



AGENDA
Thursday, March 26, 2015
Town Hall, 302 Pine Street, Minturn

CALL IN NUMBER: 877-594-8353
PASSCODE: 23878813#

NORTHWEST LOAN FUND BOARD

9:00 a.m.	1.	Call to Order - Karn Stiegelmeier, Chair	
	2.	Determination of Quorum - Alissa Hack	
	*3.	ACTION: Minutes of 1/22/15 NLF Board Meeting	Pgs. 2-4
	*4.	ACTION: 2014 Budget Revision	Pg. 5
	*5.	ACTION: December 2014 financials	Pgs. 6-10
	*6.	ACTION: February 2015 financials	Pgs. 11-14
	*7.	ACTION: NLF Signature and Authorization Policy	Pg. 15
	8.	Program Update - Anita Cameron, Director, NLF	Pg. 52
9:15 a.m.	*9.	Adjourn NLF Board Meeting	

NWCCOG COUNCIL MEETING

9:15 a.m.	1.	Call to Order & Introductions - Karn Stiegelmeier, Chair	
	2.	Roll Call and Determination of Quorum - Alissa Hack	
	*3.	ACTION: Minutes of 1/22/15 Council Meeting	Pgs. 16-21
	*4.	ACTION: 2014 Budget Revision	Pgs. 22-23
	*5.	ACTION: Final December 2014 Financials	Pgs. 24-26
	*6.	ACTION: February 2015 Financials	Pgs. 27-35
	*7.	ACTION: DOLA EIAF Grant Application for Regional Broadband Project	Pgs. 36-46
	8.	DISCUSSION re: HB15-1177 & HB15-1033	Pg. 47
	9.	Program Updates	Pgs. 48-55
	10.	Member Updates	
	11.	New Business	
10:30 a.m.	12.	PRESENTATIONS: 2015 Technical Assistance Grant Applicants - Second Cycle 10:30 a.m. Town of Basalt & Basalt Chamber of Commerce 10:40 a.m. City of Glenwood Springs 10:50 a.m. Jackson County 11:00 a.m. Towns of Winter Park & Fraser 11:10 a.m. Town of Grand Lake 11:20 a.m. City of Steamboat Springs 11:30 a.m. Eagle County	Pgs. 56-85
	*13.	ACTION: 2015 Technical Assistance Grant Awards - Second Cycle	
12:30 p.m.	*14.	Adjourn NWCCOG Meeting / Lunch	



NORTHWEST LOAN FUND

**Northwest Colorado Council of Governments
Northwest Loan Fund (NLF) Board
Buffalo Mountain Room, County Commons Building, Frisco
January 22, 2015**

Council Members:

Betsy Blecha, Jackson County (telecom –late arrival)
Patti Clapper, Pitkin County
Tom Clark, Town of Kremmling
Tom Connolly, Town of Frisco
John Hoffmann, Town of Carbondale
Suze Kanack, Town of Walden
James Newberry, Grand County
Ben Raitano, Town of Dillon
Alyssa Shenk, Town of Snowmass Village
Jeff Shroll, Town of Gypsum (late arrival)
Jake Spears, Town of Red Cliff (late arrival)
Karn Stiegelmeier, Summit County

Others Present:

Mark Campbell, Town of Kremmling

NWCCOG Staff:

Anita Cameron
Alissa Hack
Liz Mullen
Nate Walowitz

Call To Order:

Karn Stiegelmeier, Chair, called the Northwest Loan Fund (NLF) Board meeting to order at 9:01AM. Introductions were conducted instead of roll call. A quorum was present.

Approval of Minutes:

M/S/P Suze Kanack/Tom Clark to approve the March 27, 2014 meeting minutes.

Review of 2014 Activity:

Anita provided an overview of the activity that took place over 2014. She developed a workshop/class titled “Insider Tips for a Bullet Proof Loan Application”. The class is designed to assist potential applicants through the loan application process.

The NLF has a great loan committee which consists of one representative from each of the nine counties within the NLF territory.

Eight loans were closed with 6.5 loans fully funded. These loans produced 19 (or more) jobs in the NLF territory. With the permission of business owners, stories have been published in the ENews.

A request for additional funds was approved by Eagle County, which is the lead county and fiscal agent for the CDBG grant that funds the NLF. The request is then submitted to the Office of Economic Development and International Trade (OEDIT) for approval. The request was for an amendment to the existing grant contract for an additional \$400,000 to loan plus \$64,000, or 16%, in administration funds.

Presentation of Preliminary December 2014 Financials:

Anita provided an overview of the preliminary December 2014 financials. The first loan closed in May 2014. .

John Hoffmann noted that the loan rate is about 5-6%. He asked how the NLF determines the rate. Anita stated that the rate is 2% over prime. It was also noted that higher rates are seen on older loans because those loans were at 2.25% over prime.

Request For Additional Funding Through Grant Amendment:

The additional request for funding was kept to \$464,000 at the recommendation of OEDIT because OEDIT is low on funds until it receives its additional funding in May 2015. Even though Eagle County has agreed to submit the request for additional funds, staff is asking the NLF Board to also authorize this request to ensure proper oversight of the program. The NLF Board wanted to recognize Eagle County and thank them for stepping up to be the lead county for the NLF grant.

M/S/P Tom Clark/John Hoffmann to approve the request for additional funding through the grant amendment totaling \$464,000 (\$400,000 is for loans and \$64,000 for administration).

Authorize NWCCOG Executive Director To Approve NLF Check Requests:

Once the loan committee and OEDIT have approved the loan, Anita completes a check request. This check request is then signed by Liz Mullen as NWCCOG's Executive Director. Liz currently has signing authority up to \$20,000 for NWCCOG business. Some of the NLF check requests are in amounts over \$20,000. Liz wanted to know how the NLF Board wanted to proceed; Is Liz authorized to be a signer on the check request, or should a member of the NLF Board authorize the check request? This situation is unclear in the NLF bylaws. It was noted that Liz does not have signing authority for checks. This inquiry is for check requests.

M/S/P Suze Kanack/Patti Clapper to interpret bylaws to allow Liz to sign check requests for loans approved by the loan committee and to instruct Liz to draft a policy to clarify the NLF bylaws concerning check requests in Section 2 Article 8.

Appoint NLF Loan Committee Members:

Two (2) new loan committee members are needed. Some committee members have a one-year term, others a two-year term. This was done so that not all loan committee members' terms expire at the same time. Two loan committee members are leaving. Staff is recommending that the NLF Board appoint Grant Roper to replace Dave DeRose representing Moffat County, and Willis Wodnik to replace John Kerst for Routt County.

M/S/P John Hoffmann/Tom Clark to appoint Grant Roper as the loan committee member representing Moffat County, and Willis Wodnik as the loan committee member representing Routt County.

The meeting adjourned at 9:37AM.

Karn Stiegelmeier, NWCCOG Chair

Date

Northwest Loan Fund

ACCT #	ACCOUNT NAME	2013 ACTUAL	2014 BUDGET	Revised 2014 BUDGET	Revised Revised 2014 BUDGET	
4200	STATE CONTRACT	-	498,800	404,820	404,820	
4520	Other Local Funding					
4720	REVOLVED INTEREST	36,000	17,500	6,421	6,421	
4730	ORGINATION FEE	-	7,000	4,770	4,770	
4620	Reimbursed Expenses			1,600	1,600	
4640	CARRY OVER	42,000	-			
4710	Interest earnings			20	20	
4770	LOAN RECOVERY			8,940	7,940	
TOTAL REVENUES		78,000	523,300	426,571	425,571	
6112	SALARIES - PROGRAM DIRECTOR	50,000	61,000	56,288	56,288	
6210	TAXES & BENEFITS	14,000	13,242	12,723	12,723	
6420	FISCAL SERVICES	2,100	-	1,890	1,890	
6510	OUTSIDE CONTRACT SERVICES	-	2,000	1,300	1,300	
6610	OFFICE SUPPLIES	200	750	840	840	
6615	BAD DEBITS				1,200	Adjust Loan loss reserve
6620	BANK CHARGES	250	50	-	-	
6640	POSTAGE	121	150	100	100	
6650	PRINTING	250	100	25	25	
6660	ADVERTISING	250	-	-	-	
6680	DUES & SUBSCRIPTIONS	1,000	-	2,000	2,000	
6690	COPIER CHARGES	500	750	500	500	
6720	RENT & UTILITIES	-	\$2,178	\$2,344	\$2,344	
6730	TELEPHONE EXPENSE	-	\$850	\$750	\$750	
6740	Repair & Maintenance			\$100	\$100	
7110	PROGRAM SUPPLIES	200	\$0	\$0	\$0	
7130	TRAVEL & MEETINGS	3,000	8,357	5,500	9,500	
7150	TRAINING & TECH. ASSISTANCE	1,000	500	-	250	
7321	PASSTHROUGH - LOANS MADE		430,000	373,500	-	Re-classification per auditor
7410	License & Permits			100	100	
7910	INDIRECT COSTS APPLIED	3,129	3,373	3,373	3,373	
8000	CAPITAL OUTLAY	2,000	-			
TOTAL EXPENSES		78,000	523,300	461,333	93,283	
REVENUES OVER EXPENDITURES		-	-	(34,762)	332,288	
Beginning Fund Balance					252,469	
Ending Fund Balance					584,757	

Northwest Colorado Council of Governments
Balance Sheet by Class -8800- Northwest Loan Fund
As of December 31, 2014

	Total 8800- Northwest Loan Fund	
	<u>Dec 31, 14</u>	<u>Dec 31, 13</u>
ASSETS		
Current Assets		
Checking/Savings		
1010 · 1st Bank Operating	4,610.11	7.30
1015 · NLF 1st Bank Checking	163,445.74	130,943.81
Total Checking/Savings	<u>168,055.85</u>	<u>130,951.11</u>
Accounts Receivable		
1110 · Accounts Receivable	111,360.00	5,808.82
1115 · NLF Loan Receivable	324,799.22	131,652.35
Total Accounts Receivable	<u>436,159.22</u>	<u>137,461.17</u>
Other Current Assets		
1315 · NLF - Allowance for Loan Loss	-10,805.00	-9,595.00
Total Other Current Assets	<u>-10,805.00</u>	<u>-9,595.00</u>
Total Current Assets	<u>593,410.07</u>	<u>258,817.28</u>
TOTAL ASSETS	<u>593,410.07</u>	<u>258,817.28</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	67.46	208.26
2015 · NLF Accounts Payable	0.00	6,139.26
Total Accounts Payable	<u>67.46</u>	<u>6,347.52</u>
Total Current Liabilities	<u>67.46</u>	<u>6,347.52</u>
Total Liabilities	67.46	6,347.52
Equity		
3000 · Fund Balance		
3100 · NLF Net Assets	252,469.76	295,406.14
Total 3000 · Fund Balance	<u>252,469.76</u>	<u>295,406.14</u>
Net Income	<u>340,872.85</u>	<u>-42,936.38</u>
Total Equity	<u>593,342.61</u>	<u>252,469.76</u>
TOTAL LIABILITIES & EQUITY	<u>593,410.07</u>	<u>258,817.28</u>

Northwest Colorado Council of Governments
Budget vs Actual - 8800 - Northwest Loan Fund
 December 2014

4:09 PM
 03/18/2015
 Accrual Basis

	<u>Dec 14</u>	<u>Budget</u>	<u>% of Budget</u>	<u>Jan - Dec 14</u>	<u>YTD Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense							
Income							
4770 · Loan Recovery	322.16	661.67	48.69%	7,932.96	7,940.00	99.91%	7,940.00
4000 · Grant Income							
4250 · Administration	38,869.00			56,469.00			
4200 · State Grant Income	242,500.00	33,735.00	718.84%	352,500.00	404,820.00	87.08%	404,820.00
Total 4000 · Grant Income	281,369.00	33,735.00	834.06%	408,969.00	404,820.00	101.03%	404,820.00
4620 · Reimbursed Expenses	0.00	133.33	0.0%	2,306.00	1,600.00	144.13%	1,600.00
4710 · Interest Earnings	0.00	1.67	0.0%	17.68	20.00	88.4%	20.00
4720 · Revolved Interest							
4722 · Loans made after 1/1/14	1,671.18	333.33	501.36%	4,012.22	4,000.00	100.31%	4,000.00
4721 · Loans made prior to 12/31/13	229.50	201.75	113.76%	3,613.87	2,421.00	149.27%	2,421.00
Total 4720 · Revolved Interest	1,900.68	535.08	355.21%	7,626.09	6,421.00	118.77%	6,421.00
4730 · Origination Fee	1,920.00	397.50	483.02%	5,895.00	4,770.00	123.59%	4,770.00
Total Income	285,511.84	35,464.25	805.07%	432,746.73	425,571.00	101.69%	425,571.00
Gross Profit	285,511.84	35,464.25	805.07%	432,746.73	425,571.00	101.69%	425,571.00
Expense							
6615 · Bad Debts Expense	1,210.00	100.00	1,210.0%	1,210.00	1,200.00	100.83%	1,200.00
6940 · Closing Costs	0.00	0.00	0.0%	137.00	0.00	100.0%	0.00
6100 · Payroll Expenses							
6112 · Program Director	5,083.34	4,690.67	108.37%	55,406.68	56,288.00	98.43%	56,288.00
6210 · Taxes & Benefits	1,112.03	1,060.25	104.88%	12,816.25	12,723.00	100.73%	12,723.00
Total 6100 · Payroll Expenses	6,195.37	5,750.92	107.73%	68,222.93	69,011.00	98.86%	69,011.00
6520 · Outside Contract							
6421 · Fiscal Assistant Expense	175.00	157.50	111.11%	2,100.00	1,890.00	111.11%	1,890.00
6510 · Contractor	185.00	108.33	170.77%	1,040.00	1,300.00	80.0%	1,300.00
Total 6520 · Outside Contract	360.00	265.83	135.43%	3,140.00	3,190.00	98.43%	3,190.00

	<u>Dec 14</u>	<u>Budget</u>	<u>% of Budget</u>	<u>Jan - Dec 14</u>	<u>YTD Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
6610 · Office Supplies	36.00	70.00	51.43%	746.35	840.00	88.85%	840.00
6640 · Postage	20.44	8.33	245.38%	101.73	100.00	101.73%	100.00
6650 · Printing & Publications	0.00	2.08	0.0%	7.53	25.00	30.12%	25.00
6680 · Dues & Subscriptions	67.95	166.67	40.77%	1,817.12	2,000.00	90.86%	2,000.00
6690 · Copier Expense	52.76	41.67	126.61%	454.07	500.00	90.81%	500.00
6720 · Rent & Utilities	195.36	195.33	100.02%	2,344.32	2,344.00	100.01%	2,344.00
6730 · Telephone Expense	118.60	62.50	189.76%	717.64	750.00	95.69%	750.00
6740 · Repair & Maintenance	0.00	8.33	0.0%	100.81	100.00	100.81%	100.00
7120 · License & Permits	0.00	8.33	0.0%	51.90	100.00	51.9%	100.00
7130 · Travel & Meeting	2,186.02	791.67	276.13%	9,380.88	9,500.00	98.75%	9,500.00
7150 · Training & Technical Assistance	69.00	20.83	331.25%	69.00	250.00	27.6%	250.00
7320 · Pass-Through Funds	-234,000.00			0.00			
7910 · Indirect Cost Allocation	281.05	281.08	99.99%	3,372.60	3,373.00	99.99%	3,373.00
Total Expense	<u>-223,207.45</u>	<u>7,773.57</u>	<u>-2,871.36%</u>	<u>91,873.88</u>	<u>93,283.00</u>	<u>98.49%</u>	<u>93,283.00</u>
Net Ordinary Income	<u>508,719.29</u>	<u>27,690.68</u>	<u>1,837.15%</u>	<u>340,872.85</u>	<u>332,288.00</u>	<u>102.58%</u>	<u>332,288.00</u>
Net Income	<u><u>508,719.29</u></u>	<u><u>27,690.68</u></u>	<u><u>1,837.15%</u></u>	<u><u>340,872.85</u></u>	<u><u>332,288.00</u></u>	<u><u>102.58%</u></u>	<u><u>332,288.00</u></u>

Less new loans issued in 2014 352,500.00

Administration net -11,627.15

Northwest Loan Fund OPEN CONTRACT FUNDS Portfolio 12-31-14

	Loan Date	Original Amount	Current Balance	Original Term	Payment Plan	Last Paid Date	Principle Reduction - Last Pmt	Maturity Date	Rate	Personal Guaranty	Collateral	Comments	Grade	ALL Reserve %	ALL Reserve Amount
1	05/06/14	\$50,000.00	-	Five/Three	\$951	12/31/14	45474.29	05/06/17	5.25%	Yes	Fixtures/2nd Business Assets		Satisfactory	1%	\$0.00
2	05/14/14	\$40,000.00	38,116.07	Ten/Five	\$430	12/02/14	262.79	05/14/19	5.25%	Yes	2nd Business Assets		Satisfactory	1%	\$381.16
3	06/05/14	\$20,000.00	18,508.06	Ten/Three	\$215	12/25/14	133.78	06/05/17	5.25%	Yes	2nd Residence, Auto, Business Assets	Pre-paid 3 payments due to sale of Equipment	Satisfactory	1%	\$185.08
4	10/16/14	\$95,000.00	-	Ten/five	\$1,022.85	08/12/14	94614.44	10/17/19	5.25%	Yes	Business Assets, 2-2nd DOTs		Satisfactory	1%	\$0.00
5	10/16/14	\$51,500.00	50,680.24	Five/skip May Jun	\$967.67	12/15/14	819.76	10/17/19	4.75%	Yes	Business Assets, Vehicles		Satisfactory	1%	\$506.80
6	12/05/14	96,000.00	96,000.00	Five/Five	\$1,828.00			12/05/19	5.25%	Yes	Equipment		Satisfactory	1%	\$960.00
7	12/31/14	52,000.00	-	Seven/Three	\$744.00			12/31/21						1%	\$0.00
		404,500.00	203,304.37												\$2,033.04

Northwest Loan Fund REVOLVED FUNDS Portfolio - 12-31-14															
	Loan Date	Original Amount	Current Balance	Original Term	Payment Plan	Last Paid Date	Principle Reduction - Last Pmt	Maturity	Rate	Personal Guaranty	Collateral	Comments	Grade	ALL Reserve %	ALL Reserve Amount
3	6/7/2002	\$15,000	3,740.51	* invoice \$500 mo.	\$500 mo.	7/1/14	\$362	6/15/2003	6.75%		Deed of Trust	Pays randomly. Business closed.	Doubtful	60.00%	\$2,244.31
5	4/9/2008	\$25,000	21,754.34	24 mo. \$1259.86	\$300 mo.	12/23/14	\$186	3/15/2010	6.25%	Yes	2000 Subaru, 2002 Dodge	Pays reduced payment regularly. Construction related business hit hard by recession. Owner has survived cancer/working full time and biz beginning to come back.	Substandard	30.00%	\$6,526.30
20141223	12/30/2014	\$95,000	96,000.00	10/5 year	\$1,022.85					Yes	2nd on Business Assets, DOTs		Satisfactory	1.00%	960.00
															-
															-
			121,494.85												8,770.61

Northwest Colorado Council of Governments
Balance Sheet by Class -8800- Northwest Loan Fund
 As of February 28, 2015

	8800- Northwest Loan Fund	TOTAL
ASSETS		
Current Assets		
Checking/Savings		
1015 · NLF 1st Bank Checking	263,272.40	263,272.40
Total Checking/Savings	263,272.40	263,272.40
Accounts Receivable		
1115 · NLF Loan Receivable	316,230.79	316,230.79
Total Accounts Receivable	316,230.79	316,230.79
Other Current Assets		
1315 · NLF - Allowance for Loan Loss	-10,805.00	-10,805.00
Total Other Current Assets	-10,805.00	-10,805.00
Total Current Assets	568,698.19	568,698.19
TOTAL ASSETS	568,698.19	568,698.19
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	42.76	42.76
Total Accounts Payable	42.76	42.76
Total Current Liabilities	42.76	42.76
Total Liabilities	42.76	42.76
Equity		
3000 · Fund Balance		
3100 · NLF Net Assets	252,469.76	252,469.76
Total 3000 · Fund Balance	252,469.76	252,469.76
3900 · Retained Earnings	340,872.85	340,872.85
Net Income	-24,687.18	-24,687.18
Total Equity	568,655.43	568,655.43
TOTAL LIABILITIES & EQUITY	568,698.19	568,698.19

**Northwest Colorado Council of Governments
Budget vs Actual - 8800 - Northwest Loan Fund**

February 2015

	Feb 15	Budget	% of Budget	Jan - Feb 15	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
4770 · Loan Recovery	0.00	0.00	0.0%	161.08	23,000.00	0.7%	23,000.00
4000 · Grant Income							
4250 · Administration	3,200.00			3,200.00			
4200 · State Grant Income	20,000.00	0.00	100.0%	20,000.00	390,000.00	5.1%	390,000.00
Total 4000 · Grant Income	23,200.00	0.00	100.0%	23,200.00	390,000.00	5.9%	390,000.00
4720 · Revolved Interest							
4722 · Loans made after 1/1/14	922.86			1,209.99			
4721 · Loans made prior to 12/31/13	94.28			189.46			
4720 · Revolved Interest - Other	9.49	0.00	100.0%	9.49	6,500.00	0.1%	6,500.00
Total 4720 · Revolved Interest	1,026.63	0.00	100.0%	1,408.94	6,500.00	21.7%	6,500.00
4730 · Origination Fee	0.00	0.00	0.0%	1,040.00	2,000.00	52.0%	2,000.00
Total Income	24,226.63	0.00	100.0%	25,810.02	421,500.00	6.1%	421,500.00
Gross Profit	24,226.63	0.00	100.0%	25,810.02	421,500.00	6.1%	421,500.00
Expense							
6100 · Payroll Expenses							
6112 · Program Director	5,378.16	0.00	100.0%	10,756.32	57,437.00	18.7%	57,437.00
6210 · Taxes & Benefits	1,319.85	0.00	100.0%	2,511.74	13,597.00	18.5%	13,597.00
Total 6100 · Payroll Expenses	6,698.01	0.00	100.0%	13,268.06	71,034.00	18.7%	71,034.00
6130 · Meeting Expense	0.00			5.13			
6520 · Outside Contract							
6420 · Fiscal Officer Expense	0.00	0.00	0.0%	0.00	2,160.00	0.0%	2,160.00
6421 · Fiscal Assistant Expense	175.00			350.00			
6510 · Contractor	0.00	0.00	0.0%	0.00	1,000.00	0.0%	1,000.00
6520 · Outside Contract - Other	765.00			765.00			
Total 6520 · Outside Contract	940.00	0.00	100.0%	1,115.00	3,160.00	35.3%	3,160.00
6610 · Office Supplies	162.41	0.00	100.0%	235.90	889.00	26.5%	889.00
6640 · Postage	0.00	0.00	0.0%	96.97	150.00	64.6%	150.00
6650 · Printing & Publications	0.00	0.00	0.0%	0.00	200.00	0.0%	200.00
6680 · Dues & Subscriptions	66.99	0.00	100.0%	197.96	850.00	23.3%	850.00
6720 · Rent & Utilities	195.36	0.00	100.0%	390.72	2,344.00	16.7%	2,344.00
6730 · Telephone Expense	59.35	0.00	100.0%	118.70	720.00	16.5%	720.00
6800 · Equip Repair/Maint/Supply	0.00			21.49			
7130 · Travel & Meeting	236.47	0.00	100.0%	401.19	7,500.00	5.3%	7,500.00
7320 · Pass-Through Funds	15,000.00	0.00	100.0%	33,325.20	327,600.00	10.2%	327,600.00
7910 · Indirect Cost Allocation	660.44	0.00	100.0%	1,320.88	7,053.00	18.7%	7,053.00
Total Expense	24,019.03	0.00	100.0%	50,497.20	421,500.00	12.0%	421,500.00
Net Ordinary Income	207.60	0.00	100.0%	-24,687.18	0.00	100.0%	0.00
Net Income	207.60	0.00	100.0%	-24,687.18	0.00	100.0%	0.00

Northwest Loan Fund OPEN CONTRACT FUNDS Portfolio 2-28-15

	Loan Date	Original Amount	Current Balance	Original Term	Payment Plan	Last Paid Date	Principle Reduction - Last Pmt	Maturity	Rate	Personal Guaranty	Collateral	Comments	Grade	ALL Reserve %	ALL Reserve Amount
1	05/06/14	\$50,000.00	-	Five/Three	\$951	12/31/14	45474.29	05/06/17	5.25%	Yes	Fixtures/2nd Business Assets		Satisfactory	1%	\$0.00
2	05/14/14	\$40,000.00	37,587.03	Ten/Five	\$430	02/03/15	265.1	05/14/19	5.25%	Yes	2nd Business Assets		Satisfactory	1%	\$375.87
3	06/05/14	\$20,000.00	18,508.06	Ten/Three	\$215	12/25/14	133.78	06/05/17	5.25%	Yes	2nd Residence, Auto, Business Assets	Pre-paid 3 payments due to sale	Satisfactory	1%	\$185.08
4	10/16/14	\$95,000.00	-	Ten/five	\$1,022.85	12/08/14	94614.44	10/17/19	5.25%	Yes	Business Assets, 2-2nd DOTs		Satisfactory	1%	\$0.00
5	10/16/14	\$51,500.00	49,062.53	Five/skip May June	\$967.67	02/18/14	770.41	02/18/15	4.75%	Yes	Business Assets, Vehicles		Satisfactory	1%	\$490.63
6	12/05/14	96,000.00	94,729.37	Five/Five	\$1,828.00		1270.63	02/03/15	5.25%	Yes	Equipment		Satisfactory	1%	\$947.29
7	12/31/14	52,000.00	-	Seven/Three	\$744.00			12/31/21					Satisfactory	1%	\$0.00
8	02/27/15	60,000.00		44 months	\$1,505.00			10/19/18	5.25%	Yes	Business Assets, Vehicles		Satisfactory	1%	\$0.00
		464,500.00	199,886.99												\$1,998.87

Northwest Loan Fund REVOLVED FUNDS Portfolio - 2-28-15

	Loan Date	Original Amount	Current Balance	Original Term	Payment Plan	Last Paid Date	Principle Reduction - Last Pmt	Maturity	Rate	Personal Guaranty	Collateral	Comments	Grade	ALL Reserve %	ALL Reserve Amount
3	6/7/2002	\$15,000	-	* invoice \$500 mo.	\$500 mo.	7/1/14	\$362	6/15/2003	6.75%		Deed of Trust	Pays randomly. Business closed.	Doubtful	60.00%	\$0.00
5	4/9/2008	\$25,000	21,343.80	24 mo. \$1259.86	\$300 mo.	2/24/15	\$206	3/15/2010	6.25%	Yes	2000 Subaru, 2002 Dodge	Pays reduced payment regularly. Construction related business hit hard by recession. Owner has survived cancer/working full time and biz beginning to come back.	Substandard	30.00%	\$6,403.14
20141223	12/30/2014	\$95,000	95,000.00	10/5 year	\$1,022.85					Yes	2nd on Business Assets, DOTs		Satisfactory	1.00%	950.00
															-
															-
			116,343.80												6,403.14



POLICIES AND PROCEDURES

NORTHWEST LOAN FUND

DESCRIPTION: Signature and Authorization Policy

Date Adopted:

Date Revised:

Author:

Liz Mullen

Revision Number:

POLICY:

The NWCCOG Executive Director shall have the right to sign check requests presented by the NLF Director for loan amounts previously approved by the NLF Loan Committee.

The NWCCOG Executive Director may sign contracts which have been approved by the NLF Board, unless NLF Board or the contracting agency specifically requires the signature of the Elected Chairman.

Operational approvals required to maintain grants and programs may be signed by the NWCCOG Executive Director.

In the case that the NWCCOG Executive Director is absent or unavailable, the NLF Board Chair, Vice Chair, or Treasurer may serve as alternative signature on the appropriate documents, including check requests for approved loans.



**Northwest Colorado Council of Governments
Council Meeting
Buffalo Mountain Room County Commons, Frisco, Colorado
January 22, 2015**

Council Members:

Betsy Blecha, Jackson County, (telecom
10:06am – 11:59am)
Patti Clapper, Pitkin County
Tom Clark, Town of Kremmling
Tom Connolly, Town of Frisco
John Hoffmann, Town of Carbondale
Suze Kanack, Town of Walden
Patty McKenny, Town of Vail
James Newberry, Grand County
Ben Raitano, Town of Dillon
Alyssa Shenk, Town of Snowmass Village
Jeff Shroll, Town of Gypsum
Jake Spears, Town of Red Cliff
Karn Stiegelmeier, Summit County
Dave Sturges, Town of Glenwood Springs
(late arrival)

Others Present:

Mark Campbell, Town of Kremmling
Duane Dailey, Grand County Veterans
Officer

NWWCOG Staff:

Alissa Hack
Jean Hammes
Susan Juergensmeier
Liz Mullen
Nate Walowitz

Call To Order:

Karn Stiegelmeier, Chair, called the NWCCOG council meeting to order at 9:50AM.
Introductions were conducted and a quorum was present.

Approval of Minutes:

M/S/P John Hoffmann/Ben Raitano to approve the December 4, 2014 council meeting minutes
as presented.

Presentation of Preliminary December 2014 Financials:

Liz provided an overview of the preliminary December 2014 financials. NWCCOG programs run
on a reimbursement basis; negative numbers indicate the program is waiting for
reimbursement.

The elevator program is the only program generating a profit. All other programs should have a zero balance. A few council members expressed concern with the amount of money the elevator program is making. The profit margin appears to keep increasing. A discussion took place regarding possibly hiring an additional elevator inspector, or look at restructuring the fees. It was noted for clarification that the program does have two different fee structures; one fee for members and one fee for nonmembers. Overall, members of the council agreed that that they don't believe it's the NWCCOG's purview to make a lot of money on the programs offered. This will be a discussion for strategic planning in August 2015.

Alpine Area Agency on Aging (AAA) Four-Year Plan:

Jean Hammes, Director of the Alpine AAA, provided an overview of the draft four-year area plan which is also available on NWCCOG website. Should the council approve the draft four-year area plan; the plan will then be submitted to the State Unit on Aging. The four-year area plan is a statutory requirement under the Older Americans Act, which requires each AAA to develop a plan regarding service provisions and use of both federal and state funds. Under the Older Americans Act, the State of Colorado requires a four-year area plan (some states have a one-year plan, other states have a two-year plan; Colorado has a four-year plan). The state unit on aging develops the criteria of what AAAs need to respond to. An executive summary of the four-year area plan is included in the council packet.

Background: Since 1978, the NWCCOG has been the fiscal agent of the Alpine AAA. There are 16 AAAs in Colorado, some have single service areas while others have multiple service areas. The Alpine AAA also known as Region 12, includes five counties; Eagle, Grand, Jackson, Pitkin, and Summit Counties. In Colorado, most AAAs reside in a Council of Government.

Four-Year Area Plan: Nothing is significantly different in the draft four-year area plan than what has been done in the past. In 2008, there was much uncertainty in the federal budget, therefore, the Regional Advisory Council (RAC) planned for a worst case scenario in the event federal funds were significantly reduced.

Questions/Comments: James Newberry brought up a service that is needed in Grand County and which the county itself is providing to seniors. Drivers are taking seniors to Denver for surgery and driving them back home. His inquired if there was training that can be provided to drivers? Jean's response was that in cooperation with RTCC, there is the possibility of grant funding in which volunteer drivers would be recruited to fill in the gaps. The details of specific training (i.e.: CPR, medical training, etc.) is unknown. Funding would be provided through Older Americans Acts dollars.

The council also noted that the hospital in Leadville (located in Lake County) is scheduled to close. Those residents will likely be taken to Denver (passing through the NWCCOG region) or to Summit County for services. These individuals might have no way to get back home. Jean responded by stating she will ask the AAA for Lake County what the options are, and where coordination can take place.

A discussion took place regarding the issue of medical marijuana and seniors. The use of marijuana is legal in Colorado; not at the federal level. Despite Colorado's stance on marijuana use, the council's consensus was that because funding for programs comes from both federal and state sources; it's wise not to jeopardize the federal funding dollar.

A question was raised as to what a "waiver" is in the draft four-year area plan. Jean's response was that it is an official request to administer or provide these services. It is not a waiver of responsibility or service. Jean went over each waiver area individually to fully explain to the council.

The council noted that the program is serving more individuals with the same level of funding. The council asked how the program targets, or provides preference/priority to individuals. Jean responded by stating that preference would be given to those most at risk of institutional placement; and those with economic and social need. The goal is for individuals to stay in their home or community as long as possible. Within the RFPs, providers will need to address these three areas.

The RAC has reviewed the draft four-year area plan and a public hearing was held. The RAC asked to have care management listed as a priority service. On January 14, 2015, the RAC approved the draft four-year area plan with that one change. The request is for the council to authorize the Alpine AAA to transmit the plan to the State Unit on Aging.

It was also noted that county commissioners will recognize RAC members for their service at the senior awards ceremony in May 2015.

M/S/P Jeff Shroll/Jake Spears to approve this plan as presented with amendments as requested by the RAC.

Election of Executive Committee Municipal Members for 2015:

The executive committee consists of nine members; one member from each of the Region 12 counties and four municipal members at large. Dave Sturges, Jeff Shroll, Tom Clark, and John Hoffmann represent the municipalities. All members have agreed to serve again, with the exception of Dave Sturges whose term is up in April. Ben Raitano volunteered and Alyssa Shenk will serve as the alternate.

M/S/P Karn Stiegelmeier/Patti Clapper to elect Jeff Shroll, Tom Clark, John Hoffman, Ben Raitano as the executive committee municipal members for 2015 and Alyssa Shenk as the alternate.

Election of Officers for 2015:

Currently, Karn Stiegelmeier serves as Chair, Jeff Shroll as Vice Chair, and Tom Clark as Treasurer. All three individuals have offered to serve another year.

M/S/P Patti Clapper/Suze Kanack to elect Karn Stiegelmeier as Chair, Jeff Shroll as Vice Chair and Tom Clark as Treasurer for 2015.

County Health Pool (CHP) Representative for 2015:

Tom Clark has served as the NWCCOG representative to the County Health Pool with Liz Mullen as an alternate. The recommendation was to reauthorize Tom Clark to continue serving as the County Health Pool representative with Liz Mullen as the alternate.

M/S/P Patti Clapper/Ben Raitano to appoint Tom Clark as the NWCCOG representative to the County Health Pool and Liz Mullen as the alternate for 2015.

Program Updates:

Regional Transportation Coordinating Council (RTCC): Susan Juergensmeier, Mobility Manager, provided an update. As of December 2014, the website www.mtnride.org is live. Services are provided to veterans, older adults, individuals with disabilities, and low income. A MOU has been signed with six counties (Eagle, Grand, Jackson, Pitkin, Routt, and Summit) authorizing NWCCOG to bill Medicaid for Non-Emergent Medical Transportation and a total of 862 trips have been processed to date. Currently, no advertising or marketing has occurred and the demand has been significant. This certainly indicates there is a great need for this type of service. A marketing strategy will be developed to market the service to veterans. Due to the grant arrangement for the program, marketing must occur for the veteran community. Other than that, the council inquired if advertising needed to occur. Right now, one person is booking all the trips. There is budget for one additional employee. Processes are currently underway to develop a job description and start the hiring process.

Susan will follow up concerning the question asked by Grand County regarding training for volunteer drivers. Perhaps when Colorado Mountain College provides first aid training, this training would be something volunteer drivers could attend. The emphasis does not need to be in driver safety, although important, rather transporting individuals with medical needs.

The Colorado Department of Health Care Policy and Financing (HCPF) has asked the NWCCOG RTCC to be a model for others in the state. Duane Dailey, with Grand County Veterans Services suggested placing the link (mtnride.org) on the veterans' website. Local communities need to work together. Right now the system is terribly fragmented particularly for services for veterans. He emphasized the need for collaboration. Duane mentioned the Veterans Trust Fund and will assist getting Susan information.

Susan wanted to thank the transit companies for their support both financially and with needed resources.

Presentations: 2015 Technical Assistance Grant Applications:

Liz provided a brief overview regarding the technical assistance grants. The funding is provided from DOLA to Councils of Governments. The money available for NWCCOG is \$30,000 in the form of technical assistance grants and is available only to NWCCOG members with a dollar for dollar match requirement. All funds need to be expended by December 31, 2015. Three applications were received totaling \$11,500. Presentations of grant applicants were done at this time.

Application #1:

Jocelyn Mills – Town of Frisco

Amount Requested \$5,000

The funds will be used to create a building design guideline for the community. Frisco has a large number of second homeowners in the area. These homeowners have limited or no knowledge about the area, or the character of the town. The project will likely be undertaken in the fall with public meetings occurring over the summer. The idea is to create a document with zoning and building codes that are easier to understand and pictorial. Frisco would be willing to make this document available as an example to other jurisdictions in the region.

Application #2:

Jake Spears – Town of Red Cliff

Amount Requested: \$3,500

The funds would be used to assist with the engineering costs of building a broadband tower to the area that would provide broadband service from Leadville via Ski Cooper to Red Cliff. Red Cliff would like to own the tower. The total cost of the tower is likely around \$200,000. Red cliff has applied to Eagle County and DOLA for the remaining funds needed for the project. Other mountain and rural communities will be able to use this example for future broadband challenges.

Application #3:

Suze Kanack - Town of Walden

Amount Requested: \$3,000

Funds would be used to educate Suze and office staff in Walden. There has been a 100% turnover in staff at Walden. As the office staff is small there is a great need for redundancy. The funds will be used to send staff to meetings, for networking purposes, classes and to training sessions.

Prior to voting, Jeff Shroll commented that in years past he has not been a fan of the mini grants. Affluent communities seemed to have spent more money on their presentations than on the amount they were requesting. In an attempt not to hurt feelings, in prior years the council gave partial funding. The question was asked if there was a better method to allocate funding more equitably across the region to benefit the affluent and less affluent communities. Members of the council agreed. With that said, Jeff mentioned the three projects described above is exactly the type of assistance to communities these grants were intended for.

M/S/P Jeff Shroll/Patti Clapper to approve the three technical assistance mini grants as presented: \$5,000 to the Town of Frisco, \$3,500 to the Town of Red Cliff, and \$3,000 to the Town of Walden.

The council agreed to offer a second cycle of technical assistance grants with the remaining balance and the March meeting would be in-person in Eagle County so that the Council can hear presentations from the applicants.

Program Update (Continued):

Elevator Inspection Program (EIP): The EIP program director position has been posted nationally with five applications received. The interviewing committee, which is Steve Getz, Karn Stiegelmeier, Liz Mullen, and Rick Weinman, will begin interviews in the next couple of weeks.

Weatherization: Work has been completed on two of the five (5) Riverview apartments in Eagle-Vail Valley. The remaining building will be completed when funding allows.

Membership Dues: Invoices have been mailed. The Town of Silverthorne will not be a member of NWCCOG in 2015; however, they will retain their membership in QQ and maintain their agreement with the elevator program. The Town of Breckenridge has the same agreement. The Town of Avon’s status regarding membership is unknown at this time. The Town of Blue River is joining for the first time.

Broadband: Nate Walowitz, Regional Broadband Coordinator, provided an update. Great progress has been made in Red Cliff. Commercially available broadband is expected to be live in the fall of 2015. This initiative is not just about commercial broadband, but, also public safety. The Internet Service Provider is High Country Internet, which is very active in Lake County. What started initially as a “feel good” opportunity is likely going to produce a good revenue stream. Nate is assisting Pitkin County with their RFP process for their broadband initiative. The only county from our region to have an ISP apply for the FCC grant money was Rio Blanco. Nate will be a track speaker for the International Wireless Communications Expo in Las Vegas on March 20, 2015. It is expected that the presentation will be recorded and the Council expressed interest in seeing his presentation for information and outreach purposes.

Member Update:

At this time, round table updates were provided by members.

New Business:

None

Adjournment:

The meeting adjourned at for lunch.

Karn Stiegelmeier, NWCCOG Chair

Date



MEMORANDUM

To: NWCCOG Council & NLF Board
From: Liz Mullen, Executive Director & Mike Kurth, Fiscal Officer
Date: March 18, 2015
Re: December 2014 Financials & Proposed 2014 Budget Revision

NWCCOG's auditors, Dazzio & Plutt LLC, completed their field work in the NWCCOG office on Friday, March 6th. As promised, we are presenting the final December 2014 financials for your review.

At the recommendation of our auditors, we have made a few changes to how we post specific activity, which are listed below:

- 1) Regional Business – On January 23, 2014, the Council voted to apply \$100,000 in excess reserve funds to the building mortgage principle balance. Payment was made in May 2014 after the audit was finalized and accepted by the Council. The payment is shown as a Regional Business expense instead of a decrease on the balance sheet liabilities.
- 2) Northwest Loan Fund – Payments made as approved loans are no longer shown as expenses, even though the grants funds received as reimbursement for these loans are reflected as revenue. Because the loans will be repaid, they are reflected on the NLF balance sheet as assets/loans receivable.
- 3) At the auditors' recommendation, and as a result of the changes listed above we are presenting a revised, more accurate, proposed 2014 budget revision for the Council's approval; which would be accepted by the auditors before they present their final report in May 2015.

We will discuss the financials in more detail and answer questions during the March 26th NLF Board and NWCCOG Council meetings.

NWCCOG Budget Revisions December-2014
2014 Final Budget Revision Summary

Program	Original 2014 Budgeted Revenue	Final Revised Revenue Budget	Change in Revenue Budget	Original 2014 Budgeted Expense	Final Revised Expense Budget	Change in Expense Budget	Revised Budget Net
Internal Program Funds							
AAAA	704,556	666,318	(38,238)	704,556	666,318	(38,238)	-
C4HCO-HUB	101,778	89,594	(12,184)	101,778	89,594	(12,184)	-
Economic Development District	132,000	142,555	10,555	132,000	142,555	10,555	-
Elevator Inspection	480,000	502,000	22,000	382,749	403,988	21,239	98,012
Energy Management	1,316,175	1,435,862	119,687	1,316,175	1,435,862	119,687	-
Regional Business	337,105	303,861	(33,244)	350,275	433,237	82,962	(129,376)
Regional Transportation Council	490,811	277,640	(213,171)	490,811	277,640	(213,171)	-
Watershed Services	29,400	34,000	4,600	29,400	34,000	4,600	-
Internal Program Funds-Total	3,591,825	3,451,830	(139,995)	3,507,744	3,483,194	(24,550)	(31,364)
External Program Funds							
CBBC	17,508	13,281	(4,227)	17,508	13,281	(4,227)	-
Homeland Security	269,550	506,115	236,565	269,550	506,115	236,565	-
Summit Water Quality Committee	56,000	56,000	-	56,000	56,000	-	-
Water Quality/Quantity	181,833	162,610	(19,223)	170,250	161,882	(8,368)	728
NWCCOG Total Budget		4,189,836			4,220,472		
Internal Service Program Funds							
249 Warren Avenue - Building	75,648	76,400	752	67,310	68,385	1,075	8,015
Copier Pool	18,000	12,000	(6,000)	18,000	14,116	(3,884)	(2,116)
Indirect	142,709	142,709	-	142,709	142,709	-	-
Motor Pool	36,000	44,100	8,100	42,813	43,713	900	387
Northwest Loan Fund	523,300	425,571	(97,729)	523,300	93,283	(430,017)	332,288
NWCCOG- Foundation	117,200	209,500	92,300	117,200	202,450	85,250	7,050

Northwest Colorado Council of Governm
Balance Sheet
 As of December 31, 2014

5:14 PM
 03/18/2015
 Accrual Basis
 Dec 31, 14

ASSETS

Current Assets	1,255,110.03
Fixed Assets	941,807.00
TOTAL ASSETS	2,196,917.03

LIABILITIES & EQUITY

Liabilities

Current Liabilities	594,917.14
Long Term Liabilities	
2790 - Accrued Vacation Bank	62,610.95
2900 - N/P USDA Building Loan	576,997.12
Total Long Term Liabilities	639,608.07

Total Liabilities 1,234,525.21

Equity

3000 - Fund Balance

3005 - Reserve Funds - General	419,018.45	-->---	-->--->-----> --	-----v
3010 - Reserved Funds - Programs	253,142.13			
3020 - Unreserved Fund Balance - Genrl	3,165.74	-->---	-->--->-----> --	-----v
3100 - NLF Net Assets	0.00			
Total 3000 - Fund Balance	675,326.32			

3400 - Other Fund Balances 302,498.93 |

Net Income -15,433.43 -->--- -->--->-----> -- -----v

Total Equity 962,391.82 |

TOTAL LIABILITIES & EQUITY 2,196,917.03 v

Required	Reserve
10% of	General &
Budget	Unreserved
345,183	& Net
	406,751

Northwest Colorado Council of Governm
Balance Sheet
 As of December 31, 2014

	per QuickBooks	Less Loan Fund
ASSETS		
Current Assets	1,848,520.10	593410.07
Fixed Assets	941,807.00	
TOTAL ASSETS	<u>2,790,327.10</u>	<u>0.00</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities	594,984.60	67.46
Long Term Liabilities		
2790 - Accrued Vacation Bank	62,610.95	
2900 - N/P USDA Building Loan	576,997.12	
Total Long Term Liabilities	<u>639,608.07</u>	
Total Liabilities	1,234,592.67	
Equity		
3000 - Fund Balance		
3005 - Reserve Funds - General	419,018.45	
3010 - Reserved Funds - Programs	253,142.13	
3020 - Unreserved Fund Balance - Genrl	3,165.74	
3100 - NLF Net Assets	252,469.76	252469.76
Total 3000 - Fund Balance	<u>927,796.08</u>	
3400 - Other Fund Balances	302,498.93	
Net Income	325,439.42	340872.85
Total Equity	<u>1,555,734.43</u>	
TOTAL LIABILITIES & EQUITY	<u>2,790,327.10</u>	

NWCCOG

STATEMENT OF REVENUES AND EXPENDITURES

12-31-14 - Preliminary

100% of the year

	2014 REVENUE BUDGET	REVENUE YTD ACTUAL	REVENUE BUDGET TO ACTUAL	2014 EXPENSE BUDGET	EXPENSES YTD ACTUAL	EXPENSES BUDGET TO ACTUAL	2014 NET BUDGET	REVENUES OVER EXPENSES ACTUAL	Beginning of Year RESERVED PROGRAM FUNDS	End of Year RESERVED PROGRAM FUNDS
COG PROGRAM FUNDS										
Core Programs										
REGIONAL BUSINESS	303,861	305,096	100%	433,237	416,722	96%	(129,376)	(111,626)		
Regional HUB	89,594	89,492	100%	89,594	89,492	100%	0	0		
NWCCI	0	121		0	121		0	0		
ELEVATOR INSPECTION	502,000	498,041	99%	403,988	403,510	100%	98,012	94,531	22,500	22,500
AGE/NUTRITION (non-Grant)	0	31		0	5,685		0	(5,654)	11,158	5,504
AGE/NUTRITION(State FY 13/14)	382,000	382,254	100%	382,000	382,254	100%	0	0		
AGE/NUTRITION (State FY 14/15)	262,318	256,409	98%	262,318	256,409	98%	0	0		
CO HEALTH FOUNDATION	22,000	21,959		22,000	21,959		0	0		
AGE/NUTRITION TOTAL	666,318	660,653	99%	666,318	666,307	100%	0	(5,654)	11,158	5,504
WATERSHED SERVICES	34,000	33,894	100%	34,000	33,894	100%	0	0		
ECONOMIC DEVELOPMENT DIST	142,555	131,233	92%	142,555	131,233	92%	0	0		
WEATHER (non-grant)	0	2,242		0	2,242		0	0		
WEATHER (State FY13/14)	818,000	818,809	100%	818,000	818,809	100%	0	0		
WEATHER (State FY14/15)	617,862	613,038	99%	617,862	613,038	99%	0	0		
ENERGY MANAGEMENT TOTAL	1,435,862	1,434,089	100%	1,435,862	1,434,089	100%	0	0	0	0
REGIONAL TRANSPORTATION CC	277,640	263,271	95%	277,640	263,271	95%	0	0		
Other COG Programs										
HOMELAND SECURITY	506,115	443,994	88%	506,115	443,994	88%	0	0		
CO BARK BEETLE COOPERATIVE	13,281	4,483	34%	13,281	4,483	34%	0	0		
CARO	0	4,968		0	4,968	0%	0	0		
SBDC	0	4,134		0	4,134		0	0		
NWCCoG FOUNDATION	0	32		0	32		0	0		
Total COG Program Funds	3,971,226	3,873,501	98%	4,002,590	3,896,250	97%	(31,364)	(22,749)	33,658	28,004
EXTERNAL PROGRAM FUNDS										
WATER QUALITY/QUANTITY	162,610	155,346	96%	161,882	155,091	96%	728	255	\$124,930	125,185
Q/Q CWCB Grant	0	0		0	0		0	0	\$0	\$0
SWQC	56,000	34,000	61%	56,000	34,000	61%	0	0	0	0
Total External Program Funds	218,610	189,346	87%	217,882	189,091	87%	728	255	124,930	125,185
Total Program Funds	4,189,836	4,062,846	97%	4,220,472	4,085,341	97%	(30,636)	(22,495)	158,588	153,188
INTERNAL SERVICE FUNDS										
INDIRECT	142,709	139,868	98%	142,709	143,909	101%	0	(4,041)	4,041	(0)
COG BUILDING FUND	76,400	75,856	99%	68,385	66,985	88%	8,015	8,871	8,828	17,699
COPIER POOL	12,000	18,772	156%	14,284	14,284	119%	(2,284)	4,488	(4,488)	(0)
MOTOR POOL	44,100	44,529	101%	43,713	46,785	106%	387	(2,257)	40,571	38,314
Total Service Funds	275,209	279,025	101%	269,091	271,963	101%	6,118	7,061	48,952	56,013
REGIONAL LOAN FUND	425,571	432,747	102%	93,283	91,874	22%	332,288	340,873	252,470	593,343
COG FUNDS Subtotal	4,890,616	4,774,618	98%	4,582,846	4,449,178	91%	307,770	325,439	460,010	802,544

Northwest Colorado Council of Governments
Summary Balance Sheet
As of February 28, 2015

	<u>Feb 28, 15</u>
ASSETS	
Current Assets	
Checking/Savings	1,112,694.29
Accounts Receivable	651,160.64
Other Current Assets	130,874.67
Total Current Assets	<u>1,894,729.60</u>
Fixed Assets	<u>941,807.00</u>
TOTAL ASSETS	<u>2,836,536.60</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	6,562.24
Credit Cards	-67.03
Other Current Liabilities	415,963.00
Total Current Liabilities	<u>422,458.21</u>
Long Term Liabilities	<u>639,608.07</u>
Total Liabilities	<u>1,062,066.28</u>
Equity	<u>1,774,470.32</u>
TOTAL LIABILITIES & EQUITY	<u>2,836,536.60</u>

NWCCOG

STATEMENT OF REVENUES AND EXPENDITURES

2-28-15

16% of the year

	2015 REVENUE BUDGET	REVENUE YTD ACTUAL	REVENUE BUDGET TO ACTUAL	2015 EXPENSE BUDGET	EXPENSES YTD ACTUAL	EXPENSES BUDGET TO ACTUAL	2015 NET BUDGET	REVENUES OVER EXPENSES ACTUAL	Beginning of Year RESERVED PROGRAM FUNDS
COG PROGRAM FUNDS									
Core Programs									
REGIONAL BUSINESS	407,125	229,956	56%	419,802	63,658	15%	(12,677)	166,298	
Regional HUB-C4HCO	95,850	0	0%	95,850	14,971	16%	0	(14,971)	
NWCCI	0	0		0	0		0	0	
ELEVATOR INSPECTION	490,000	72,857	15%	407,141	76,737	19%	82,859	(3,880)	22,500
AGE/NUTRITION (non-Grant)	0	0		0	49		0	(49)	5,504
AGE/NUTRITION(State FY 14/15)	447,150	52,953	12%	447,150	60,348	13%	0	(7,395)	
AGE/NUTRITION (State FY 15/16)	447,150	0	0%	447,150	0	0%	0	0	
CO HEALTH FOUNDATION	95,850	0		95,850	3,977		0	(3,977)	
AGE/NUTRITION TOTAL	990,150	52,953	6%	990,150	64,374	7%	0	(11,421)	5,504
WATERSHED SERVICES	26,812	15,398	57%	26,812	1,825	7%	0	13,573	
ECONOMIC DEVELOPMENT DIST	135,060	36,739	27%	135,060	27,956	21%	0	8,784	
WEATHER (non-grant)	0	30,956		0	640		0	30,316	
WEATHER (State FY14/15)	600,482	35,847	6%	600,482	201,760	34%	0	(165,913)	
WEATHER (State FY15/16)	600,482	0	0%	600,482	0	0%	0	0	
ENERGY MANAGEMENT TOTAL	1,200,964	66,803	3%	1,200,964	202,400	17%	0	(135,597)	0
REGIONAL TRANSPORTATION CC	327,256	92,523	28%	327,256	45,980	14%	0	46,543	
Other COG Programs									
HOMELAND SECURITY	21,750	0	0%	21,750	1,169	5%	0	(1,169)	
CO BARK BEETLE COOPERATIVE	6,948	3,435	49%	6,948	69	1%	0	3,366	
CARO	0	4,425		0	0	0%	0	4,425	
SBDC	0	0		0	753		0	(753)	
NWCCoG FOUNDATION	0	0		0	2		0	(2)	
Total COG Program Funds	3,701,915	575,087	16%	3,631,733	499,894	14%	70,182	75,193	28,004
EXTERNAL PROGRAM FUNDS									
WATER QUALITY/QUANTITY	174,743	167,186	96%	174,743	25,193	14%	0	141,993	\$125,185
Q/Q CWCB Grant	0	0		0	0		0	0	\$0
SWQC	54,425	30,884	57%	54,425	2,688	5%	0	28,196	0
Total External Program Funds	229,168	198,070	86%	229,168	27,881	12%	0	170,190	125,185
Total Program Funds	3,931,083	773,158	20%	3,860,901	527,775	14%	70,182	245,383	153,189
INTERNAL SERVICE FUNDS									
INDIRECT	177,753	29,413	17%	178,339	33,353	19%	(586)	(3,941)	-
COG BUILDING FUND	75,648	12,608	17%	67,360	11,304	15%	8,288	1,304	17,699
COPIER POOL	0	0	0%	0	0	0%	0	0	-
MOTOR POOL	36,000	6,441	18%	43,935	5,465	15%	(7,935)	977	38,314
Total Service Funds	289,401	48,462	17%	289,634	50,122	17%	(233)	(1,660)	56,013
REGIONAL LOAN FUND	421,500	25,810	6%	421,500	50,497	12%	0	(24,687)	593,343
								0	
COG FUNDS Subtotal	4,641,984	847,430	18%	4,572,035	628,394	14%	69,949	219,036	802,545

Date	List of Payments (January & February 2015)	Program	Amount
01/05/2015	Employee Benefits Corporation	SPLIT - FSA	\$566.81
01/05/2015	1st Bank Direct Deposit	SPLIT - Payroll	\$43,515.29
01/06/2015	Colorado Senior Lobby	AAAA	\$150.00
01/06/2015	Hendershott, Melaine	AAAA	\$460.00
01/06/2015	Jean Hammes	AAAA	\$85.38
01/06/2015	Family Support Registry	Garnishment	\$181.00
01/06/2015	Colorado Water Congress	QQ	\$670.00
01/06/2015	Lane Wyatt, Inc	QQ	\$5,389.40
01/06/2015	Financial Health Institute	RB	\$200.00
01/06/2015	PPACG	RB	\$750.00
01/06/2015	Cynthia Meeks	RTCC	\$91.02
01/06/2015	Hope Burgess	RTCC	\$42.92
01/06/2015	Hope, Nicholas	RTCC	\$566.10
01/06/2015	Jackie Tilton	RTCC	\$375.55
01/06/2015	Miller, Vikki	RTCC	\$503.20
01/06/2015	North Star Consulting Group	RTCC	\$2,563.75
01/06/2015	William Read	RTCC	\$113.22
01/06/2015	BHW Associates	SPLIT - Building	\$2,575.00
01/06/2015	Enterprise Commercial Center Condo Assoc	SPLIT - Building	\$1,390.57
01/06/2015	CIRSA	SPLIT - EE Benefits	\$21,231.00
01/06/2015	County Health Pool	SPLIT - EE Benefits	\$28,688.40
01/06/2015	UNUM Life Insurance CO of America	SPLIT - EE Benefits	\$957.35
01/06/2015	Team Clean	SPLIT - Janitorial Services	\$194.79
01/06/2015	Quill Corporation	SPLIT - Office Supplies	\$1,057.43
01/06/2015	X-cel Energy	SPLIT - Utilities	\$225.32
01/07/2015	Colorado Department of Revenue	SPLIT - Payroll	\$1,879.00
01/07/2015	US Treasury	SPLIT - Payroll	\$7,593.84
01/08/2015	Colorado Mtn News Media	AAAA	\$77.95
01/08/2015	Geni Garcia	AAAA	\$720.00
01/08/2015	Acquisition Title & Settlement Agency	NLF	\$50.00
01/08/2015	Eagle County Clerk & Recorder	NLF	\$16.00
01/08/2015	Federal Aviation Administration	NLF	\$5.00
01/08/2015	Franklin County Clerk of Circuit Court	NLF	\$42.00
01/08/2015	Grand County Government	NLF	\$11.00
01/08/2015	Sullivan Green Seavy, LLC	QQ	\$3,500.00
01/08/2015	Pitney Bowes	SPLIT - Postage Machine	\$999.11
01/08/2015	Pinnacol Assurance	SPLIT - Workers Comp.	\$4,271.48
01/09/2015	Eagle Rock Supply Co	WX	\$826.40
01/09/2015	Sundance Plumbing & Heating, LLC	WX	\$171.50
01/09/2015	Whirlpool Contract/Retail	WX	\$628.00
01/09/2015	Whole Energy & Hardware	WX	\$1,758.72
01/13/2015	Employers Council Services Inc	AAAA	\$60.00

Date	List of Payments (January & February 2015)	Program	Amount
01/13/2015	William Simonds	EIP	\$19.99
01/13/2015	Garfield County SO	Homeland Security	\$285.04
01/13/2015	2-Mountain Water Works Inc.	NLF	\$20,000.00
01/13/2015	Black Diamond Gourmet	QQ	\$294.40
01/13/2015	Sullivan Green Seavy, LLC	QQ	\$220.00
01/13/2015	Bongiorno, Donald	RTCC	\$257.12
01/13/2015	Bryant Liles	RTCC	\$2,157.58
01/13/2015	Infinite	SPLIT - Conference Call	\$126.85
01/13/2015	US Bancorp Equipment Finance, Inc.	SPLIT - Copier	\$1,013.24
01/13/2015	The Summit Recycler, Inc	SPLIT - Recycling	\$50.00
01/13/2015	Century Link	SPLIT - Utilities	\$523.75
01/13/2015	Anthony's Quality Quick Print	WX	\$77.00
01/13/2015	Century Link	WX	\$48.84
01/13/2015	George T Sanders	WX	\$255.51
01/13/2015	MD Electric Services, Inc.	WX	\$247.00
01/13/2015	Samuelson Hardware -2 Meeker	WX	\$25.98
01/13/2015	Samuelson Hardware -9 Craig	WX	\$180.75
01/13/2015	Summit Professional Services Inc	WX	\$388.80
01/14/2015	CCOERA	SPLIT - Payroll	\$13,390.04
01/14/2015	CCOERA	SPLIT - Payroll	\$4,437.26
01/16/2015	Family Support Registry	Garnishment	\$181.00
01/20/2015	Employee Benefits Corporation	SPLIT - FSA	\$566.81
01/20/2015	1st Bank Direct Deposit	SPLIT - Payroll	\$44,283.15
01/20/2015	US Treasury	SPLIT - Payroll	\$7,692.56
01/22/2015	Foods of Vail-Home Catering Inc	AAAA	\$287.50
01/22/2015	Grand County Motor Vehicle	NLF	\$1.20
01/22/2015	Summit Bookkeeping & Payroll, Inc	NLF	\$175.00
01/22/2015	Lotic Hydrological, LLC	QQ	\$1,613.75
01/22/2015	Victoria Jarvis	QQ	\$4,949.00
01/22/2015	Bryant Liles	RTCC	\$1,172.92
01/22/2015	Darin English	RTCC	\$2,239.60
01/22/2015	Grand County Council on Aging	RTCC	\$308.21
01/22/2015	Hope, Nicholas	RTCC	\$314.50
01/22/2015	RouteMatch Software	RTCC	\$5,937.14
01/22/2015	Lewan & Associates Inc	SPLIT	\$15.41
01/22/2015	Mountain States Employers Council	SPLIT	\$822.55
01/22/2015	Summit Bookkeeping & Payroll, Inc	SPLIT	\$4,136.22
01/22/2015	Employee Benefits Corporation	SPLIT - FSA	\$53.75
01/22/2015	Wex Bank	SPLIT - Fuel Motor Pool/WX	\$2,954.19
01/22/2015	Verizon Wireless Services	SPLIT - MOBILE PHONE	\$250.71
01/22/2015	Quill Corporation	SPLIT - Office Supplies	\$795.57
01/22/2015	1st Class Auto Glass LLC	SPLIT - Vehicle Service Motor Pool/EIP/WX	\$440.00

Date	List of Payments (January & February 2015)	Program	Amount
01/22/2015	Summit Car Clinic	SPLIT - Vehicle Service Motor Pool/EIP/WX	\$327.67
01/23/2015	Colorado Department of Revenue	SPLIT - Payroll	\$1,883.00
01/25/2015	Experian	NLF	\$53.98
01/26/2015	Chocolate Software, LLC	AAAA	\$1,125.00
01/26/2015	Colorado Legal Services	AAAA	\$540.00
01/26/2015	Comfort Dental - GWS	AAAA	\$500.00
01/26/2015	Eagle Co Health & Human Services	AAAA	\$125.00
01/26/2015	Eagle Co Health & Human Services	AAAA	\$1,458.00
01/26/2015	Eagle County Healthy Aging	AAAA	\$125.00
01/26/2015	Eagle County Healthy Aging	AAAA	\$125.00
01/26/2015	Eagle County Healthy Aging	AAAA	\$125.00
01/26/2015	Eagle County Healthy Aging	AAAA	\$125.00
01/26/2015	Eagle County Healthy Aging	AAAA	\$5,013.00
01/26/2015	Eagle County Healthy Aging	AAAA	\$6,013.00
01/26/2015	Grand County Council on Aging	AAAA	\$2,552.00
01/26/2015	Grand County Government	AAAA	\$3,106.00
01/26/2015	Grand County Rural Health Network	AAAA	\$4,050.00
01/26/2015	Hendershott, Melaine	AAAA	\$530.00
01/26/2015	Jackson County Council on Aging	AAAA	\$2,984.00
01/26/2015	LeeAnna Salazar	AAAA	\$500.00
01/26/2015	Mitch Ringquist	AAAA	\$55.24
01/26/2015	People, Plants & Paperwork	AAAA	\$66.35
01/26/2015	Pitkin County Senior Services	AAAA	\$7,092.67
01/26/2015	Seedorf, Richard	AAAA	\$100.00
01/26/2015	Summit County Senior Services	AAAA	\$2,025.00
01/26/2015	To The Rescue	AAAA	\$758.00
01/26/2015	1st Bank Checking	RTCC	\$30.00
01/26/2015	1st Bank Credit Card - COG	SPLIT - Credit Card	\$3,383.89
01/27/2015	Grand County Council on Aging	AAAA	\$200.00
01/27/2015	Hagen, Betty	AAAA	\$165.22
01/27/2015	1st Bank Direct Deposit	SPLIT - Payroll	\$13.67
01/29/2015	Charles Florence Memorial Donation	AAAA	\$50.00
01/29/2015	n4a	AAAA	\$1,300.00
01/29/2015	TJ Dufresne- Vendor	C4HCO	\$204.40
01/29/2015	Firebird Design Works	EDD	\$53.75
01/29/2015	Federal Express	Homeland Security	\$111.78
01/29/2015	1st Bank Checking	RTCC	\$30.00
01/29/2015	Bongiorno, Donald	RTCC	\$226.12
01/29/2015	Falk, Amber	RTCC	\$89.54
01/29/2015	Hope, Nicholas	RTCC	\$376.50
01/29/2015	Joyce, Levi	RTCC	\$84.73
01/29/2015	Koons, Cristine	RTCC	\$245.68

Date	List of Payments (January & February 2015)	Program	Amount
01/29/2015	Miller, Vikki	RTCC	\$213.12
01/29/2015	Susan Juergensmeier	RTCC	\$400.20
01/29/2015	Wyatt, Judy	RTCC	\$21.46
01/29/2015	Quill Corporation	SPLIT - Office Supplies	\$268.74
01/29/2015	Comcast	SPLIT - Utilities	\$138.86
01/30/2015	NW Colorado Center for Independence	RTCC	\$254.19
01/30/2015	Colorado State Treasurer	SPLIT - Unemployment	\$908.13
02/01/2015	UNUM Life Insurance CO of America	SPLIT - EE Benefits	\$1,059.11
02/02/2015	BHW Associates	SPLIT - Building	\$2,575.00
02/02/2015	Enterprise Commercial Center Condo Assoc	SPLIT - Building	\$1,390.57
02/02/2015	County Health Pool	SPLIT - EE BENEFITS	\$28,685.52
02/02/2015	Quill Corporation	SPLIT - Office Supplies	\$217.58
02/02/2015	1st Class Auto Glass LLC	SPLIT - Vehicle Service Motor Pool/EIP/WX	\$210.00
02/02/2015	American Pride Electric, LLC	WX	\$241.68
02/02/2015	Best Western	WX	\$166.00
02/02/2015	Century Link	WX	\$97.23
02/02/2015	Columbia Industries, Inc.	WX	\$145.70
02/02/2015	George T Sanders	WX	\$135.95
02/02/2015	Grand Junction Winair Co	WX	\$1,323.15
02/02/2015	Summit Bookkeeping & Payroll, Inc	WX	\$2,162.31
02/02/2015	Verizon Wireless Services	WX	\$132.57
02/02/2015	X-cel Energy	WX	\$32.76
02/03/2015	Family Support Registry	Garnishment	\$181.00
02/03/2015	Colorado Department of Revenue	SPLIT - Payroll	\$1,813.00
02/03/2015	1st Bank Credit Card - WX GEO	WX - Credit Card	\$4,043.66
02/05/2015	Gregory B Adair, DMD, PC	AAAA	\$98.00
02/05/2015	1st Bank Checking	SPLIT - Charges	\$60.00
02/05/2015	Employee Benefits Corporation	SPLIT - FSA	\$566.81
02/05/2015	Quill Corporation	SPLIT - Office Supplies	\$404.07
02/05/2015	1st Bank Direct Deposit	SPLIT - Payroll	\$43,075.00
02/06/2015	CCOERA	SPLIT - Payroll	\$18,052.90
02/06/2015	US Treasury	SPLIT - Payroll	\$7,474.46
02/09/2015	Anthony's Quality Quick Print	AAAA	\$105.00
02/09/2015	Lamphere, Joann	AAAA	\$85.68
02/09/2015	People, Plants & Paperwork	AAAA	\$339.87
02/09/2015	Lane Wyatt, Inc	QQ	\$4,862.40
02/09/2015	Lotic Hydrological, LLC	QQ	\$281.75
02/09/2015	Sullivan Green Seavy, LLC	QQ	\$4,745.50
02/09/2015	CGAIT	RB	\$660.00
02/09/2015	Clear View Strategies, LLC	RB	\$979.22
02/09/2015	William Read	RTCC	\$229.40
02/09/2015	Northstar	SPLIT	\$3,180.00

Date	List of Payments (January & February 2015)	Program	Amount
02/09/2015	Summit Bookkeeping & Payroll, Inc	SPLIT	\$143.36
02/09/2015	Infinite	SPLIT - Conference Call	\$121.79
02/09/2015	Team Clean	SPLIT - Janitorial Services	\$194.79
02/09/2015	Quill Corporation	SPLIT - Office Supplies	\$296.36
02/09/2015	X-cel Energy	SPLIT - Utilities	\$219.26
02/09/2015	American Pride Electric, LLC	WX	\$244.54
02/09/2015	B&B Plumbing & Heating	WX	\$103.50
02/09/2015	Columbia Industries, Inc.	WX	\$53.95
02/09/2015	Ferguson Enterprises Inc #109	WX	\$10.16
02/09/2015	Grand Junction Winair Co	WX	\$44.16
02/09/2015	Grand Lake Plumbing Co.	WX	\$92.00
02/09/2015	Mr T Hardware & Building Supply	WX	\$391.81
02/09/2015	Sanders True Value	WX	\$128.92
02/09/2015	Summit Professional Services Inc	WX	\$541.55
02/09/2015	Valley Lumber Co	WX	\$7.59
02/09/2015	Verizon Wireless Services	WX	\$164.77
02/09/2015	Westland Distributing Group	WX	\$1,310.04
02/09/2015	Whirlpool Contract/Retail	WX	\$2,761.00
02/18/2015	Summit Bookkeeping & Payroll, Inc	NLF	\$175.00
02/18/2015	Mission Driven Consulting	QQ	\$1,800.00
02/18/2015	Black Diamond Gourmet	RB	\$423.20
02/18/2015	n4a	RB	\$5,000.00
02/18/2015	Williams Jaxon Consulting, LLC	RB	\$1,095.85
02/18/2015	Ashley Watkins	RTCC	\$138.38
02/18/2015	Barra, Mayra	RTCC	\$92.13
02/18/2015	Bart, Lawrence	RTCC	\$361.70
02/18/2015	Griffith, Mark	RTCC	\$124.32
02/18/2015	Karin Wrape	RTCC	\$8.14
02/18/2015	William Mead	RTCC	\$161.32
02/18/2015	Summit Bookkeeping & Payroll, Inc	SPLIT	\$4,136.22
02/18/2015	US Bancorp Equipment Finance, Inc.	SPLIT - Copier	\$1,013.24
02/18/2015	UNUM Life Insurance CO of America	SPLIT - EE Benefits	\$1,008.23
02/18/2015	Employee Benefits Corporation	SPLIT - FSA	\$53.75
02/18/2015	Wex Bank	SPLIT - Fuel Motor Pool/WX	\$3,927.03
02/18/2015	Verizon Wireless Services	SPLIT - MOBILE PHONE	\$250.71
02/18/2015	Quill Corporation	SPLIT - Office Supplies	\$319.03
02/18/2015	Pitney Bowes	SPLIT - Postage Machine	\$144.07
02/18/2015	The Summit Recycler, Inc	SPLIT - Recycling	\$50.00
02/18/2015	Century Link	SPLIT - Utilities	\$586.25
02/18/2015	Summit Car Clinic	SPLIT - Vehicle Service Motor Pool/EIP/WX	\$333.38
02/18/2015	Summit Ford	SPLIT - Vehicle Service Motor Pool/EIP/WX	\$79.28
02/18/2015	Four Sprys Investments	WX	\$815.24

Date	List of Payments (January & February 2015)	Program	Amount
02/20/2015	2-Mountain Water Works Inc.	NLF	\$15,000.00
02/20/2015	Victoria Jarvis	QQ	\$4,945.00
02/20/2015	Gardiner, Marie	RTCC	\$161.65
02/20/2015	Millard, Donald	RTCC	\$153.92
02/20/2015	Robert Parks	RTCC	\$148.74
02/20/2015	Employee Benefits Corporation	SPLIT - FSA	\$566.81
02/20/2015	1st Bank Direct Deposit	SPLIT - Payroll	\$42,135.17
02/23/2015	Castillo, Monica	RTCC	\$103.60
02/23/2015	1st Bank Credit Card - COG	SPLIT - Credit Card	\$5,363.19
02/23/2015	Alpine PC	SPLIT - IT Services	\$4,416.95
02/23/2015	Budget Plumbing & Heating	WX	\$1,356.52
02/23/2015	C.R. Laurence	WX	\$1,040.20
02/23/2015	Columbia Industries, Inc.	WX	\$244.30
02/23/2015	Denver Winair Co	WX	\$1,952.14
02/23/2015	Eagle Rock Supply Co	WX	\$4,904.01
02/23/2015	Ferguson Enterprises Inc #109	WX	\$56.17
02/23/2015	Hagemeyer North America Inc	WX	\$389.24
02/23/2015	J&R Products, Inc.	WX	\$535.28
02/23/2015	Mr T Hardware & Building Supply	WX	\$54.04
02/23/2015	Rocky Mountain Construction Wholesale	WX	\$4,110.18
02/23/2015	Samuelson Hardware -2 Meeker	WX	\$38.06
02/23/2015	Summit Bookkeeping & Payroll, Inc	WX	\$2,162.31
02/23/2015	Summit Professional Services Inc	WX	\$302.00
02/23/2015	Westland Distributing Group	WX	\$684.37
02/23/2015	Whirlpool Contract/Retail	WX	\$640.00
02/23/2015	X-cel Energy	WX	\$27.45
02/24/2015	Petty Cash	SPLIT - Petty Cash	\$80.65
02/25/2015	Colorado Department of Revenue	SPLIT - Payroll	\$1,757.00
02/25/2015	US Treasury	SPLIT - Payroll	\$7,237.34
02/26/2015	NWCCOG Foundation	EDD	\$5,000.00
02/26/2015	Cornerstone Geospatial Consulting	RB	\$4,000.00
02/26/2015	DelVillar, Mavy	RTCC	\$1,990.23
02/26/2015	Dennison, Deborah	RTCC	\$350.78
02/26/2015	Jackson, Robert	RTCC	\$553.94
02/26/2015	Jan Stanko	RTCC	\$173.41
02/26/2015	Parra, Mayra	RTCC	\$125.80
02/26/2015	Peters, Kelsey	RTCC	\$107.24
02/26/2015	Susan Juergensmeier	RTCC	\$98.62
02/26/2015	William Read	RTCC	\$343.46
02/26/2015	MAC Services	SPLIT - Building Maintenance	\$150.00
02/26/2015	Four Kings Carpet Cleaning	SPLIT - Carpet Cleaning	\$130.00
02/26/2015	Quill Corporation	SPLIT - Office Supplies	\$106.06

Date	List of Payments (January & February 2015)	Program	Amount
02/26/2015	Comcast	SPLIT - Utilities	\$138.86
02/26/2015	1st Class Auto Glass LLC	SPLIT - Vehicle Service Motor Pool/EIP/WX	\$210.00
02/26/2015	Summit Car Clinic	SPLIT - Vehicle Service Motor Pool/EIP/WX	\$83.72
02/27/2015	APRIL	AAAA	\$100.00
02/27/2015	Bade, John	AAAA	\$70.15
02/27/2015	CANSD	AAAA	\$100.00
02/27/2015	Chocolate Software, LLC	AAAA	\$3,570.83
02/27/2015	Colorado Legal Services	AAAA	\$540.00
02/27/2015	Darrah, Dollie	AAAA	\$583.00
02/27/2015	Eagle Co Health & Human Services	AAAA	\$6,325.00
02/27/2015	Grand County Council on Aging	AAAA	\$3,429.00
02/27/2015	Grand County Government	AAAA	\$4,076.00
02/27/2015	Gypsum Dental	AAAA	\$500.00
02/27/2015	Hendershott, Melaine	AAAA	\$280.00
02/27/2015	Home Care & Hospice of the Valley	AAAA	\$342.00
02/27/2015	Jackson County Council on Aging	AAAA	\$3,387.00
02/27/2015	Mitch Ringquist	AAAA	\$50.00
02/27/2015	People, Plants & Paperwork	AAAA	\$419.12
02/27/2015	Pitkin County Senior Services	AAAA	\$7,092.67
02/27/2015	Summit County Govt	AAAA	\$2,025.00
02/27/2015	The Jackson County Star	AAAA	\$15.20
02/27/2015	To The Rescue	AAAA	\$758.33

State of Colorado - Department of Local Affairs
ENERGY AND MINERAL IMPACT ASSISTANCE PROGRAM APPLICATION
Tier I or Tier II

Applications Must Be Submitted Electronically - Directions on Last Page
-You are Highly Encouraged to Work with your Regional Field Manager with Completing your Application-

A. GENERAL AND SUMMARY INFORMATION

1. Name/Title of Proposed Project: Region XII – Regional Broadband Coordinator

2. Applicant: Northwest Colorado Council of Governments (NWCCOG)

(In the case of a multi-jurisdictional application, name of the "lead" municipality, county, special district or other political subdivision).
In the case of a multi-jurisdictional application, provide the names of other directly participating political subdivisions:

3. Chief Elected Official (In the case of a multi-jurisdictional application, chief elected official of the "lead" political subdivision):

Name: Karn Stiegelmeier Title: Chair
Mailing Address: PO Box 68 Phone: 970-471-2298
City/Zip: Breckenridge CO 80424 Phone: _____
E-Mail Address: KarnS@co.summit.co.us

4. Designated Contact Person (will receive all mailings) for the Application:

Name: Liz Mullen Title: Executive Director, NWCCOG
Mailing Address: PO Box 2308 Phone: 970-468-0295 ext. 123
City/Zip: Silverthorne, CO 80498 Phone: _____
E-Mail Address: lmullen@nwccog.org

5. Amount of Energy/Mineral Impact Funds requested:
(Tier I; Up to \$200,000 or Tier II; Greater than \$200,000 to \$2,000,000)

\$206,375

6. Brief Description of the Project Scope of Work:

(Give a brief introduction to the project in 100 words or less, including the various tasks involved in the project)

NWCCOG proposes to continue employment of the Region XII Broadband Coordinator through June 2017. The Regional Broadband Coordinator (RBC) is responsible for the development and coordination of broadband projects within Northwest Colorado and has been working with the 8 participating counties to move forward county specific projects that are in alignment with the Regional Broadband Strategic Plan. The RBC has worked over the past year to develop positive working relationships with local ISPs and has started to connect local governments with ISPs, creating increased communication and productive partnerships toward the common goal of improving broadband access in rural northwest Colorado.

7. Local priority if more than one application from the same local government (1 of 2, 2 of 2, etc.)

1

B. DEMOGRAPHIC AND FINANCIAL INFORMATION.

1. Population

a. What was the 2010 population of the applicant jurisdiction?	113,576
b. What is the current population?	112,781
(Current/most recent conservation trust fund/lottery distribution estimate is acceptable.) What is the source of the estimate?	
c. What is the population projection for the applicant in 5 years? 2020 Projection	153,260
What is the source of the projection? Colorado State Demography Office	

2. Financial Information (Current Year):

In the column below labeled "Applicant" provide the financial information for the municipality, county, school district or special district directly benefiting from the application. In the columns below labeled "Entity", provide the financial information for any public entities on whose behalf the application is being submitted (if applicable).

Complete items "a through j" for ALL project types:

	Applicant	Entity	Entity
a. Assessed Valuation (AV) Year: 201_			
b. Mill Levy			
c. Property Tax Revenue (mill levy x AV)			
d. Sales Tax (Rate/Estimated Annual Revenue)	% / \$	% / \$	% / \$
e. Total General Fund Budget Revenue			
f. Total Applicant Budget Expenditures (Sum of General Fund and all Special Funds)			
g. General Fund Balance as of January 1 of this current calendar year.			
h. General Fund Balance (Unrestricted) as of January 1 of this current calendar year.			
i. Total Multi-year Debt Obligations (all funds*)			
j. Total Lease-Purchase and Certificates of Participation obligations*			

For projects to be managed through a Special Fund other than the General Fund (e.g. County Road and Bridge Fund) or managed through an Enterprise Fund (e.g. water, sewer, county airport), complete items "k through o":

Identify the relevant Special Fund or Enterprise Fund:

k. Special or Enterprise Fund Budget Amount			
l. Special or Enterprise Fund Multi-Year Debt Obligations*			
m. Special or Enterprise Fund Balance as of January 1 of this calendar year			
n. Special or Enterprise Fund Balance (Unrestricted) as of January 1 of this calendar year			
o. Special or Enterprise Fund Lease-Purchase and Certificate of Participation Obligations*			
p. Special Fund Mill Levy (if applicable)			

For Water and Sewer Project Only complete items "q through s":

q. Tap Fee			
r. Average Monthly User Charge (Divide sum of annual (commercial and residential) revenues by 12 and then divide by the number of total taps served.) NOTE: Commercial and Residential Combined			
s. Number of total Taps Served by Applicant			

* Include the sum of the year-end principal amounts remaining for all multi-year debt obligations, lease purchase agreements or certificate of participation notes

C. PROJECT BUDGET. List expenditures and sources of revenue for the project. The totals on each side of the ledger must equal.

Expenditures		Sources of Revenue (Dollar for Dollar Cash Match is Encouraged)			Funding Committed
List Budget Line Items (Examples: architect, engineering, construction, equipment items, etc.)		List the sources of matching funds and indicate either cash or documentable in-kind contribution			Yes/No
Line Item Expenditures	Line Item Costs		Cash	In-Kind	
Regional Broadband Coordinator (salary & fringe)	\$224,749	Energy/Mineral Impact Fund Grant Request	\$ 200,000		No
Operating expenses: rent, cell phone, travel & meetings, CGAIT dues, indirect	\$35,361	*Energy/Mineral Impact Fund Loan Request (If applicable)	\$		No
		Cash Match	\$ 60,110		YES
					No
					No
TOTAL	\$260,110	TOTAL	\$260,110		
Please attach a more detailed budget if available		*Loans with a 5% interest rate may only be awarded for potable water and sewer projects. Leave blank if a loan is not requested.			

D. PROJECT INFORMATION.

The statutory purpose of the Energy and Mineral Impact Assistance program is to provide financial assistance to “political subdivisions socially or economically impacted by the development, processing or energy conversion of minerals and mineral fuels.”

1. Demonstration of Need:

a. Why is the project needed at this time?

NWCCOG completed an 8-county strategic plan for improving access to broadband in 2013. In order for this plan to be successful and produce meaningful results, it must be implemented. In 2014, with an EIAF grant from DOLA, NWCCOG hired Nate Walowitz to serve as the Regional Broadband Coordinator. The Regional Broadband Coordinator (RBC) is responsible for the development and coordination of broadband projects within Northwest Colorado and has been working with the 8 participating counties to move forward county specific projects that are in alignment with the Regional Broadband Strategic Plan.

The RBC has worked over the past year to develop positive working relationships between local governments with ISPs, creating increased communication and productive partnerships toward the common goal of improving broadband access in rural northwest Colorado. All broadband projects take one or more years to complete. NWCCOG understands that improving broadband in the region will require a long-term commitment. Below is a list of projects that have started to move forward with the assistance of Nate Walowitz:

- Pitkin County has chosen a vendor to meet Phase 1 of their project for a broadband solution for East of Aspen, Redstone, and Marble. Phase 1 of this project involves having the vendor provide them with an economic and financial model for broadband before they begin network design and deployment.
- Broadband network infrastructure projects to improve speed, capacity, and pricing are being developed in Rio Blanco, Routt, and Moffat counties.
- High Country Internet (HCI) is working with the Town of Red Cliff on a plan to provide broadband services to the town. Red Cliff is moving forward with engineering and land acquisition efforts to be prepared to develop two communication sites when weather permits in 2015.
- Nate and CenturyLink are having continued conversations about how CenturyLink could provide some type of solution that would be available across the entire NWCCOG region without having to create a completely new network. Mammoth Networks and Forethought.net/Brainstorm continue to work in our region, also proposing middle mile traffic aggregation to lower costs to government entities. Nate is preparing a RFI for regional network requirements to link the existing middle mile assets and strengthen the network as a whole in NW Colorado.
- The Vail Valley Partnership (VVP) and NWCCOG are sponsoring a meeting on March 12th with hospitals, schools, businesses, regional ISPs and local government agencies to discuss aggregation of traffic and broadband needs for the Vail Valley, including commercial and not-for-profit businesses. Nate will facilitate the conversation. This workshop will be similar to the regional workshop Nate convened in August 2014, which resulted in the development of some positive working relationships in the projects listed above.
- Audrey Danner, Director of the Craig Moffat Economic Development Partnership, is working with Nate on a Moffat County strategic broadband plan. Nate provided her with a sample format and table of contents.
- Nate is tracking the Adams Tunnel fiber project, staying connected with all of the participants (WAPA, Tri-State Electric, Platter River Power Authority, Eagle-Net, BoR, Grand County and the Town of Estes Park), and working to develop opportunities for regional providers to utilize the fiber for the benefit of the NW region.
- The State of Colorado FirstNet and FirstNet National Board Outreach meeting was held on January 14, 2015. Nate participated and represented the interests of NW Colorado governments and Colorado Firefighters and All Hazards teams.
- CenturyLink has indicated that they could support a carrier-based redundant network connectivity between major towns and cities in the region as well as provide Cloud Services to all county seats in the NWCCOG broadband project area. Nate will

continue to pursue this and more competitive regional price offers from CenturyLink and other providers.

- Nate will leverage the work in Rio Blanco County, as well as conversations with engineering resources, to create a draft standard for fiber conduit projects.
- As a result of Nate's encouragement and support, ForeThought.net/Brainstorm has been tentatively awarded \$ 1.7 M from the FCC Rural Broadband Experimental Grant funding for the Rio Blanco County project. Nate has continued to distribute information about the USDA RUS Grant availability.

b. How does the implementation of this project address the need?

NWCCOG's regional broadband initiative is a critical cooperative effort at this time to ensure that the region builds on existing efforts in a coordinated fashion and can take advantage of the momentum and resources created. The projects listed above would not be underway without the assistance of a regional broadband coordinator to provide objective technical expertise and advice, and to facilitate complicated conversations between local governments and service providers.

c. Does this project, as identified in this application, completely address the stated need? If not, please describe additional work or phases and the estimated time frame. Do you anticipate requesting Energy and Mineral Impact Assistance funds for future phases?

Creation of a strategic plan for regional broadband was the first step in addressing the problem. Implementing the regional broadband plan is likely to be an on-going effort over several years. The first year of implementation was critical to build momentum, develop public/private partnerships, and begin to make progress through the completion of successful projects to generate confidence and support. A request for additional Energy and Mineral Impact Assistance funds may be identified as a potential funding source for certain projects.

d. What other implementation options have been considered?

None

e. What are the consequences if the project is not awarded funds?

If funding to implement the regional broadband strategic plan is not awarded, the plan will be made available to any town or county that would like to attempt implementation on their own, but there would not be a regional coordinator or convening organization to coordinate efforts and assist communities in improving their broadband access. The plan would become less valuable without a regional broadband coordinator.

2. Measurable Outcomes:

a. Describe measurable outcomes you expect to see when implementation of this project is complete. How will the project enhance the livability* of your region, county, city, town or community (e.g. constructing a new water plant will eliminate an unsafe drinking water system and provide safe and reliable drinking water; the construction of a new community center will provide expanded community services, or projects achieving goals regarding energy conservation, community heritage, economic development/diversification, traffic congestion, etc.)?

***(Livability means increasing the value and/or benefit in the areas that are commonly linked in community development such as jobs, housing, transportation, education, emergency mitigation, health and environment)**

We will be able to measure increased broadband availability, capacity and speed, and perhaps decreased prices, once projects are completed and we will compare those numbers to the benchmark data collected in the 2013 Regional Broadband Strategic Plan.

b. How many people will benefit from the project? (i.e., region, county, city, town, community, subdivision, households or specific area or group; or any portion thereof)

Region XII: 112,781 + Moffat, Rio Blanco, Routt Counties: 43,435 = 156,216 total

c. How will the outcome of the project be measured to determine whether the anticipated benefits to this population actually occur?

We will be able to measure increased broadband availability, capacity and speed, and perhaps decreased prices, once projects are completed and we will compare those numbers to the benchmark data collected in the 2013 Regional Broadband Strategic Plan.

d. Does this project preserve and protect a historic building, facility or structure? If yes, please describe.

No

e. Will this project implement an energy efficiency/strategy that could result in less carbon footprint or conserve energy

use or capitalize on renewable energy technology? If yes, please describe.

No

3. Relationship to Community Goals

a. Is the project identified in the applicant's budget or a jurisdictionally approved plan (e.g. capital improvement plan, equipment replacement plan, comprehensive plan, utility plan, road maintenance and improvement plan or other local or regional strategic management or planning document)? What is its ranking?

This project will be included in NWCCOG's 2015, 2016, and 2017 budgets, by way of member dues to match the EIAF funds both as a cash match and through paying for staff time dedicated to this project. It has a very high priority ranking, as it was identified as the number one goal for NWCCOG by the NWCCOG Council at the August 23, 2012 strategic planning session. This project is also identified in NWCCOG's Comprehensive Economic Development Strategy (CEDs), which serves as the region's strategic plan for economic development. Specifically, improving broadband in the region is identified in NWCCOG's scope of work for 2013 for its planning partnership grant from the U.S. Economic Development Administration (EDA). NWCCOG is eligible for these planning funds as an EDA-designated Economic Development District (EDD). The participating jurisdictions will include all of NWCCOG's 27 members and Routt, Moffat, and Rio Blanco counties.

4. Local Commitment and Ability to Pay/Local Effort

a. Why can't this project be funded locally?

NWCCOG's current budget cannot cover the costs of this effort. In addition to benefiting the local governments within the region, improvements to the broadband network in NW Colorado will also benefit the entire State in terms of economic development and public safety. NWCCOG will focus on coordinating improved middle mile infrastructure between communities and assist local communities to improve the last mile infrastructure and service in their communities. This project will eventually require partnerships and funding from the private sector service providers. The regional coordination and implementation is critical to developing these partnerships.

b. Has this project been deferred because of lack of local funding? If so, how long?

No

c. Explain the origin of your local cash match. (Note: Whenever possible, local government cash match on a dollar for dollar match basis is encouraged.)

Local match will be provided by NWCCOG member dues. Routt, Moffat, and Rio Blanco counties will each contribute \$6,546 in cash over the two-year term of the grant.

d. What other community entities, organizations, or stakeholders recognize the value of this project and are collaborating with you to achieve increased livability of the community? Please describe how your partners are contributing to achieve the improvement to the livability of the community through this project. If in-kind contributions are included in the project budget, detailed tracking will be required on project monitoring report.

Routt, Moffat, and Rio Blanco counties all recognize the value of this project to the Northwest corner of the state and have asked to participate, even though they are not NWCCOG members, nor are they in Region 12. Entities from all sectors of the region, including the business community, education, healthcare, government, public safety, and private industry most definitely recognize the value of this project and will be collaborating with NWCCOG to achieve increased livability of the region through improvements to broadband. This issue has been identified time and time again throughout NWCCOG's economic development work with our Economic Development District as well as work with OEDIT through the Colorado Blueprint planning process. We have held numerous meetings with stakeholders across all these sectors, and over and over again, improvement to broadband has been identified as a top priority to achieving increased livability in the form of community and economic development. As we are able to develop partnerships with the regional ISPs, these companies will invest in infrastructure and services across the region.

i. Please describe the level of commitment by each collaborator. (e.g. fee waivers, in-kind services, fundraising, direct monetary contribution, policy changes.)

NWCCOG's commitment is included in the 2015 budget. Routt, Moffat, and Rio Blanco counties are each asked to contribute \$6,546 in cash over the two year term of the grant.

ii. Please list the value of the resources that each collaborator is bringing to the program.

e. Has the applicant dedicated the financial resources in their current budget, reserve funds and/or unused debt capacity that are being used for the local matching funds? Explain if No

Yes

f. Have the applicant's tax rates, user charges or fees been reviewed recently to address funding for the proposed project?

N/A

g. If the tax rate, user charges or fees were modified, what was the modification and when did this change occur?

N/A

h. Has the applicant contacted representatives from local energy or mineral companies to discuss the project? If yes, when was the contact and what was discussed.

No

i. Has the applicant requested financial support from the industry? If yes, when was the contact, what amount did you request? What were the results? If no, why not?

No

5. Readiness to Go

a. Assuming this project is funded as requested, how soon will the project begin? **Select One (X)** Within 3 months, () 3-6 months, () 6-9 months or () 9-12 months? What is the time frame for completion? **Select One ()** Within 3 months, () 3-6 months, () 6-9 months, () 9-12 months or (X) >12 months.

b. Describe how you determined that the project can be completed within the proposed budget as outlined in this application? Are contingencies considered within the project budget?

See attached project budget

c. Has the necessary planning been completed? How? What additional design work or permitting must still be completed, if any? When? How did the applicant develop project cost estimates? Is the project supported by bids, professional estimates or other credible information? Please attach a copy of any supporting documents.

N/A

6. Energy & Mineral Relationship

a. Describe how the applicant is, has been, or will be impacted by the development, production, or conversion of energy and mineral resources.

See below.

b. To further document the impact in the area, name the company or companies involved, the number of employees associated with the activities impacting the jurisdiction and other relevant, quantitative indicators of energy/mineral impact.

NWCCOG serves 26 local governments including the municipal and county governments of Region 12 that are impacted, both directly and indirectly. NWCCOG member jurisdictions include:

- Eagle County and the Towns of Basalt, Eagle, Gypsum, Minturn, Red Cliff, and Vail
- Grand County and the Towns of Fraser, Granby, Grand Lake, Hot Sulphur Springs, Kremmling and Winter Park
- Jackson County and the Town of Walden
- Pitkin County and the City of Aspen
- Summit County and the Towns of Dillon, Frisco, Montezuma and Silverthorne
- Although not in Region XII, the City of Glenwood Springs, the City of Steamboat Springs and the Town of Carbondale have also joined NWCCOG.

Eagle County- As a result of nearly 100 years of mining activity, the Eagle River has been polluted by heavy metals, sediments and other contaminants. The Eagle Mine was officially declared a Superfund site. Additionally, the rail line running next to the river has caused significant damage. The Centrex American Gypsum plant and mine are located in Eagle County. This plant and mine employs 120 people and operates 24 hours/day.

Grand County – The Henderson Mill is located on the west side of the Continental Divide, fifteen miles from the mine in Grand County. The Henderson Mine is located in Clear Creek County on the east side of the Continental Divide, fifty miles west of Denver, Colorado. In operation since 1976, Henderson has produced more than 160 million tons of ore and 770 million pounds of molybdenum during the past 27 years.

Jackson County – Coal bed and natural gas production for 2012 to date is 143,506 MCF's; oil production is 184,778 BBL's. The number of drilling permits in Jackson County to date for 2012 is 5. Jackson County currently has 187 active oil and gas wells. (*Source: Colorado Oil and Gas Conservation Commission*).

Pitkin County - Historically Pitkin County was heavily influenced by silver mining. Clean up and remediation activities associated with the mining past continues today. There are 753 abandoned mines in Pitkin County.

Summit County – Construction restarted in 2010 on the Freeport-McMoRan's Climax Molybdenum mine. The mine is located 13 miles northeast of Leadville at the top of Fremont Pass (located in both Summit and Lake Counties). A great deal of its workforce comes from Summit County. Molybdenum production is expected to ramp up to a rate of 20 million pounds per year during 2013 and, depending on market conditions, may be increased to 30 million pounds per year. Climax currently employs 300 people. Should the production rate increase to 30 million pounds per year, employment could increase to approximately 400. Also, several county residents commute to the Henderson Mill and Mine facilities in

Clear Creek and Grand counties. There are 600 abandoned mines in Summit County. Clean up and remediation activities associated with the mining past continues today. Fluid and gas pipelines contribute a total value of \$21.7 million in assessed valuation.

7. Management Capacity

a. How will you separate and track expenditures, maintain funds and reserves for the capital expenditures and improvements as described in this project?

NWCCOG tracks these funds through a specific accounting code. Staff assigned to this project will track their time spent on this project such that it is properly accounted for.

b. Describe the funding plan in place to address the new operating and maintenance expenses generated from the project?

N/A

c. Describe the technical and professional experience/expertise of the person(s) and/or professional firms responsible to manage this project.

Liz Mullen, Executive Director of NWCCOG, will serve as administrator of the project, and has extensive project management experience. Nate Walowitz has extensive experience in broadband and communications projects and will serve as the regional broadband coordinator.

d. Does the project duplicate service capacity already established? Is the service inadequate? Has consolidation of services with another provider been considered?

NWCCOG's regional strategic plan addressing broadband was completed in October 2013 and is the only plan of its kind. Implementation of this regional plan will include collaborating with multiple service providers and the Colorado Office of Information Technology to ensure no efforts are being duplicated, and that all efforts already underway have been incorporated into the plan.

E. HIGH PERFORMANCE CERTIFICATION (HPCP) PROGRAM COMPLIANCE.

Colorado Revised Statutes (C.R.S. 24-30-1301 to 1307) require all new facilities, additions, and renovation projects funded with 25% or more of state funds to conform with the High Performance Certification Program (HPCP) policy adopted by the Office of the State Architect (OSA) if:

- The new facility, addition, or renovation project contains 5,000 or more building square feet; **and**
- The project includes an HVAC system; **and**
- In the case of a renovation project, the cost of the renovation exceeds 25% of the current value of the property; **and**
- The project has NOT entered the design phase prior to January 1, 2008.

The HPCP requires projects achieve the highest possible LEED certification with the goal being LEED Gold. Projects are strongly encouraged to meet the Office of the State Architect's (OSA) Sustainable Priorities in addition to the LEED prerequisites. Projects funded through DOLA are required to participate in the OSA's registration and tracking process. See DOLA's [HPCP web page](#) for more information or contact your [DOLA regional manager](#).

In instances where achievement of LEED Gold certification is not practicable, an applicant may request a modification of the HPCP policy or a waiver if certain conditions exist.

Please answer the following questions:

1. What is the total building square footage of the new facility, addition, or renovation? _____
2. Does the project include an HVAC system? Yes _____ No _____
3. Is the project a renovation? (If no, please skip to Question 6 below.) Yes _____ No _____
4. What is the current property value*? \$ _____
5. What is the total project cost for the renovation? \$ _____
6. Will you need assistance locating resources, third party consultants, or technical assistance for LEED requirements, preparing cost estimates, or otherwise complying with the HPCP?
Yes _____ No _____ Explain _____

F. TABOR COMPLIANCE.

1. Does the applicant jurisdiction have the ability to receive and spend state grant funds under TABOR spending _____

limitations? Explain:

Yes. We are a Council of Governments and are not subject to TABOR.

2. If the applicant jurisdiction receives a grant with State Severance funds, will the local government exceed the TABOR limit and force a citizen property tax rebate?

N/A

3. Has the applicant jurisdiction been subject to any refund under TABOR or statutory tax limitations? Explain.

N/A

4. Has the applicant sought voter approval to keep revenues above fiscal spending limits? Explain.

N/A

5. Are there any limitations to the voter approved revenues? (e.g., Can revenues only be spent on law enforcement or roads?)

N/A

6. If the applicant jurisdiction is classified as an enterprise under TABOR, will acceptance of a state grant affect this status? Explain.

N/A

G. ENVIRONMENTAL REVIEW.

Indicate below whether any of the proposed project activities:

1. Will be undertaken in flood hazard areas. Yes _____ No X

List flood plain maps/studies reviewed in reaching this conclusion. Describe alternatives considered and mitigation proposed.

2. Will affect historical, archeological or cultural resources, or be undertaken in geological hazard area? Yes _____ No X

Describe alternatives considered and mitigation proposed.

3. Address any other related public health or safety concerns? Describe. Yes _____ No X

APPLICATION SUBMISSION INSTRUCTIONS AND OFFICIAL BOARD ACTION DATE (REQUIRED)

Application and attachments must be submitted electronically in

WORD .DOC (Preferred) or .PDF Format (Unsecured) to:

ImpactGrants@state.co.us

Please Cc your [Regional Field Manager](#) all documents as well to ensure receipt.

In email subject line include: Applicant Local Government name and Tier for which you are applying

-example- **Subject:** Springfield County EIAF Grant Request, Tier 1

NOTE: Please do not submit a scanned application (scanned attachments ok).

(If you are unable to submit electronically please contact your [DOLA regional manager](#))

For any questions related to the electronic submittal please call Bret Hillberry @ 303.864.7730

Attachments List (Check and submit the following documents, if applicable):

- ▶ Preliminary Engineering Reports _____
- ▶ Architectural Drawings _____
- ▶ Cost Estimates _____
- ▶ Detailed Budget X _____
- ▶ Map showing location of the project _____
- ▶ Attorney's TABOR decision _____

Official Board Action taken on

_____ Date

Submission of this form indicates official action by the applicant's governing board authorizing application for these funds.

NWCCOG REGIONAL BROADBAND PROJECT 7/2015 - 6/2017

ACCT #	ACCOUNT NAME	2015 July - Dec	2016 Jan-Dec	2017 Jan - June	TOTALS	COMMENTS
4200	STATE GRANT REVENUE	50,000	100,000	50,000	200,000	DOLA
4310	COUNTY PLEDGES	4,387	11,257	6,898	22,541	Routt, Rio Blanco, Moffat
4520	OTHER LOCAL FUNDING	7,311	18,761	11,496	37,569	NWCCOG match
TOTAL REVENUES		61,698	130,018	68,394	260,110	
6121	SALARIES - PROGRAM STAFF	39,000	82,000	43,050	164,050	
6210	TAXES & BENEFITS	14,430	30,340	15,929	60,699	
6680	DUES & SUBSCRIPTIONS		650	650	1,300	CGAIT
6720	RENT & UTILITIES	1,089	2,178	1,089	4,356	\$181.51/month
6730	TELEPHONE	390	780	390	1,560	\$65/month for cell phone
7130	TRAVEL & MEETINGS	2,000	4,000	2,000	8,000	
7910	INDIRECT COSTS APPLIED	4,789	10,070	5,287	20,145	12.28% on salary
8000	CAPITAL OUTLAY				0	
TOTAL EXPENSES		61,698	130,018	68,394	260,110	
REVENUE OVER EXPENDITURES		(0)	0	(0)	(0)	

NWCCOG BILL SUMMARY
As of March 16, 2015

HB 15-1177. Rural Economic Development Initiative (REDI) Grant Program. Sponsored by Reps. **Willet, KC Becker, J. Becker, and Sen. Donovan.**

- Passed House 2nd Reading on 3/16.
- Creates a grant program for up to thirty distressed rural counties, ranked based on a series of economic factors (listed on p. 4-5).
- REDI administered by the Colorado Office of Economic Development “for the purpose of growing and creating resiliency in highly distressed rural counties’ local economies.” (p. 4, lines 16-18). The Office will develop criteria based on this bill by Sept. 15, 2015.
- Eligible “distressed rural counties” are defined as having a population of less than 175,000 and meets two out of three additional criteria:
 1. County-wide annual percentage change in unemployment is higher than the statewide change in unemployment;
 2. County-wide annual percent change in assessed value of all property is less than the statewide annual percent change in assessed value; or
 3. County-wide concentration of pupils eligible for free lunches under the federal “national school lunch” program is greater than the statewide average of the same.
- Grants may be awarded for infrastructure needs, training grants for affected workers, private employers to support business expansion, or private employers for employee training programs.
- Grants are for reimbursement of moneys already spent and require some sort of match to be outlined within the agency criteria.

HB 15-1033. Colorado Comprehensive Strategic Action Plan on Aging Act. Sponsored by Reps. **Primavera, Wilson, Lebsock & Sen. Crowder.**

- Passed House Public Health Committee on 2/18, referred to House Appropriations.
- Established a strategic action planning group made up of 20 private and public sector stakeholders (breakdown of membership on p. 5, 6, top of 7) to develop a comprehensive strategic action plan related to the increasing aging population. The group would be appointed by the governor.
- Group would examine the impacts of the aging demographic shift through the year 2030 on specific issues listed on p. 5, lines 5-13. The Group may contract with third party organizations for data analysis and projection reporting. Group will also have staff with various responsibilities including a project administrator and project assistant.
- The bill provides great detail on the types of data analysis and actionable outcomes required in the strategic action plan. See pages 9-12.



PROGRAM UPDATES

To: NWCCOG Council
From: NWCCOG Staff
Date: March 18, 2015
Re: March 2015 Program Updates

The following are the events of note that have occurred since the January 22, 2015 NWCCOG meeting.

Regional Business/Administration

NWCCOG's auditors, Dazzio & Plutt, LLC, have completed their field work for the 2014 audit and will present the final report to the NWCCOG Council at the May 28, 2015 meeting in Gypsum.

All 27 NWCCOG members have paid their 2015 dues.

Alpine Area Agency on Aging – *Jean Hammes, Director*

Regional Advisory Council (RAC)

The next meeting of the Region 12 Regional Advisory Council (RAC) will be on May 13, 2015 at the Golden Eagle Center in Eagle. On the agenda will be the RAC's budget development for SFY 2015-2016 and action on the grant review committee's funding recommendations for SFY 2015-2016.

RAC SFY'14-15 Mini-Grant Program

Applications are still being accepted for the Region 12 Regional Advisory Council's Mini-Grant Program. The application may be accessed on the NWCCOG's website or by contacting Jean Hammes. The application deadline is 5:00pm, May 8, 2015.

Legislation/Advocacy

Senior Day at the Capitol will take place on April 1, 2015. This is a free event for older Coloradans and professionals in the field of aging to:

- Learn about legislation and issues affecting older Coloradans.
- As constituents, share your ideas, needs and concerns with your state senators and representatives.

Jackson County Council on Aging will be serving as the Region 12 representatives for this year's event. The morning program begins at 9:00am at The Colorado State Capitol. The afternoon program is from noon – 2:00pm at the First Baptist Church of Denver; you can order a box lunch

for a nominal fee. To register for the event and for the agenda please go to http://www.coloradoseniorlobby.org/CSL_Senior_Day_2015.html.

May Senior Awards Ceremony

Save the date! You are invited to the 27th Annual Senior Awards Ceremony at the Summit County Community and Senior Center on May 20, 2015. RSVP to Erin Fisher at noc12@nwccog.org, or by calling (970) 468-0295. Every year, we honor the older adults in our communities who have selflessly volunteered their time and talents. We also honor Friends of the Seniors, who serve older adults in many capacities. You are encouraged to nominate a Regional Senior of the Year and Regional Friend of the Seniors; nominations accepted until April 15, 2015. Contact Erin Fisher if you have a regional award category nomination at noc12@nwccog.org, or by calling (970) 468-0295. We hope that you'll be able to join us and celebrate those who make a difference in the lives of older adults every day!

Region 12 Area Plan on Aging

The Region 12 Four-Year Area Plan (SFY 2016-2019) was submitted to the State Unit on Aging on February 7, 2015, following the Council's January meeting. The plan is currently being evaluated by the State Unit on Aging, and we are awaiting the state's response with approval of the area plan or request for revision or further information.

RSVP Grant Awarded

In mid-February the Community Living Services Division received notice that the 2015 Eagle County RSVP grant was approved by the Corporation for National and Community Service (CNCS) for a grant award. The RSVP project is scheduled to begin on April 1, 2015 and is for a 3-year period in the amount of \$81,693 for each of the three-years. Applications for the new Volunteer Program Coordinator are being accepted through March 23, 2015; interviews with selected applicants are scheduled for the end of March. In the interim, the AlpineAAA staff has been working closely with Eagle County Healthy Aging staff to ensure a seamless transition of the Eagle County RSVP program to the NWCCOG and to communicate the information and transition process to the current Eagle County volunteers.

SHIP Work Agreement

The Community Living Services Division has been selected to enter into a work agreement with the state (DORA, Division of Insurance) to provide State Health Insurance Assistance Program services for the Region 12 area which includes; Eagle, Grand, Pitkin, Summit and Jackson Counties. These are federal grant funds from the Administration for Community Living (ACL) to strengthen the capability of states and territories to support a community-based, grassroots network of local SHIP offices that provide personalized counseling, education, and outreach to assist Medicare beneficiaries with their Medicare related questions. The new funding period is April 1, 2015 -March 31, 2016; there is no match requirement for these funds. The division is looking forward to working with the state and to provide these important services in Region 12.

Broadband Projects – *Nate Walowitz, Regional Broadband Coordinator*

Pitkin County has chosen a vendor to meet Phase 1 of their project. Pitkin County's selected vendor will provide them with economic and financial models for broadband and market demographics before they begin network design and deployment phase. The vendors work will roll into more substantive network requirements and clearer target market objectives for Phase 2 (Network Design and Build-out). The Pitkin County broadband, TV translator and Public Safety Communications System projects appear to be on parallel paths, with interdependent critical infrastructure requirements. Pitkin County is beginning to coordinate these critical path items to ensure a complete, robust solution for these related projects.

Rio Blanco County and their consultants are working to develop and finalize the fiber path maps for Meeker and Rangely. An RFP for Tower Engineering has been awarded. There are conversations between Rio Blanco County, Brainstorm/Forethought and Tri-State Energy to pull fiber through their existing conduit from Rifle to Meeker and on to Craig. Rio Blanco County has submitted a grant application to DOLA for program funding.

High Country Internet (HCI) continues to work with the Town of Red Cliff on a plan to provide broadband services to the town. The USFS and HCI's are working on HCI's application for a permanent radio site permit at Ski Cooper. The hospital in Leadville is still slated to close at the end of March 2015, but there appears to be an effort mounting to change hospital ownership and gain a reprieve from this date. HCI is working to determine alternate plans for network connectivity. Scott Burgess, Mayor of Red Cliff, and Nate Walowitz created a project plan and timeline for the tower infrastructure project. Red Cliff issued an RFQ for Tower Engineering Services. The town is working on the north cliff tower site land survey, annexation and purchase. Eagle County awarded Red Cliff money to be used as the match for the DOLA grant. NWCCOG is providing a Technical Assistance Grant to cover the costs of surveying and filing paperwork to acquire the north cliff site from the property owner.

NWCCOG and the Vail Valley partnership co-hosted an Eagle County Broadband workshop in Edwards on Thursday, March 12, 2015. The purpose of the workshop was to connect local ISPs with Eagle County businesses to discuss the county's broadband needs and challenges. The workshop was well attended by both local businesses and regional ISPs, and resulted in some positive suggestions for improved communication between the groups going forward.

Economic Development District (EDD) – *Rachel Lunney, Director*

NWCCOG EDD has been awarded a \$20,000 grant through the Rural Economic Development Initiative (REDI), a program of OEDIT and DOLA, for a feasibility study on the development of a kitchen business incubator. The study area will be Summit County. The NW Colorado SBDC will be a key partner in this project, and work will commence on the study approximately May 1, 2015.

The EDD sponsored the “2015 Colorado Fiscal Forum – Mountain Region Session” on February 25, 2015. The event was attended by approximately 25 stakeholders from throughout the region, and information from the forum is posted on the NWCCOG EDD website.

<http://nwcoloradobusiness.org/projects/2015-fiscal-forum/>.

Rural Health & Wellness Sector Partnership (RHWSP): The RHWSP met on February 18, 2015. The main topic of conversation was the grant Eagle County Public Health has been awarded for the development of a comprehensive regional worksite wellness program. The RHWSP will play a key role in this project and will serve as regional convener/coordinator. The next meeting of the RHWSP will be on May 6, 2015 from 1:00pm – 3:00pm in Dillon. NWCCOG EDD is supporting the efforts of the NW Colorado SBDC in bringing the 2nd Annual Healthy Business Symposium to the region on May, 2015 at Colorado Mountain College in Breckenridge.

EDD resources bulletins were sent out on February 12, 2015 and March 2, 2015. The regional economic update and data from QCEW (Q3 2014) was sent out on March 6, 2015.

Rachel Lunney attending the following:

- Rural Resort Region Workforce Investment Board Meeting on January 21, 2015.
- The Assembly: Forum for Year-Round Mountain Tourism on January 28, 2015.
- IEDC class: Economic Development Marketing & Attraction on March 12-13, 2015.

Upcoming EDD Meetings: Working group session, April 22, 2015 from 1:00pm – 4:00pm at Colorado Mountain College in Edwards. The next EDD Board Meeting will be on May 28, 2015, at the Town Hall in Gypsum.

Rachel Lunney and Liz Mullen met with Jackson County commissioners, a Walden Councilmember, and a few other local business owners on March 17th for an initial discussion on potential economic development efforts.

Elevator Inspection Program (EIP) – *Steve Allen, Director*

Steve Allen accepted the position of EIP Director effective March 1, 2015. Bill Simonds resigned on February 26, 2015 to accept a position as a mechanic with Peak Elevator in the Front Range, where he lives. Although it is Gene Morse’s plan to retire sometime in 2015, he is assisting Steve Allen with the transition to program director. Their primary goal is to hire two inspectors as soon as possible and to develop an updated plan and budget for the program going forward to present to the Council at the May 28, 2015 meeting.

Energy Management (Weatherization) – *Steve Getz, Director*

In February, the NWCCOG Weatherization Program submitted our annual grant application to the Colorado Energy Office (CEO). This application is for the time period of July 1, 2015 through June 30, 2016. Total funding for fiscal year ’15 is currently set at \$1,160,846. CEO officials expect this amount to increase in late 2015, and will process a budget amendment with NWCCOG as additional funds become available.

Training will be a large component of the new grant, since the Department of Energy has released Standard Work Specifications (SWS) that must be followed nationwide by July 1, 2015. The SWS are intended to raise the level of energy savings local agencies produce for their clients, by setting minimum quality standards that will apply in all 50 states. Separate SWS were created for mobile homes and for site built homes; since so many construction characteristics of mobile homes are unique to the manufactured housing industry and do not necessarily transfer to traditional homes built on-site.

Northwest All Hazards Emergency Management Region (NWAHEMR)

The NWAHEMR has completed all of the projects funded through the 2013 and 2014 State Homeland Security Grants (SHSG). The 2013 SHSG grant will be closed by May 31, 2015 and the 2014 grant, which still provides some funds for administration and meetings, expires on August 31, 2016. Joel Cochran, Summit County Emergency Manager, has been elected to serve as the chair of the NWAHEMR for the next two years.

Northwest Loan Fund (NLF) - Anita Cameron, Director

March began with the funding on a new loan that closed on February 27, 2015. Two new applications were received on March 16, 2015.

Marketing Highlights:

- Sky Hi Daily in Grand County did a story on the NLF funding two Grand County businesses.
- Anita was in Glenwood Springs representing the NLF in an entrepreneur class at Colorado Mountain College (CMC).
- Anita met with bankers in Steamboat Springs, Hayden, and Oak Creek.
- On March 27, 2015, the NLF will be represented on the finance panel with Peter Adams of Rockies Venture Club and Gabby Tinner with Quandary Crowdfunding at the 1st Annual Startup Ski Summit.
- The class/workshop “Insider Tips for a Bullet Proof Loan Application” will be taught at CMC Dillon on April 14, 2015; and at the Steamboat Springs Entrepreneurship Center at CMC on April 30, 2015.
- The NLF will be represented and, along with the EDD, will co-sponsor a table at the Council of Development Finance Agencies (CDFA) Colorado Financing Roundtable Conference in Steamboat Springs on April 29, 2015.

NW Regional Assistance HUB – Connect for Health Colorado- TJ Dufresne, Coordinator

The three-month Connect for Health Colorado open enrollment period ended February 15, 2015 for 2015 health insurance coverage. We saw many successes and many challenges this past enrollment period. Marketplace insurance enrollments rose in all nine of our counties. State-wide, all but one county had higher enrollments over 2014 enrollments. Our health coverage guides worked tirelessly to educate communities about health insurance and enrollment availability. Each assistance site was over capacity to assist consumers.

See the enrollment figures below, which were released March 12, 2015. There are still pending enrollments due to system difficulties, complicated family compositions, and some cases that are hung up due to policy issues. Our health coverage guides and Connect for Health Colorado Service Center continues to work with Maximus, Healthcare Policy and Finance Department, and local social service agencies to work through the case issues. Connect for Health Colorado has negotiated with insurance carriers to allow consumers who have started the 2015 insurance application process between November 15, 2014 to February 15, 2015 to enroll in an insurance plan outside of the open enrollment date. Also, there will be retroactive effective dates allowed for consumers who may need retroactive coverage.

*2015 Coverage Period Northwest Colorado Enrollments**

	2015	2014
EAGLE	2,081	1,596
GARFIELD	1,717	1,026
GRAND	625	589
JACKSON	49	40
MOFFAT	194	187
PITKIN	1,101	898
RIO BLANCO	102	71
ROUTT	1,639	1,437
SUMMIT	1,303	1,068
TOTAL	8,719	6,912

**Includes health and dental insurance plans*

By February 28, 2015, more than 141,000 Coloradans had health coverage for 2015, making Connect for Health Colorado one of the top-performing state-based Marketplaces at that time. Total 2015 enrollments increased in 63 of the state’s 64 counties compared to year-end 2014 active policyholders. Rural counties, which represent 8% of the state’s population, had 10% of all Marketplace enrollments.

State Summary of 2015 Open Enrollment Plans

17,390 renewed using a different insurance carrier
 76,995 renewed using the same insurance carrier
 47,254 new customers to Connect for Health Colorado

Small business enrollments for 2015 included 399 businesses state-wide. Those business enrollments resulted in 3,716 covered lives.

Some of the challenges health coverage guides and consumers faced mostly related to technical issues that were a result of a new Shared Eligibility System (SES). This system was developed to allow consumers to complete the same financial assistance whether they seek Advanced Premium Tax Credits (APTC), Medicaid, CHP+, SNAP, or other state and federal financial assistance programs. The Health Care Policy and Finance Department, PEAK, and Connect for

Health Colorado had worked together on the project. Unfortunately, for some consumers, the system created barriers to enrollment. There were also consumers who received incorrect determinations.

Our health coverage guides showed great patience, tenacity, problem-solving skills, and compassion for their consumers. Connect for Health Colorado is working to seek feedback from all of us in the field. The HUBs are participating in the work flow design and system enhancements to help to improve the system and direction of Connect for Health Colorado. We look forward to system enhancements and collective efforts between the state and Connect for Health Colorado.

Regional Transportation Coordinating Council (RTCC) – *Susan Juergensmeier, Mobility Manager*

The Mountain Ride Transportation Resource Call Center (One-Call/One-Click) is continuing to be in great demand. All trips that have been coordinated and booked to date are part of the regional Non-Emergent Medical Transportation (NEMT) Medicaid billing project. As of February 28, 2015, 479 rides have been booked through the Call Center. Following are the number of one way trips by county:

- Eagle - 115 trips
- Grand - 165 trips
- Jackson - 4 trips
- Pitkin - 43 trips
- Routt - 74 trips
- Summit - 78 trips

Agencies we collaborated with to provide transportation include the Grand County Council on Aging, the Northwest Colorado Center for Independence, and the Summit Seniors.

On February 24, 2015, Laurie Patterson, Mobility Assistant, received a Professional Excellence Award from the Summit County Rotary Club for her work on the development and operation of the Mountain Ride Transportation Resource Center. She was nominated by Susan Juergensmeier.

Forty leaders from National Association of Area Agencies on Aging (n4a) member agencies met in Washington, DC, from February 25 - 28, 2015; taking part in the 8th Annual n4a Leadership Institute. Participants were guided through techniques for building communications, team work, and leadership skills. To date three Community Living Services Division staff members have been accepted to this particular professional development approach. Jean Hammes and Erin Fischer attended the Leadership Institute 2013 and 2014 respectively. This year Susan Juergensmeier attended the Leadership Institute. This is an extremely valuable opportunity for the development of leadership skills as our programs work together on the newly formed Community Living Services Division.

The next Regional Transportation Coordinating Council (RTCC) meeting will be held on April 1, 2015, at 10:00am at ECO Transit in Gypsum.

Water Quality and Quantity Committee (QQ) – *Lane Wyatt and Torie Jarvis, Co-Directors*

The Watershed Services program continues to participate in the stakeholder group focusing on establishing a clarity standard for Grand Lake protecting the cleanest water attainable. This is an on-going project that will end, hopefully, with a joint proposal for a standard with the Water Quality Control Commission.

The program was briefed by the Water Quality Control Division on a new strategy for developing total maximum daily loads (TMDL). The Division will identify new priority watersheds in June 2015 where TMDLs will be developed through 2022. State priorities will include TMDLs that are implementable; the focus will be primarily on E. coli and metal contaminations, where endangered species are present, or where significant resources are already spent. When a list of priority watersheds comes out, this information will be provided to the NWCCOG Council.

QQ continues work on the Colorado Water Plan. The first full draft of the plan was released in December 2014, with public comments of this first draft due May 1, 2015. QQ also continues to work with stakeholders in the Colorado Basin on their Basin Implementation Plan, which will be finalized in April. County commissioners in QQ have been meeting with metro area county commissioners to develop consensus comments on the Water Plan's Land Use section (for the May 1 deadline). We continue to submit comments that are protective of the headwaters water quality and quantity. More information on the water plan is available at www.coloradowaterplan.org.

QQ has been involved in efforts to protect local government authority to regulate land uses in two different oil and gas issues. First, QQ submitted an amicus brief to the Colorado Court of Appeals in Fort Collins' appeal of the District court's finding that the Colorado Oil and Gas Conservation Act preempts their moratorium on oil and gas development. The amicus brief focused on explaining to the Court of Appeals the important and essential role of local land use planning, especially focusing on the importance of moratoria. Second, QQ submitted public comments on a recent rule making by the Colorado Oil and Gas Conservation Commission (COGCC). The new rules outline additional structural requirements for oil and gas equipment located in floodplains. QQ recommended including language that clarified that the COGCC rules do not abrogate local authority to regulation in the floodplain.

QQ continues participation in "learning by doing", an adaptive management strategy for stream health and restoration in Grand County in partnership with Grand County and Denver Water stakeholders. The group is planning a stream restoration project to be completed by the end of 2015.

QQ held their most recent board meeting on March 11, 2015 in Frisco. The agenda and board packet are available at www.nwccog-qq.org.

**NWCCOG 2015
TECHNICAL ASSISTANCE GRANT APPLICATION**

1. **Jurisdiction:** Town of Basalt, Colorado
2. **Name of Person Completing Application:** Robin Waters
Address P.O. Box 514
Basalt, CO 81621
Phone Number (970) 927-4031
e-mail address director@basaltchamber.com
3. **Project Title:** Economic Development Partnership Start-up and Comprehensive Project Design and Development
4. **Name of Person Responsible for Completion of Project:** Robin Waters
Address P.O. Box 514
Basalt, CO 81621
Phone Number (970) 927-4031
e-mail address director@basaltchamber.com
5. **Amount Requested:** \$18,500
6. **Category of Application (you may choose more than one)**

Community with Mining, Oil & Gas Employment - Number of employees: _____
 Small Community, particularly lacking adequate staff
 Economically Challenged Community
 Other: _____

7. Describe in detail the rationale for your choice of category(s) in question #6.

The Town of Basalt is a small community of approximately 3,800 residents. The municipal government operates on a lean budget with employees stretched between departments and an increasing case-load of development applications. Due to its unique geography and a highway that 'runs through it,' Basalt and its environs have at least six distinct commercial areas that struggle to present a cohesive business front. In response to development pressure, the Town is in the process of developing a revitalization strategy and master vision for its historic downtown core, which was particularly hard hit during the recession. Basalt is also taking on the complex task of working to integrate the downtown core with its neighboring commercial areas via the creation of an area-wide economic plan.

The repercussions of the 2008 recession are still being felt in certain areas of Basalt, Media reporting often focuses on the asymmetric recovery with stories on businesses leaving downtown for the nearby Willits Town Center and empty

storefronts in the once vibrant historic downtown center. Yet, commercial/retail vacancy rates at Willits Town Center have not improved as expected.

The Town has teamed up with the Basalt Chamber of Commerce to build an economic development partnership and strategy. The Chamber and its volunteer working committees will be primarily responsible for fulfillment of the grant with the Town's ongoing collaboration.

8. Please provide the following information. Provide a separate attachment if necessary (two pages maximum):

A. Briefly describe the project. Why is the project needed at this time? How does the implementation of this project address the need?

In previous years, the Town's marketing has focused primarily on supporting tourism and developing events/festivals/publications to drive traffic to local businesses. Its communication and marketing strategies have not been targeted toward economic development and recruiting new businesses to the area.

The goal of this project is to formulate and promote that conversation with print and online marketing to attract new businesses by focusing on the strengths and opportunities created by new development, as well as in-fill opportunities in downtown.

The purpose of this grant proposal is to seek support for the Town of Basalt and Basalt Chamber of Commerce's efforts to spur healthy economic vitality through a combination of strategic planning, outreach, collaborations, informative and effective collateral materials, new media technology, and in-town commercial displays. Key elements of this campaign include: development of a website, business and tourism way-finding App, collateral print and display materials, economic development posters and signage, and design of online and/or kiosk information resources. Content preparation for the website and integrative collateral materials will include a commercial property inventory, map and brochure for its variety of distinct commercial areas, new business welcome and support packet, and research and functionality for the real estate display component.

These traditional and new-tech materials will combine to communicate the Town's business friendly environment, auspicious new developments, and resources available for new businesses to start-up or relocate to Basalt. Basalt's economic development plan will parallel NWCCOG's objectives to enhance economic conditions in the region and wherever possible results, findings and work product will be shared locally and regionally to support other Colorado communities.

The goal of the project is to create economic opportunities for residents and businesses that are more diversified and resilient to external stress. The overall approach is to inventory and communicate the strengths, resources and

opportunities that exist today to support business retention, start-up and relocation to Basalt. Evaluation will focus on specific measurable objectives of local economic growth.

B. What measurable results do you expect? How will these results be measured?

Impact will be measured by a combination of vacant commercial property absorption, new businesses established/relocated to Basalt, new jobs created and community satisfaction surveys. We are targeting the following objectives:

- *Reduce vacant commercial property by 10% per year for the next 5 years* – Basalt has significant ongoing commercial development projects, which will bring new commercial properties online, in addition to existing vacancies created by the recession. The target will be to absorb vacancies in up to 90% of existing commercial properties over the next 5 years, plus up to 80% of new build during the same period.

- *Increase net new jobs by 3.0% per year over the next 5 years* – Eagle County’s economic development goal is to increase jobs by 1.5% over the time period from 2011-2016. Due to Basalt’s increased opportunities (e.g., Willits Town Center) and expected population growth, a goal of 3% per year for the time period 2015-2020 is projected.

The means to measure these trends are built into our proposed scope of work via the commercial space inventory and demographic data analysis.

C. How could this project be useful to other jurisdictions in the region? Is it something that could be replicated by another jurisdiction?

The Town of Basalt works closely with the Basalt Chamber of Commerce to support and promote collaborations with other communities and governmental organizations including: Our Town Planning, Basalt Downtown Business Association, INDVentures (managers of the Willits Town Center), Eagle and Pitkin counties, and local developers and business owners. The Town and the Chamber regularly work with the Basalt Regional Library District, Basalt schools, area non-profit organizations and neighboring towns to build responsive and innovative programs.

The Economic Development Partnership being created is a collaborative initiative broadly supported by small business owners, area developers, key professionals, citizens and representatives from the Town of Basalt. The Town recognizes the importance of strengthening its home base, as well as contributing pro-actively to neighboring communities. This type of economic development initiative could serve as a model to other small towns in the region facing similar issues.

The Basalt Chamber has already discussed with members of the Vail Valley Partnership a commitment to share research, work product and relevant initiatives and communications with other regional chambers of commerce.

Specifically, Basalt Chamber of Commerce staff and members of the economic development partnership are committed to sharing with other chambers and economic development organizations the effectiveness of the individual and collective components of this economic development project. While content will vary from community to community the full template we intend to create should be beneficial to and replicable for communities with similar challenges and objectives.

D. Assuming the project is funded, when will it begin and what is the timeframe for completion?

The project will begin immediately upon receipt of funds and will be implemented over the following approximate nine-month period, with projected completion by December 31, 2015.

E. Total Cost of Project \$37,000 Cash Match To Be Provided \$18,500

Each project must provide a dollar-for-dollar cash match.

What is your jurisdiction's 2014 General Fund Budget Total: \$8,236,546**

What is your jurisdiction's 2014 General Fund – Fund Balance (do not include restricted funds, i.e., TABOR reserve) \$4,135,528**

** Unaudited

Provide a budget for your project clearly listing both revenues and expenses in a table format.

Expenses (Estimated)

Website: Design & Creation including SEO	\$7,500
Website: Content Research & Writing	\$2,500
Website: Hosting	\$600
Economic Development Booklet: Design & Writing	\$1,900
Brochure/Booklet Printing	\$1,800
Commercial Property Research	\$1,500
Demographic Analysis	\$1,200
Demographic Analysis - Tetrad Software Subscription	\$2,950
Commercial Areas Map (2-sided): Design	\$600
Commercial Areas Map (2-sided): Printing, 4-color	\$1,700
Community/Business App Suite - Design/Set-Up	\$2,500
Community/Business App Suite - Annual Fee	\$1,800
Community/Business App Suite - Maintenance & Updating	\$1,000
Poster Board Window Signage-Design, Photos, Production	\$2,450
Kiosk-Research & Develop Design Concept (excludes building)	\$1,500
Staff Project Support (to come out of matching funds)	\$5,500

Total Estimated Expenses **\$37,000**


Sources of Revenue/Additional Funding

Eagle County Community Grant (confirmed)	\$10,000
Town of Basalt Marketing Allocation to Chamber (budgeted)	<u>\$8,500</u>

Total Projected Sources of Revenue/Matching Funds **\$18,500**

Net Grant Request **\$18,500**

Signature of Jurisdiction's NWCCOG Representative:



Town of Basalt

Applications are due before noon on Monday, March 16, 2015 to NWCCOG, Attn: Liz Mullen, at P.O. Box 2308, Silverthorne, Colorado 80498, or e-mail to lmullen@nwccog.org

Northwest Colorado Council of Governments
2015 Technical Assistance Grant Application
****Second Cycle****

1. **Jurisdiction:** Pitkin County, Eagle County, Glenwood Springs and Carbondale

2. **Name of Person Completing Application:**

David Sturges, City Council Member At Large
City of Glenwood Springs
1310 Riverview Avenue
Glenwood Springs, CO 81601
(970) 945-1520

3. **Project Title:** Mobility Management for HomeCare and Hospice of the Valley.

4. **Name of Person Responsible for Completion of Project:**

David Sturges, City Council Member At Large
City of Glenwood Springs
1310 Riverview Avenue
Glenwood Springs, CO 81601
(970) 945-1520

5. **Amount Requested:**

\$18,500

6. **Category of Application:**

X Small Community, particularly lacking adequate staff

7. **Describe in detail the rationale for your choice of category(s) in question #6.**

HomeCare and Hospice covers a 6,000 square mile service area in Pitkin, Eagle and Garfield Counties. The majority of our service area is part of NWCCOG's region, and includes many small communities with populations fewer than 10,000 people (including Minturn, Snowmass Village, Basalt, Vail, Carbondale, Avon, Gypsum, Eagle, Aspen, and Glenwood Springs). This relatively small, geographically dispersed population has historically made it difficult for home health and hospice agencies to thrive in this region. Today, HomeCare and Hospice of the Valley is the only agency providing Medicare/Medicaid-certified services to the residents of this region. In addition, ours is the only agency that provides care to pediatric and medically-complex, technology dependent patients who desire to reside in their homes. Also, because of the low population and the specialized qualifications required in home care and hospice care, hiring qualified clinical staff (RNs, Physical, Occupational, Speech Therapists, and certified home health aides) is always a challenge given the limited number of healthcare professional and para-professionals living in our service area.

8. Please provide the following information. Provide a separate attachment if necessary (two page maximum):

A. Briefly describe the project. Why is the project needed at this time? How does the implementation of this project address the need?

HomeCare and Hospice of the Valley is the only Medicare-certified home health and hospice agency serving Pitkin County, Eagle County, Glenwood Springs and Carbondale. If HomeCare and Hospice of the Valley (HCHOTV) is not able to provide services, many small communities in our services area will not have any home-based services, thus requiring them to seek care in skilled nursing facilities and/or moving to a different community where services are available. Thus, the need for home care and hospice services in our region is enormous, and it has grown by double digits for the past four years (up 147% since 2011). We request the generous support of the Northwest Colorado Council of Governments to update our mobility management processes for smart phones, tablets and computers so that we might more efficiently meet the needs of this region without ever compromising the private information of our patients. Our entire clinical work force of 55 care givers is mobile; creating an efficient, secure communications network between our providers and our patients will ensure that we meet the needs of our community for years to come.

Security is a foremost concern with a mobile workforce. The Health Insurance Portability and Accountability Act (HIPAA) of 1996 is Federal legislation that created national standards to protect the privacy of patients' medical records and other personal health information. Because the majority of HCHOTV's revenue comes from the federal government via Medicare and Medicaid, ensuring that patient medical information is collected and maintained in a highly confidential manner is critical for our organization. The software and training we request for this program will provide considerable improvements in patient privacy and ensure that, as a HIPAA-compliant organization, HomeCare and Hospice of the Valley will continue to receive governmental funding long into the future. This, in turn, will ensure that our patients in Pitkin, Eagle and Garfield County will always have the best possible access to home care and hospice services.

Beyond data security, the software and training we request will have a dramatic impact on our efficiency. Utilizing software such as AirWatch© will allow our care givers to customize in-home patient consultations, improve patient care efficiencies and enhance patient-clinician communications. Once installed for 55 users, the service will allow seamless integration of smart phones, patient records, iPads and our in-house patient databases (Consolo© for hospice care and HomeSolutions© for home care). We also hope to employ a firm specializing in telephony that will allow us to pinpoint exactly when an episode of care begins and ends for a particular patient. All information will be stored on and pass through a cloud-based system. To grossly oversimplify; these software and service upgrades will allow the clinical members of our staff to communicate with each other, physicians, patients and their families efficiently, securely and accurately.

B. What measurable results do you expect? How will the results be measured?

The most tangible, and immediate, results of this program will be an increased number of patients visited by HomeCare and Hospice of the Valley. The more efficiently we manage our workforce and

their patient information, the more patients we will be able to care for. Based on prior years, we expect to provide care to 916 patients in 2015 in our home care, palliative and private duty programs, with 23,756 total visits. Our hospice program will care for 199 patients during this same period. Results will be easy to measure using our existing patient care databases, Consolo© and Home Solutions©.

C. How could this project be useful to other jurisdictions in the region? Is it something that could be replicated by another jurisdiction?

Yes, this program could be a useful blueprint for any other providers of healthcare, especially rural healthcare, in other jurisdictions. HomeCare and Hospice of the Valley will demonstrate how a small, local, nonprofit agency can respond nimbly to a rapidly changing healthcare regulatory environment by improving the efficiency of its operations.

D. Assuming the project is funded, when will it begin and what is the timeframe for completion?

When the grant is funded, we will begin implementation immediately. Based on our initial experience of implementing AirWatch software on a limited basis, we estimate that it will take no longer than six weeks to deploy the system. Training will take one to two months longer. We fully anticipate to have expended all funds provided by August 1, 2015, and we will see performance improvements almost immediately.

E. Total Cost of Project: \$41,300 Cash Match Provided : \$22,800

HomeCare and Hospice of the Valley Program Budget

Item	Expense	Provided by NWCCOG	Provided by HCHOTV
AirWatch Green Management Suite software for 55 care givers, includes HCHOTV supplied iPads and employee supplied smart phones. \$102 user/annually	\$5,610	\$2,805	\$2,805
AirWatch Green Management Suite Cloud-based deployment (one-time fee)	\$1,500	\$750	\$750
Telephony service to track patient visits from nursing aides (who do not have iPads). \$0.48 per visit over an estimated 10,000 aide visits per year.	\$4,800	\$2,400	\$2,400
Training – telephony service – 4 hours for 15 nursing aides (\$450 per aide)	\$6,750	\$3,375	\$3,375
Training – AirWatch Training – 2 days of online training via webinar for 5 clinical managers and 5 key staff (\$2,000 per person)	\$20,000	\$7,850	\$12,150
AirWatch ‘chat’ product for instant, secure communication \$48 per user per year	\$2,640	\$1,320	\$1,320
Total	\$41,300	\$18,500	\$22,800

What is your jurisdiction's 2014 General Fund Budget Total: \$13,424,059

What is your jurisdiction's 2014 General Fund–Fund Balance: \$4,109,804

Signature of Jurisdiction's NWCCOG Representative: David Sturges

NWCCOG 2015 TECHNICAL ASSISTANCE GRANT APPLICATION

1. **Jurisdiction** Jackson County
2. **Name of Person Completing Application** Betsy Blecha
Address PO Box 312, Walden, CO 80480
Phone Number 970-819-2848
e-mail address betsy.blecha@gmail.com
3. **Project Title** Website Development & Graphic Design Project
4. **Name of Person Responsible for Completion of Project :** Kent Crowder
Address PO Box 1019, Walden, CO 80480
Phone Number 970-723-4660
e-mail address kentcrowder47@gmail.com
5. **Amount Requested \$** 2,500

6. **Category of Application (you may choose more than one)**

- Community with Mining, Oil & Gas Employment - Number of employees: _____
- Small Community, particularly lacking adequate staff
- Economically Challenged Community
- Other: _____

7. **Describe in detail the rationale for your choice of category(s) in question #6.**

Jackson County falls under two Categories of Application. First, Jackson County is a small community comprising of roughly 1,400 people per 1,600 square miles. Even though Jackson County is one of the largest employers within the county, we lack adequate technical staff. We also do not have the financial means to attract and maintain this type of professional on staff. Second, our rural mountain location combined with a declining natural resource based economy presents many challenges to economic development. We are in the early stages of developing a new strategy for future economic success.

8. Please provide the following information. Provide a separate attachment if necessary (two pages maximum):

A. Briefly describe the project. Why is the project needed at this time? How does the implementation of this project address the need?

Jackson County would like to develop an interactive website which would enhance county services and function as the face for the community. We would also like to update our county logo to more fully reflect our rich wildlife and agriculture history. This project is needed at this time because other entities, such as the Town of Walden and the Chamber of Commerce, are in a period of transition and do not have a web presence. This website will provide the necessary outreach on behalf of the community as a whole and serve as the foundation for future economic development.

B. What measurable results do you expect? How will these results be measured?

We expect an increase in both customer service and community interest. This can be measured by tracking page views and unique visitor counts. It will also be measured through informal phone conversations and feedback from county employees.

C. How could this project be useful to other jurisdictions in the region? Is it something that could be replicated by another jurisdiction?

This project will be useful to other regional jurisdictions by providing current and comprehensive community information about Jackson County. The website will enable other entities and individuals to easily search for specific contacts or pertinent information. This increase in access will allow for more collaboration among regional partners.

D. Assuming the project is funded, when will it begin and what is the timeframe for completion?

Six months starting April 1

E. Total Cost of Project \$ 5,000 Cash Match Provided \$ 2,500

Each project must provide a dollar-for-dollar cash match.

F. Provide a budget for your project clearly listing both revenues and expenses in a table format.

Revenues	Expenses
\$5,000	Website Development - \$4,000
	Graphic Design Work - \$1,000

What is your jurisdiction's 2014 General Fund Budget Total: \$ 1,311,219

What is your jurisdiction's 2014 General Fund - Fund Balance (do not include restricted funds i.e. TABOR reserve) \$ 1,422,571

Signature of Jurisdiction's NWCCOG Representative: Betty Blecha

Applications are due before noon on Monday, March 16, 2015 to NWCCOG, Attn: Liz Mullen, at P.O. Box 2308, Silverthorne, Colorado 80498, or e-mail to lmullen@nwccog.org

NWCCOG 2015 TECHNICAL ASSISTANCE GRANT APPLICATION

1. **Jurisdiction** Town of Winter Park and Town of Fraser

2. **Name of Person Completing Application** James Shockey, WP Town Planner / Catherine Trotter, Fraser Town Planner
Address 50 Vasquez Road / PO Box 3327, Winter Park, CO 80482
Phone Number 970-726-8081 **e-mail address** jshockey@wpgov.com

3. **Project Title** Winter Park/Fraser Valley Master Trails Plan

4. **Name of Person Responsible for Completion of Project** : James Shockey, WP Town Planner / Catherine Trotter, Fraser Town Planner
Address 50 Vasquez Road / PO Box 3327, Winter Park, CO 80482
Phone Number 970-726-8081 **e-mail address** jshockey@wpgov.com

5. **Amount Requested** \$6,600.00

6. **Category of Application (you may choose more than one)**

Community with Mining, Oil & Gas Employment - Number of employees: _____
 Small Community, particularly lacking adequate staff
 Economically Challenged Community
 Other: _____

7. Describe in detail the rationale for your choice of category(s) in question #6.

The Towns of Winter Park and Fraser are small, economically challenged communities with a combined year round population of approximately 2,000 residents. While the year round population figures remain rather low, the influx of second homeowners, tourists and visitors greatly increase the peak demands on services within the Towns and the Fraser Valley. The need to provide adequate recreational amenities to support the influx of visitors creates a great demand on limited planning staff. Each town has one planner and Headwaters Trails Alliance has a full time staff of one to plan and implement trail work for the entire County. With such limited staff, we are forced to hire outside consultants to complete projects such as the Winter Park/ Fraser Valley Master Trails Plan.

8. Please provide the following information. Provide a separate attachment if necessary (two pages maximum):

A. Briefly describe the project. Why is the project needed at this time? How does the implementation of this project address the need?

Headwaters Trails Alliance (HTA) is a nonprofit advocacy organization for multi-use trails in Grand County. The organization is funded by the County and the towns. HTA developed a Master Trails Plan (MTP) in 1995 for Grand County, identifying the creation of a Fraser-to-Granby Trail as its main priority. This trail was completed in 2012 and as a result, HTA, working in collaboration with Grand County and all of its towns, underwent a MTP revision. An updated plan was adopted in 2013, however, the plan did not include specific details about trail improvements, implementation plans or cost estimates. HTA needs to provide land management agencies, especially the United States Forest Service (USFS), a strategic plan for trails for the next ten years in order to meet the current needs of the various recreational stakeholder groups and to create an improved trail maintenance program. Currently, many trails in Grand County are not being maintained, user group conflicts exist, trail groups are duplicating efforts, etc.

HTA and the Towns of Winter Park and Fraser have identified Subarea 1 (Winter Park/Fraser Valley) as the first priority since this region has the greatest trail density and diversity of land management regimes. Due to the number of stakeholder groups, land management agencies and trails, HTA and the Towns agreed to seek expertise in order to have the most effective, efficient and collaborative process for a new MTP. For the plan, HTA and the Towns are focused on more sustainable trails, consistent trail signage, improving trail character, enhancing user experience and increasing safety.

B. What measurable results do you expect? How will these results be measured?

- Improve recreational trails for all user types (residents and visitors)
 - measured by trail user satisfaction surveys (compare with 2013 survey results and Grand Profile survey results from 2014)
- Decrease number of user-created "social" trails over next 3 years.
 - physical trail assessments by HTA and USFS
- Increase mileage of singletrack trails for hiking/mountain biking and Off-Highway Vehicle use
 - account for by trail survey data and GIS mapping
- Increase HTA's and Towns' funding as a result of having a MTP and annual trail projects; phase out MTP in 3 stages: 1-3 years; 3-5 years; 5-10 years
 - measured by annual increase in trail budget from grant funding
 - diversification in funding streams (local, governmental, state, federal)

- Improved partnership and cooperation with USFS Sulphur Ranger District regarding trail plan implementation
 - improved communication between entities
 - increased collaboration between entities
 - increased number of trail projects completed on USFS land (track projects)
- Improved relationship between trail user groups/stakeholders
 - decrease in emails/phone conferences requiring conflict resolution/mediation (track)
 - increase overall user group collaboration & communication regarding trail events, trail work plans, grooming operations, etc.
- Increased overall usage of trails (increased visitation to Grand County)
 - measured by increased tax revenue (county & municipalities)

C. How could this project be useful to other jurisdictions in the region? Is it something that could be replicated by another jurisdiction?

This project will initially impact Winter Park, Fraser, Tabernash and unincorporated Grand County, however, the Subarea 1 plan will function as the template for the other Subarea Plans in Grand County, which will be completed in the next 1-3 years, depending upon funding. Jurisdictions will include Granby, Grand Lake, Hot Sulphur Springs, Parshall, Kremmling and unincorporated Grand County.

D. Assuming the project is funded, when will it begin and what is the timeframe for completion?

HTA and the Towns of Winter Park and Fraser hired Scott Linnenburger (dba Kay-Linn Enterprises) as a plan consultant in late February. Scott and HTA will initiate stakeholder meetings and do research in late-March and throughout April. Scott will provide the Towns and HTA a draft Master Trails Plan proposal for Subarea 1 in early May. Scott will facilitate public meetings in the town halls in late April and again in May. The final proposal will be submitted on June 30th, 2015. Once the final proposal is received, HTA, Town of Winter Park, Town of Fraser and Grand County will work together to determine implementation goals and plans, which will continue over the next several years.

E. Total Cost of Project \$13,200.00 Cash Match Provided \$6,600.00

Each project must provide a dollar-for-dollar cash match.

F. Provide a budget for your project clearly listing both revenues and expenses in a table format.

Item	Expense
Planning History – Background Information	\$1,800.00
Opportunities & Constraints – Public Outreach	\$4,500.00
Management Direction – Trails Plan Development and Presentation	\$3,400.00
Other Expenses – Travel Expense	\$1,000.00
GIS Mapping – ESRI Shapefile and Paper Maps	\$2,500.00

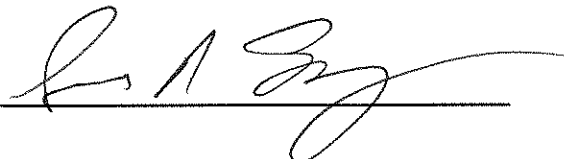
Cost Sharing Formula	Split
Winter Park	\$5,000.00
Fraser	\$5,000.00
HTA	\$3,200.00

What is your jurisdiction’s 2014 General Fund Budget Total

Fraser	3,402,053.00
Winter Park	5,474,332.00

What is your jurisdiction’s 2014 General Fund - Fund Balance

Fraser	1,937,333.00
Winter Park	2,922,393.00

Signature of Jurisdiction's NWCCOG Representative: 

Signature of Jurisdiction's NWCCOG Representative: 

Applications are due before noon on Monday, March 16, 2015 to NWCCOG, Attn: Liz Mullen, at P.O. Box 2308, Silverthorne, Colorado 80498, or e-mail to lmullen@nwccog.org

NWCCOG 2015 TECHNICAL ASSISTANCE GRANT APPLICATION

1. **Jurisdiction** Town of Grand Lake, Grand County, Colorado

2. **Name of Person Completing Application** Joe Biller, Town Planner
Address 1026 Park Avenue / PO Box 99 Grand Lake, CO 80447
Phone Number 970-627-3435 **e-mail address** glplanning@townofgrandlake.com

3. **Project Title** Technical Assistance Pre-Construction at the East Inlet Boat Launch

4. **Name of Person Responsible for Completion of Project** : Jim White, Town Manager
Address 1026 Park Avenue / PO Box 99 Grand Lake, CO 80447
Phone Number 970-627-3435 **e-mail address** glmanager@townofgrandlake.com

5. **Amount Requested** \$4,525

6. **Category of Application (you may choose more than one)**

- Community with Mining, Oil & Gas Employment - Number of employees: _____
 Small Community, particularly lacking adequate staff
 Economically Challenged Community
 Other: _____

7. **Describe in detail the rationale for your choice of category(s) in question #6.**

The Town of Grand Lake has a population of roughly 450 residents. The Town of Grand Lake has an agreement with its federal partners for feeless use of federal public lands within the Town limits including the East Inlet Boat Launch. The Town currently has twelve (12) full-time employees with only one (1) employee within the Planning and Building Department.

8. Please provide the following information. Provide a separate attachment if necessary (two pages maximum):

A. Briefly describe the project. Why is the project needed at this time? How does the implementation of this project address the need?

The project is for the technical assistance (hiring of two (2) consultants) for pre-construction requirements for phase 1 improvement at the East Inlet Boat Launch in Grand Lake. The Town received \$25,000 in matching grant funds from the Colorado Parks and Wildlife (CPW) Fishing is Fun Program for the repairs to the existing boat ramp and replacement of the boat docks with new A.D.A accessible boat docks. Construction is set to commence in 2015. The CPW will require a Contract for use of those funds which will require the following documents:

1. A Management Agreement for 25 year use of the East Inlet with the Bureau of Reclamation
2. Environmental Permit (404 Permit) from the U.S. Army Corps of Engineers (USACE)

The Town needs the assistance of other professionals to ensure the required Management Agreement is in place and the required environmental permit is obtained well in advance of the Fall of 2015 construction date. The following documents support the project:

2006 Grand Lake Comprehensive Plan (p.30) - *"Boating members of the Grand Lake public raised an issue.....regarding the poor condition of the town-owned East Inlet Boat Launch."*
Gateway Community Livability Assessment & Recommendations Report 2014: Grand Lake by The Conservation Fund in collaboration with the Federal Highway Administration-(p.42) *"Preserving access to outdoor recreation protects and supports local business and the economy."*

2013 Downtown Assessment by Downtown Colorado, Inc. (pg.15) - *"Observation: The lakefront is one of the town's greatest amenities and is a treasure to locals and visitors alike."*

2011 Economic Development Strategy for the Town of Grand Lake by NWCCOG (p.3) *"Promote Grand Lake by Building Partnerships with Others"*

Town Staff is currently unable to perform the two (2) tasks above due to their limited staff and expertise. The hiring of qualified professionals to help Town Staff is necessary to ensure the pre-construction documents are completed properly and on schedule. If the two (2) documents required by CPW mentioned above are not met, the Town could risk the loss of leveraged monies for improvements to public lands.

B. What measurable results do you expect? How will these results be measured?

The Town expects two (2) tangible documents, one from each consultant in the following form:

1. An executed Management Agreement for use of the East Inlet Recreation Area.
2. An environmental assessment and proper environmental permit for construction.

The results of this technical assistance can easily be measured by executable documents. The Town will enter into a separate Agreement for Services with each consultant outlining the deliverable.

C. How could this project be useful to other jurisdictions in the region? Is it something that could be replicated by another jurisdiction?

This project could be useful template for other agencies with limited Staff, resources and expertise that may need technical assistance to achieve a "shovel ready project." The implementation of this project could be an example of NWCCOG assisting small local governments with coordination and compliance with federal regulations.

D. Assuming the project is funded, when will it begin and what is the timeframe for completion?

The procurement process for the hiring of two (2) consultants will begin immediately. The timeframe for completion is as follows:

1. Management Agreement with the Bureau of Reclamation is tentatively August 2015.
2. Environmental Permit from USACE is tentatively June 2015.

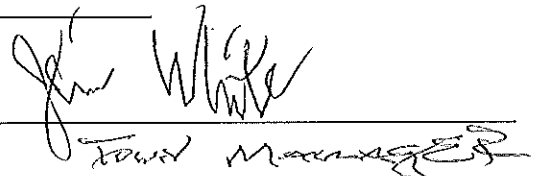
Within this timeframe, Town Staff will be working on solidifying the grant funds from CPW for construction to begin late September 2015.

E. Total Cost of Project \$ 4,525 Cash Match Provided \$ 4,525
Each project must provide a dollar-for-dollar cash match.

F. Provide a budget for your project clearly listing both revenues and expenses in a table format.

What is your jurisdiction's 2014 General Fund Budget Total: \$ 3,298,414
What is your jurisdiction's 2014 General Fund - Fund Balance (do not include restricted funds i.e. TABOR reserve) \$ 956,792

Signature of Jurisdiction's NWCCOG Representative: _____



John White
Town Manager

Applications are due before noon on Monday, March 16, 2015 to NWCCOG, Attn: Liz Mullen, at P.O. Box 2308, Silverthorne, Colorado 80498, or e-mail to lmullen@nwccog.org

NWCCOG 2015 TECHNICAL ASSISTANCE GRANT APPLICATION

1. **Jurisdiction** _____ City of Steamboat Springs _____
2. **Name of Person Completing Application** _____ Ginger Scott _____
Address _____ P.O. Box 775088, Steamboat Springs, CO 80477 _____
Phone Number _____ 970-879-2060 _____ **e-mail address** _____ gscott@steamboatsprings.net _____
3. **Project Title** _____ New Sustainability Initiative _____
4. **Name of Person Responsible for Completion of Project :** _____
_____ Casey Earp _____
Address _____ P.O. Box 775088, Steamboat Springs, CO 80477 _____
Phone Number _____ 970-879-2060 _____ **e-mail address** _____ cearp@steamboatsprings.net _____
5. **Amount Requested** \$ _____ 1,900 _____

6. **Category of Application (you may choose more than one)**

- Community with Mining, Oil & Gas Employment - Number of employees: _____ 318 _____
 Small Community, particularly lacking adequate staff
 Economically Challenged Community
 Other: _____

7. **Describe in detail the rationale for your choice of category(s) in question #6.**

Routt County is a significant producer of coal and of energy in Colorado and energy exploration, development, and production have a large impact on Routt County and its citizens. Energy companies are major employers in Routt County and the surrounding counties, providing a large portion of the population base. The County and each of the local governments within the County including the City of Steamboat Springs experience several levels of social and economic impacts as a result of the mining and energy production that occurs within the County. These impacts include the need to provide both direct and indirect basic governmental services to energy and mining companies and their employees - services such as streets and roads, transportation, public safety, water and sewer services, recreational services and amenities and other basic governmental services.

8. Please provide the following information. Provide a separate attachment if necessary (two pages maximum):

A. Briefly describe the project. Why is the project needed at this time? How does the implementation of this project address the need?

The City of Steamboat Springs project involves two parts: First we propose to pursue certification as a STAR (Sustainable Tools for Assessing and Rating) Rated Community, a program that provides performance measures on sustainability for local governments and the broader community, and in order to accomplish this we will hire a paid intern from the Colorado Mountain College sustainability program to assist with the process of data collection and input.

Sustainability is a high priority for the City of Steamboat Springs. City Council voted their #1 goal in 2014 to "serve as a community leader in sustainability by conducting daily operations with a focus on resource efficiency, cost effectiveness and respect for the natural environment." The City has created a task force to review sustainable programs and processes and they recommend working with the STAR Communities because of their focus on local governments and their ability to help City Council to accurately evaluate our current decisions, guide energy and resource use and purchasing, and track progress toward the agreed upon goals.

B. What measurable results do you expect? How will these results be measured?

This project will begin by the City of Steamboat Springs becoming an active STAR member, which will provide us with the tools and resources to track sustainability data. Once enrolled in this program we will have one year to collect and upload all of our data into the system for evaluation. Because this collection and data entry is extremely time consuming, in order to meet this goal we propose to hire a part time summer intern and offer a small hourly rate of pay to make it a more competitive process. Our project will be able to be measurably completed when we have all data entered and have established our baseline of where the City is in regard to sustainability metrics including water quantity and quality, air quality, energy use, transportation, and waste diversion.

Establishing this baseline will help us to create a good path forward by assisting us in setting targets for each metric, and creating an annual progress report on how we are meeting those targets. This may include updating adopted City plans such as the Sustainability Management Plan and the Green House Gas Study.

C. How could this project be useful to other jurisdictions in the region? Is it something that could be replicated by another jurisdiction?

We are hopeful that this project will make a significant positive difference in our short term and long term decisions in regards to energy, the environment, and our economy, and that it could be worthy for use in other jurisdictions. We would be happy to share our findings, our results, and how the program has worked to shape our sustainability efforts.

D. Assuming the project is funded, when will it begin and what is the timeframe for completion?

This project would begin in April 2015 and will be complete when we have our baseline established, by December 2015. The intern would work during the summer 2015.

E. Total Cost of Project \$ 3,800 Cash Match Provided \$ 1,900
Each project must provide a dollar-for-dollar cash match.

F. Provide a budget for your project clearly listing both revenues and expenses in a table format.

Revenues:	
City cash	\$1,900
Grant request	<u>\$1,900</u>
Total Revenues	\$3,800

Expenses:	
Enrollment in STAR Program	\$1,900
Summer Intern	<u>\$1,900</u>
Total Expenses	\$3,800

What is your jurisdiction's 2015 General Fund Budget Total: \$ 30,217,987
What is your jurisdiction's 2015 General Fund - Fund Balance (do not include restricted funds i.e. TABOR reserve) \$ 13,440,641

Signature of Jurisdiction's NWCCOG Representative: 

Applications are due before noon on Monday, March 16, 2015 to NWCCOG, Attn: Liz Mullen, at P.O. Box 2308, Silverthorne, Colorado 80498, or e-mail to lmullen@nwccog.org

NWCCOG 2015 TECHNICAL ASSISTANCE GRANT APPLICATION

1. **Jurisdiction** Unincorporated Eagle County, Community of Dotsero

2. **Name of Person Completing Application** Ellie Caryl
Address PO Box 1070, 3289 Cooley Mesa Road, Gypsum , CO 81637
Phone Number 970-328-3523 **e-mail address** Ellie.Caryl@eaglecounty.us

3. **Project Title** Design & Engineering of the Gypsum to Dotsero Trail Project, a segment of the Eagle Valley Trail

4. **Name of Person Responsible for Completion of Project :** Ellie Caryl

Address PO Box 1070, 3289 Cooley Mesa Road, Gypsum, CO 81637
Phone Number 970-328-3523 **e-mail address** Ellie.Caryl@eaglecounty.us

5. **Amount Requested** \$ 10,000

6. **Category of Application (you may choose more than one)**

- Community with Mining, Oil & Gas Employment - Number of employees: _____
- Small Community, particularly lacking adequate staff
- Economically Challenged Community
- Other: _____

7. **Describe in detail the rationale for your choice of category(s) in question #6.**
The community of Dotsero is a small community which relies completely on Eagle County for it staffing. Being only partially incorporated into Gypsum, no employees are committed to working on opportunities related to Dotsero.

Dotsero is primarily a workforce community supporting the Eagle County resort economy, with 82% of the residents of Hispanic origin and a median household income of \$38,000. Dotsero lacks the staff and financial resources to complete the portion of the Eagle Valley Trail that travels to and through their community.

A. Briefly describe the project. Why is the project needed at this time? How does the implementation of this project address the need?

The requested funding will be used to complete the final engineering design for the Gypsum to Dotsero Trail (“Gyp-Dot Trail”) Final Segment. This segment will contribute to the total design of the 63 mile long Eagle Valley Trail. Once the final design is completed for the Gyp-Dot Trail Final Segment, we will pursue construction grant funding. The funding of the final engineering design is critical to the implementation and construction of the Gyp-Dot Trail Final Segment to demonstrate that we are “shovel-ready” and have accurate construction cost estimates.

The Gyp-Dot Trail Final Segment will complete the western end of the Eagle Valley Trail by connecting the communities of Gypsum and Dotsero on a grade-separated paved trail via a 7 mile long trail of which 5.5 miles are currently completed. It provides Dotsero and Gypsum residents and visitors an option for commuting to school and work and safe locations to exercise and recreate. As noted previously, Dotsero is a community that is economically challenged when compared to Eagle County’s and the State of Colorado’s median household incomes and will benefit from this close to home recreation and transportation facility.

The Gyp-Dot Trail Final Segment begins at the “Dotsero Landing” Eagle County open space and river access, and travels 1.5 miles eastward along Highway 6 to end at the BLM “Lava” river access site (see attached map). The Trail Project is 8,384 feet long and consists of three main components: a paved trail 10 feet in width and 7,809 feet in length with one-foot shoulders; a pre-fabricated 12-foot wide trail bridge approximately 175 feet in length that extends over the Union Pacific Railroad; and, a 10-foot wide trail platform under the I-70 Underpass which is 400 feet in length.



Partner with NWCCOG to help the community of Dotsero

The Dotsero area also offers access to the Eagle and Colorado River corridors, county and federal public lands, as well as the major transportation corridors of Interstate 70 and Highway 6. The trail system and its connections to public lands provide close-to-home access to free recreation opportunity including soft trails, roadbiking and river access. The Gypsum to Dotsero travel corridor now features six public river access parcels (four BLM sites, two County open space parcels) and all will be linked by the Eagle Valley Trail upon completion of this connection.

The portion of the Gyp-Dot Trail which is completed has seen a steady increase in use over the 3 years since completion including walking, biking, running, skateboarding, dog walking as well as fishing, tubing, boating and picnicking at the river access sites. The number of users observed on the completed trail varies between 35 to 75 per day,

depending on season and day of week and we expect this to grow with the segments completion.

This technical assistance grant will leverage our local funds so we can direct the design cost savings to the cost of project construction. The ECO Trails program of Eagle County is fortunate to receive a share of the Eagle County mass transportation tax annually to fund trail design and construction and has been successful in accruing revenues and building trail segments as funding allows. However, with an estimated construction price tag of \$15,000,000 to complete the remaining 19 miles of trail, costly due our local terrain and the considerable mileage, our annual funding cannot keep pace with the demand to build the trail faster. We estimate that it will take an additional 20 years to complete the system with our current rate of revenue accrual, and for that reason, we pursue all pertinent grants that can aid us in our efforts to complete the system faster and stretch our funds as far as possible.

B. What measurable results do you expect? How will these results be measured?

The primary measurable result of the grant funding is completion of the Gyp-Dot Trail Final Segment design and construction plan set. It will allow ECO Trails to adequately budget for and pursue grant funding for the construction of this critical trail connection, as well as request bids for construction. The Gyp-Dot Trail will complete a missing link within the State Trails Plan. It will connect the communities of Dotsero, Gypsum, and Eagle to the Glenwood Canyon Trail.

C. How could this project be useful to other jurisdictions in the region? Is it something that could be replicated by another jurisdiction?

This Project will be useful to other jurisdictions in Eagle County, namely Eagle and Gypsum, by providing connections between the communities. It will also connect these communities to the Glenwood Canyon Trail, which ultimately connects to Glenwood Springs. The use of grant funding to complete the final engineering design of the Gyp-Dot Trail will allow all communities within Eagle County to leverage the limited trail funding available for further design and construction of the 63-mile Eagle Valley Trail network.

Although the Gyp-Dot Trail design cannot be replicated in other areas of Eagle County, as each trail segment requires a unique design, the design can demonstrate a successful trail connection and construction within CDOT right-of-way. It will be useful in future designs which will require CDOT right-of-way, including the Eagle to Wolcott, Wolcott to Edwards, and Minturn to Red Cliff trail segments.

D. Assuming the project is funded, when will it begin and what is the timeframe for completion?

If the project is funded it can begin immediately. The project will require an RFP for engineering services with sufficient advertising and selection time it is reasonable for the design to commence in 2 months. The actual design is expected to take approximately 3 months to complete. Construction of the Gyp-Dot Trail segment is contingent on funding, but once the design is completed accurate costs will be known and ECO Trails can pursue a 2015 Colorado State Trails program grant for construction.

ECO TRAILS PROGRAM
Eagle County Government
2015
All Funds Summary

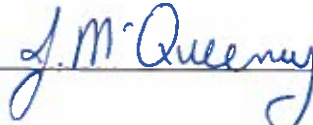
	<u>Adopted Budget</u>
<u>Projected Revenues</u>	
Sales Tax	\$686,188.00
Interest	\$5,000.00
State Grants	\$140,174.00
Local / Other Grants	\$5,000.00
Donations	\$3,000.00
Transfer, ECO Transit to ECO Trails	\$800,000.00
Total Projected Revenues	\$1,639,362.00
<u>Expenditures</u>	
Staffing	\$174,052.00
Treasurer Fees	\$7,000.00
Programs	\$10,470.00
Equip repairs/machinery	\$5,000.00
Maintenance Purchased Services	\$30,000.00
Operating Supplies	\$15,000.00
Maintenance Grants for Towns and County	\$243,359.00
County and Town Trail Planning Fund	\$800,000.00
County and Town Trail Construction Projects	\$609,531.00
Total Projected Expenditures	\$1,894,412.00
<u>Difference</u>	
Funded from Reserves	(\$255,050.00)
<u>Reserves Fund Balance, Unallocated</u>	
As of March 13, 2015, estimated	\$177,000.00
Estimated Cost to Complete Remaining Eagle Vail Trail Mileage	\$15,000,000.00

F. Provide a budget for your project clearly listing both revenues and expenses in a table format.

What is your jurisdiction's 2014 General Fund Budget Total: \$ 1,894,412.00

What is your jurisdiction's 2014 General Fund - Fund Balance (do not include restricted funds i.e. TABOR reserve) \$ 177,000.00

Signature of Jurisdiction's NWCCOG Representative: _____



Applications are due before noon on Monday, March 16, 2015 to NWCCOG, Attn: Liz Mullen, at P.O. Box 2308, Silverthorne, Colorado 80498, or e-mail to lmullen@nwccog.org

NWCCOG 2015 Technical Assistance Grant Awards -- Grant Application Evaluation Form

			RATE ON A "1 TO 5" SCALE						
Jurisdiction	Project	Grant Requested	Perceived Project Need to the Community (1=Low; 5=High)	Demonstrated Financial Need (1 = Not Demonstrated; 5 = Very Well Demonstrated)	Benefit to NWCCOG Members/Region (1 = Low; 5 = High)	Demonstrated Category of Application (1=Not Demonstrated; 5=Very Well Demonstrated)	Ability to Complete the Project (1 = Not Demonstrated; 5 = Very Well Demonstrated)	Comments	Recommended Grant Award
1	Town of Basalt	Economic Development Partnership Start-Up and Comprehensive Project Design and Development	\$18,500						
2	City of Glenwood Springs	Mobility Management for HomeCare and Hospice of the Valley	\$18,500						
3	Jackson County	Website Development & Graphic Design Project	\$2,500						
4	Towns of Winter Park & Fraser	Winter Park/Fraser Valley Master Trails Plan	\$6,600						
5	Town of Grand Lake	Technical Assistance Pre-Construction at the East Inlet Boat Launch	\$4,525						
6	City of Steamboat Springs	New Sustainability Initiative	\$1,900						
7	Eagle County	Design & Engineering of the Gypsum to Dotsero Trail Project, a segment of the Eagle Valley Trail	\$10,000						
TOTAL AMOUNT REQUESTED		\$62,525							