meeting is scheduled for October 30, 2014.

Northwest Loan Fund: Activity has increased with four loan applications being received. Of these four loan applications, two loans have been approved with the other two loans are currently being reviewed. The Northwest Loan Fund is hosting the 2014 Business Loan Fund Managers Conference. The conference will be held October 29-31, 2014, in Grand County at

the Devil’s Thumb Ranch in Tabernash. A class titled “Insider Tips for a Bulletproof Loan Application” was created to assist potential applicants through the loan application process will be held in Grand County on October 28, 2014.

Regional Transportation Coordinating Council (RTCC): The One Call/One Click Center is doing well. Current response is far exceeding estimates. It was estimated that this past month 20-30 requests would be received; 60-70 actual requests were processed. The One Call/One Click Center is still in beta mode. Testing will continue to work out the bugs and create a streamlined system. This current response volume represents only two counties with Summit and Grand Counties coming on board soon. Focus groups are being held throughout the counties to determine how to best market this service. A question was asked by a council member regarding the distribution of the tablets; “Who receives the tablets and how is this determined?” Liz responded that this would be a question best directed to Susan Juergensmeier, Mobility Manager.

New Business

None

Adjournment:

M/S/P John Hoffman/Tom Clark to adjourn the Council meeting at 10:53 p.m.

Karn Stiegelmeier, NWCCOG Chair

Date

Northwest Colorado Council of Governments
Summary Balance Sheet
 As of October 31, 2014

	Oct 31, 14
ASSETS	
Current Assets	
Checking/Savings	767,772.90
Accounts Receivable	591,610.08
Other Current Assets	909,689.10
Total Current Assets	2,269,072.08
Fixed Assets	1,037,622.00
TOTAL ASSETS	3,306,694.08
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	-15,763.17
Credit Cards	2,960.28
Other Current Liabilities	1,175,772.56
Total Current Liabilities	1,162,969.67
Long Term Liabilities	648,139.23
Total Liabilities	1,811,108.90
Equity	1,495,585.18
TOTAL LIABILITIES & EQUITY	3,306,694.08

NWCCOG

STATEMENT OF REVENUES AND EXPENDITURES

9-30-14

83% of the year

	2014 REVENUE BUDGET	REVENUE YTD ACTUAL	REVENUE BUDGET TO ACTUAL	2014 EXPENSE BUDGET	EXPENSES YTD ACTUAL	EXPENSES BUDGET TO ACTUAL	2013 NET BUDGET	REVENUES OVER EXPENSES ACTUAL	RESERVED PROGRAM FUNDS
COG PROGRAM FUNDS									
Core Programs									
REGIONAL BUSINESS	315,691	273,413	87%	318,130	254,393	80%	(2,439)	19,020	
Regional HUB	50,000	47,013	94%	50,000	74,641	149%	0	(27,628)	
NWCCI	0	110		110	120		(110)	(10)	
ELEVATOR INSPECTION	460,000	420,978	92%	378,054	329,243	87%	81,946	91,735	22,500
AGE/NUTRITION (non-Grant)	0	5		0	538		0	(533)	11,158
AGE/NUTRITION(State FY 13/14)	297,503	382,254	128%	297,503	382,254	128%	0	0	
AGE/NUTRITION (State FY 14/15)	370,020	122,834	33%	370,020	133,616	36%	0	(10,782)	
AGE/NUTRITION TOTAL	667,523	505,092	81%	667,523	516,408	77%	0	(11,315)	0
WATERSHED SERVICES	49,314	45,976	93%	49,314	27,186	55%	0	18,790	
ECONOMIC DEVELOPMENT DIST	109,800	132,388	121%	109,800	112,267	102%	0	20,122	
WEATHER (non-grant)	0	33,212		0	1,631		0	31,580	
WEATHER (State FY13/14)	800,000	818,809	102%	800,000	818,949	102%	0	(140)	
WEATHER (State FY14/15)	800,000	393,960	49%	800,000	394,048	49%	0	(88)	
ENERGY MANAGEMENT TOTAL	1,600,000	1,245,981	76%	1,600,000	1,214,628	76%	0	31,352	0
REGIONAL TRANSPORTATION CC	206,891	261,527	126%	206,891	227,766	110%	0	33,761	
Other COG Programs									
HOMELAND SECURITY	446,790	294,753	66%	446,790	295,966	66%	0	(1,213)	
CO BARK BEETLE COOPERATIVE	23,965	7,918	33%	23,965	3,361	14%	0	4,557	
CARO	34,556	4,968	14%	34,556	4,968	14%	0	0	
CO HEALTH FOUNDATION	0	11,219		0	14,905		0	(3,687)	
SBDC		2,679			3,718		0	(1,039)	
NWCCoG FOUNDATION	105,000	0	0%	105,000	115	0%	0	(115)	
Total COG Program Funds	4,069,530	3,254,015	80%	3,990,133	3,079,685	77%	79,397	174,329	22,500
EXTERNAL PROGRAM FUNDS									
WATER QUALITY/QUANTITY	163,510	153,984	94%	163,510	135,756	83%	0	18,228	\$124,930
Q/Q CWCB Grant	0	8,410		0	0		0	8,410	\$0
SWQC	56,170	29,454	52%	56,170	25,097	45%	0	4,357	0
Total External Program Funds	219,680	191,848	87%	219,680	160,853	73%	0	30,995	124,930
Total Program Funds	4,289,210	3,445,863	80%	4,209,813	3,240,538	77%	79,397	205,325	147,430
INTERNAL SERVICE FUNDS									
INDIRECT	139,349	119,572	86%	139,349	127,091	91%	0	(7,519)	4,041
COG BUILDING FUND	75,648	63,664	84%	75,648	56,934	75%	0	6,730	8,828
COPIER POOL	18,000	9,826	55%	18,000	11,735	65%	0	(1,909)	(4,488)
MOTOR POOL	36,000	36,745	102%	36,000	40,613	113%	0	(3,868)	40,571
Total Service Funds	268,997	229,807	85%	268,997	236,373	88%	0	(6,566)	48,952
REGIONAL LOAN FUND	583,730	145,972	25%	583,730	200,145	34%	0	(54,172)	247,927
COG FUNDS Subtotal	5,141,937	3,821,642	74%	5,062,540	3,677,056	72%	79,397	144,586	444,309

Date	Name	Memo	Credit
10/01/2014	1st Bank Credit Card - WX GEO	WX	5,892.43
10/01/2014	Columbia Industries, Inc.	WX	520.10
10/01/2014	Denver Winair Co	WX	196.98
10/01/2014	Elmer Glass Co of Rifle Inc	WX	55.69
10/01/2014	Ferguson Enterprises Inc #109	WX	100.48
10/01/2014	Grand Lake Plumbing Co	WX	1,356.99
10/01/2014	MD Electric Services, Inc.	WX	3,310.00
10/01/2014	Mr T Hardware & Building Supply	WX	289.92
10/01/2014	Pika Glass & Mirror	WX	169.18
10/01/2014	Positive Energy	WX	1,319.01
10/01/2014	Samuelson Hardware -9 Craig	WX	78.37
10/01/2014	Sanders True Value	WX	17.94
10/01/2014	Summit Bookkeeping & Payroll, Inc	SPLIT	2,507.00
10/01/2014	UNUM Life Insurance CO of America	SPLIT - EE Benefit	946.10
10/01/2014	Valley Lumber Co	WX	34.44
10/01/2014	Westland Distributing Group	WX	1,765.04
10/01/2014	Whirlpool Contract/Retail	WX	716.00
10/01/2014	X-cel Energy	WX	47.64
10/03/2014	1st Bank Checking	SPLIT - Credit Card Fees	396.13
10/03/2014	Employee Benefits Corporation	SPLIT - FSA	377.33
10/07/2014	Family Support Registry	Garnishment	181.00
10/08/2014	Colorado Department of Revenue	SPLIT - Payroll	1,726.00
10/08/2014	US Treasury	SPLIT - Payroll	6,921.14
10/09/2014	Alpine PC	SPLIT - PC Support	619.94
10/09/2014	Anthony's of Frisco Inc	RTCC	276.00
10/09/2014	Aspen Caterers	QQ	702.00
10/09/2014	BHW Associates	SPLIT - Building	2,575.00
10/09/2014	Bilrite	ED	438.20
10/09/2014	Black Diamond Gourmet	QQ & RB	996.00
10/09/2014	Century Link	SPLIT - Phone	617.78
10/09/2014	City of Glenwood Springs Parks & Rec	QQ	22.50
10/09/2014	Copper Mountain Resort	RB	2,000.00
10/09/2014	County Health Pool	SPLIT - Health Insurance	26,167.20
10/09/2014	Elevated Technologies	EIP	275.00
10/09/2014	Enterprise Commercial Center Condo Assoc	SPLIT - Building	1,390.57
10/09/2014	Federal Express	RB	41.36
10/09/2014	Four Sprys Investments	WX	926.48
10/09/2014	Garfield County SO	Homeland Security	745.00
10/09/2014	Infinite	SPLIT - Conference Phone	32.55
10/09/2014	Lane Wyatt, Inc	QQ	6,092.92
10/09/2014	Lotic Hydrological, LLC	QQ	2,415.00
10/09/2014	Morning Star Elevator- Vendor	SPLIT - Building/Office	305.00
10/09/2014	North Star Consulting Group	RB	1,259.00
10/09/2014	People, Plants & Paperwork	AAAA	186.48
10/09/2014	Quill Corporation	SPLIT - Office Supplies	61.18

10/09/2014	Silverthorne Recreation Center	SPLIT - EE Benefit	165.00
10/09/2014	Sullivan Green Seavy, LLC	QQ	3,562.50
10/09/2014	Summit Auto Services, Inc.	SPLIT - Motor Pool	388.00
10/09/2014	Team Clean	SPLIT - Janitorial Services	177.08
10/09/2014	The Summit Recycler, Inc	SPLIT - Recycling	50.00
10/09/2014	US Bancorp Equipment Finance, Inc.	SPLIT - Copier	1,013.24
10/09/2014	Wex Bank	SPLIT - Fuel Motor Pool/WX	4,967.52
10/10/2014	CCOERA	SPLIT - Payroll	4,437.26
10/10/2014	CCOERA	SPLIT - Payroll	12,924.14
10/10/2014	SCHINDLER ELEVATOR CORP	EIP	450.00
10/13/2014	Am Conservation Group, Inc	WX	742.50
10/13/2014	Century Link	WX	229.71
10/13/2014	Denver Winair Co	WX	218.26
10/13/2014	Eagle Rock Supply Co	WX	6,259.87
10/13/2014	George T Sanders	WX	44.09
10/13/2014	Verizon Wireless Services	WX	296.18
10/13/2014	Westland Distributing Group	WX	219.12
10/15/2014	1st Bank Direct Deposit	SPLIT - Payroll	42,182.77
10/15/2014	2-Colorado AleWorks & Vail Brewing Co.	NLF	95,000.00
10/16/2014	2-J&J Snow & Skate, LLC	NLF	19,000.00
10/16/2014	Karen LaTulip	RTCC	451.44
10/16/2014	Positive Energy	WX	1,333.34
10/17/2014	Family Support Registry	Garnishment	181.00
10/20/2014	1st Bank Direct Deposit	SPLIT - Payroll	262.53
10/20/2014	Colorado Department of Revenue	SPLIT - Payroll	1,769.00
10/20/2014	Employee Benefits Corporation	SPLIT - FSA	377.33
10/20/2014	US Treasury	SPLIT - Payroll	5,539.84
10/20/2014	US Treasury	SPLIT - Payroll	1,601.66
10/23/2014	1st Bank Credit Card - COG	SPLIT - Credit Cards	3,500.12
10/23/2014	Anthony's of Frisco Inc	SPLIT - Office	594.00
10/23/2014	Ashley Watkins	RTCC	268.19
10/23/2014	Bryant Liles	RTCC	1,059.37
10/23/2014	Denver Winair Co	WX	1,300.16
10/23/2014	Employee Benefits Corporation	SPLIT - Admin Fee	26.25
10/23/2014	Ferguson Enterprises Inc #109	WX	475.25
10/23/2014	Flory Ventures Inc	RB	4,000.00
10/23/2014	Four Sprys Investments	WX	778.16
10/23/2014	Grand County Council on Aging	AAAA	911.67
10/23/2014	Hendershott, Melaine	RB	120.00
10/23/2014	HP Direct	AAAA	4,826.00
10/23/2014	Lewan & Associates Inc	SPLIT - Copier Supplies	119.73
10/23/2014	Pitney Bowes	SPLIT - Postage Machine	130.00
10/23/2014	Quill Corporation	SPLIT - Office Supplies	446.23
10/23/2014	Quill Corporation	SPLIT - Office Supplies	193.47
10/23/2014	Robert Maguire	RTCC	122.40
10/23/2014	Sanders True Value	WX	15.44
10/23/2014	Summit Bookkeeping & Payroll, Inc	SPLIT	4,206.33

10/23/2014	Summit Car Clinic	SPLIT - Motor Pool	77.88
10/23/2014	Summit County Transportation	RTCC	49.57
10/23/2014	Susan Cobble	RTCC	34.50
10/23/2014	UNUM Life Insurance CO of America	SPLIT - EE Benefit	954.06
10/23/2014	Verizon Wireless Services	SPLIT - Cell Phone	252.09
10/23/2014	Victoria Jarvis	QQ	5,017.00
10/23/2014	Whirlpool Contract/Retail	WX	573.00
10/23/2014	William Mead	RTCC	86.60
10/23/2014	Wolters Kluwer Law & Business	WX	751.00
10/23/2014	X-cel Energy	WX	18.98
10/26/2014	Experian	NLF	52.00
10/27/2014	Valley Lumber Co	WX	9.49
10/28/2014	20/20 Eyecare	AAAA	300.00
10/28/2014	Bade, John	AAAA	73.36
10/28/2014	Charlotte Waddell	AAAA	73.86
10/28/2014	Colorado Legal Services	AAAA	540.00
10/28/2014	Comcast	SPLIT - Phone	133.86
10/28/2014	Comfort Dental - Silverthorne	AAAA	500.00
10/28/2014	County Health Pool	SPLIT - Health Insurance	26,171.52
10/28/2014	Eagle Co Public Health	AAAA	3,513.00
10/28/2014	Eagle County Health & Human Services	AAAA	2,958.00
10/28/2014	Eye Center of the Rockies - Glenwood Spri	AAAA	150.00
10/28/2014	Granby Dental, PC	AAAA	425.00
10/28/2014	Grand County Council on Aging	AAAA	2,552.00
10/28/2014	Grand County Government	AAAA	6,212.00
10/28/2014	Grand County Rural Health Network	AAAA	2,700.00
10/28/2014	Hagen, Betty	AAAA	125.00
10/28/2014	Hendershott, Melaine	AAAA	1,758.00
10/28/2014	Home Care & Hospice of the Valley	AAAA	567.38
10/28/2014	Insight Retina Consultants, PC	AAAA	265.00
10/28/2014	Jackson County Council on Aging	AAAA	2,282.00
10/28/2014	Mitch Ringquist	AAAA	50.00
10/28/2014	North Star Consulting Group	RTCC	400.00
10/28/2014	People, Plants & Paperwork	AAAA	333.24
10/28/2014	Pinnacol Assurance	SPLIT - Workers Comp.	6,329.00
10/28/2014	Pitkin County Senior Services	AAAA	7,092.67
10/28/2014	Summit Car Clinic	SPLIT - Motor Pool	785.54
10/28/2014	Summit County Senior Services	AAAA	2,025.00
10/28/2014	Summit Eye Center	AAAA	150.00
10/28/2014	Tasia Sinn	AAAA	78.40
10/31/2014	BHW Associates	SPLIT - Building	2,575.00
10/31/2014	Century Link	WX	176.35
10/31/2014	Colorado State Treasurer	SPLIT - Unemployment	896.30
10/31/2014	Enterprise Commercial Center Condo Assoc	SPLIT - Building	1,390.57
10/31/2014	Ferguson Enterprises Inc #109	WX	124.00
10/31/2014	Four Sprys Investments	WX	889.40
10/31/2014	Hagemeyer North America Inc	WX	634.24

10/31/2014	Laurie Patterson	RTCC	90.75
10/31/2014	MD Electric Services, Inc.	WX	3,882.00
10/31/2014	NWCCOG	NLF	4,756.91
10/31/2014	Quill Corporation	SPLIT - Office Supplies	178.27
10/31/2014	Rocky Mountain Construction Wholesale	WX	3,665.50
10/31/2014	Summit Car Clinic	WX	225.49
10/31/2014	Verizon Wireless Services	WX	296.22
10/31/2014	Westland Distributing Group	WX	229.69
10/31/2014	Whole Energy & Hardware	WX	2,150.88
10/31/2014	1st Bank - Service Charge	RB	79.60

Northwest Colorado Council of Governments
Balance Sheet by Class -8800- Northwest Loan Fund
As of October 31, 2014

	<u>8800- Northwest Loan Fund</u>	<u>TOTAL</u>
ASSETS		
Current Assets		
Checking/Savings		
1015 · NLF 1st Bank Checking	87,709.03	87,709.03
Total Checking/Savings	<u>87,709.03</u>	<u>87,709.03</u>
Accounts Receivable		
1115 · NLF Loan Receivable	244,249.59	244,249.59
Total Accounts Receivable	<u>244,249.59</u>	<u>244,249.59</u>
Other Current Assets		
1090 · Undeposited Funds	411.60	411.60
1315 · NLF - Allowance for Loan Loss	-9,595.00	-9,595.00
Total Other Current Assets	<u>-9,183.40</u>	<u>-9,183.40</u>
Total Current Assets	<u>322,775.22</u>	<u>322,775.22</u>
TOTAL ASSETS	<u>322,775.22</u>	<u>322,775.22</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	20.22	20.22
Total Accounts Payable	<u>20.22</u>	<u>20.22</u>
Total Current Liabilities	<u>20.22</u>	<u>20.22</u>
Total Liabilities	20.22	20.22
Equity		
3000 · Fund Balance		
3300 · NFL New Loans	129,000.00	129,000.00
3100 · NLF Net Assets	247,927.11	247,927.11
Total 3000 · Fund Balance	<u>376,927.11</u>	<u>376,927.11</u>
Net Income	<u>-54,172.11</u>	<u>-54,172.11</u>
Total Equity	<u>322,755.00</u>	<u>322,755.00</u>
TOTAL LIABILITIES & EQUITY	<u>322,775.22</u>	<u>322,775.22</u>

**Northwest Colorado Council of Governments
Budget vs Actual - 8800 - Northwest Loan Fund**

Accrual Basis

October 2014

	Oct 14	Budget	% of Budget	Jan - Oct 14	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
4770 · Loan Recovery	0.00	0.00	0.0%	7,449.72	0.00	100.0%	0.00
4000 · Grant Income							
4250 · Administration	0.00			17,600.00			
4200 · State Grant Income	0.00	41,566.67	0.0%	110,000.00	415,666.66	26.5%	498,800.00
Total 4000 · Grant Income	0.00	41,566.67	0.0%	127,600.00	415,666.66	30.7%	498,800.00
4620 · Reimbursed Expenses	1,579.20			1,579.20			
4710 · Interest Earnings	0.00	0.00	0.0%	17.68	0.00	100.0%	0.00
4720 · Revolved Interest							
4722 · Loans made after 1/1/14	291.46			1,966.50			
4721 · Loans made prior to 12/31/13	116.19			3,384.37			
4720 · Revolved Interest - Other	0.00	1,458.33	0.0%	0.00	14,583.34	0.0%	17,500.00
Total 4720 · Revolved Interest	407.65	1,458.33	28.0%	5,350.87	14,583.34	36.7%	17,500.00
4730 · Origination Fee	2,415.00	583.33	414.0%	3,975.00	5,833.34	68.1%	7,000.00
Total Income	4,401.85	43,608.33	10.1%	145,972.47	436,083.34	33.5%	523,300.00
Gross Profit	4,401.85	43,608.33	10.1%	145,972.47	436,083.34	33.5%	523,300.00
Expense							
6940 · Closing Costs	0.00			81.00			
6100 · Payroll Expenses							
6112 · Program Director	4,524.00	5,083.33	89.0%	45,240.00	50,833.34	89.0%	61,000.00
6210 · Taxes & Benefits	1,056.21	1,103.50	95.7%	10,601.71	11,035.00	96.1%	13,242.00
Total 6100 · Payroll Expenses	5,580.21	6,186.83	90.2%	55,841.71	61,868.34	90.3%	74,242.00
6520 · Outside Contract							
6421 · Fiscal Assistant Expense	175.00	166.67	105.0%	1,575.00	1,666.66	94.5%	2,000.00
6510 · Contractor	90.00	0.00	100.0%	1,030.00	0.00	100.0%	0.00
Total 6520 · Outside Contract	265.00	166.67	159.0%	2,605.00	1,666.66	156.3%	2,000.00
6610 · Office Supplies	18.88	62.50	30.2%	681.87	625.00	109.1%	750.00
6620 · Bank Charges	0.00	4.17	0.0%	0.00	41.66	0.0%	50.00
6640 · Postage	2.17	12.50	17.4%	46.60	125.00	37.3%	150.00
6650 · Printing & Publications	0.00	8.33	0.0%	7.53	83.34	9.0%	100.00
6680 · Dues & Subscriptions	52.00	0.00	100.0%	1,622.95	0.00	100.0%	0.00
6690 · Copier Expense	34.29	62.50	54.9%	384.10	625.00	61.5%	750.00
6720 · Rent & Utilities	195.36	181.50	107.6%	1,953.60	1,815.00	107.6%	2,178.00
6730 · Telephone Expense	79.52	70.83	112.3%	619.26	708.34	87.4%	850.00
6740 · Repair & Maintenance	0.00			100.81			
7130 · Travel & Meeting	153.20	696.42	22.0%	4,337.75	6,964.16	62.3%	8,357.00
7150 · Training & Technical Assistance	0.00	41.67	0.0%	0.00	416.66	0.0%	500.00
7320 · Pass-Through Funds	19,000.00	35,833.33	53.0%	129,000.00	358,333.34	36.0%	430,000.00
7410 · Energy Cons Materials							
7420 · Lic & Permits-PO/INVOICE ATTACH	0.00			51.90			
Total 7410 · Energy Cons Materials	0.00			51.90			
7910 · Indirect Cost Allocation	281.05	281.08	100.0%	2,810.50	2,810.84	100.0%	3,373.00
Total Expense	25,661.68	43,608.33	58.8%	200,144.58	436,083.34	45.9%	523,300.00
Net Ordinary Income	-21,259.83	0.00	100.0%	-54,172.11	0.00	100.0%	0.00
Net Income	-21,259.83	0.00	100.0%	-54,172.11	0.00	100.0%	0.00

Northwest Loan Fund OPEN CONTRACT FUNDS Portfolio 10-31-14

	Loan Date	Original Amount	Current Balance	Original Term	Payment Plan	Last Paid Date	Principle Reduction - Last Pmt	Maturity	Rate	Personal Guaranty
1	5/6/2014	\$50,000.00	\$ 46,969	Five/Three	\$951	10/5/2014	742.32	5/6/2017	5.25%	Yes
2	5/14/2014	\$40,000.00	\$ 38,641	Ten/Five	\$430	10/2/2014	266.16	5/14/2019	5.25%	Yes
3	6/5/2014	\$20,000.00	\$ 18,775	Ten/Three	\$215	10/25/2014	132.62	6/5/2017	5.25%	Yes
4	10/16/2014	\$95,000.00	\$ 95,000	Ten/five	\$1,022.85			10/17/2019	5.25%	Yes
5	10/16/2014	\$19,000.00	\$ 19,000	Five/skip May Jun	\$967.67			10/17/2019	4.75%	Yes
Total			\$ 218,384							

Collateral**Comments**

Fixtures/2nd Business Assets

2nd Business Assets

2nd Residence, Auto, Business Assets

Business Assets, 2-2nd DOTs

Business Assets, Vehicles

Pre-paid 3 payments due to sale of Equipment

Northwest Loan Fund REVOLVED FUNDS Portfolio - 10-31-14

	Loan Date	Original Amount	Current Balance	Original Term	Payment Plan	Last Paid Date	Principle Reduction - Last Pmt	Maturity	Rate	Personal Guaranty	Collateral	Comments	Grade	ALL Reserve %	ALL Reserve Amount
3	6/7/2002	\$15,000	\$3,741 *	invoice \$500 mo.	\$500 mo.	7/1/14	\$362	6/15/2003	6.75%		Deed of Trust	Pays randomly. Business closed.	Substandard	30%	\$1,122.15
5	4/9/2008	\$25,000	\$22,125	24 mo. \$1259.86	\$300 mo.	10/20/14	\$183	3/15/2010	6.25%	Yes	2000 Subaru, 2002 Dodge	Pays regularly. Construction related business hit hard by recession. Owner has survived cancer/working full time and biz beginning to come back.	Substandard	30%	\$6,637.45
			\$25,865												\$7,760

NWCCOG Budget Revisions December-2014

Budget Revision Summary

Program	Original 2014 Budgeted Revenue	Revised Revenue Budget	Change in Revenue Budget	Original 2014 Budgeted Expense	Revised Expense Budget	Change in Expense Budget	Revised Budget Net	Begin of year Program Reserve	End of year Program Reserve
Internal Program Funds									
AAAA	704,556	567,318	(137,238)	704,556	567,318	(137,238)	-	11,158	11,158
C4HCO-HUB	101,778	89,594	(12,184)	101,778	89,594	(12,184)	-		
Economic Development District	132,000	142,555	10,555	132,000	142,555	10,555	-		
Elevator Inspection	480,000	505,000	25,000	382,749	395,588	12,839	109,412	22,500	22,500
Energy Management	1,316,175	1,423,862	107,687	1,316,175	1,423,862	107,687	-	-	-
Regional Business	337,105	326,237	(10,868)	350,275	326,237	(24,038)	-		
Regional Transportation Council	490,811	277,640	(213,171)	490,811	277,640	(213,171)	-		
Watershed Services	29,400	31,446	2,046	29,400	31,446	2,046	-		
Internal Program Funds-Total	3,591,825	3,363,652	(228,173)	3,507,744	3,254,240	(253,504)	109,412	367,895	477,307
								Required Reserve 336,365	Reserve Overage 140,942
External Program Funds									
CBBC	17,508	13,281	(4,227)	17,508	13,281	(4,227)	-		
Homeland Security	269,550	282,115	12,565	269,550	282,115	12,565	-		
Northwest Loan Fund	523,300	426,571	(96,729)	523,300	461,333	(61,967)	(34,762)	247,927	213,165
NWCCOG- Foundation	117,200	117,200	-	117,200	117,200	-	-		
Summit Water Quality Committee	56,000	56,000	-	56,000	56,000	-	-		
Water Quality/Quantity	181,833	162,610	(19,223)	170,250	161,882	(8,368)	728	124,930	125,658
NWCCOG Total Budget		4,421,429			4,346,051				
Internal Service Program Funds									
249 Warren Avenue - Building	75,648	76,400	752	67,310	68,385	1,075	8,015	8,828	16,843
Copier Pool	18,000	12,000	(6,000)	18,000	14,116	(3,884)	(2,116)	(4,488)	(6,604)
Indirect	142,709	142,709	-	142,709	142,709	-	-	5,134	5,134
Motor Pool	36,000	44,100	8,100	42,813	43,713	900	387	40,570	40,957

2015 NWCCOG COUNCIL MEETING SCHEDULE

Thursday, January 22, 2015

Full Council, NLF Board & EDD Board Meetings

Location: Buffalo Mountain Room, Summit County Commons, Frisco

Time: 9:00 a.m.-4:00 p.m.

Agenda Items: Introduction of new members/representatives; mini grant application presentations, elect executive committee & officers; annual NLF Board meeting; EDD Board meeting & election of officers.

Thursday, March 26, 2015

Full Council Meeting

Location: NWCCOG Office/Conference Call

Time: 10:00 a.m.-noon

Agenda Items: Approval of final 2014 financials; program updates

Thursday, May 28, 2015

Full Council & EDD Board Meeting

Location: Gypsum Town Hall

Time: 10:00 a.m.-3:00 p.m.

Agenda Items: Review/acceptance of 2013 audit; review employee COLA and merit increase process; Gypsum biomass plant tour (tentative)

Thursday, July 23, 2015

Full Council Meeting

Location: NWCCOG Office/Conference Call

Time: 10:00 a.m.-noon

Agenda Items: Approval of 2016 dues; approval of 2015 budget revisions; discussion re: Annual Planning Meeting Agenda

Thursday, August 27, 2015

Full Council & EDD Board Annual Planning Meeting

Location: Garden Level Classroom, Eagle County Administration Building, Eagle (tentative)

Time: 10:00 a.m.-3:00 p.m.

Agenda Items: Strategic Planning for 2016

Thursday, October 22, 2015

Location: NWCCOG Office/Conference Call

Time: 10:00 a.m.-noon

Agenda Items: Review of draft 2016 budget

Thursday, December 3, 2015

Full Council & Foundation Board Meeting

Location: NWCCOG Office/Conference Call

Time: 10:00 a.m.-noon

Agenda Items: 2015 budget revisions; approve 2016 budget; adopt 2016 meeting schedule; annual NWCCOG Foundation Board meeting



NORTHWEST COLORADO COUNCIL OF GOVERNMENTS 2015 TECHNICAL ASSISTANCE GRANT APPLICATION

Funded by the Northwest Colorado Council of Governments
in cooperation with the Colorado Department of Local Affairs
Energy and Mineral Impact Assistance Program

NWCCOG is soliciting proposals for technical assistance projects from its membership. A total of \$30,000 is available to fund 2015 technical assistance projects for NWCCOG members only.

This Grant Application Package contains the following:

- ◆ 2015 Technical Assistance Grant Guidelines
- ◆ 2015 Technical Assistance Grant Application Form

Applications for NWCCOG's Technical Assistance Grant Program are **due by 5:00 p.m. on Monday, January 12, 2015. All grant applicants will be required to make a five minute presentation at the January 22, 2015 NWCCOG meeting at the Buffalo Mountain Room in the Summit County Commons Building in Frisco.** The Executive Committee will make funding recommendations at that meeting. Funding will be provided for projects that begin after January 23, 2015 and are completed by December 31, 2015. This is a reimbursement grant program and funds will be paid to grantees when the project is completed.

Each project must provide a dollar-for-dollar cash match.

Please submit completed applications to:

**Northwest Colorado Council of Governments
Attn: Liz Mullen
P.O. Box 2308
Silverthorne, CO 80498
or e-mail to lmullen@nwccog.org**

If you have any questions regarding NWCCOG's Technical Assistance Grant Program, please contact Liz Mullen at 970-468-0295 x123.

2015 TECHNICAL ASSISTANCE GRANT GUIDELINES

Categories:

- ◆ Communities with mining, oil, and gas employment
- ◆ Small towns, particularly those that lack adequate staff
- ◆ Economically challenged communities

Types of Grants:

- ◆ **CASH AWARDS** will be made in the amounts determined by the NWCCOG Executive Committee, totaling no more than \$30,000.

After the grants have been awarded, any funded projects seeking approval for a change in scope will be required to submit the request in writing to the NWCCOG Executive Committee for approval.

The NWCCOG board reserves the right to adapt these guidelines to serve the needs of communities and to make adjustments to the amount of available funding.

Use of Grant Funds:

Funds may be used to hire contractors and pay related expenses. Examples of eligible uses of funds include research, special land use planning projects such as open space preservation, trail planning, design guidelines, wildlife preservation, training, community surveys, meeting facilitation, and prototype projects. Grant funds may not be used to supplant regularly budgeted staff or project funds. Grant funds may not be used to purchase equipment or real property of any type.

Documentation of cash expenditures must follow the Department of Local Affairs process including:

- 1) Contractor bidding must be open and competitive. Obtain and document at least 3 telephone bids.
- 2) Submit a final one-page report of the project accomplishments and send a copy of the completed project deliverables, if appropriate.
- 3) Submit a copy of all invoices and expenses paid for contract services.

Recipients of cash awards will sign a letter of agreement including these guidelines. This is a reimbursement grant in that grant funds will be sent to the grantee once the project is completed.

NWCCOG 2015 TECHNICAL ASSISTANCE GRANT APPLICATION

1. **Jurisdiction** _____

2. **Name of Person Completing Application** _____
Address _____
Phone Number _____ **e-mail address** _____

3. **Project Title** _____

4. **Name of Person Responsible for Completion of Project :** _____

Address _____
Phone Number _____ **e-mail address** _____

5. **Amount Requested** \$ _____

6. **Category of Application (you may choose more than one)**

- ____ Community with Mining, Oil & Gas Employment - Number of employees: _____
- ____ Small Community, particularly lacking adequate staff
- ____ Economically Challenged Community
- ____ Other: _____

7. **Describe in detail the rationale for your choice of category(s) in question #6.**

8. Please provide the following information. Provide a separate attachment if necessary (two pages maximum):

A. Briefly describe the project.

B. Explain why this project is important to your community or the NWCCOG Region. What outcomes do you expect?

C. How will you insure completion of the project by December 2015?

D. Total Cost of Project \$_____ Cash Match Provided \$_____
Each project must provide a dollar-for-dollar cash match.

E. List primary expenditures:

F. Jurisdiction's 2008 General Fund Total: \$_____

Signature of Jurisdiction's NWCCOG Representative: _____

Applications are due before 5:00 p.m. on Monday, January 12, 2015 to NWCCOG, Attn: Liz Mullen, at P.O. Box 2308, Silverthorne, Colorado 80498, or e-mail to lmullen@nwccog.org



PROGRAM UPDATES

To: NWCCOG Council
From: NWCCOG Staff
Date: November 24, 2014
Re: December 2014 Program Updates

The following are the events of note that have occurred since the October 23, 2014 NWCCOG meeting.

Alpine Area Agency on Aging – *Jean Hammes, Director*
Regional Advisory Council (RAC):

At the November 12, 2014, RAC meeting the following actions were taken:

- A revised timeline for the development of the Region 12 area plan and contracting process was approved:

Area Plan:

October-November	Hold public input sessions around region
December 31	Draft plan sent to RAC Advisory Council for feedback
January 14	Public hearing on Region 12 area plan on aging*
January 22	NWCCOG Council action on Region 12 area plan on aging at meeting
<i>*Jan. 22 serves as the backup date for the RAC meeting & public hearing if weather postpones the Jan. 14 date.</i>	
January 30	Submit Region 12 area plan to State Unit on Aging
February	Review and approval of area plan by State Unit on Aging
July 1, 2015	Effective date of area plan (July 1, 2015-June 30, 2019)

Request for Proposals:

January 14	Review of Request for Proposal by Regional Advisory Council
Mar. 2-Apr. 3	Request for Proposal released and proposal submission
April	RAC Grant Review Committee reviews eligible proposal; selects awardees and award amount
March-April	Development of NWCCOG contract (align with State of Colorado)
April-May	NWCCOG legal counsel review of NWCCOG service contract
May 13	RAC meeting: review and finalize recommendation on service providers and funding awards
May 28	NWCCOG Council action on RAC's recommendation on service provider funding awards
June	Execute contracts with approved service providers
July 1, 2015	Effective date of SFY 2015-2016 service contracts

- As of the writing of this report the final policy guidance has not yet been received from the State Unit on Aging.

- Reminder that Eagle County and Grand County RAC Appointees will need to be selected for terms that will begin January 2015.
- Finalized the 2015 RAC meeting activities calendar:
 - ✓ January 14, 10:15 am- 2:15 pm, Golden Eagle Center, Eagle
 - ✓ 2015 Senior Day at the Capitol: Jackson County agreed to serve as Region 12 representatives
 - ✓ May 13, 10:15 am - 2:15 pm, Summit County Community-Senior Center, Frisco
 - ✓ 2015 Annual Senior Awards Ceremony: date to be determined; location in Edwards or Avon
 - ✓ June 10, 10:30 - 11:45 am, conference call
 - ✓ September 9, 10:30 - 11:45 am, conference call
 - ✓ November 4, 10:30 - 11:45 am, conference call

RAC SFY'14-15 Mini-Grant Program:

- Applications for the Region 12 Regional Advisory Council's Mini-Grant Program are being accepted. The mini-grant program application can be accessed by going to the NWCCOG website, or, by contacting Jean Hammes. The mini-grant application deadline is 5:00 pm, May 8, 2015.

Legislation & Advocacy:

- 2015 White House Conference on Aging (WHCoA). The website devoted to the Conference was launched in late September. The planning for the WHCoA is just beginning. There are no details yet about the format or structure of the 2015 WHCoA. Yet, technology will play a big role in this Conference. On the website you can get updates on recent events and opportunities for you to get involved. You will also find information on key issues that will be explored in the 2015 White House Conference on Aging. <http://whitehouseconferenceonaging.gov/>

Broadband Projects – *Nate Walowitz, Regional Broadband Coordinator*

- The Town of Red Cliff and Rio Blanco County were successful in passing their respective referendums to exempt them from SB-152 on November 4, 2014.
- Pitkin County received eight proposals to their RFP and is working to select the finalists.
- Nate will be working with Routt and Moffat Counties to develop broadband plans and strategize how best to move forward.

Economic Development District (EDD) – *Rachel Lunney, Director*

- The final EDD working group meeting of this year will be held on Wednesday, December 10, 2014, from 1:00 – 4:00 pm at Colorado Mountain College Edwards Campus. Staff from the Office of Economic Development and International Trade (OEDIT) will be presenting at this meeting to give an OEDIT and Colorado Blueprint Region 12 Strategic Summary update. There also will be a discussion on an update to the Comprehensive Economic Development Strategy (CEDS) Regional Action Plan.
- Staff is working on the final report for 2014, which is due to the Economic Development Administration (EDA) on December 31, 2014.
- Staff is in the process of planning for projects for 2015 including a Colorado Fiscal Forum workshop to be held on February 25, 2015, presented by the Colorado Fiscal Institute.
- A pre-application was submitted to OEDIT/DOLA through the Rural Economic Development Initiative grant program (REDI) for a feasibility study for the development of a kitchen

incubator in the region. We will be notified in the next couple weeks whether or not we are approved to move forward with a full grant application.

- Two resources bulletins have been sent out since the last update each showing a 27% open rate; October 31, and November 13, 2014.
- Several updates have been made to the EDD website (www.nwcoloradobusiness.org) including to the Access to Capital page and Training Events page.

Elevator Inspection Program (EIP) – *Gene Morse, Director*

- The EIP has completed 1451 annual inspections and processed 159 new unit permits as of October 31, 2014. Bill Simonds successfully passed his Qualified Elevator Inspector (QEI) certification renewal exam on November 13, 2014. Gene Morse has announced his plan to retire in 2015. NWCCOG will begin a search for an EIP Director in January 2015.

Energy Management (Weatherization) – *Steve Getz, Director*

- NWCCOG Weatherization continues to help families in our region prepare for winter. Between July and October our team has completed work on 48 homes. We have a long waiting list for these valuable services, and we're working with our clients from the time of their initial approval to provide client education so that simple low cost/no cost energy saving tips can be followed while they're waiting for their energy audit and work to start on their home.
- The Department of Energy (DOE) is rolling out a new document called the Standard Work Specifications (SWS) which will provide both written and pictorial instructions describing a set of minimum standards to be adhered to when weatherizing a home. On November 13, 2014, Energy Management Director Steve Getz along with Field Supervisor Doug Jones attended a day-long meeting in Denver with other local agencies and the Colorado Energy Office (CEO). The purpose was to work on adopting these written regulations and incorporating them into our work flow. Fortunately for Colorado, our local agencies are already following most of these guidelines, and a few 'best practices' are included that originated with Colorado's local agencies (including NWCCOG!). Another meeting to work on the adoption of the SWS's is scheduled for early December. Full implementation will be required by DOE on July 1, 2015.

Northwest All Hazards Emergency Management Region (NWAHEMR)

- The contract for the 2014 SHSG grant, in the amount of \$249,730, has been executed by the State Controller. There are two projects included in the 2014 SHSG: 1) to complete the credentialing system project, and 2) to purchase HDMI switching equipment for the Eagle County Emergency Operations Center for use during the World Ski Championships in Vail in February 2015.

Northwest Loan Fund (NLF) - *Anita Cameron, Director*

- Five loan applications have been received this month! Two have been analyzed, approved, closed and funded. A third loan has been approved with a closing the week of November 24, 2014.

Marketing:

- Anita participated in three Money Café breakout sessions at the Women’s Conference on October 10, 2014 at Copper Mountain.
- Anita taught ‘Insider Tips for a Bullet Proof Loan Application’ at ‘Show Me The Money’ in Granby on October 28, 2014.
- Stories of the new loans have been published in the ENews, and press releases will go to local papers.
- When time allows, Anita plans to go out and meet bankers in the NLF Territory.

NW Regional Assistance HUB – Connect for Health Colorado– *TJ Dufresne, Coordinator*

- Open Enrollment began November 15, 2014, with many system enhancements. The site is now more user-friendly and includes a shared application system with the Health Care Policy and Financing Department’s financial assistance programs (Medicaid, CHP+, SNAP formerly known as food stamps, social security disability income, etc.) In the six weeks leading up to the open enrollment period, there were many training initiatives as well as beta testing of the Marketplace, Single Application system, also referred to as the Single Eligibility System – SES, and process improvements.
- In our region, Connect for Health Colorado responded to our request for assistance with advertising. Advertisements are now being played throughout the state. Customers at this year’s outreach events indicate that they have heard the advertisement on the radio and have seen some of the print media ads in the areas where they have been run. Enroll America and the Kaiser Foundation identified key components and education needs throughout the country which were used to identify advertisement content. The advertisements target the importance of health insurance; as well as the financial assistance which may be available, and free local assistance.
- Partnerships are being strengthened and new partnerships have been developed for this enrollment period. Some of our partnerships include faith-based organization, schools, Health and Human Services, medical providers, agents/brokers, among others. Together we look to create more health insurance education opportunities in addition to our enrollment events. Health Coverage Guides throughout the NW HUB nine-county region already have appointments booked several weeks in advance. The walk-in enrollment events held this past week had customers lined up for assistance before our start times began. This assures us that in-person assistance is integral in the process of access to health insurance, health insurance education, and navigation of the application system.
- So far, after the first week of open enrollment, Connect for Health Colorado has recorded comparable enrollment numbers compared to what was recorded through last December. Sites report that they have received more inquiries before and in the early days of open enrollment than they did last year.
- The NW HUB coordinator is an active participant in providing substantive feedback regarding training needs, work flows, planning, system testing, and communication development. The NW HUB coordinator presented at the state-wide conference, revised Health Coverage Guide Certification training modules over the last two months, and has actively trained new Health Coverage Guides.

Regional Transportation Coordinating Council (RTCC) – Susan Juergensmeier, Mobility Manager

- On November 19, 2014, NWCCOG/RTCC received the Purchase Order from CDOT for the amount of \$24,800 to fund the operation of RTCC and Call Center for the next 12 months.
- The regional Non-Emergent Medical Transportation (NEMT) Medicaid billing project now includes Routt County.
- The Memorandums of Understanding for Eagle and Pitkin Counties are being routed to County Officials for approval and signatures.
- The next Regional Transportation Coordinating Council (RTCC) meeting will be held on December 3, 2014, at 10:00 am.

Watershed Services and Water Quality and Quantity Committee (QQ) –

Lane Wyatt and Torie Jarvis, Co-Directors

Watershed Services Program:

- NWCCOG Watershed Services has renewed its contract with CDPHE to provide Water Quality Management and Planning in Region 12 for 2015. NWCCOG Watershed Services continues to work with stakeholders to develop an attainable numeric water clarity standard for Grand Lake to propose to the Water Quality Control Commission in about a year. This is the only clarity standard in Colorado, and it is for a waterbody where the single largest influence on transparency is the operation of the Bureau of Reclamation's Colorado Big Thompson project so this is a very complicated and controversial matter.

Water Quality and Quantity:

- QQ continues work on the CO Water Plan. The first completed draft will be submitted to the Governor from the Colorado Water Conservation Board (CWCB) by Dec. 10, 2014. In the past few months, QQ members and staff testified at two CWCB meetings and at a legislative hearing on the Water Plan held in Glenwood Springs. We continue to submit comments that are protective of the headwaters water quality and quantity. We have also started a blog about the water plan process: www.nwccog-qqblog.org. The Water Plan is available at www.coloradowaterplan.org.
- Eagle County Commissioner Kathy Chandler-Henry's letter to the Denver Post editor about the Water Plan was published last week.
- QQ submitted comments on the new EPA and Army Corps of Engineers rule making clarifying what waters are subject to the Clean Water Act as "waters of the United States."
- QQ is working with the Water Quality Control Division to address some nuances of how streams get 303(d) listed as "impaired" when the source of the problem is a hydrologic modification like an upstream dam. We are concerned that no effort will be put into resolving stream impacts such as loss of dilution when there may be opportunities to minimize this problem.
- QQ and NWCCOG Watershed Services have initiated a facilitated process to determine an attainable clarity standard for Grand Lake. The process has just started so we will report more on the progress later.
- QQ held its most recent Board meeting in Aspen on Wednesday, October 15, 2014.