

AGENDA

Thursday, January 26, 2017

Colorado Mountain College Vail Valley, Room #258

Edwards, Colorado

CALL IN NUMBER: 970-406-3080

CONFERENCE ROOM: 5550

PIN NUMBER: 1122



NORTHWEST LOAN FUND BOARD

9:30 a.m.	1.	Call to Order – Karn Stiegelmeier, Chair	
	2.	Determination of Quorum	
	*3.	ACTION NLF: Minutes of 8/25/2016 NLF Board Meeting	Pgs. 3-4
	4.	Review of 2016 Activity – Anita Cameron, NLF Director	
	*5.	ACTION NLF: Preliminary December 2016 Financials	Pgs. 5-8
10:00 a.m.	*6.	Adjourn NLF Board Meeting	

NWCCOG COUNCIL & ECONOMIC DEVELOPMENT DISTRICT BOARD MEETING

10:00 a.m.	1.	Call to Order & Introductions – Karn Stiegelmeier, NWCCOG Council Chair & Tom Clark, EDD Board Chair	
	2.	Roll Call and Determination of Quorum	
	*3.	ACTION COG & EDD: Minutes of 12/08/16 Council & EDD Board Meeting	Pgs. 9-12
	*4.	ACTION COG: Preliminary December 2016 Financials	Pgs. 13-24
	*5.	ACTION COG: Approval of 2017 NWCCOG Council Meeting Schedule	Pg. 25
	*6.	<p>ACTION COG: Election of Executive Committee municipal members and Officers (Election of Chair, Vice Chair and Secretary-Treasurer) for 2017</p> <ul style="list-style-type: none"> - <i>There is hereby created an Executive Committee which shall consist of nine voting representatives of the Council. There shall be one member from each of the five Boards of County Commissioners in Region XII. Each representative of the Boards of County Commissioners shall designate an alternate. There shall be four members from Municipalities within the NWCCOG membership. Each representative of Municipalities shall designate an alternate.</i> - <i>The Executive Committee members and alternates shall be elected at the annual meeting in January and shall serve until the following January. The Executive Committee shall select the Chairman, Vice Chairman and Secretary-Treasurer from among its members.</i> - <i>No representative may be a member of the Executive Committee unless its Member Jurisdiction is current, as required by the Bylaws Article IV.6, in its dues payments.</i> 	
	*7.	<p>ACTION COG: Designate County Health Pool (CHP) Representative for 2017</p> <ul style="list-style-type: none"> - <i>Thomas Clark has been the Official CHP Representative for past 4 years while the Designated Correspondents have been the Executive Director and Office Manager</i> - <i>CHP requires that we renew our CHP Representative annually, requires a vote of the council</i> 	Pg. 26
	*8.	<p>ACTION EDD: Election of EDD Officers for 2017</p> <ul style="list-style-type: none"> - <i>Election of Chair, Vice Chair, and Secretary-Treasurer</i> 	
	*9.	<p>ACTION EDD: Approval of the CEDS</p> <ul style="list-style-type: none"> - <i>Approval of the 2017-2021 Comprehensive Economic Development Strategy</i> - <i>Executive Summary document in packet</i> 	Pgs. 27-34
	*10.	<p>ACTION EDD: Amendment of EDD Bylaws and Board Roster</p> <ul style="list-style-type: none"> - <i>Staff recommends the EDD Board of Directors approve the amendments to the EDD bylaws and proposed Board Roster for 2017.</i> 	Pgs. 35-42
	*11.	<p>ACTION COG: Approval of re-draft of Broadband Grant</p> <ul style="list-style-type: none"> - <i>In August, the NWCCOG Council approved EIAF Grant to fund 3 years of Regional Broadband Coordinator position. Just before submitting final document Dec 1., NWCCOG was notified by DOLA that grant submittal was moved to February 1 and that grant proposal should be revised in scope to reflect current efforts at regional connectivity and limit funding request to one year.</i> 	Pgs. 43-57
	12.	<p>DISCUSSION COG: 2016 Audit</p> <ul style="list-style-type: none"> - <i>Fiscal would like to single source 2016 audit to Clifton-Larson Allen, which completed our</i> 	

		<i>2015 audit on very short notice, rather than going out to bid as discussed in December.</i>	
	13.	DISCUSSION COG: Fleet management - <i>We are discussing selling off some older WX vehicles, and are looking for places nearby to park vehicles rotated out of service because of parking restrictions at Warren Avenue site.</i>	
	14.	DISCUSSION COG: Preparing for 2020 Census, Rachel Lunney, EDD Director - <i>What is your jurisdiction planning and how can NWCCOG help?</i>	Pgs. 58-59
	15.	DISCUSSION COG & EDD: Torie Under the Golden Dome - <i>Please see Memo from Torie Jarvis in packet</i>	Pgs. 60-61
10:15 a.m.	16.	PRESENTATION: Grand Enterprise Initiative, Patrick Brower - <i>Patrick Brower will update the council on the Grand Enterprise Initiative, a program which provides free, confidential business coaching to anyone in Grand County that has a business idea or an established business that they would like to make a reality.</i>	
10:30 a.m.	17.	PRESENTATION: Workwell Collaborative, Katie Haas - <i>Katie Haas will update the council on the WorkWell Collaborative, a partnership between Eagle County Public Health and Environment, NWCCOG, and Health Links Colorado made possible by a grant from the Colorado Department of Public Health and Environment. The goal is to create a coordinated system across NWCCOG's region to support employers to develop and sustain worksite wellness programs through the implementation of Health Links Colorado.</i> - <i>Please see Memo from Rachel Lunney in board packet.</i>	Pgs. 62-63
10:45 a.m.	18.	PRESENTATION: the status of the regional "Being Mortal" events and the Gap Analysis of Services for an Aging Population, Amanda Rens-Moon, Alpine Area Agency on Aging Program Specialist - <i>Amanda Rens-Moon will update the council on the success of the regional "Being Mortal" end-of-life documentary screenings and community discussions.</i> - <i>The Gap Analysis provides an overview of older adult reported quality of life across the NWCCOG region.</i> - Draft Executive Summary of GAP analysis online: http://nwccog.org/about/meetings/	"Draft Executive Summary Gap Analysis" emailed as separate attachment
11:00 a.m.	19.	Program Updates: - <i>Summary document in the packet</i> - <i>If you have any questions for our programs that may benefit the whole group, please ask for further detail at this time.</i>	Pgs. 64-73
11:30 a.m.	20.	Member Updates: (3 min or less for each, please—3 min x 27 members =1.5 hrs) - <i>News: Share something recent or upcoming that you are most excited about</i> - <i>Share tools or practices you and your organization utilize to show and cultivate transparency and build public trust</i>	
12:00 p.m.	21.	LUNCH: Catered by Jasmine Home Cooking and continue Member Updates	
	22.	New Business	
By 1:00 p.m.	*23.	Adjourn NWCCOG Meeting	

* requires a vote



NORTHWEST LOAN FUND

**Northwest Colorado Council of Governments
Northwest Loan Fund (NLF) Board
Buffalo Mountain Room, Summit County Commons
37 Peak One Drive, Frisco, CO 80443
August 25, 2016**

Board Members:

Alyssa Shenk, Town of Snowmass Village (via telephone)

Patti Clapper, Pitkin County

Tom Clark, Town of Kremmling

Jim White, Town of Grand Lake

Suze Kanack, Town of Walden

Patty McKenny, Town of Vail

Jeanne McQueeney, Eagle County

Karn Stiegelmeier, Summit County

Jeff Shroll, Town of Gypsum

Others Present:

Jon Stavney

Greg Winkler, DOLA

Diane Butler, Grand County EDD

NWCCOG Staff:

Elaina Wiegand

Liz Mullen

Call To Order:

Karn Stiegelmeier, Chair, called the Northwest Loan Fund (NLF) Board meeting to order at 9:05am. Round table introductions were conducted. A quorum was present.

Approval of Minutes:

M/S/P Tom Clark/Patti Clapper to approve the January 28, 2016 NLF Board meeting minutes as presented.

July 2016 Financials:

M/S/P Tom Clark/Suze Kanack to approve the July 2016 NLF financials as presented.

Appoint Mark Krieg to the NLF Loan Committee

M/S/P Patti Clapper/Jim White to appoint Mark Krieg as NLF Loan Committee Member representing Grand County.

Loan Policy Changes:

M/S/P Tom Clark/Patti Clapper to approve revised loan policy along with semantic changes made during council meeting.

Annual Meeting Date:

The council agreed that there is no need to change the annual NLF board meeting in January as they can be convened as needed in conjunction with the NWCCOG council.

NLF Program Update:

The next NLF committee will be meeting in person on September 15 to do a tour and ribbon cutting for one of the new businesses they approved in Steamboat Springs.

Adjournment:

M/S/P Tom Clark/Patti Clapper to adjourn the NLF Board meeting at 9:27am.

Karn Stiegelmeier, NWCCOG Chair

Date

Northwest Colorado Council of Governments
Balance Sheet by Class -8800- NLF
As of December 31, 2016

3:00 PM
01/14/2017
Accrual Basis

8800- Northwest Loan Fund

ASSETS

Current Assets

Checking/Savings

1015 - NLF 1st Bank Checking

365,780.18

Total Checking/Savings

365,780.18

Accounts Receivable

1115 - NLF Loan Receivable

1,178,640.72

Total Accounts Receivable

1,178,640.72

Other Current Assets

1315 - NLF - Allowance for Loan Loss

-39,701.41

Total Other Current Assets

-39,701.41

Total Current Assets

1,504,719.49

TOTAL ASSETS

1,504,719.49

LIABILITIES & EQUITY

Equity

3000 - Fund Balance

3100 - NLF Net Assets

564,446.20

Total 3000 - Fund Balance

564,446.20

3900 - Retained Earnings

544,640.84

Net Income

395,632.45

Total Equity

1,504,719.49

TOTAL LIABILITIES & EQUITY

1,504,719.49

Northwest Colorado Council of Governments
Budget vs Actual - 8800 - NLF
December 2016

11:56 AM
01/18/2017
Accrual Basis

	<u>% of Budget</u>	<u>Jan - Dec 16</u>	<u>Annual Budget</u>
Ordinary Income/Expense			
Income			
4770 · Loan Recovery		3,283.24	
4000 · Grant Income			
4250 · Administration		62,400.00	
4200 · State Grant Income	0.0%	390,000.00	580,000.00
Total 4000 · Grant Income	0.0%	452,400.00	580,000.00
4720 · Revolved Interest			
4722 · Loans made after 1/1/14	100.0%	42,275.54	32,000.00
Total 4720 · Revolved Interest	100.0%	42,275.54	32,000.00
4730 · Origination Fee	100.0%	8,788.00	10,000.00
Total Income	100.0%	506,746.78	622,000.00
Gross Profit	100.0%	506,746.78	622,000.00
Expense			
6100 · Payroll Expenses			
6112 · Program Director	100.0%	67,957.94	68,088.00
6210 · Taxes & Benefits	100.0%	15,022.69	15,120.00
Total 6100 · Payroll Expenses	100.0%	82,980.63	83,208.00
6130 · Meeting Expense		48.36	
6520 · Outside Contract			
6420 · Fiscal Officer Expense	100.0%	2,160.00	2,160.00
6510 · Contractor	0.0%	2,408.53	1,500.00
6520 · Outside Contract - Other		15.00	
Total 6520 · Outside Contract	100.0%	4,583.53	3,660.00
6610 · Office Supplies	100.0%	2,492.45	1,000.00
6620 · Bank Charges		114.00	
6640 · Postage	100.0%	276.95	600.00
6650 · Printing & Publications	0.0%	0.00	800.00
6660 · Advertising Expense		500.00	
6670 · Internet /Website Expense		100.00	
6680 · Dues & Subscriptions	100.0%	971.80	1,500.00
6720 · Rent & Utilities	100.0%	2,344.32	2,344.00
6730 · Telephone Expense	100.0%	679.51	700.00
6760 · Insurance Premium Expense		24.75	
7110 · Program Supplies		100.18	
7120 · License & Permits		27.00	
7130 · Travel & Meeting	100.0%	7,804.23	9,000.00
7910 · Indirect Cost Allocation	100.0%	8,066.62	8,082.00
8000 · Capital Outlay > \$5,000	0.0%	0.00	1,000.00
Total Expense	100.0%	111,114.33	111,894.00
Net Ordinary Income	100.0%	395,632.45	510,106.00
Net Income	100.0%	395,632.45	510,106.00

Northwest Loan Fund OPEN CONTRACT FUNDS Portfolio 12-31-16													
	Loan Date	Original Amount	Current Balance		Original Term	Payment Plan	Last Paid Date	Principle Reduction - Last Pmt	Maturity	Rate	Grade	ALL Reserve %	ALL Reserve Amount
1	5/6/2014	50,000.00	PAID IN FULL		Five/Three	\$951	12/31/2014	\$ 45,474.29	5/6/2017	5.25%	Satisfactory	1%	\$ -
2	5/14/2014	40,000.00	\$ 31,503.93		Ten/Five	\$430	12/8/2016	\$ 254.70	5/14/2019	5.25%	Satisfactory	1%	\$ 315.04
3	6/5/2014	20,000.00	\$ 16,183.72		Ten/Three	\$215	11/21/2016	\$ 127.33	6/5/2017	5.25%	Satisfactory	1%	\$ 161.84
4	10/16/2014	95,000.00	PAID IN FULL		Ten/five	\$1,022.85	12/8/2014	\$ 94,614.44	10/17/2019	5.25%	Satisfactory	1%	\$ -
5	10/16/2014	51,500.00	\$ 41,755.39		Five/skip May Ju	\$967.67	9/19/2016	\$ 100.61	10/17/2019	4.75%	Satisfactory	1%	\$ 417.55
6	12/5/2014	96,000.00	\$ 62,256.61		Five/Five	\$1,828.00	12/12/2016	\$ 1,505.18	12/5/2019	5.25%	Satisfactory	1%	\$ 622.57
7	12/31/2014	52,000.00	\$ 41,280.77		Seven/Three	\$744.00	12/14/2016	573.10		5.25%	Satisfactory	1%	\$ 412.81
8	2/27/2015	60,000.00	\$ 37,698.92		44 months	\$1,505.00	12/12/2016	\$ 1,351.24	10/19/2018	5.25%	Watch	10%	\$ 3,769.89
9	4/22/2015	11,400.00	\$ 8,291.41		Five	\$217.00	12/21/2016	\$ 184.17	4/22/2020	5.25%	Satisfactory	1%	\$ 82.91
10	4/22/2015	86,000.00	\$ 82,037.88		77/36 months	\$1,300.00	3/29/2016	\$ 3,241.37	4/22/2018	5.25%	Substandard	30%	\$ 24,611.36
11	4/22/2015	75,000.00	PAID IN FULL		Five	\$1,430.00	1/26/2016	\$ 72,450.98	4/22/2020	5.25%	Satisfactory	1%	\$ -
12	6/18/2015	80,000.00	\$ 59,830.15		Five/Three	\$1,522.00	12/27/2016	\$ 1,219.44	6/18/2018	5.25%	Satisfactory	1%	\$ 598.30
13	7/29/2015	35,000.00	\$ 23,613.97		42 months	\$915.00	12/5/2016	\$ 768.31	2/3/2019	5.25%	Satisfactory	1%	\$ 236.14
14	8/25/2015	20,000.00	\$ 12,044.10		36 months	\$606	12/14/2016	\$ 554.56	10/25/2018	5.25%	Satisfactory	1%	\$ 120.44
15	9/23/2015	80,000.00	\$ 65,965.67		Five/Three	\$1,522.00	10/19/2016	\$ 2,435.51	9/23/2018	5.25%	Satisfactory	1%	\$ 659.66
16	10/7/2015	40,000.00	\$ 22,287.08		Five/Three	\$971.00	10/26/2016	\$ 14,020.45	10/7/2018	5.25%	Satisfactory	1%	\$ 222.87
17	2/2/2016	20,000.00	\$ 16,254.19		48 months	\$466.00	12/28/2016	\$ 359.40	2/2/2020	5.50%	Satisfactory	1%	\$ 162.54
18	5/2/2016	50,000.00	\$ 44,660.49		48 months	\$1,165.00	12/14/2016	\$ 955.92	5/2/2020	5.50%	Satisfactory	1%	\$ 446.60
19	5/10/2016	280,000.00	\$ 273,286.66		60 months	\$5,359.00	10/18/2016	\$ 6,713.34	5/10/2021	5.50%	Satisfactory	1%	\$ 2,732.87
20	9/22/2016	40,000.00	\$ 39,369.24		60 months	\$767.00	12/27/2016	\$ 630.76	11/22/2021	5.50%	Satisfactory	1%	\$ 400.00
21	12/7/2016	99,000.00	\$ 99,000.00		60 months	varies	begin 2-7-17		12/7/2021	5.50%	Satisfactory	1%	\$ 990.00
22	12/14/2016	80,000.00	\$ 80,000.00		60 months	\$1,533.00	begin 2-1-17		12/14/2021	5.50%	Satisfactory	1%	\$ 800.00
											Satisfactory	1%	\$ -
		1,460,900.00	\$ 1,057,320.18										\$ 37,763.40

Northwest Loan Fund REVOLVED FUNDS Portfolio - 12-31-16													
	Loan Date	Original Amount	Current Balance		Original Term	Payment Plan	Last Paid Date	Principle Reduction - Last Pmt	Maturity	Rate	Grade	ALL Reserve %	ALL Reserve Amount
5	4/9/2008	\$ 25,000.00	\$ 2,500.00			\$300.00	11/23/16	\$300	3/15/2010	0.00%	Substandard	30.00%	750.00
20141223	12/30/2014	\$ 95,000.00	\$ 79,991.51		10/5 year	\$1,022.85	12/28/16	\$670	12/30/2019	5.25%	Satisfactory	1.00%	799.92
20160414	9/15/2016	\$ 25,000.00	\$ 22,759.03		2 year	\$1,300	12/19/16	\$2,241	9/15/2018	5.50%	Satisfactory	1.00%	227.59
20160804	8/4/2016	\$16,070.00	\$16,070.00		1 year	\$1,380.00	begin 1-11-17		1/11/2018	5.50%	Satisfactory	1.00%	160.70
			\$ 121,320.54										\$1,938.21



Northwest Colorado Council of Governments

NWCCOG Council & EDD Board Meeting

Summit County Commons, Mt. Royal Room

37 Peak One Drive, Frisco, CO

December 8, 2016

Council & EDD Board Members Present:

Anne McKibbin, Town of Eagle
Betsy Blecha, Jackson County
Carolyn Skowrya, Town of Dillon
Corry Mihm, Small Independent Business Alliance (SIBA)
Deborah Shaner, Town of Frisco
Diane Butler, EDD Grand County
Jack Taylor, Colorado Workforce Center
Jake Spears, Town of Red Cliff
Jeanne McQueeney, Eagle County
Jeff Shroll, Town of Gypsum (phone)
Jim White, Town of Grand Lake (phone)
Karn Stiegelmeier, Summit County
Kathryn Trauger, City of Glenwood Springs
Kristen Manguso, Grand County
Mark Campbell, Town of Kremmling
Patti Clapper, Pitkin County
Sarah Wyatt, Town of Walden (phone)
Thomas Clark, Town of Kremmling

NWCCOG Staff:

Angie Welsh
Elaina Wiegand
Jon Stavney
Mike Kurth
Nate Walowitz
Rachel Lunney
Susan Juergensmeier

Others Present:

Eric Miller, Clifton Larson Allen
Paul Niedermuller, Clifton Larson Allen

Call to Order:

Karn Stiegelmeier, NWCCOG Council Chair, and *Thomas Clark*, EDD Board Chair, called the joint NWCCOG Council & EDD Board meeting to order at 10:17am. Roundtable introductions were completed, and a quorum was present for the group.

Approval of 10/27/16 NWCCOG Council Minutes:

M/S/P Patti Clapper/Jeanne McQueeney to approve the 10/27/16 minutes with 4 typo changes as noted in the motion.

NWCCOG November 2016 Financials:

M/S/P Thomas Clark/Kristen Manguso to approve the November 2016 NWCCOG financials as presented.

2015 Independent Audit report presented by Paul Niedermuller & Erin Miller from Clifton Larson Allen:

Conducting an audit is not simply about verifying numbers; it has everything to do with internal controls and systems in place. The audit team had no scrutiny to report for the Weatherization program this year. As the Northwest Loan Fund program continues to increase, NWCCOG is recommended to increase monitoring the amount of collectability. There were no new accounting policies implemented by NWCCOG in 2015. There were no findings Clifton Larson Allen considered to be material weaknesses. Two items they did include in the management letter are as follows: how the financial statements are prepared and the segregation of duties. Due to the size of NWCCOG, Clifton Larson Allen did note that it is impractical to have perfect segregation of duties. The audit team recommends NWCCOG continue oversight of credit cards and checks that go out. They were appreciative of Thomas Clark's monthly review of checks and the council's review of financials in the meeting packet.

M/S/P Thomas Clark/Anne McKibbin to approve the 2015 Audit as presented for submission to the state.

2016 Budget Revisions:

Jon Stavney, NWCCOG Director, summarized changes since first draft was submitted to council.

M/S/P Kristen Manguso/Jeanne McQueeney to accept the 2016 budget revisions as presented for submission to the state.

Proposed 2017 Budget:

Jon Stavney, NWCCOG Executive Director, summarized changes since first draft was submitted to council. For the 2018 budget, Jon is going to work with Mike Kurth, NWCCOG Fiscal Agent, to reformat budget.

M/S/P Thomas Clark/Patti Clapper to accept the 2017 budget with the modifications on pages 34 and 36.

2017 NWCCOG draft meeting schedule:

The council approved the January 2017 meeting date as January 26, 2017. Elaina Wiegand, Office Manager, will schedule meeting time and place for remaining 2017 meetings for approval in January.

M/S/P Patti Clapper/Kristen Manguso to publically post our 2017 council meeting dates.

Title VI Civil Rights Complaint Policy:

CDOT requires that all of their grantees have a Title VI plan. In 2013, the council approved that particular portion of the Title VI policy. CDOT wants us to add/update the plan as seen in the addendums 1 and 2 in the board packet:

Addendum 1 outlining what CDOT wants to add to our plan; and Addendum 2 showing that we added a translation system, CTS LanguageLink, where Mountain Ride callers are provided more language options. CDOT requires proof of council approval for addendums 1 and 2.

M/S/P Anne McKibben/Jeanne McQueeney to approve revisions to NWCCOG Title VI Civil Rights Complaint Process and Form.

Increase Elevator Inspection Fees – Memo from Jon Stavney, Executive Director:

Jon Stavney reviewed reasons for increased fees noted in memo. There was a question regarding consultation fees which have since been removed from schedule.

M/S/P Patti Clapper/Thomas Clark to approve the elevator inspection fee schedule for 2017.

EDD Bylaws – Memo from Rachel Lunney, EDD Director:

Rachel Lunney walked the council through the EDD bylaws memo within the council packet. This will be on agenda for final approval at January 26, 2017 meeting.

Presentation: Comprehensive Economic Development Strategy (CEDS) report website overview by Rachel Lunney, EDD Director:

Rachel Lunney walked council through the website. This will be on agenda for action by EDD Board at January 26, 2017 meeting. 30 day comment period begins December 15, 2016.

Update on potential fiscal agency to the Learning By Doing (LBD) Cooperative Effort in Grand County – Memo from Torie Jarvis, QQ Co-Director:

LBD is considering asking us to act as fiscal agents for approval in January. This would fit into what we are working on with Water Quality and Quantity (QQ) and with our role on the 208 plan. There were no objections.

Program Updates:

- **Northwest Loan Fund, Anita Cameron:** Anita recently hired a part-time assistant due to her workload and allowance in NLF budget.
- **Broadband, Nathan Walowitz:** Broadband is primarily focused on their partners and supporting their partner's projects. Broadband then looks at how to regionally support partner projects and expand those opportunities.
- **Regional Transportation Council (RTCC), Susan:** RTCC continues to coordinate a multitude of trips in the 8 counties they serve (larger reach than NWCCOG 5 county region). CDOT approved the extension and match for the Veteran's grant: Veteran's Transportation and Community Living Initiative (VTCLI). RTCC received the Mobility Management contract for 2017 from CDOT. They also facilitated almost twice the amount of rides compared to last year.

Member Updates:

Pitkin County, Patti Clapper: Open Space and Trails initiative passed in November. Pitkin County was awarded their first Energy Impact Grant from the Department of Local Affairs (DOLA) and is ready to implement an extensive broadband and public safety initiative that includes more towns.

Town of Eagle, Anne McKibbin: The town is on schedule with the white-water park, Eagle River Park, project. They passed the ballot initiative last April to fund the park development. Eagle is in need of a second water treatment plant. The town is also embarking on their first “vision mission goals” strategic planning with the help of outside consultants. The idea is to develop big picture guidance for all other plans.

Town of Frisco, Deborah Shaner: The town recently hired a new Town Manager, Randy Ready. Frisco is focusing on their work with Summit County for the water study and housing crisis. There is an outpouring of concern regarding the housing shortage from small businesses due to the issue’s detrimental impact on our workforce.

Town of Kremmling, Mark Campbell: Kremmling is reporting another record year for sales tax. They plan to pave some town streets in 2017. The town recently enrolled their employees in ambulatory and helicopter insurance since they live in a highly remote area. Coverage includes everyone in their household for only \$99 per person. Contact Mark Campbell, Kremmling Town Manager, if you are interested in learning more about the group providing this insurance.

Town of Red Cliff, Jake Spears: Red Cliff now has a tower up for broadband. Hopefully, they have full broadband next summer. Recently, all properties (buildings and roads) were surveyed.

Colorado Workforce Center, Jack Taylor: Unemployment is hovering right about 2% in Summit County; with 465 open job postings in the county, there are not as many unemployed people to fill those positions. Housing is a huge challenge causing businesses to limit operations. The Workforce Center has a job training program that could reimburse business up to \$3,000 for new employees that need training to get up to speed on the job they are entering. Many individuals do not have all of the skills necessary for job success on their hire date and this program will help them get a good start. However, the employee is required to have been unemployed beforehand.

Summit County, Karn Stiegelmeier: A sales tax increase to help fund housing construction passed in November. The county will be deciding on how to use that funding to best help the individuals who need housing. They are currently working on a suicide reduction program due to the higher rate of suicide in resort regions. Lastly, Summit County is participating in the “Take Back Pharmaceuticals” campaign. The Town of Dillon has already established a “Take Back Box” to drop unused pharmaceuticals. A pharmacy in Frisco is next to put up a drop box.

Town of Dillon, Carolyn Skowrya: Dillon is looking for properties to help with the housing issue. They passed the resolution to approve a sales rebate for REI (will be replacing space Sports Authority previous occupied). The budget for next year, which includes getting a loan to reconstruct Dillon Amphitheater, was approved. After July 4, 2017 the Amphitheater will shut down until July 4, 2018. The town is joining Silverthorne for health-screenings in January. Dillon is making plans to redo the town park. They are also experiencing some water challenges from the pipes (not the water source) in people’s homes. Dillon is working to decrease the corrosion in the pipes of old homes as one solution.

Grand County, Kristen Manguso: Grand County lost their Colorado Supreme Court case against the YMCA camp, which applied for tax exempt status in 2004. It is a very large property, now officially off the tax rolls, so Grand County needs to refund them. Their open space trails and water initiative passed in November. The new county manager, Lee Staab, is transitioning well and taking the county in the right direction with the creation of a strategic plan for hiring.

EDD Grand County, Diane Butler: Grand County is excited about the community resiliency RFP which NWCCOG, Grand County, and Clear Creek County are working on together (the selection for the economic development consultant has been made since). Second, the Grand Plan, a 5-year strategic plan led by the BOCC is kicking off in January 2017 and that process will drive the mission, vision, goals, and objectives for the county. Also, through a separate grant from Freeport Mac Moran, Grand County’s cohort for the sustainable community initiative has chosen to focus on affordable housing through a process led by Load Star consultants (Lake and Clear Creek Counties have chosen the same topic for the same process in their communities). They are looking closely to utilizing the Orton Family Foundation “Community Heart and Soul” process for stakeholder engagement during the Grand Plan just as the City of Golden and North Fork Gunnison Valleys have.

Town of Kremmling, Thomas Clark: the town is updating their water master plan which has not been changed since 2002. To help, they hired Applegate group as consultants, the water engineers who are specialists in that field and completed their plan in 2002. Kremmling has the tallest Christmas tree in the state rising 65 feet with 3,600 LED lights.

Eagle County, Jeanne McQueeney: Castle Peak Senior Center opened and is enrolling residents. The center is also passing their inspections and receiving their certificates. Neither the housing or open spaces initiatives passed in November. The Eagle County Finance Department was awarded a Certificate of Achievement for excellence in financial reporting by the commissioners. They were also named “Assessor of the Year” by the County of Assessors. Their human resources department was ranked #1 for middle sized counties.

Town of Grand Lake, Jim White: The town recently passed a 4.3% sales tax revenue bond for drainage, lighting, and beautification of the town. Grand Lake’s introduction of micro and hydroelectric power at their hydro plant charging station has been a success. They are currently working on solar lighting for entryway.

Town of Walden, Sarah Wyatt: The town’s general fund recently experienced a surplus. They received a grant to upgrade their sewer plant. Walden is also starting their recreation park restoration project.

New Business:

There was none.

Adjournment:

The meeting adjourned at 1:36pm.

M/S/P Thomas Clark/Patti Clapper

Karn Stiegelmeier, NWCCOG Council Chair

Date

Thomas Clark, EDD Board Chair

Date

Northwest Colorado Council of Governments
List of Payments
November - December 2016

Date	Name	Memo	Credit
11/01/2016	A2CL	CBBC	309.25
11/01/2016	Four Sprys Investments	WX	889.40
11/01/2016	Enterprise Commercial Center Condo Assc	ID - OFFICE CONDO	1,390.57
11/01/2016	BHW Associates	SPLIT - BUILDING	2,575.00
11/03/2016	CJ Grove	AAAA	5.00
11/03/2016	Aguilar, Coni	RSVP	10.00
11/03/2016	Rock, Joanne	RTCC - NEMT	13.68
11/03/2016	Mott, Dave	RSVP	15.00
11/03/2016	Widlak, Colleen	RSVP	15.00
11/03/2016	Federal Express{vendor}	NLF	17.00
11/03/2016	Nelson, Pamela	RTCC - NEMT	20.52
11/03/2016	Nieves, Angel	RTCC - NEMT	23.18
11/03/2016	Van Walraven, Ed	RSVP	24.00
11/03/2016	Loughman, Barbara	RTCC - NEMT	26.60
11/03/2016	Beckwith, Bruce & Helen	RSVP	30.00
11/03/2016	Christiansan, Beverly	RSVP	30.00
11/03/2016	Glenwright, Stephanie	RSVP	30.00
11/03/2016	Vasquez, Lorraine	RSVP	30.00
11/03/2016	Knouse, Trina	RTCC - NEMT	35.72
11/03/2016	Ziegler, Michael & Diane	RSVP	40.00
11/03/2016	Krook, Regina	RTCC - NEMT	40.28
11/03/2016	Roney, Beatrice	RSVP	43.20
11/03/2016	Wyatt, Judy	RTCC - NEMT	43.32
11/03/2016	Grant, Piper	RTCC - NEMT	44.08
11/03/2016	Quill Corporation	SPLIT - SUPPLIES	56.98
11/03/2016	Wrape, Karin	RTCC - NEMT	59.28
11/03/2016	Westland Distributing Group	WX	59.30
11/03/2016	Hewes, Cherie	RTCC - NEMT	63.46
11/03/2016	Welch, Shirley	RSVP	64.00
11/03/2016	Madrid, Darlene	RTCC - NEMT	69.92
11/03/2016	George T Sanders	WX	76.48
11/03/2016	Whelan, Erna	RTCC - NEMT	77.90
11/03/2016	Hayden, Susan	RTCC - NEMT	79.42
11/03/2016	Cleghorn, Jill	RSVP	80.00
11/03/2016	Seedorf, Richard	AAAA	80.00
11/03/2016	Columbia Industries, Inc.	WX	81.50
11/03/2016	Gabriel, Cheryl	RTCC - NEMT	106.40
11/03/2016	Richardson, Steven	RTCC - NEMT	132.62
11/03/2016	Goodway Auto Repair LLC	ID - MOTOR POOL	160.00
11/03/2016	Olive, Irene	RSVP	173.91
11/03/2016	AIRS	AAAA	175.00
11/03/2016	Family Support Registry	AAAA	181.00

11/03/2016 Team Clean	ID - OFFICE CONDO	204.53
11/03/2016 1st Bank Checking	EIP	212.11
11/03/2016 Higday, Brenda	RTCC - NEMT	216.60
11/03/2016 Mr T Hardware & Building Supply	WX	223.39
11/03/2016 Peeler, Allison	RTCC - NEMT	239.40
11/03/2016 Samuelson Hardware -9 Craig	WX	240.19
11/03/2016 Manzanares, Steve	RTCC - NEMT	276.64
11/03/2016 Alpine PC	RTCC - NEMT	450.00
11/03/2016 Cool Radio LLC	AAAA	475.00
11/03/2016 Lohmann, Christopher	RTCC - NEMT	585.20
11/03/2016 Best Western	WX	635.00
11/03/2016 Positive Energy	WX	996.76
11/03/2016 Colorado Mtn News Media{vendor}	EDD	2,252.71
11/03/2016 Cancelosi Consulting, LLC	HOMELAND SECURITY	4,814.15
11/03/2016 2-Singletrack Trails, Inc.	NLF	11,584.73
11/03/2016 Clifton Larson Allen	ID - AUDITOR	25,000.00
11/04/2016 Summit Community Care Clinic	AAAA	128.00
11/04/2016 Employee Benefits Corporation	ID - FSA	302.49
11/04/2016 Summit Endodontics	AAAA	813.31
11/04/2016 Comfort Dental Avon	AAAA	1,809.00
11/04/2016 Colorado Department of Revenue	SPLIT - PAYROLL	2,185.00
11/04/2016 US Treasury	SPLIT	9,057.74
11/04/2016 1st Bank Direct Deposit	SPLIT - PAYROLL	49,195.45
11/08/2016 CCOERA	SPLIT - PAYROLL	15,207.88
11/10/2016 Donna Gray	RSVP	4.95
11/10/2016 Clarke, Rose	RSVP	9.60
11/10/2016 George T Sanders	WX	13.02
11/10/2016 Einspahr, Sandra	RSVP	16.80
11/10/2016 Marquess, Debra	RTCC - NEMT	33.06
11/10/2016 Archibeque, Oralia	RSVP	33.60
11/10/2016 Cassidy, Roseanne	RSVP	40.00
11/10/2016 Whitford, Barbara	RSVP	42.00
11/10/2016 Summit Bookkeeping & Payroll, Inc	SPLIT	55.00
11/10/2016 Infinite	RB	56.43
11/10/2016 McCafferty, Marlene	RSVP	62.40
11/10/2016 Palmateer, Paula	RSVP	69.60
11/10/2016 Madrid, Darlene	RTCC - NEMT	69.92
11/10/2016 Carr, Linda	RSVP	80.00
11/10/2016 Port, Sandy	RTCC - NEMT	83.22
11/10/2016 Olive, Irene	RTCC - NEMT	86.24
11/10/2016 Mr T Hardware & Building Supply	WX	92.93
11/10/2016 Dela-Cruz, Mario	RTCC - NEMT	109.44
11/10/2016 Quill Corporation	SPLIT - SUPPLIES	121.17
11/10/2016 Bonelli, Alisa	RTCC - NEMT	128.44
11/10/2016 Pitney Bowes	ID	144.07
11/10/2016 X-cel Energy	ID	145.22

11/10/2016 Goodway Auto Repair LLC	EIP	155.78
11/10/2016 Neilsen, Andrea	RTCC - NEMT	176.32
11/10/2016 Alpine PC	INDIRECT	400.00
11/10/2016 AM Locksmiths	SPLIT	407.90
11/10/2016 Chocolate Software, LLC	AAAA	412.50
11/10/2016 McLaughlin, LeighAnn	RTCC - NEMT	419.48
11/10/2016 EFI	WX	458.75
11/10/2016 Grand County Council on Aging	RTCC - NEMT	459.71
11/10/2016 Geni Garcia	AAAA	480.00
11/10/2016 NW Colorado Center for Independence	RTCC - NEMT	632.20
11/10/2016 Columbia Industries, Inc.	WX	718.10
11/10/2016 North Star Consulting Group	RB	965.00
11/10/2016 Cook, Trevor	AAAA	1,000.00
11/10/2016 US Bancorp Equipment Finance, Inc.	ID	1,160.05
11/10/2016 Lotic Hydrological, LLC	QQ	1,313.75
11/10/2016 Summit Geology & Consulting LLC	SWQC	1,500.00
11/10/2016 Whirlpool Contract/Retail	WX	2,372.00
11/10/2016 Sullivan Green Seavy, LLC	QQ	4,250.00
11/10/2016 1st Bank Credit Card - WX GEO	WX	4,567.44
11/10/2016 Lane Wyatt, Inc	SWQC	4,915.44
11/10/2016 1st Bank Credit Card - COG	SPLIT	6,653.26
11/17/2016 Family Support Registry	AAAA	181.00
11/18/2016 Moos, Madeline	RSVP	18.00
11/18/2016 Jackson County Council on Aging	AAAA	23.53
11/18/2016 Cassidy, Roseanne	RSVP	24.00
11/18/2016 Goodway Auto Repair LLC	EIP	25.00
11/18/2016 Schechter, Robert	RTCC - NEMT	28.12
11/18/2016 Port, Sandy	RTCC - NEMT	37.24
11/18/2016 The Summit Recycler, Inc	ID	50.00
11/18/2016 Policastri, Anna	RSVP	80.00
11/18/2016 Louthis, Janis	RTCC - NEMT	86.64
11/18/2016 Pfeifer, Larry	RTCC - NEMT	91.96
11/18/2016 Hagen, Betty	AAAA	96.96
11/18/2016 Eagle Eye Associates	AAAA	99.00
11/18/2016 Google SVCSAPPS	SPLIT	104.29
11/18/2016 Adair Dental	AAAA	116.00
11/18/2016 Carlson, Keith	RTCC - NEMT	124.26
11/18/2016 Guest, Jessika	RTCC - NEMT	150.48
11/18/2016 Vasquez, Lorraine	RSVP	172.00
11/18/2016 Mott, Dave	RSVP	173.20
11/18/2016 Hewes, Cherie	RTCC - NEMT	173.28
11/18/2016 Quill Corporation	SPLIT - SUPPLIES	178.59
11/18/2016 Perkins, Cody	AAAA	200.00
11/18/2016 Granby Dental, PC	AAAA	208.00
11/18/2016 Kremmling Family Dental	AAAA	210.00
11/18/2016 Grand County Council on Aging	RTCC - NEMT	233.90

11/18/2016 Employee Benefits Corporation	ID - FSA	302.49
11/18/2016 Castillo, Monica	RTCC - NEMT	318.06
11/18/2016 Stamper, Gary	RTCC - NEMT	327.56
11/18/2016 Employee Benefits Corporation	ID - FSA	402.25
11/18/2016 Atlas Advertising	EDD	450.00
11/18/2016 CIRSA	WX	500.00
11/18/2016 Eagle Family Dentistry	AAAA	500.00
11/18/2016 Ten Mile Dental	AAAA	500.00
11/18/2016 To The Rescue	AAAA	525.00
11/18/2016 Verizon Wireless Services	SPLIT - CELL PHONES	625.10
11/18/2016 Grand County Senior Nutrition	AAAA	747.46
11/18/2016 Pitkin County Council on Aging	AAAA	1,272.28
11/18/2016 Rahn, Russ	RTCC - NEMT	1,309.32
11/18/2016 Eagle County Public Health	AAAA	1,366.73
11/18/2016 Wex Bank	ID - MOTOR POOL	2,589.57
11/18/2016 US Treasury	SPLIT	11,211.10
11/18/2016 1st Bank Direct Deposit	SPLIT - PAYROLL	55,729.34
11/21/2016 B&B Plumbing & Heating	WX	12.50
11/21/2016 Samuelson Hardware -9 Craig	WX	20.37
11/21/2016 X-cel Energy	WX	21.72
11/21/2016 Mr T Hardware & Building Supply	WX	45.97
11/21/2016 Century Link	WX	80.49
11/21/2016 Kanack, Suze	RB	131.91
11/21/2016 Welch Equipment	WX	154.13
11/21/2016 Best Western	WX	356.00
11/21/2016 Rocky Mountain Construction Wholesale	WX	730.00
11/21/2016 Whole Energy & Hardware	WX	955.80
11/21/2016 Mountain Chevrolet	WX	1,240.44
11/21/2016 Am Conservation Group, Inc	WX	1,264.00
11/21/2016 Summit Bookkeeping & Payroll, Inc	WX	2,649.42
11/21/2016 Colorado Department of Revenue	SPLIT - PAYROLL	2,683.00
11/21/2016 Westland Distributing Group	WX	2,939.72
11/21/2016 MD Electric Services, Inc.	WX	10,930.00
11/22/2016 Victoria Jarvis	QQ	5,296.61
11/23/2016 Lake County Treasurer	WX	75.00
11/23/2016 Colorado Legal Services (v)	AAAA	1,109.95
11/23/2016 Hendershott, Melaine	AAAA	2,768.80
11/23/2016 Summit County Senior Services	AAAA	2,910.00
11/23/2016 Jackson County Council on Aging	AAAA	4,069.25
11/23/2016 Grand County Council on Aging	AAAA	6,075.00
11/23/2016 Grand County Senior Nutrition	AAAA	11,652.15
11/23/2016 Pitkin County Senior Services	AAAA	12,955.42
11/23/2016 Eagle County Public Health	AAAA	16,529.03
11/24/2016 Quill Corporation	SPLIT - SUPPLIES	214.32
11/24/2016 American Society on Aging	AAAA	255.00
11/24/2016 UNUM Life Insurance CO of America	SPLIT - BENEFITS	1,128.99

11/24/2016 Summit Bookkeeping & Payroll, Inc	SPLIT	4,078.07
11/29/2016 CCOERA	SPLIT - PAYROLL	1,302.84
11/30/2016 Bank Service Charge	NLF	10.00
11/30/2016 Bank Service Charge	RB	52.44
11/30/2016 NWCCOG	NLF	8,766.48
12/01/2016 Hood, Katherine	RSVP	8.00
12/01/2016 George T Sanders	WX	10.70
12/01/2016 Clarke, Rose	RSVP	12.00
12/01/2016 Barker, Lucy	RSVP	15.60
12/01/2016 Jacob, Myriam	RTCC - NEMT	25.46
12/01/2016 Frye, Shari	AAAA	28.08
12/01/2016 Barnhill, Lorna	RTCC - NEMT	28.88
12/01/2016 Olive, Irene	RTCC - NEMT	32.63
12/01/2016 Ruvo, Frank	RTCC - NEMT	37.24
12/01/2016 Rock, Joanne	RTCC - NEMT	44.08
12/01/2016 Olive, Irene	RTCC - NEMT	48.45
12/01/2016 Vernell, Debbie	RSVP	56.00
12/01/2016 Glenwright, Stephanie	RSVP	57.36
12/01/2016 Christiansan, Elmer	RSVP	61.20
12/01/2016 Richardson, Steven	RTCC - NEMT	61.56
12/01/2016 Farris, Jerry	RTCC - NEMT	66.12
12/01/2016 Higday, Brenda	RTCC - NEMT	72.20
12/01/2016 Erin Fisher-vendor	AAAA	100.00
12/01/2016 Routt County LiftUp	RSVP	101.06
12/01/2016 West, Charmaine	RSVP	106.40
12/01/2016 Gonzales, Aurora	RTCC - NEMT	128.44
12/01/2016 Davis, Shirlene	RTCC - NEMT	133.76
12/01/2016 Comcast	ID	141.01
12/01/2016 Anjier, Maria	RSVP	146.40
12/01/2016 Goodway Auto Repair LLC	ID - MOTOR POOL	160.38
12/01/2016 Summit Bookkeeping & Payroll, Inc	NLF	180.00
12/01/2016 C.R. Laurence	WX	190.73
12/01/2016 Linares Calixto, Alberto	RTCC - NEMT	240.54
12/01/2016 Quill Corporation	SPLIT - SUPPLIES	403.38
12/01/2016 NW Colorado Center for Independence	RTCC - NEMT	418.49
12/01/2016 Westland Distributing Group	WX	525.30
12/01/2016 DelVillar, Mavy	RTCC - NEMT	557.46
12/01/2016 Rocky Mountain Construction Wholesale	WX	1,500.17
12/01/2016 MD Electric Services, Inc.	WX	2,050.00
12/01/2016 Am Conservation Group, Inc	WX	2,542.00
12/01/2016 Pinnacol Assurance	SPLIT - WORKER'S COMP	3,310.00
12/01/2016 Colorado Nonprofit Dev. Center	ADRC	6,230.00
12/01/2016 Midwest Card and ID	HOMELAND SECURITY	12,133.00
12/02/2016 Family Support Registry	AAAA	181.00
12/05/2016 1st Bank Checking	EIP	244.87
12/05/2016 Employee Benefits Corporation	ID - FSA	302.49

12/05/2016 Colorado Department of Revenue	SPLIT - PAYROLL	2,252.00
12/05/2016 US Treasury	SPLIT	9,506.42
12/05/2016 1st Bank Direct Deposit	SPLIT - PAYROLL	48,998.47
12/08/2016 Donna Gray	RTCC - NEMT	12.60
12/08/2016 Mejia Mendoza, Nicole	RTCC - NEMT	12.92
12/08/2016 Reichel, Dennis	RTCC - NEMT	14.82
12/08/2016 Carlson, Keith	RTCC - NEMT	15.96
12/08/2016 Brewer, Jim	RTCC - NEMT	19.76
12/08/2016 Heck, Susan	RSVP	24.00
12/08/2016 Hood, Katherine	RSVP	24.00
12/08/2016 Whitford, Barbara	RSVP	24.28
12/08/2016 Higday, Brenda	RTCC - NEMT	32.10
12/08/2016 ECO Transit {vendor}	RTCC - NEMT	36.18
12/08/2016 Andrews, John	RTCC - NEMT	36.48
12/08/2016 Krook, Regina	RTCC - NEMT	40.28
12/08/2016 Summit Bookkeeping & Payroll, Inc	SBDC	41.25
12/08/2016 Rock, Joanne	RTCC - NEMT	44.08
12/08/2016 Archibeque, Oralia	RSVP	44.80
12/08/2016 Federal Express{vendor}	NLF	50.20
12/08/2016 Graves, William	RTCC - NEMT	50.54
12/08/2016 Carr, Linda	RSVP	51.60
12/08/2016 Sneath, Linda	RSVP	54.00
12/08/2016 Cassidy, Roseanne	RSVP	56.00
12/08/2016 Welch, Shirley	RSVP	56.00
12/08/2016 McCafferty, Marlene	RSVP	57.60
12/08/2016 Grand County Council on Aging	RTCC - NEMT	58.67
12/08/2016 Madrid, Darlene	RTCC - NEMT	60.42
12/08/2016 Cleghorn, Jill	RSVP	68.00
12/08/2016 Wrape, Karin	RTCC - NEMT	74.10
12/08/2016 Hewes, Cherie	RTCC - NEMT	82.84
12/08/2016 Olive, Irene	RTCC - NEMT	86.00
12/08/2016 Dela-Cruz, Mario	RTCC - NEMT	98.04
12/08/2016 Alpine PC	NLF	100.00
12/08/2016 Sherman, Christeena	RTCC - NEMT	104.88
12/08/2016 Richardson, Steven	RTCC - NEMT	142.88
12/08/2016 Mott, Susan	RSVP	168.00
12/08/2016 Halligan, Warren	RTCC - NEMT	182.40
12/08/2016 Penegor, Robert	RTCC - NEMT	189.24
12/08/2016 Canfield, Elysabeth	RTCC - NEMT	204.44
12/08/2016 Team Clean	ID - OFFICE CONDO	204.53
12/08/2016 Polhemus, Charles	RTCC - NEMT	229.80
12/08/2016 McLaughlin, LeighAnn	RTCC - NEMT	250.42
12/08/2016 Giattini, Theodore	RTCC - NEMT	262.98
12/08/2016 Luke, Cherrie	RTCC - NEMT	288.42
12/08/2016 Nieves, Angel	RTCC - NEMT	289.94
12/08/2016 Laser Graphics	RTCC	332.50

12/08/2016	Briggeman, Elizabeth	RTCC - NEMT	401.56
12/08/2016	Castillo, Monica	RTCC - NEMT	438.54
12/08/2016	Laurie Patterson Web Design	RTCC	440.00
12/08/2016	Cool Radio LLC	AAAA	475.00
12/08/2016	Farris, Jane	RTCC - NEMT	489.82
12/08/2016	NW Colorado Center for Independence	RTCC - NEMT	756.76
12/08/2016	Clingerman, Jason	RTCC - NEMT	886.54
12/08/2016	Four Sprys Investments	WX	889.40
12/08/2016	Chocolate Software, LLC	AAAA	1,050.00
12/08/2016	Summit Community Care Clinic	AAAA	1,242.00
12/08/2016	Enterprise Commercial Center Condo Assoc	ID - OFFICE CONDO	1,390.57
12/08/2016	North Star Consulting Group	RB	1,773.34
12/08/2016	BHW Associates	SPLIT - BUILDING	2,575.00
12/08/2016	Sullivan Green Seavy, LLC	QQ	3,732.00
12/08/2016	Clifton Larson Allen	ID - AUDITOR	4,240.00
12/08/2016	Colorado Mtn News Media{vendor}	EDD	4,242.11
12/08/2016	Lane Wyatt, Inc	SWQC	4,339.40
12/08/2016	Cancelosi Consulting, LLC	HOMELAND SECURITY	5,253.67
12/08/2016	Delta Transportation	RTCC - NEMT	8,448.63
12/12/2016	CCOERA	SPLIT - PAYROLL	15,931.66
12/13/2016	County Health Pool	SPLIT - BENEFITS	26,513.07
12/15/2016	Pearce, David	AAAA	8.65
12/15/2016	Hewes, Cherie	RTCC - NEMT	14.82
12/15/2016	Barker, Lucy	RSVP	15.60
12/15/2016	Mayfield, James	RTCC - NEMT	23.94
12/15/2016	Donna Gray	RSVP	27.31
12/15/2016	Reed, Nicole	RTCC - NEMT	29.26
12/15/2016	Aguilar, Coni	RSVP	40.00
12/15/2016	Policastri, Anna	RSVP	48.00
12/15/2016	The Summit Recycler, Inc	ID	50.00
12/15/2016	Christiansan, Elmer	RSVP	61.20
12/15/2016	Patti Clapper	RB	70.00
12/15/2016	Palmateer, Paula	RSVP	76.00
12/15/2016	Century Link	WX	80.49
12/15/2016	Higday, Brenda	RTCC - NEMT	108.30
12/15/2016	Hagen, Betty	AAAA	120.59
12/15/2016	Castillo, Monica	RTCC - NEMT	125.78
12/15/2016	Whelan, Erna	RTCC - NEMT	140.22
12/15/2016	Pitney Bowes	ID	144.07
12/15/2016	Vasquez, Lorraine	RSVP	164.80
12/15/2016	X-cel Energy	ID	224.60
12/15/2016	Positive Energy	WX	349.00
12/15/2016	Joyce, Tera	RTCC - NEMT	362.90
12/15/2016	Food Hedz World Cafe	RB	363.60
12/15/2016	Stanko, Jan	RTCC - NEMT	391.98
12/15/2016	Lotic Hydrological, LLC	QQ	416.16

12/15/2016 Sullivan Green Seavy, LLC	QQ	510.00
12/15/2016 Grand County Council on Aging	RTCC - NEMT	604.84
12/15/2016 Verizon Wireless Services	SPLIT - CELL PHONES	845.46
12/15/2016 US Bancorp Equipment Finance, Inc.	ID	1,160.05
12/15/2016 Luke, Cherrie	RTCC - NEMT	1,250.20
12/15/2016 Westland Distributing Group	WX	1,524.89
12/15/2016 Delta Transportation	RTCC - NEMT	1,660.30
12/15/2016 Whirlpool Contract/Retail	WX	2,000.00
12/15/2016 Summit Bookkeeping & Payroll, Inc	SPLIT	2,949.42
12/15/2016 MD Electric Services, Inc.	WX	3,347.00
12/15/2016 Summit Bookkeeping & Payroll, Inc	SPLIT	3,777.07
12/15/2016 1st Bank Credit Card - COG	SPLIT	5,154.16
12/15/2016 1st Bank Credit Card - WX GEO	WX	8,637.64
12/15/2016 Beattie, Chadwick & Houpt, LLP Trust Act	NLF	80,000.00
12/19/2016 Family Support Registry	AAAA	181.00
12/20/2016 Employee Benefits Corporation	ID - FSA	302.49
12/20/2016 Colorado Department of Revenue	SPLIT - PAYROLL	2,243.00
12/20/2016 US Treasury	SPLIT	9,432.42
12/20/2016 1st Bank Direct Deposit	SPLIT - PAYROLL	48,647.16
12/22/2016 Grand County Council on Aging	RTCC - NEMT	19.06
12/22/2016 Kimberly Jackson	RTCC - NEMT	26.60
12/22/2016 Vernell, Debbie	RSVP	28.00
12/22/2016 X-cel Energy	WX	29.87
12/22/2016 Voden, Chelsey {vendor}	RTCC	39.40
12/22/2016 Employee Benefits Corporation	ID - FSA	52.25
12/22/2016 Richardson, Steven	RTCC - NEMT	61.56
12/22/2016 Olive, Irene	RTCC - NEMT	66.87
12/22/2016 Einspahr, Sandra	RSVP	68.60
12/22/2016 Anderson, Alyssa	RTCC - NEMT	87.78
12/22/2016 BackCountry Family Dental, PC	AAAA	99.00
12/22/2016 Farris, Jerry	RTCC - NEMT	114.76
12/22/2016 Hewes, Cherie	RTCC - NEMT	121.98
12/22/2016 Glenwood Oral Surgery	AAAA	125.00
12/22/2016 Stamper, Gary	RTCC - NEMT	139.08
12/22/2016 Bauer EyeCare	AAAA	150.00
12/22/2016 Peak Vision	AAAA	150.00
12/22/2016 Guest, Jessika	RTCC - NEMT	159.22
12/22/2016 Stone, Victoria	AAAA	175.00
12/22/2016 Gabriel, Cheryl	RTCC - NEMT	186.58
12/22/2016 Halligan, Warren	RTCC - NEMT	228.00
12/22/2016 Bustillos, Ina	RTCC - NEMT	300.58
12/22/2016 NW Colorado Center for Independence	RTCC - NEMT	330.63
12/22/2016 To The Rescue	AAAA	360.00
12/22/2016 Comfort Dental Avon	AAAA	500.00
12/22/2016 Herschel Ross, DDS	AAAA	500.00
12/22/2016 Joyce, Tera	RTCC - NEMT	503.54

12/22/2016 Wex Bank	ID - MOTOR POOL	515.21
12/22/2016 DelVillar, Mavy	RTCC - NEMT	557.46
12/22/2016 Sullivan Green Seavy, LLC	QQ	600.00
12/22/2016 Kremmling Family Dental	AAAA	896.00
12/22/2016 Castle Peak Dental LLC	AAAA	1,000.00
12/22/2016 UNUM Life Insurance CO of America	SPLIT - BENEFITS	1,071.60
12/22/2016 Smith, Billie	RTCC - NEMT	1,133.16
12/22/2016 Adair Dental	AAAA	1,167.00
12/22/2016 Wex Bank	ID - MOTOR POOL	1,420.43
12/22/2016 Anita Cameron - vendor	NLF	1,686.42
12/22/2016 Cornerstone Geospatial Consulting	RB	4,450.00
12/22/2016 National Research Center	AAAA	8,437.00
12/22/2016 Delta Transportation	RTCC - NEMT	10,302.62
12/23/2016 Victoria Jarvis	QQ	3,751.28
12/24/2016 Charles Steele-VENDOR	WX	11.99
12/29/2016 Schechter, Robert	RTCC - NEMT	27.36
12/29/2016 Samuelson Hardware -9 Craig	WX	29.64
12/29/2016 Valley Lumber Co	WX	31.90
12/29/2016 Carlson, Keith	RTCC - NEMT	31.92
12/29/2016 Jacob, Myriam	RTCC - NEMT	33.06
12/29/2016 Mendoza, Jose	RTCC - NEMT	38.38
12/29/2016 Cancelosi Consulting, LLC	HOMELAND SECURITY	42.23
12/29/2016 Wyatt, Judy	RTCC - NEMT	70.68
12/29/2016 George T Sanders	WX	71.42
12/29/2016 Wrape, Karin	RTCC - NEMT	74.10
12/29/2016 Terrazes, Victor	RTCC - NEMT	91.20
12/29/2016 Columbia Industries, Inc.	WX	97.86
12/29/2016 Eagle County Public Health	AAAA	110.00
12/29/2016 Madrid, Darlene	RTCC - NEMT	120.84
12/29/2016 Federal Express{vendor}	RTCC - NEMT	130.92
12/29/2016 Comcast	ID	141.01
12/29/2016 Westbrook, Amber	RTCC - NEMT	152.00
12/29/2016 Mr T Hardware & Building Supply	WX	182.99
12/29/2016 Samuelson Hardware -2 Meeker	WX	186.10
12/29/2016 NW Colorado Center for Independence	RTCC - NEMT	197.23
12/29/2016 Giattini, Theodore	RTCC - NEMT	248.16
12/29/2016 MD Electric Services, Inc.	WX	335.00
12/29/2016 Colorado Legal Services (v)	AAAA	353.00
12/29/2016 Jenkins, Dustin	RTCC - NEMT	382.28
12/29/2016 DiMaria, Dan	RTCC - NEMT	391.06
12/29/2016 Hendershott, Melaine	AAAA	490.00
12/29/2016 Quill Corporation	SPLIT - SUPPLIES	641.54
12/29/2016 Budget Plumbing & Heating	WX	790.30
12/29/2016 Best Western	WX	841.95
12/29/2016 Colorado Water Congress	QQ	910.00
12/29/2016 Pitney Bowes	ID	1,000.00

12/29/2016 Consortium for Older Adult Wellness	AAAA	1,175.00
12/29/2016 Elmer Glass Co of Rifle Inc	WX	1,272.01
12/29/2016 Summit County Senior Services	AAAA	2,455.00
12/29/2016 Grand County Rural Health Network	AAAA	3,260.00
12/29/2016 Pinnacol Assurance	SPLIT - WORKER'S COMP	3,310.00
12/29/2016 Grand County Council on Aging	AAAA	3,378.00
12/29/2016 Westland Distributing Group	WX	3,674.70
12/29/2016 Pitkin County Adult & Family Services	AAAA	4,602.28
12/29/2016 Jackson County Council on Aging	AAAA	5,135.92
12/29/2016 Pitkin County Senior Services	AAAA	7,547.09
12/29/2016 Delta Transportation	RTCC - NEMT	7,603.76
12/29/2016 Grand County Senior Nutrition	AAAA	9,629.92
12/29/2016 County Health Pool	SPLIT - BENEFITS	31,213.63
12/30/2016 Ascent Planning, LLC	RB	125.00
12/30/2016 2-Rocky Mountain Adventure Rentals, LLC NLF		99,000.00
12/31/2016 Bank Service Charge	NLF	10.00

Northwest Colorado Council of Governments
Summary Balance Sheet
 As of December 31, 2016

11:54 AM
 01/18/2017
 Accrual Basis
 Dec 31, 16

ASSETS

Current Assets

Checking/Savings	973,311.45
Accounts Receivable	1,559,603.73
Other Current Assets	431,895.31

Total Current Assets	2,964,810.49
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Fixed Assets	1,028,496.80
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TOTAL ASSETS	3,993,307.29
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LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable	87,615.04
Credit Cards	9,735.54
Other Current Liabilities	459,617.72

Total Current Liabilities	556,968.30
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Long Term Liabilities	616,408.21
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Total Liabilities	1,173,376.51
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Equity	2,819,930.78
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TOTAL LIABILITIES & EQUITY	3,993,307.29
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NWCCOG

STATEMENT OF REVENUES AND EXPENDITURES

12-31-16 - preliminary

100% of the year

	2016 REVENUE BUDGET	REVENUE YTD ACTUAL	REVENUE BUDGET TO ACTUAL	2016 EXPENSE BUDGET	EXPENSES YTD ACTUAL	EXPENSES BUDGET TO ACTUAL	2015 NET BUDGET	REVENUES OVER EXPENSES ACTUAL	Beginning of Year RESERVED PROGRAM FUNDS
COG PROGRAM FUNDS									
Core Programs									
REGIONAL BUSINESS	369,410	412,639	112%	312,337	517,428	166%	57,073	(104,789)	
ELEVATOR INSPECTION	579,000	671,290	116%	321,696	542,465	169%	257,304	128,826	22,500
ADRC- CO HLTH FOUND	0	110,447		110,447	52,031			58,416	
RSVP-VOLUNTEERS	141,631	94,870		55,489	92,824		86,142	2,046	
SHIP- Insurance Consulting	15,000	16,750		16,750	7,001		(1,750)	9,749	
SMP		6,252			3,482			2,770	
AGE/NUTRITION (non-Grant)	0	7,849		0	0		0	7,849	5,504
AGE/NUTRITION(State FY 15/16)	489,020	525,150	107%	436,497	524,108	120%	52,523	1,042	
AGE/NUTRITION (State FY 16/17)	489,020	427,800	87%	436,497	448,321	103%	52,523	(20,521)	
AGE/NUTRITION TOTAL	1,134,671	1,189,119	97%	1,055,680	1,127,767	107%	189,438	61,352	5,504
WATERSHED SERVICES	33,300	29,354	88%	33,300	16,713	50%	0	12,642	
ECONOMIC DEVELOPMENT DIST	176,455	296,506	168%	176,455	206,751	117%	0	89,754	
WEATHER (non-grant)	0	26,260		0	4,408		0	21,852	
WEATHER CARE	0	11,588		0	13,338		0	(1,751)	
WEATHER CIP	0	2,500		0	12,736		0	(10,236)	
WEATHER (State FY15/16)	623,873	752,463	121%	623,873	752,820	121%	0	(356)	
WEATHER (State FY16/17)	623,873	461,065	74%	623,873	534,623	86%	0	(73,559)	
ENERGY MANAGEMENT TOTAL	1,247,746	1,253,876	97%	1,247,746	1,317,926	106%	0	(64,050)	0
Other COG Programs									
HOMELAND SECURITY	79,954	357,661	447%	79,954	362,165	453%	0	(4,504)	
CO BARK BEETLE COOPERATIVE	2,500	2,489	100%	2,500	1,099	44%	0	1,390	
NWCCOG FOUNDATION	0	0		0	25		0	(25)	
SBDC	0	2,260		0	2,371		0	(111)	
REGIONAL TRANSPORTATION CC	202,916	426,052	210%	202,916	395,500	195%	0	30,552	
Total COG Program Funds	3,825,952	4,641,246	121%	3,432,584	4,490,210	131%	503,815	151,036	28,004
EXTERNAL PROGRAM FUNDS									
WATER QUALITY/QUANTITY	152,000	152,719	100%	152,000	163,378	107%	0	(10,659)	\$125,185
SWQC	60,000	68,873	115%	60,000	32,398	54%	0	36,475	0
Total External Program Funds	212,000	221,591	105%	212,000	195,775	92%	0	25,816	125,185
Total Program Funds	4,037,952	4,862,838	120%	3,644,584	4,685,985	129%	503,815	176,853	153,189
REGIONAL LOAN FUND	622,000	506,759	81%	111,894	111,126	18%	510,106	395,632	593,343
INTERNAL SERVICE FUNDS									
INDIRECT	192,327	196,066	102%	192,327	199,289	104%	0	(3,224)	-
COG BUILDING FUND	75,648	75,648	100%	71,014	68,616	91%	4,634	7,032	17,699
MOTOR POOL	37,000	43,718	118%	44,001	14,802	40%	(7,001)	28,916	38,314
Total Service Funds	304,975	315,431	103%	307,342	282,707	92%	(2,367)	32,724	56,013
COG FUNDS Subtotal	4,964,927	5,685,028	115%	4,063,820	5,079,819	102%	1,011,554	605,209	802,545

2017 NWCCOG COUNCIL MEETING SCHEDULE

Thursday, January 26, 2017

Full Council, EDD Board & NLF Board Meetings

Location: Colorado Mountain College Vail Valley, Room #258, Edwards

Time: 9:30 a.m.-2:00 p.m.

Primary Agenda Items: Introduction of new members/representatives; elect executive committee & officers; adopt 2017 meeting schedule; annual NLF Board meeting; EDD Board meeting & election of officers.

Thursday, March 23, 2017

Full Council Meeting

Location: NWCCOG Office/Conference Call

Time: 10:00 a.m. – noon

Primary Agenda Items: Approval of final 2016 financials; program updates.

Thursday, May 25, 2017

Full Council & EDD Board Meeting

Location: North Branch Library, Blue River Room, Silverthorne

Time: 10:00 a.m. – 3:00 p.m.

Primary Agenda Items: Review/acceptance of the 2016 audit

Thursday, July 27, 2017

Full Council Meeting

Location: Community House, Grand Lake

Time: 10:00 a.m. – noon

Primary Agenda Items: Approval of 2018 dues; approval of 2017 budget revisions; discussion re: Annual Planning Meeting Agenda

Thursday, August 24, 2017

Full Council & EDD Board Annual Planning Meeting

Location: Airport Operations Center (AOC), Aspen

Time: 10:00 a.m. – 3:00 p.m.

Agenda Items: Strategic Planning for 2018

Thursday, October 26, 2017

Full Council Meeting

Location: NWCCOG Office/Conference Call

Time: 10:00 a.m. - noon

Primary Agenda Items: Review of draft 2018 budget

Thursday, December 7, 2017

Full Council, EDD Board & Foundation Board Meeting

Location: TBD – Summit County

Time: 10:00 a.m. - noon

Primary Agenda Items: 2017 budget revisions; approve 2018 budget; adopt 2018 meeting schedule; annual NWCCOG Foundation Board meeting.

DESIGNATION OF REPRESENTATIVE TO COUNTY HEALTH POOL

WHEREAS, the governing body of **Northwest Colorado Council of Governments (NWCCOG)** (“Public Entity”) is advised that the business to be conducted at Members’ Meetings of the County Health Pool must be transacted by the Official Representative of each Member; NOW, THEREFORE, BE IT RESOLVED, that the governing body of **NWCCOG** (“Public Entity”), hereby and herewith: designates the following individual as its Official Representative to all County Health Pool Members’ meetings;

NAME: Thomas Clark

TITLE: Treasurer/Secretary of NWCCOG and Mayor of Kremmling

ADDRESS: c/o NWCCOG, PO Box 2308, Silverthorne, CO 80498

PHONE: 970-438-0295 EMAIL: mayor@townofkremmling.org

If applicable, the Designated Alternate Representative is;

NAME: Jon Stavney, Executive Director, NWCCOG

PUBLIC ENTITY DESIGNATED CORRESPONDENT (individual(s) that will receive monthly billing invoices, provide enrollment terms/add/changes and other general correspondences intended for distribution to employees)

NAME: Jon Stavney

NAME: Elaina Wiegand

TITLE: Executive Director

TITLE: Office Manager

ADDRESS: PO Box 2308, Silverthorne
CO 80498

ADDRESS: PO Box 2308, Silverthorne
CO 80498

PHONE: 970-468-0295 ext. 123

PHONE: 970-468-0295 ext. 101

EMAIL: jstavney@nwccog.org

EMAIL: office@nwccog.org

COMPLETED BY: _____

(MUST be completed and signed by governing body)

DATE: _____



CHP Designation of Rep Form 2016



MEMORANDUM

To: NWCCOG Economic Development District Board of Directors
From: Rachel Lunney, Director, NWCCOG EDD
Date: 1/19/17
Re: Comprehensive Economic Development Strategy (CEDS) Approval
Required Action: Approval of NWCCOG CEDS 2017-2021

Background:

NWCCOG became an Economic Development District under the auspices of the U.S. Economic Development Administration (EDA) in 2012. NWCCOG EDD is one of six in the State of Colorado, and one of 384 in the United States. The NWCCOG EDD receives funding every year from the EDA's Planning Partnership Program. The Comprehensive Economic Development Strategy (CEDS) is the cornerstone of this program. The NWCCOG EDD is responsible for facilitating the development, implementation, and revision of our region's CEDS.

NWCCOG's first ever CEDS covered the period 2012-2016. A region's CEDS must be updated every 5 years. This plan supports economic development plans in the region and exists to promote long-term economic success of the region. One of the goals of the CEDS is to leverage funds in order to implement local plans, build on and improve the region's key sectors, encourage entrepreneurship and innovation, increase economic development capacity, and maintain and improve our high quality of life. NWCCOG Economic Development District exists to connect our communities with resources, build partnerships, and foster regional collaboration to enhance the economic prosperity of our region.

A CEDS – Comprehensive Economic Development Strategy – is a strategy-driven plan for regional economic development. A CEDS is the result of a regionally owned planning process designed to build capacity and guide the economic prosperity and resiliency of an area or region.

A 30-day public comment period began December 15, 2016 and ended January 15, 2017. Comments were received, recorded, and incorporated into the CEDS. The final CEDS will be submitted to the EDA on January 31, 2017.

Attached to this memo is an Executive Summary of the CEDS. The entire CEDS document can be found on the CEDS website: northwestcoloradoregion.org.

Recommendation:

Staff recommends the NWCCOG EDD Board of Directors approve the CEDS (2017-2021).

NWCCOG ECONOMIC DEVELOPMENT DISTRICT COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY

2017-2022

Executive Summary



NWCCOG's Comprehensive Economic Development Strategy 2017-2021 was funded utilizing the planning partnership funds granted to the NWCCOG EDD by the Economic Development Administration (EDA). These funds are graciously matched 1:1 by NWCCOG member dues. The corresponding website: northwestcoloradoregion.org was funded by an Energy and Mineral Impact Assistance Grant from the Colorado Department of Local Affairs.

THE NWCCOG ECONOMIC DEVELOPMENT DISTRICT

Northwest Colorado Council of Governments became an Economic Development District under the auspices of the U.S. Economic Development Administration (EDA) in 2012. NWCCOG EDD is one of six in the State of Colorado, and one of 384 in the United States. The NWCCOG EDD receives funding every year from the EDA's Planning Partnership Program. The Comprehensive Economic Development Strategy (CEDS) is the cornerstone of this program. The NWCCOG EDD is responsible for facilitating the development, implementation, and revision of our region's CEDS.

NWCCOG's first ever CEDS covered the period 2012-2016. A region's CEDS must be updated every 5 years. This plan supports economic development plans in the region and exists to promote long-term economic success of the region. One of the goals of the CEDS is to leverage funds in order to implement local plans, build on and improve the region's key sectors, encourage entrepreneurship and innovation, increase economic development capacity, and maintain and improve our high quality of life. The NWCCOG EDD is governed by a Board of Directors.

NWCCOG Economic Development District exists to connect our communities with resources, build partnerships, and foster regional collaboration to enhance the economic prosperity of our region.

WHAT IS ECONOMIC DEVELOPMENT?

"Economic Development creates the conditions for economic growth and an Improved Quality of Life By expanding the capacity of individuals, businesses, towns/counties, and communities to maximize the use of their talents and skills to support innovation, lower transaction costs, and responsibly produce and trade valuable goods and services. Economic Development requires effective, collaborative Partners focused on advancing mutual gain for the public and the private sector. Economic Development is essential to ensuring our economic future."

U. S. Economic Development Administration

WHAT IS A CEDS?

A CEDS – Comprehensive Economic Development Strategy – is a strategy-driven plan for regional economic development. A CEDS is the result of a regionally owned planning process designed to build capacity and guide the economic prosperity and resiliency of an area or region.



THE CEDS PLANNING PROCESS

The NWCCOG Region completed its first-ever Comprehensive Economic Development Plan (CEDS) (2012-2016) in December 2011. Per EDA requirements, a region's CEDS must be updated every 5 years, therefore NWCCOG has spent 2016 updating its CEDS for the next 5-year period 2017-2021. The CEDS is a locally-based, regionally-driven economic development planning process. Economic development planning – as implemented through the CEDS – is not only a cornerstone of the U.S. Economic Development Administration's (EDA) programs, but successfully serves as a means to engage community leaders, leverage the involvement of the private sector, and establish a strategic blueprint for regional collaboration.

The CEDS planning process involved county-level meetings inviting a broad range of regional stakeholders (local governments, the business community, education providers, workforce groups, non-profits, and other community groups) to conduct an analysis of the strengths, weaknesses, opportunities, and threats in each county, and in the region as a whole. The SWOT has been used as a strategic planning tool to ensure that there is a clear objective informed by a comprehensive understanding of our region's capabilities and capacity.

The CEDS update process has been guided by the EDD Working Group, which is comprised of the main economic development interests from both the public and private sector of the region. The EDD Working Group serves as the CEDS Advisory Committee.

Vision: from original CEDS Planning Process

Where do we want to be in the next 10-20 years? Diversified; Sustainable; Stable; Vibrant; Affordable; High quality of life; Balanced; Resilient; Collaborative/Cooperative; Adaptive.

From the Colorado Blueprint

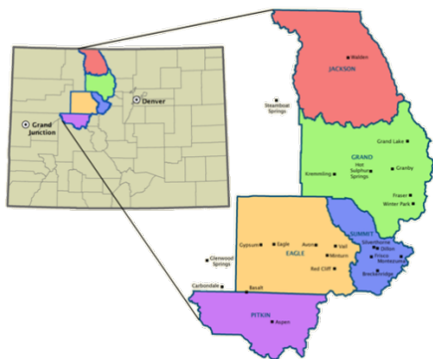
The Rocky Mountain Resort Region is internationally known for providing a classic Colorado lifestyle with year-round resorts and unique high-alpine environment to guests from around the world and to locals alike. Our vision is to grow and strengthen our economy in diverse, collaborative, and sustainable ways.

CEDS Planning Process – for 2017-2021 CEDS

Stakeholder Input SWOT Meetings in 2016:

- Summit County – Feb. 17 in Dillon
- Eagle County – April 20 in Edwards
- Pitkin County – June 15 in Aspen
- Jackson County – July 28 in Walden
- Grand County – August 18 in Kremmling
- EDD Board of Directors Review of SWOT Analysis/Draft Regional Action Plan – August 25 in Frisco
- Draft CEDS review by EDD Working Group – October 26 in Dillon
- Review of Draft CEDS by NWCCOG Council and EDD Board of Directors – December 8 in Frisco
- Public Notice Period – December 15, 2016 – January 15, 2017
- NWCCOG Council and EDD Board of Directors Adoption of Final CEDS – January 26, 2017 in Edwards
- Submit Final CEDS to EDA – January 31, 2017

SUMMARY BACKGROUND



Northwest Colorado Council of Governments (NWCCOG) is located in the northwest portion Colorado just west of the Front Range, and includes the counties of Eagle, Grand, Jackson, Pitkin and Summit. NWCCOG is the region designated by the State of Colorado as State Planning and Management Region 12. It is in the heart of the Rocky Mountains and is characterized by its mountainous terrain and very high overall altitude. The most recent population figure reported from the State Demography Office is 117,691. The region consists of 6,779 square miles, for an overall population density of 17.36 persons per square mile.

Region 12 is located in the northwest section of the State of Colorado. Most of the area is located among the high peaks of the Colorado Rockies. The region is bordered in the East by the Continental Divide, in the north by the State of Wyoming in Jackson County, to the west by Garfield County, and to the South by the Elk Mountain Range in Pitkin County. It is considered the "high country", as elevations range from a high point of 14,270 (Grays Peak in Summit County) to a low of 6,312 in the Town of Gypsum in Eagle County. The average elevation of the towns in Region 12 is 8,124 feet above sea level.

Population	117,691
Population Density	17.4
Median Age	Eagle: 35
	Grand: 42
	Jackson: 46.5
	Pitkin: 43.4
	Summit: 36.6
Key Demographic Groups:	
Millenials (18-34)	10,226
Young Adult (25-44)	35,227
Baby Boomers (52-70)	29,384
Jobs	71,417
Annual Average Wage	\$38,397
Unemployment Rate	2.60%
Median Household Income	Eagle - \$76,661
	Grand - \$59,379
	Jackson - \$45,073
	Pitkin - \$73,274
	Summit - \$68,352
Housing Units	92,108
Key Industries	Tourism & Outdoor Recreation
	Health & Wellness
	Creative Industries
	Infrastructure Engineering
	Technology & Information
Labor Force	72,509
Broadband	244.79 sq. miles with 25 x 3 mbps
Education Level	
% Pop. 25+ with BA or more	Eagle: 47%
	Grand: 36%
	Jackson: 18%
	Pitkin: 56%
	Summit: 48%

SWOT ANALYSIS

STRENGTHS

Natural Beauty

- Rocky Mountains
- Home to Rocky Mountain National Park
- Rivers
- Lakes – Lake Dillon; Lake Granby; Grand Lake
- Abundant sunshine year-round
- Clean water, clean air, open spaces

Outdoor Recreation Opportunities

- 80% Public Lands
- Home to 10 World-Class ski resorts

Human Capital

- Very highly educated workforce
- Large % 25-44 year olds

Sophisticated Services for a small Rural Area

- Healthcare: hospitals in the region
- Recreational amenities
- Cultural amenities

Entrepreneurial Spirit

- Entrepreneurial movement (Co-Working Spaces; Startup Weekends)
- Efforts underway to improve broadband
- Colorado Mountain College

Love of Place

- Attractive to key demographic groups
- Inspires investment in the region (philanthropy)

WEAKNESSES

High Cost of Living

- Housing, healthcare, childcare

Lack of Diversity in Economic Base

- High dependence on tourism and outdoor recreation
- At the whim of mother nature – i.e. snow/water
- Tourism is dependent on discretionary income – fluctuates with consumer confidence

High % of Low Paying Jobs

- #1 sectors: Accommodations & Food Services; Arts, Entertainment, Recreation; Retail
- Leads to underemployment

Environment

- Long winters
- High altitude

Broadband

- Low speeds
- Lack of redundancy
- Not available at all in some areas

I-70

- Congestion and closures

OPPORTUNITIES

Entrepreneurship

- Location-neutral jobs
- New business starts
- People attracted to living here

Growth in new sectors

- Health & Wellness; Creative Industries
- Technology and Information
- Tourism and Outdoor Recreation “niches” (uphill economy; development of products/technology)

Attractive to Key Demographic Groups

- Millennials – workforce
- Baby-boomers – have discretionary money to spend in our communities
- Opportunities to develop creative housing solutions

Education

- Colorado Mountain College and the Vail Centre offer a variety of higher education opportunities for individuals seeking to advance their careers

Opportunity for more collaboration

- Collaboration among the various resources in our region: CMC, Workforce Center, Counties, Towns, Chambers, Business Community
- Development of an Entrepreneurial Ecosystem

THREATS

Lack of Affordable Workforce Housing

- Hard for businesses to attract and retain workers/talent
- Families, the fabric of our communities, leave for more affordable places to live and raise a family

Explosive growth in the state

- Front Range especially; Increased strain on services, environment, guest experience

Aging population

- Capacity of the region to provide services to an increasing older adult population 65+
- Aging population creates more jobs which leads to need for more housing

Mental Health

- High suicide rate in the region
- Legalization of marijuana

I-70

- Congestion – gridlock – reduced the tourism/vacation experience
- Closures due to weather; accidents

Legislative Climate

- Easily amendable state constitution
- TABOR – major shortfalls in funding for vital infrastructure: roads, I70, education

Climate Change

- Affects snow – affects the ski industry
- Affects water – drinking and for recreation

STRATEGIC DIRECTION/ACTION PLAN

WORKFORCE

GOAL: Develop a healthy, productive, quality workforce that meets the demand for the business community

Objectives:

- Build capacity in our region to have community infrastructure to support workforce: affordable housing, broadband, transportation, childcare, healthcare, education
- Foster an environment that supports the health and well-being of our workforce.
- Develop career pathways that help to retain a qualified workforce.

BUSINESS

GOAL: Cultivate a diversified, stable, balanced, sustainable economy

Objectives:

- Create and maintain communities and a business climate attractive to entrepreneurs; Create an entrepreneurial ecosystem that encourages growth of new industries, new businesses
- Encourage creation of higher-paying, year-round, career-focused jobs
- Encourage the development of higher-paying jobs
- Provide access to capital for existing businesses as well as new start-ups
- Support, strengthen, build capacity in our region's key industries and existing businesses
- Build capacity of our towns and counties to meet their economic development goals

COMMUNITY

GOAL: Continue to help steward a unique community character and high quality of life attractive to year-round residents as well as visitors

Objectives:

- Protect our unique community character
- Protect the natural environment
- Assist our communities to have thriving main street/downtown areas with full storefronts

RESILIENCY

GOAL: Foster a regional economy that is resilient to economic downturns/shocks and natural disasters in the long-term

Objectives:

- Build capacity of our towns and counties to be resilient in the face of natural disasters, economic downturns
- Bolster the long-term economic durability of the region so as not to be dependent on one single employer or one dominate industry
- Establishing Information networks among the various stakeholders in the region to encourage active and regular communications between the public, private, education, and non-profit sectors to collaborate on existing and potential future challenges.
- Promote a positive vision for the region



EVALUATION FRAMEWORK

Goals and Objectives	Things to Measure
<p>WORKFORCE</p> <p>GOAL: Develop a healthy, productive, quality workforce that meets the demand for the business community</p> <p>Objectives: Build capacity in our region to have community infrastructure to support workforce: affordable housing, broadband, transportation, childcare, healthcare, education Encourage creation of higher-paying, year-round, career-focused jobs Foster an environment that supports the health and well-being of our workforce.</p>	<ul style="list-style-type: none"> • Change in average annual wage • Cost of housing • Cost of healthcare • Cost of Childcare • % of population without healthcare • Travel time to work • Unemployment rate • Poverty rate
<p>BUSINESS</p> <p>GOAL: Cultivate a diversified, stable, balanced, sustainable economy</p> <p>Objectives: Create and maintain communities and a business climate attractive to entrepreneurs; Create an entrepreneurial ecosystem that encourages growth of new industries, new businesses Encourage the development of higher-paying jobs Provide access to capital for existing businesses as well as new start-ups Support, strengthen, build capacity in our region's key industries and existing businesses Build capacity of our towns and counties to meet their economic development goals</p>	<ul style="list-style-type: none"> • # jobs in key industries • # jobs in new industries • Mix of jobs in the region • # of business loans made • Examine goals met by each town • Improvements to broadband: speed, availability, cost • Innovation index scores • # of Established entrepreneur networks
<p>COMMUNITY</p> <p>GOAL: Continue to help steward a unique community character and high quality of life attractive to year-round residents as well as visitors</p> <p>Objectives: Protect our unique community character Protect the natural environment Assist our communities to have thriving main street/downtown areas with full storefronts</p>	<ul style="list-style-type: none"> • Change in household income • Change in per capita income • Visitor/skier numbers
<p>RESILIENCY</p> <p>GOAL: Foster a regional economy that is resilient to economic downturns/shocks and natural disasters in the long-term</p> <p>Objectives: Build capacity of our towns and counties to be resilient in the face of natural disasters, economic downturns Bolster the long-term economic durability of the region so as not to be dependent on one single employer or one dominate industry Establishing Information networks among the various stakeholders in the region to encourage active and regular communications between the public, private, education, and non-profit sectors to collaborate on existing and potential future challenges. Promote a positive vision for the region</p>	<ul style="list-style-type: none"> • Level of diversity in the economy – mix of industries • # Jobs retained • Community surveys to measure perception of the region; satisfaction with community services; satisfaction level of visitors/second homeowners • Level of education: graduate rates; % population age 25+ with BA or more



MEMORANDUM

To: NWCCOG Economic Development District Board of Directors
From: Rachel Lunney, Director, NWCCOG EDD
Date: 1/19/17
Re: EDD Bylaws and Board Composition
Required Action: Approval of amendment to EDD Bylaws and Board Roster

Background:

The EDA recently revised several regulations with respect to bodies that govern economic development districts. EDA's revised regulations, which took effect on January 20, 2015, promote two key pillars of EDA: innovation and regional collaboration. The final rule encourages coordination and the leveraging of other federal resources while providing greater flexibility to EDA stakeholders. Some key changes were made to the regulations governing the Comprehensive Economic Development Strategies (CEDS) process, EDA's Planning program and Economic Development Districts (EDDs). These changes include:

Eliminates the current membership thresholds for EDD policy boards, so:

- No longer required that EDD policy boards include at least a majority of its membership being elected officials or employees of a State, local or Indian tribal government appointed to represent the government.
- No longer required that EDD policy boards include at least one private sector Representative.
- No longer required that EDD policy boards include one or more representatives from Chambers of Commerce, institutions of post-secondary education, workforce development groups, or labor groups, all of which must aggregate a minimum of 35 percent of the District Organization's governing body.
- In lieu of the membership thresholds, EDA maintains the requirement that the governing bodies must demonstrate that they are broadly representative of the principal economic interests of the region and adds the requirement that governing bodies must demonstrate the capability to implement the relevant CEDS.
- District Organizations must meet at least twice a year, instead of annually.

The EDD Board of Directors reviewed the proposed bylaw amendments and proposed board roster attached to this memo at the December 8, 2016 board meeting. Minor changes to the language were incorporated. These changes reflect the new EDA regulations and provides the EDD with more flexibility in makeup of the board of directors such that we can keep innovation and regional collaboration at the center of our work.

Recommendation:

Staff recommends the EDD Board of Directors approve the amendments to the EDD bylaws and proposed Board Roster for 2017.

**BYLAWS OF THE
NORTHWEST COLORADO COUNCIL OF GOVERNMENTS
ECONOMIC DEVELOPMENT DISTRICT**

**ARTICLE I
Adoption and Effect**

These Bylaws shall become effective upon the adoption thereof by a majority of the voting representatives of the Northwest Colorado Council of Governments Economic Development District (hereinafter, the " District" or "EDD Board") at any regular meeting, and shall not be construed to operate in contravention of any provision of the Articles of Association, Northwest Colorado Council of Governments/Economic Development District ("Articles of Association"). Any provision herein determined to be contrary to or in violation of the Articles of Association shall be null, void, and of no effect.

**ARTICLE II
Representation, and Voting**

1. Representation

The EDD Board shall consist of members that broadly represent the principal economic interests of the region. no less than fifty-one percent (51%) governmental representatives and no less than thirty-five percent (35%) non-governmental representatives.

The EDD Board shall comprise the following representation:

- a. ~~One (1) elected official, or their chief administrative official, from each county within the District, to be appointed by the individual county.~~
- ~~b. Six (6) representatives of the municipalities located within Region 12, to be elected by ballot vote of the Council.~~
- ~~c. One (1) representative from a non governmental stakeholder organization from each county within the District, to be appointed by the individual county.~~
- ~~d. One (1) representative of the Colorado Mountain College, to be appointed by the College President.~~
- ~~e. One (1) representative from the State office of Workforce Development, to be appointed by the Colorado Workforce Center.~~
- ~~f. One (1) representative from the resort industry, to be appointed in the first year by the NWCCOG Council and thereafter to be appointed by the EDD Board of Directors~~

~~g. One (1) representative from the health care industry, to be appointed in the first year by the NWCCOG Council, and thereafter to be appointed by the EDD Board of Directors~~

~~h. One (1) representative from each Member Jurisdiction located outside of Region 12, appointed by the jurisdiction.~~

~~o One representative from each of NWCCOG's Member County Governments (Eagle, Grand, Jackson, Pitkin, Summit).~~

~~o At least one representative from a municipality in each of NWCCOG Member Counties.~~

~~o At least one representative from a municipality in one of NWCCOG's affiliated member municipalities outside Region 12 (i.e. Steamboat Springs, Carbondale, or Glenwood Springs).~~

~~o One Economic Development Organization (EDO) Representative from each of NWCCOG's Member Counties (could be a Chamber of Commerce, Business Association, Visitor's Bureau, DMO, etc.).~~

~~o One representative from Workforce.~~

~~o One representative from Education.~~

~~o One representative from each of the region's key industries.~~

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i. Each appointing authority may also appoint or elect one alternate for each representative it appoints or elects to the Board.

2. **EDD Board Officers.**

EDD Board officers shall be elected by majority vote of the representatives. Officers shall serve for a term of two (2) years from the date of their election.

a. **Chairman.** The Chairman shall preside at all meetings of the EDD Board and shall be the chief officer of the EDD Board .

b. **Vice Chairman.** The Vice Chairman shall exercise the functions of the Chairman in the Chairman's absence or incapacity.

c. **Secretary-Treasurer.** The Secretary-Treasurer shall exercise the functions of the Vice Chairman in the absence or incapacity of the Vice Chairman and shall perform such other duties as may be consistent with the office of Secretary-Treasurer or as may be required by the Chairman.

3. **Term of Representation**

Each representative shall serve a two year term unless sooner replaced by the appointing authority. Representatives shall serve on the EDD Board at the will of the appointing authority. All representatives serving on the original EDD Board shall serve from the EDD Board's inception until the second January following the EDD Board's creation.

4. **Allocation of Voting Rights**

Each representative shall be entitled to vote on any matter that requires a vote by the Board. Each representative shall have a total of one vote. Only the representatives of those appointing authorities whose dues payments are current are entitled to cast a vote at a meeting of the EDD Board.

5. **Quorum**

A quorum shall consist of no less than seven representatives or their alternates. To pass a budget or set dues, the majority of the representatives comprising the quorum shall be government representatives.

6. **Telephone Polling**

In order to achieve a quorum, the EDD Board may poll by telephone, not more than two representatives, with respect to a specific matter before the EDD Board on motion or resolution. Such telephone polling shall constitute the equivalent of a physical presence at the meeting of the representative(s) so polled, shall be carried out by the Chairman, and the results of the poll reported to the EDD Board by the Chairman. The minutes for the meeting shall reflect that a telephone poll was taken, the results thereof, and the representative(s) polled by telephone. Further, a memorandum of the telephone poll shall be approved and signed by the polled representative. If the representative(s) does not approve and sign the memorandum, the action upon which the vote, including the poll, was taken shall be null, void and of no effect.

7. **Electronic Voting**

With prior approval by the EDD Board, the representatives may vote via electronic means on subjects not related to the budget or the setting of dues.

ARTICLE III
Annual Dues Assessment Policies

1. **Dues Assessment and Payment**

- a. The EDD Board will receive a dues payment from the Council equal to 50% of the EDD's adopted budget minus other revenues received or budgeted to be received.

- b. The EDD Board shall adopt a voluntary dues structure that applies to private sector representation, to offset the costs of adding the private sector representatives to the EDD Board and to be applied toward matching the federal dollars.
- c. By August 31st, the EDD Board shall send notices stating the amount of the next calendar year's annual dues assessment. Confirmation of intention to pay the assessment is due to the EDD Board by October 31st. Dues assessments are due and payable on an annual basis by February 28th.

2. **Required Withdrawal from EDD Board**

In the event of non-payment of dues the EDD Board may by majority vote require that the non-paying entity withdraw its representation on the EDD Board.

ARTICLE IV
Financial Management

1. **Annual Budget**

Each year between October 1 and October 15, the Chairman shall submit, by mail, to the EDD Board an estimate of the budget required for the operation of the EDD Board during the ensuing calendar year.

2. **Funding Sources**

The EDD Board is specifically empowered to contract or otherwise participate in and to accept grants, funds, gifts or services from any Federal, State or local government or its agencies or instrumentality thereof, and from private and civic sources, and to expend funds received therefrom, under provisions as may be required of and agreed to by the EDD Board, in connection with any program or purpose for which the EDD Board exists.

3. **Accounting**

The EDD Board shall arrange for a systematic and continuous record of its financial affairs and transactions and shall obtain an annual audit of its financial transactions and expenditures.

ARTICLE V
Executive Staff

1. **Hiring and Termination**

The NWCCOG Executive Committee shall appoint professional Executive Staff who shall serve at the pleasure of the EDD Board, and may be hired and/ or terminated only by a vote of the

Council pursuant to Article II Section 3 of the Amended and Restated Bylaws of the Northwest Colorado Council of Governments.

2. Duties

The Executive Staff shall serve as the general administrators of the EDD Board and shall oversee the daily affairs in a manner that carries out the will of the EDD Board, including but not limited to the following authority:

- a. The Executive Staff shall implement personnel policies, and shall hire, supervise and terminate employment for the staff of the EDD Board.
- b. The Executive Staff shall have the authority to enter into contracts for services and materials on behalf of the EDD Board provided, however, that the EDD Board has previously approved budget items encompassing such services and materials, and the contracts implement items in the Work Program approved by the EDD Board. In no event may the Executive Staff enter into contracts in excess of \$20,000. The Executive Staff shall have the authority to dispose of, by sale or exchange, property and equipment of the EDD Board up to and including a value of \$1,000 per unit or market lot, as appropriate, without prior approval of the EDD Board. Upon approval of the EDD Board or Executive Committee, as appropriate, the Executive Staff may dispose of EDD Board property or equipment valued in excess of \$1,000.
- c. The Executive Staff shall have the authority to bind the EDD Board during the course of contract negotiations with present or future contractors with the EDD Board provided, however, that the specific contract under negotiation has previously been approved by the EDD Board. The Executive Staff shall have the authority to implement change orders and contract amendments consistent with the intent and purpose of previously approved contracts.

ARTICLE VI Amendment

These Bylaws may be amended by resolution of the EDD Board, approved by majority vote of the EDD Board.

ARTICLE VII Rules of Order

Except as otherwise provided in these Articles, Robert's Rules of Order shall prevail for the conduct of business of the EDD Board.

ARTICLE VIII

Meetings

The EDD Board shall hold meetings open to the public at least ~~once~~ twice a year and shall also publish the date and agenda of such meetings sufficiently in advance to allow the public a reasonable time to prepare in order to participate effectively.

The EDD shall provide information sufficiently in advance of decisions to give the public adequate opportunity to review and react to proposals. The EDD shall communicate technical data and other material to the public so they may understand the impact of public programs, available options and alternative decisions.

The EDD shall make available to the public such audited statements, annual budgets and minutes of public meetings, as may be reasonably requested.

The EDD and its board of directors shall comply with all Federal and State financial assistance reporting requirements and the conflicts of interest provisions set forth in CFR § 302.17.

ARTICLE IX **Committees**

The EDD Board may establish advisory committees as may be necessary from time to time.

ARTICLE X **Indemnification**

The EDD Board shall indemnify, to the extent permitted by law, any person who is an officer, agent, fiduciary or employee of the EDD Board against any claim, liability or expense arising against or incurred by such person as a result of actions reasonably taken by him at the direction of the EDD Board. The EDD Board shall further have the authority to the full extent permitted by the law to indemnify its directors, officers, agents, fiduciaries and employees against any claim, liability or expense arising against or incurred by them in all other circumstances and to maintain insurance providing such indemnification.

[Proposed]

NWCCOG – Economic Development District EDD Board of Directors 2017

County Government Representatives			
Eagle County	Kathy Chandler-Henry	Commissioner	Eagle County
Grand County	DiAnn Butler	Economic Development Coordinator	Grand County
Jackson County	Betsy Blecha	Commissioner	Jackson County
Pitkin County	Patti Clapper	Commissioner	Pitkin County
Summit County	Karn Stiegelmeier	Commissioner	Summit County
Municipal Government Representatives			
Eagle County	Jeremy Rietmann	Economic Development Director	Town of Gypsum
Eagle County	Kelli McDonald	Economic Development Manager	Town of Vail
Grand County	Tom Clark	Mayor	Town of Kremmling
Jackson County			Town of Walden
Pitkin County			
Summit County			
Outside Region 12			
Economic Development Organization Representatives			
Eagle County	Chris Romer	President/CEO	Vail Valley Partnership
Grand County	Catherine Ross	Executive Director	Winter Park/Fraser Chamber of Commerce
Jackson County			
Pitkin County	Robin Waters	President/CEO	Basalt Chamber of Commerce
Summit County	Corry Mihm	Executive Director	SIBA/Summit Chamber of Commerce
Key Industry Representatives			
Tourism & Outdoor Recreation			
Health & Wellness	Susan Fairweather	Community Relations Manager	Kaiser Permanente
Creative Industries			
Infrastructure & Engineering			
Technology & Information	Amy Kemp	Founder/Owner	Elevate CoSpace/Mountain Top Media
Agriculture			
Workforce and Education Representatives			
Workforce	Jessica Valand	Director, Northwest & Rural Resort Sub-Areas	Colorado Dept. of Labor & Employment
Education	Matt Gianneschi	COO/Chief of Staff	Colorado Mountain College

**COLORADO****Department of Local Affairs**

Division of Local Government

ENERGY AND MINERAL IMPACT ASSISTANCE PROGRAM APPLICATION**Tier I or Tier II****Applications Must Be Submitted Electronically - Directions on Last Page****-You are Highly Encouraged to Work with your Regional Field Manager when Completing your Application-****A. GENERAL AND SUMMARY INFORMATION****1. Name/Title of Proposed Project:** Implementation of the NW Region Broadband Strategic Plan**2. Applicant:** Northwest Colorado Council of Governments (NWCCOG)

(In the case of a multi-jurisdictional application, name of the "lead" municipality, county, special district or other political subdivision).

In the case of a multi-jurisdictional application, provide the names of other directly participating political subdivisions:

3. Chief Elected Official (In the case of a multi-jurisdictional application, chief elected official of the "lead" political subdivision):

Name: Karn Stiegelmeier

Title: Chair

Mailing Address: PO Box 68

Phone: 970-471-2298

City/Zip: Breckenridge, CO 80424

Alt Phone

E-Mail Address: karn.stiegelmeier@SummitCountyCO.gov

4. Designated Contact Person (will receive all mailings) for the Application:

Name: Jon Stavney

Title: Executive Director

Mailing Address: PO Box 2308

Phone: 970-468-0295 ext. 123

City/Zip: Silverthorne, CO 80424

Alt Phone 970-471-9050

E-Mail Address: jstavney@nwccog.org

5. Amount of Energy/Mineral Impact Funds requested:

(Tier I; Up to \$200,000 or Tier II; Greater than \$200,000 to \$1,000,000)

\$ 155,814

6. Description of the Project Scope of Work:

(Project Description of the various tasks involved in the project including specific data such as quantities, mileage, square feet, lineal ft. etc. as well as specific project location within city and or county etc.)

NWCCOG proposes to continue employment of the Region XII Broadband Coordinator (RBC) through June 2018.

Since being hired in 2014, the Regional Broadband Coordinator (RBC) has been responsible for the development and coordination of broadband projects within Northwest Colorado and has been working with 7 participating counties (Eagle, Grand, Jackson, Pitkin, Rio Blanco, Routt, and Summit) to move forward county specific projects that are in alignment with the Regional Broadband Strategic Plan developed by NWCCOG in 2013.

The RBC has developed positive working relationships with local Internet Service Providers (ISPs) and has connected local governments with ISPs, creating increased communication and productive partnerships toward the common goal of improving broadband access in rural northwest Colorado. While most of the efforts are incremental, spanning years, the Regional Coordinator's efforts have already met with dramatic collaborative success, such as communications infrastructure (a tower) being constructed in Redcliff which will allow the town to make a case with internet and cell phone providers to bring service there, providing reliable internet service to town for the first time. Such success would be unlikely without having a Subject Matter Expert helping connect the dots.

Also included in this grant application is the provision for the RBC to assist the Department of Local Affairs (DOLA) in the development, review and monitoring of statewide broadband applications. The following is the proposed list of projects and goals of the NWCCOG Regional Broadband Program for July 2017 – June 2018, as recommended by the regional broadband steering committee and approved by the NWCCOG Council by vote on 1/26/17.

For 2017 (July – December):

- Continue to serve as a neutral broker/connector for providers, government, businesses and consumers.
- Continue to provide technical support to DOLA and participating local governments for projects and planning.
- Collect and aggregate information on demand and infrastructure to form building blocks for the Northwest Colorado Regional Middle-Mile Transport Network project (NWCRMM—connecting within the NWCCOG region). Strengthening the network through this effort will potentially invite greater competition among providers throughout the region, resulting in better service and lower business and residential prices.
- Seek opportunities to leverage our resources with federal grant dollars by working regionally to receive funding for regional opportunities, including coordination with neighboring council of governments to undertake similar regional broadband projects to leverage benefits and improve communications for the Western Slope.
- Stay engaged with State of Colorado OIT on broadband and public safety broadband policy and planning.
- Conduct outreach and education to local governments, educational institutions and rural electric cooperatives regarding regional progress and opportunities. These efforts assist in gaining needed information for a Northwest Colorado Regional Middle-Mile Transport Network (NWCRTN) connection effort which will support and interconnect Regions 9, 10, 11 and 12).
- Garner support for utilization of the Network when it is created.
- Serve as Subject Matter Expert (SME), consulting directly to local governments on broadband, public safety communications (DTRS and FirstNet) and telecommunications strategy matters.

For July 2017 – June 2018

The broad goals and desired outcomes are:

- Develop governance and funding models for the network
- Initially leverage existing broadband wave connections using multiple routes
 - Fiber to Denver
 - Fiber along the Union Pacific railroad right of way to Denver
 - Fiber to Vail to leverage the Town of Vail connection to CDOT fiber
 - Fiber to Salt Lake City
 - Long term – fiber to Albuquerque through interconnection to Region 10
- Provider geographic redundancy to multiple internet Gigabit Point of Presence (GigaPOPs)
 - Denver, Salt Lake City and Albuquerque (through Region 10's Network)
- Utilize incumbent broadband and electric services providers
- Design the network to ensure dynamic traffic management and routing to ensure reliability
- Design and build out new fiber optic network paths to bridge gaps as necessary to ensure abundant broadband access throughout the region
- Partner with existing and new providers to support expanded of broadband deployment to consumers and businesses in the most remote areas across the region
 - Lower the cost of broadband transport
 - Lower the cost of broadband bandwidth
- Plan for multiple regional data center locations to provide alternative, off-site data storage services to local governments, schools and businesses
- Enhance economic development by using the Network's lower costs to support profitable rural broadband deployment to more remote areas, reduced pricing, improved reliability, increased broadband speeds to consumers and businesses
- Identify funding for local and regional efforts (grants, loans, other funding streams)
- Assist local governments and ISPs with last mile business case support and deployment planning
- Provide technical support to DOLA and participating local governments for DOLA broadband grant projects and planning
- Serve as the Subject Matter Expert (SME), consulting directly to local governments for broadband, public safety communications and telecommunications strategy and technologies
- Coordinate with neighboring regional entities, including COGs undertaking similar regional broadband projects to leverage benefits and improve communications for the Western Slope
- Stay engaged with the State of Colorado OIT for broadband, public safety policy and planning

Proposed Milestones

- **By July 2017 (under current DOLA 7827 grant)**

- Present update of regional issues including updated regional asset inventory.
- Present proposal to address the development of the Regional Middle-Mile Transport Network (NWCRTN connecting within the NWCCOG region), including the desired path, desired partnerships with ISPs and electric services providers, and specific features of benefit to participating local governments such as proposed locations of data centers.
- Present proposal and definition of potential need for bandwidth aggregation that includes all community anchor institutions.

- **July 2017 – June 2018**

- Implement approved strategy for the development and deployment of the Northwest Colorado Regional Middle-Mile Transport Network (NWCRMM—connecting within the NWCCOG region).
- Create and manage regional statistics and tracking data for broadband progress by partners and the impact of the Regional Middle-Mile Transportation Network
- Be recognized as the Subject Matter Expert (SME) as the go-to consultant for local governments, DOLA, neighboring regions and the State for broadband, public safety communications and telecommunications strategy and technologies in the region
- Participate in specific opportunities and projects that arise
- Continue to be a conduit between state strategy/policy on Broadband, the Regional Strategic Plan and implementation of the goals herein.

7. Description: (Describe the problem, opportunity or challenge that resulted in the request.)

In 2013, with funding from DOLA's Energy and Mineral Assistance Funds (EIAF), NWCCOG completed an 8-county strategic plan for improving access to broadband. This document, available on the NWCCOG web site (www.nwccog.org), clearly identifies the problem of insufficient, and sometimes non-existent, broadband access, capacity, affordability, and reliability in northwest Colorado. The plan presented several recommendations to improve the broadband situation in the region.

In 2014, with an EIAF grant from DOLA, NWCCOG built upon that work by hiring a Regional Broadband Coordinator (RBC). The RBC is responsible for the development and coordination of broadband projects within Northwest Colorado and has been working with the participating counties to move forward county specific projects that are in alignment with the Regional Broadband Strategic Plan. The RBC has worked over the past several years to develop positive working relationships between local governments and ISPs, creating increased communication and productive partnerships toward the common goal of improving broadband access in rural northwest Colorado. During that time it has become very clear that most broadband projects take years to complete. NWCCOG understands that improving broadband in the region will require a long-term commitment, and sees this 1 year grant opportunity as invaluable for continuing work that has been bearing fruit and is gaining momentum.

On January 6th, 2017, the Regional Broadband Steering Committee, which includes a representative from each participating county, determined that although there are still county-specific projects to be completed for which the RBC will continue to play an integral role, the time has come for the RBC to begin tying these projects together in a larger, regional effort. The regional effort is defined as a regional middle-mile transport network loop (NWCRMM—connecting within the NWCCOG region) that encircles the eight-county region with multiple routes out to multiple POPs ("Meet Me" points), to aggregate demand to reduce the price per MB for all users, and provides multiple regional data centers for local government data back-up and storage services. Funding for the RBC position is needed to weave support for local efforts, into development, management and implementation of the Northwest Colorado Regional Middle-Mile Transport Network Project. The longer-term vision is that the Northwest Region's Regional Middle-Mile Transport Network (NWCRMM—connecting within the NWCCOG region) would be available to connect with the networks currently being built in Regions 9, 10 & 11 creating a robust network for Western Colorado. This is herein noted as RMMTN, the connection effort which also includes Regions 9, 10 & 11.

8. Local priority if more than one application from the same local government (1 of 2, 2 of 2, etc.) N/A.

9. Is the project on a State registered historic site or in a State registered Historic District? Yes(☐) No(☒)

If yes, please provide the registry number. . The department **may** need to seek a determination of effect from the State Historic Society. For more on the Colorado State Register of Historic Properties, please [click here](#).

B. DEMOGRAPHIC AND FINANCIAL INFORMATION.**1. Population****a.** What was the 2010 population of the applicant jurisdiction?

113,576

b. What is the current population?

117,691

(Current/most recent conservation trust fund/lottery distribution estimate is acceptable.) What is the source of the estimate?

Colorado State Demography Office - 2015 estimates

c. What is the population projection for the applicant in 5 years?

127,970

What is the source of the projection? Colorado State Demography Office - 2015 estimates

2. Financial Information (Current Year):

In the column below labeled "Applicant" provide the financial information for the municipality, county, school district or special district directly benefiting from the application. In the columns below labeled "Entity", provide the financial information for any public entities on whose behalf the application is being submitted (if applicable).

Complete items "a through k" for ALL project types:

	Lead Applicant	Co-applicant	Co-applicant
a. Assessed Valuation (AV) Year: Most Recent	n/a		
b. Total Mill Levy	n/a		
c. Property Tax Revenue Generated (mill levy x AV / 1,000)	n/a		
d. Sales Tax (Rate/Estimated Annual Revenue)	% / \$ n/a	% / \$	% / \$
e. General Fund Budgeted Revenue	n/a		
f. General Fund Budgeted Expenditures	n/a		
g. General Fund Balance as of December 31 st of the previous year General Fund Balance:	n/a		
Portion of General Fund which is Unassigned ^^ (meets the definition identified in the GASB h. statement below)	n/a		
i. Total Budgeted Revenue (All Funds)* 2017	\$5,298,670		
j. Total Budgeted Expenditures (All Funds)*2017	\$4,771,487 (+ \$500,000 in business loans through NLF)		
k. Total Fund Balance (All Funds)* 2016	\$415,918		
l. Total Outstanding Debt (All Funds)** 2016	\$616,408		

* Sum of General Fund and all Special or Enterprise Funds

** Include the total outstanding liability from all multi-year debt obligations (lease purchase agreements, certificate of participation and any other debt instruments).

^^ **Unassigned fund balance** - Amounts that are available for any purpose; these amounts are reported only in the general fund and have not been committed by resolution, ordinance or contract and have not been budgeted for an intended purpose.(Click [this link](#) to locate GASB Fund Balance definitions)

For projects to be managed through a Special Fund other than the General Fund (e.g. County Road and Bridge Fund) or managed through an Enterprise Fund (e.g. water, sewer, county airport), complete items “k through o”:			
Complete items “l through p” for ALL project types: n/a			
Identify the relevant Special Fund or Enterprise Fund:	___Fund	___Fund	___Fund
m. Special or Enterprise Fund Budgeted Revenue	\$	\$	\$
n. Special or Enterprise Fund Budgeted Expenditures	\$	\$	\$
o. Special or Enterprise Fund Outstanding Debt**	\$	\$	\$
p. Special Fund Mill Levy (if applicable)	\$	\$	\$
q. Special or Enterprise Fund Balance as of December 31 st of the previous year	\$	\$	\$

For Water and Sewer Project Only complete items “q through s”: n/a		
Complete items “q through s” for ALL project types:	Water	Sewer
r. Tap Fee	\$	\$
s. Average Monthly User Charge (Divide sum of annual (commercial and residential) revenues by 12 and then divide by the number of total taps served.) NOTE: Commercial and Residential Combined	\$	\$
t. Number of total Taps Served by Applicant		

** Include the total outstanding liability from all multi-year debt obligations (lease purchase agreements, certificate of participation and any other debt instruments).

C. PROJECT BUDGET. List expenditures and sources of revenue for the project. The totals on each side of the ledger must equal.

Expenditures		Sources of Revenue (Dollar for Dollar Cash Match is Required, unless financial circumstance warrants a reduction)			Funding Committed
List Budget Line Items (Examples: architect, engineering, construction, equipment items, etc.)		List the sources of matching funds and indicate either cash or documentable in-kind contribution. Total revenue must equal total expenditures			List Yes or No next to each line item
Line Item Expenditures	Line Item Costs		Cash	In-Kind	
Regional Broadband Coordinator salary (\$137,540) & fringe (\$32,830) for 12 months	\$170,370	Energy/Mineral Impact Fund Grant Request	\$ 155,814		No
Rent (\$181 x 12), Telephone(\$60 x 12), Dues & Subscriptions(\$660/yr) , Indirect for 12 months (12.92% of salary (no fringe--\$13,187)	\$ 16,739	*Energy/Mineral Impact Fund Loan Request (If applicable)	\$ 0		No
Travel & Meetings for 12 months	\$ 5,000	NWCCOG Match	\$ 21,739		Yes
		Routt & Rio Blanco Counties Match (\$3,639/county each 6 months)	\$ 14,556		Yes
		Moffat County (would make RB/R amount split 3 ways)	0		Seeking
TOTAL	\$192,109	TOTAL	\$192,109	\$	
Please attach a more detailed budget if available					

(If the request is for planning, engineering or design, the following two questions may not be applicable)

- Please identify the contingency associated with the project budget.
 - Contingency Dollar value \$ _____
 - Contingency % of Budget. ____%
 - If a contingency has not been identified as part of the budget, please explain why not? _____.
- How recently was the budget and contingency determined for this project (month/year)? _____.

D. PROJECT INFORMATION.

The statutory purpose of the Energy and Mineral Impact Assistance program is to provide financial assistance to “political subdivisions socially or economically impacted by the development, processing or energy conversion of minerals and mineral fuels.”

1. Demonstration of Need:

a. Why is the project needed at this time?

Funding is needed now to continue the efforts toward regional broadband improvement through the employment of the Regional Broadband Coordinator without disruption that could cause projects to be delayed and regional momentum to be lost. The RBC serves as a program manager for projects that span changes in local government & agency leadership. One reason for the success of NWCCOG broadband projects is the unique capabilities, skills, knowledge and experience of the current coordinator. This has also allowed NWCCOG to develop partnerships and deploy projects with both existing and emerging internet providers. The RBC is also a contributing partner with the State of Colorado OIT on both broadband and FIRSTNET Colorado programs as well as providing technical & programmatic support to the State of Colorado DOLA Broadband Grant Program. The support includes sharing lessons learned “in the field” as well as providing technical expertise to local governments across the state and dovetailing broadband and telecommunications infrastructure into other DOLA EIAF Grant funded projects.

b. How does the implementation of this project address the need?

The continued employment of the Regional Broadband Coordinator is critical to the project. Without the dedicated time of this individual with substantial technical knowledge and industry experience, local governments will be less likely to make significant progress on either their local projects, and there would be no one focused on establishment of the larger regional network.

c. Does this project, as identified in this application, **completely** address the stated need? If not, please describe additional work or phases and the estimated time frame. Do you anticipate requesting Energy and Mineral Impact Assistance funds for future phases?

Improving broadband on the Western Slope is a long-term effort and will need to continue beyond this grant.

d. What other implementation options have been considered?

None. Without DOLA EIAF funding for this project, this position would be terminated.

e. What are the consequences if the project is not awarded funds?

The project will end, the 8- county Regional Strategic Plan will not be implemented and momentum will be lost in broadband efforts across the region.

2. Measurable Outcomes:

a. Describe measurable outcomes you expect to see when implementation of this project is complete. How will the project enhance the livability* of your region, county, city, town or community (e.g. constructing a new water plant will eliminate an unsafe drinking water system and provide safe and reliable drinking water; the construction of a new community center will provide expanded community services, or projects achieving goals regarding energy conservation, community heritage, economic development/diversification, traffic congestion, etc.)?

*(Livability means increasing the value and/or benefit in the areas that are commonly linked in community development such as jobs, housing, transportation, education, emergency mitigation, health and environment)

For 2017 (July – December):

Continue to serve as a neutral broker/connector for providers, government, businesses and consumers.

- Provide technical support to DOLA and participating local governments for projects and planning.
- Aggregate information on demand and infrastructure to form building blocks for the Northwest Colorado Regional Middle-Mile Transport Network project (NWCRMM—connecting within the NWCCOG region).
- Identify opportunities to leverage our resources with federal grant dollars by working regionally to receive funding for regional opportunities.
- Coordinate with neighboring council of governments undertaking similar regional broadband projects to leverage benefits and improve communications for the Western Slope. (RMMTN—connection effort which also includes Regions 9, 10 & 11)
- Stay engaged with public safety broadband policy and planning.
- Conduct outreach and education to local governments and rural electric cooperatives regarding regional progress and opportunities.

For January – June 2018

The broad goals and desired outcomes are:

- Develop a specific project proposal for a regional middle-mile transport network to connect all counties providing:
 - Low cost bandwidth per megabyte (MB)
 - Geographic redundancy to multiple Point of Presence (POP) sites.
 - Multiple data center locations to provide alternative, off-site data storage services to local governments
 - Utilize incumbent broadband and electric services providers
 - Connect with adjacent regions
- Identify funding for local and regional efforts (grants, loans, other funding streams)
- Assist local governments and/or ISPs with last mile buildout plans

Proposed Milestones

- By July 2018
 - Develop and Issue an RFP for a Northwest Colorado Regional Middle-Mile Transport Network (NWCRMM—connecting within the NWCCOG region)
 - Present update of regional issues including updated regional asset inventory.
 - Present proposal to address the development of the Regional Middle-Mile Transport Network (RMMTN—connection effort which also includes Regions 9, 10 & 11), including the desired path, desired partnerships with ISPs and electric services providers, and specific features of benefit to participating local governments such as proposed locations of data centers.
 - Present proposal and definition of potential need for bandwidth aggregation that includes all community anchor institutions.

b. How will the outcome of the project be measured to determine whether the anticipated benefits to this population actually occur?

The creation of the regional middle-mile transport network, the cost of service, the speed of service, available redundancy, areas served, and the subscription rate will all be measured to determine the success of the project.

c. Does this project preserve and protect a registered state historic building, facility or structure? If yes, please describe. Year of construction: _____

No.

d. Will this project implement an energy efficiency/strategy that could result in less carbon footprint or conserve energy use or capitalize on renewable energy technology? If yes, please describe.

No. (though increased internet connectivity in rural communities will allow the potential for telecommuting and therefor the potential for lower trip counts in some cases)

e. Will the project be constructed with “Resiliency Framework”, which is to build and construct with a plan to reduce risks by utilizing materials and constructing in areas to better withstand natural or man-made disasters, etc.? If yes, please describe.

The outcomes of this work will very much address the regions ability to address other problems with a Resiliency framework. Though awareness of the need for the NWCCOG regional broadband effort emerged from Economic Development outreach by the state before the Resiliency Framework and process was established by the state, feedback from NWCCOG region members underscores that broadband connectivity is absolutely vital to addressing our regions geographic vulnerabilities, its adaptive capacity from an economic viewpoint, and brings considerable benefit to all six of Colorado Resiliency Projects six identified sectors as well as being vital to response to regional emergencies. Moreover it would rate extremely high through the matrix of identified Resiliency Prioritization Criteria (high risk and vulnerability, economic benefit, social equality, technical soundness, innovation, adaptive capacity, harmonizing with existing activities, and long term lasting impact).

3. Relationship to Community Goals

a. Is the project identified in the applicant’s budget or a jurisdictionally approved plan (e.g. capital improvement plan, equipment replacement plan, comprehensive plan, utility plan, road maintenance and improvement plan or other local or regional strategic management or planning document)? What is its ranking?

These projects were identified as priorities for 2017 by both the NWCCOG Council consisting of 27 member jurisdictions across the region as well as the NWCCOG EDD Board and is built into NWCCOG’s 2017 budget.

4. Local Commitment and Ability to Pay/Local Effort

a. Why can’t this project be funded locally?

NWCCOG members pay dues each year to support NWCCOG programs and leverage additional funds for many of NWCCOG's core programs. Most members are not able to contribute additional funds to special projects. Many are funding specific projects that fall under the umbrella of this program's connectivity goals.

b. Has this project been deferred because of lack of local funding? If so, how long?

No.

c. Explain the origin of your local cash match. (Note: Whenever possible, local government cash match on a dollar for dollar match basis is encouraged.) Are the local funds committed or pending? If there are pending funds, when will the status of those funds be determined?

Each of the 2 participating counties (Rio Blanco and Routt) will contribute through NWCCOG as follows:

2017 (July – Dec) \$3,639

2018 (Jan – June) \$3,639

The five NWCCOG member counties will contribute through their annual dues which cover NWCCOG's match.

d. What other community entities, organizations, or stakeholders recognize the value of this project and are collaborating with you to achieve increased livability of the community? Please describe how your partners are contributing to achieve the improvement to the livability of the community through this project. If in-kind contributions are included in the project budget, detailed tracking will be required on project monitoring report.

None at this time.

i. Please describe the level of commitment by each collaborator. (e.g. fee waivers, in-kind services, fundraising, direct monetary contribution, policy changes.)

See above.

ii. Please list the value of the resources that each collaborator is bringing to the program.

See above.

e. Has the applicant dedicated the financial resources in their current budget, reserve funds and/or unused debt capacity that are being used for the local matching funds? Explain if No

The NWCCOG Council approved a preliminary version of this project on 8/25/16 and a final version of this project on 1/26/17. The 2017 budget was approved on December 8, 2016, which included the matching funds.

f. Have the applicant's tax rates, user charges or fees been reviewed recently to address funding for the proposed project?

N/A

g. If the tax rate, user charges or fees were modified, what was the modification and when did this change occur?

N/A

h. Has the applicant contacted representatives from local energy or mineral companies to discuss the project? If yes, when was the contact and what was discussed.

No.

i. Has the applicant requested financial support from the industry? If yes, when was the contact, what amount did you request? What were the results? If no, why not?

No.

5. Readiness to Go

a. Assuming this project is funded as requested, how soon will the project begin? **Select One** (X) Within 3 months, () 3-6 months, () 6-9 months or () 9-12 months? What is the time frame for completion? **Select One** () Within 3 months, () 3-6 months, () 6-9 months, () 9-12 months or () >12 months.

b. Describe how you determined that the project can be completed within the proposed budget as outlined in this application?

The budget is based on informal estimates and previous projects.

c. Has the necessary planning and design been completed? How? What additional design work remains? How did the applicant develop project cost estimates? Are any or permitting must still be completed, if any? When? How did the applicant develop project cost estimates? Is the project supported by bids, professional estimates or other credible information? Please attach a copy of any supporting documents.

N/A

i. What additional design work remains?

N/A

ii. How did the applicant develop project cost estimates?

N/A

iii. Is the project supported by bids, professional estimates or other credible information? Please attach a copy of any supporting documents.

N/A

iv. Are any Local, State or Federal permits required before the project can proceed? If yes, please describe.

No

6. Energy & Mineral Relationship

a. Describe how the applicant is, has been, or will be impacted by the development, production, or conversion of energy and mineral resources.

See below.

b. To further document the impact in the area, name the company or companies involved, the number of employees ([click to get # of employees](#)) associated with the activities impacting the jurisdiction and other relevant, quantitative indicators of energy/mineral impact.

Our region covers much of the central part of Colorado that was greatly, historically impacted by mining. NWCCOG serves 27 local governments including the municipal and county governments of Region 12 that are impacted, both directly and indirectly. NWCCOG member jurisdictions include:

- Eagle County and the Towns of Basalt, Eagle, Gypsum, Minturn, Red Cliff and Vail
- Grand County and the Towns of Fraser, Granby, Grand Lake, Hot Sulphur Springs, Kremmling and Winter Park
- Jackson County and the Town of Walden
- Pitkin County and the City of Aspen
- Summit County and the Towns of Dillon, Frisco, Montezuma and Silverthorne
- Although not in Region XII, the City of Glenwood Springs, the City of Steamboat Springs and the Town of Carbondale have also joined NWCCOG.

Eagle County- As a result of nearly 100 years of mining activity, the Eagle River has been polluted by heavy metals, sediments and other contaminants. The Eagle Mine was officially declared a Superfund site. Additionally, the rail line running next to the river has caused significant damage. The Centrex American Gypsum plant and mine are located in Eagle County. This plant and mine employs 120 people and operates 24 hours/day.

Grand County – The Henderson Mill is located on the west side of the Continental Divide, fifteen miles from the mine in Grand County. The Henderson Mine is located in Clear Creek County on the east side of the Continental Divide, fifty miles west of Denver, Colorado. In operation since 1976, Henderson has produced more than 160 million tons of ore and 770 million pounds of molybdenum during the past 27 years.

Jackson County – Coal bed and natural gas production for 2012 to date is 143,506 MCF's; oil production is 184,778 BBL's. The number of drilling permits in Jackson County to date for 2012 is 5. Jackson County currently has 187 active oil and gas wells. (*Source: Colorado Oil and Gas Conservation Commission*).

Pitkin County - Historically Pitkin County was heavily influenced by silver mining. Clean up and remediation activities associated with the mining past continues today. There are 753 abandoned mines in Pitkin County.

Summit County – Construction restarted in 2010 on the Freeport-McMoRan's Climax Molybdenum mine. The mine is located 13 miles northeast of Leadville at the top of Fremont Pass (located in both Summit and Lake Counties). A great deal of its workforce comes from Summit County. Molybdenum production is expected to ramp up to a rate of 20 million pounds per year during 2013 and, depending on market conditions, may be increased to 30 million pounds per year. Climax currently employs 300 people. Should the production rate increase to 30 million pounds per year, employment could increase to approximately 400. Also, several county residents commute to the Henderson Mill and Mine facilities in Clear Creek and Grand counties. There are 600 abandoned mines in Summit County. Clean up and remediation activities associated with the mining past continues today. Fluid and gas pipelines contribute a total value of \$21.7 million in assessed valuation.

c. Cite actual use data that documents direct impact as it relates to the need for the project. For example, "heavy truck traffic directly related to energy development activities is impacting County Road X. a traffic count done in May 2015 showed energy related truck traffic increased from 100 trips per day to 300."

7. Management Capacity

a. How will you separate and track expenditures, maintain funds and reserves for the capital expenditures and improvements as described in this project?

NWCCOG tracks these funds through a specific accounting code. Staff assigned to this project will track their time spent on this project.

b. Describe the funding plan in place to address the new operating and maintenance expenses generated from the project?

N/A

c. Describe the technical and professional experience/expertise of the person(s) and/or professional firms responsible to manage this project.

The grant will be administered by the NWCCOG Executive Director in close coordination with the Regional Field Manager for DOLA. The Regional Broadband Coordinator has successfully served as the RBC for several years and has experience in specifying, designing and deploying terrestrial and wireless communications networks, public safety communications & operations, government and special program management, marketing and technology product development. He holds a degree in Political Science and is a member of the Institute for Electrical and Electronic Engineers.

d. Does the project duplicate service capacity already established? Is the service inadequate? Has consolidation of services with another provider been considered?

No

E. HIGH PERFORMANCE CERTIFICATION (HPCP) PROGRAM COMPLIANCE.

Colorado Revised Statutes (C.R.S. 24-30-1305.5) require all new facilities, additions, and renovation projects that meet the following applicability criteria to conform with the High Performance Certification Program (HPCP) policy adopted by the Office of the State Architect (OSA) if:

- The project receives 25% or more of state funds; **and**
- The new facility, addition, or renovation project contains 5,000 or more building gross square feet; **and**
- The building includes an HVAC system; **and**
- In the case of a renovation project, the cost of the renovation exceeds 25% of the current value of the property.

The HPCP requires projects that meet the applicability criteria above to achieve third party verification with the target goal of LEED Gold or Green Globes-Three Globes. Projects are strongly encouraged to meet the Office of the State Architect's (OSA) Sustainable Priorities in addition to the LEED prerequisites. Projects funded through DOLA that meet the above applicability criteria are required to complete the DOLA registration and tracking process. See DOLA's [HPCP web page](#) for more information or contact your [DOLA regional manager](#).

In instances where achievement of LEED Gold or Green Globe-Three Globes certification is not achievable, an applicant may request a modification of the HPCP policy or a waiver if certain conditions exist. DOLA staff will work with applicants to identify workable solutions to meet the program's intent to maximize building energy efficiencies.

Please answer the following questions:

(Complete this section only if your project application is for a building project, both new construction as well as renovation.)

(This proposal is coordination of infrastructure which is non-applicable to this section)

1. Is the applicant seeking state funding for 25% or more of the total project cost (including all phases, if applicable)? Yes(☐) No(☐)
(If no, the project does not meet the HPCP requirement and the rest of this section does not need to be completed)

Does the building include an HVAC system? Yes(☐) No(☐)

If yes, please check whether the proposed project includes a ☐ HVAC upgrade or ☐ new HVAC system.

2. Is this project (check all that apply): ☐ new construction ☐ renovation ☐ new and renovation
New building square footage: SF Renovation square footage: SF
Is the building square footage (new construction and/or renovation) 5,000 SF or more? Yes(☐) No(☐)

3. For building renovation projects:

What is the current property value? (Determine based on assessed or appraised value) \$

What is the total project cost for the renovations? \$

Does the cost of renovation exceed 25% of the current value of the property? Yes(☐) No(☐)

4. **If you answered "yes" to questions 1, 2, 3, and if applicable, 4, then your project meets the HPCP applicability criteria. Complete the HPCP registration form and preliminary checklist and submit with this grant application.** (See DOLA's [HPCP web page](#) for registration and checklist form.)

ADDITIONAL QUESTIONS:

5. Have you included any additional costs in this grant application for third party verification to comply with the High Performance Certification Program? Yes(☐) No(☐) If yes, please specify the estimated cost for third participation verification/certification: \$
6. Will you need assistance locating resources, third party consultants, or technical assistance for HPCP third party verification requirements, preparing cost estimates, or otherwise complying with the HPCP? Yes(☐) No(☐) Explain

Note: If this application is for design services for a planned building project that meets the HPCP applicability criteria and the applicant intends to seek state funding for 25% or more of the total project cost, then the design should maximize high performance building certification standards (by completing the HPCP checklist) and build in anticipated project costs, as appropriate.

F. TABOR COMPLIANCE.

1. Does the applicant jurisdiction have voter authorization to receive and expend state grants without regard to TABOR spending limitations? Yes(☐) No(☐) If yes, explain:

We are a Council of Governments and are not subject to TABOR.

2. If the applicant jurisdiction receives a grant with State Severance funds, will the local government exceed the TABOR limit and force a citizen property tax rebate? Yes(☐) No(☐) Explain.

N/A

3. Has the applicant jurisdiction been subject to any refund under TABOR or statutory tax limitations? Yes(☐) No(☐) Explain.

N/A

4. Has the applicant sought voter approval to keep revenues above fiscal spending limits? Yes(☐) No(☐) Explain.

N/A

5. Are there any limitations to the voter approved revenues? (e.g., Can revenues only be spent on law enforcement or roads?) Yes(☐) No(☐) Explain.

N/A

6. If the applicant jurisdiction is classified as an enterprise under TABOR, will acceptance of a state grant affect this status? Yes(☐) No(☐) Explain.

N/A

G. ENVIRONMENTAL REVIEW.

Indicate below whether any of the proposed project activities:

1. Will be undertaken in flood hazard areas. Yes(☐) No(☒)

List flood plain maps/studies reviewed in reaching this conclusion. Describe alternatives considered and mitigation proposed.

2. Will the project affect historical, archeological or cultural resources, or be undertaken in a geological hazard area. Yes(☐) No(☒)

If yes, describe alternatives considered and mitigation proposed.

3. Address any other public health or safety related concerns? Describe. Yes(☐) No(☒)

N/A

APPLICATION SUBMISSION INSTRUCTIONS AND OFFICIAL BOARD ACTION DATE (REQUIRED)

Application and attachments must be submitted electronically in

WORD .DOC (Preferred) or .PDF Format (Unsecured) to:

ImpactGrants@state.co.us

Please Cc your [DOLA Regional Manager](#) all documents as well to ensure receipt.

In email subject line include: Applicant Local Government name and Tier for which you are applying

-example- **Subject:** Springfield County EIAF Grant Request, Tier 1

NOTE: Please do not submit a scanned application (scanned attachments ok).

(If you are unable to submit electronically please contact your [DOLA Regional Manager](#))

For any questions related to the electronic submittal please call Denise Lindom @ 303.864.7732

Attachments List (Check and submit the following documents, if applicable):

- ▶ Preliminary Engineering Reports _____
- ▶ Architectural Drawings _____
- ▶ Cost Estimates _____
- ▶ Detailed Budget _____
- ▶ Map showing location of the project _____
- ▶ Attorney's TABOR decision _____
- ▶ HPCP Registration, modification _____
- Or Waiver Form _____

Official Board Action taken on

01/26/2017

Date

**Submission of this form indicates official action by the applicant's governing board
authorizing application for these funds.**

The 2020 Census Local Update of Census Addresses Operation (LUCA)

What is LUCA?

LUCA is the only opportunity offered to tribal, state, and local governments to review and comment on the U.S. Census Bureau's residential address list for their jurisdiction prior to the 2020 Census. The Census Bureau relies on a complete and accurate address list to reach every living quarters and associated population for inclusion in the census.



Why participate in LUCA?

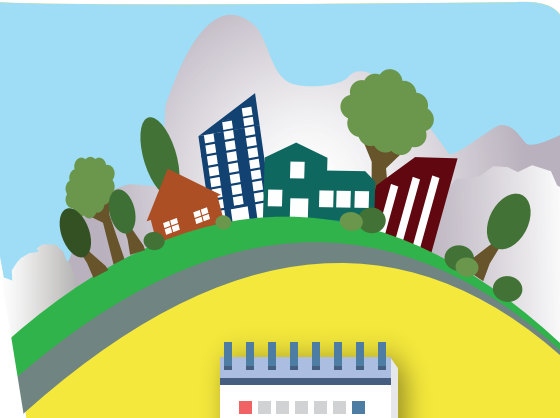
- To help ensure an accurate decennial census count in your community.
- To help the federal government distribute more than \$400 billion in funds annually for infrastructure, programs, and services.
- To help your community plan for future needs.

Who can participate in LUCA?

Active, functioning, legal governments can participate in LUCA. These include:

- Federally recognized tribes with a reservation and/or off-reservation trust lands.
- States.
- Counties.
- Cities (incorporated places).
- Townships (minor civil divisions).

If you are unable to participate in LUCA, you may designate an alternate reviewer for your government, such as your county, state data center, or regional planning agency.



Schedule

- January 2017: Advance notification of LUCA mailed to the highest elected official (HEO) or Tribal Chairperson (TC) of all eligible governments and other LUCA contacts.
- March 2017: LUCA promotional workshops begin.
- July 2017: Invitation letter and registration forms mailed to the HEO or TC of all eligible governments.
- October 2017: Training workshops begin. Self-training aids and Webinars will be available online at the LUCA Web site.
- February 2018: Participation materials mailed to registered participants. Participants have 120 calendar days from the receipt of materials to complete their review.
- August 2019: Feedback materials offered to participants with the results of Address Canvassing.
- **April 1, 2020: Census Day.**

For more information about LUCA, call 1-844-344-0169, e-mail us at <GEO.2020.LUCA@census.gov>, or visit our Web site at <www.census.gov/geo/partnerships/luca.html>.

LUCA Materials

The Geographic Update Partnership Software (GUPS) is new for LUCA. The GUPS is a self-contained Geographic Information System (GIS) update and processing package. In addition to the software, you will receive the Census Bureau's address list, address count list by



census block, and Topologically Integrated Geographic Encoding and Referencing (TIGER) partnership shapefiles.

The Census Bureau offers its address list in digital or paper formats. The digital format requires the use of spreadsheet or database software. The paper format is available only to governments with 6,000 or fewer addresses.

Maps are offered in digital (TIGER partnership shapefiles that require GIS software) or paper (large format maps are 42 X 36 inches and include a DVD of small format [8.5 X 14 inches] block maps in Adobe PDF) formats.

The Census Bureau offers in-person training using LUCA materials. Self-training aids and Webinars are available online at the LUCA Web site.

What's new for LUCA?

- Pre-LUCA activities provide more opportunities to submit address information and receive feedback through the continuous Geographic Support System (GSS) Program.
- Streamlined participation through the Full Address List Review provides the opportunity to review and update the Census Bureau's address list.
- The Census Bureau's digital address list is available in new, convenient standard software formats.
- Comprehensive data that includes ungeocoded address and residential structure coordinates.



Preparing for LUCA

You will receive only the addresses within your jurisdiction's boundaries that are currently on file with the Census Bureau. By participating in the 2017 Boundary and Annexation Survey (BAS), you have the opportunity to verify or update your jurisdiction's boundaries. Doing this will ensure that you receive the complete list of addresses for your jurisdiction in LUCA.

To prepare your address list before you receive your LUCA materials:

- Ensure that your address list contains multiunit structure identifiers (such as apartment numbers for individual units) and that you can distinguish between residential addresses and nonresidential addresses.
- Identify local address sources, such as building permits, E-911 address files, local utility records, annexation records, and assessment or taxation files.
- Visit the LUCA Web site or plan to attend a LUCA promotional workshop to get more information about participating in the program.

Connect With Us



MEMORANDUM

To: Jon Stavney and NWCCOG Council

From: Torie Jarvis, contract staff to QQ

Date: January 19, 2016

RE: 2017 Legislative Session and monitoring transportation legislation for NWCCOG Council.

The NWCCOG Council requested that QQ staff, Torie Jarvis, monitor and provide updates on transportation legislation during the 2017 State Legislative Session. Torie plans to provide this service to NWCCOG while she is lobbying and providing legislative updates on behalf of QQ.

The 2017 Legislative Session started on Wednesday, January 11th and will end on May 10th. A handful of transportation-related bills were introduced in the first week of the Session, and Torie is currently preparing the first update for the Council. An example legislative update for QQ is below, for the Council's review and input if there is another approach that is preferable. In general, updates will include a summary of newly introduced legislation and updates on where other bills are in the legislative process.

The Colorado General Assembly's makeup is divided between parties in 2017. Republicans hold a slim one-seat Republican majority in the Senate, and the Democrats hold a nine-seat majority in the House (gaining several seats from incumbent Republicans).

The NWCCOG region is well-represented in leadership in both houses this year, particularly regarding transportation legislation. Grand County Representative KC Becker will be the incoming majority leader in the House. Eagle and Routt County Representative Diane Mitsch Bush is the Chair of the Transportation and Energy Committee. Grand, Summit, and Routt County Senator Randy Baumgardner is the Chair of the Senate Transportation Committee.

Sample legislative update:

HB 16-1255. Methods to manage Forests to Improve Water Supply Conditions. Sponsored by Rep. Coram & Vigil.

- Part 1 directs the State Forest Service to work with the USFS on a series of pilot projects to "implement forest management treatments that improve forest health and resilience and supply forest products to Colorado businesses." The State Forest Service currently receives one million dollars annually for projects with the USFS; this bill directs that \$200,000 would be spent specifically on these pilot projects.
- Part 2 commissions a study with the State Forest Service and CWCB to study forest management in protecting and managing Colorado's water resources, including

analyzing the costs if proper forest management does not occur and a forested area burns and benefits of completing forest management treatments.

- Part 3 creates a 24-person forest health advisory council to advise the State Forest Service.

HB 16-1256. South Platte Water Storage Study. Sponsored by **Rep. Brown; Sen. Sonnenberg.**

- Directs the CWCB to study the amount of water passing into Nebraska in excess of the South Platte River Compact and possible locations for water supply projects along the main stem and tributaries of the South Platte. The \$250,000 study will be funded from the severance tax fund. Representative Brown stated at Water Congress that this source of funding is open for discussion, and he is meeting with

SB 16-097. Severance Tax Revenue for Local Governments. Sponsored by **Sens. Scott, Baumgardner, Cooke, and Rep. Coram.**

- Prevents transfers to the general fund from severance funds, which include:
 - o Higher education federal mineral lease revenues fund
 - o Higher education maintenance and reserve fund
 - o Local government permanent fund
 - o Local government mineral impact fund
 - o Local government severance tax fund
- Limits the governor and the joint budget committee's ability to use money in the severance fund for any purpose "not authorized by law" or that does not benefit political subdivisions "socially or economically impacted by" mineral development.
- Section 5 changes the percentage of direct distributions of severance tax funds from 30% to 60%, and the proportion for granting is reduced from 70% to 40%. Grants may only be given to a political subdivision that received more than \$200,00 from its direct distribution in the prior fiscal year.
- We have heard that the bill is expected to change substantially due to stakeholder concerns.



MEMORANDUM

To: NWCCOG Economic Development District Board of Directors
From: Rachel Lunney, Director, NWCCOG EDD
Date: 1/19/17
Re: WorkWell Collaborative
Required Action: Information only

Background:

The WorkWell Collaborative is a partnership between Eagle County Public Health and Environment, Northwest Colorado Council of Governments, and Health Links Colorado made possible by a grant from the Colorado Department of Public Health and Environment's Cancer, Cardiovascular, and Pulmonary Disease program. Award amount and term: \$225,000 annually for three years: July 1, 2015 through June 30, 2018. The goal of the WorkWell Collaborative is to create a coordinated system across NWCCOG's region to support employers to develop and sustain workplace wellness programs through the implementation of Health Links Colorado. This will increase the number of employers offering comprehensive and evidence-based workplace wellness programs.

NWCCOG became involved in this initiative because of how worksite wellness relates to economic development, and because of our role as convener on issues which affect our regional economy. Worksite Wellness programs strive to improve employee health, improve employee morale, improve productivity, contain costs, decrease absenteeism, and increase employee retention, all of which can lead to a healthier bottom line for our region's businesses. A healthy workforce leads to a healthy economy.

Highlights

Since the beginning of the grant (July 1, 2015):

- 74 employers across NWCCOG's region have received kick-start funding or certification through Health Links.
- Total number of businesses enrolled in Health Links to date: Eagle County – 27; Grand County – 6; Jackson County – 4; Pitkin County – 19; Summit County – 18.
- Over 10,000 employees are being influenced by organizations committing to worksite wellness through Health Links across the five-County region. (Approx. 8,000 full-time, 1,500 part-time, 350 contract).
- The WorkWell Collaborative recently initiated an Accelerator Program, which allowed kick-start or certified employers to apply for up to \$1,000 to fund capital improvements

at their workplace that support their worksite wellness goals and initiatives. Fourteen employers received reimbursement for items purchased. Examples include insulated work gloves for RA Nelson Construction crews, lactation accommodations for nursing mothers at Garfield County Government, and several employers got standing desks for employees. Another round of Accelerator Program is being planned for this spring.

- The Lead Advisor in Summit, Diana Reznikoff, has been working closely with the Summit Chamber to support the development of their first annual awards, which will include a Workplace Wellness Champion category. The Summit Chamber Excellent Awards event is Thursday, Jan 26 5-8:30pm at the Silverthorne Pavilion. Diana/HL will present the Workplace Wellness Champion award.
- The Lead Advisor in Pitkin County, Amanda Wagner, has been working closely with Garfield County Public Health (they have a similar grant focused on worksite wellness) to put together the Mountain Communities Health and Wellness Symposium for Small Businesses, which will be held from 8am-12pm Friday March 31st at the Glenwood Springs Recreation Center. The symposium will be geared towards small businesses seeking more information on workplace wellness programs that are affordable, easy to implement, and will create a return on their investment. The morning's program will include an excellent keynote speaker, a course on simple desk or chair movements to reduce injury, and a panel of local business partners who have been running successful wellness programs.
- The Core WWC team is working with lead advisors to develop an outreach and marketing plan for each County.

The WorkWell Collaborative grant ends June 30, 2018, however we would like to continue this work in the region. NWCCOG may consider having a discussion on playing a role in carrying this work forward.

Katie Haas, Healthy Communities Supervisor for Eagle County Public Health, will be giving a presentation on the Work Well Collaborative at the January 26, 2017 EDD Board Meeting.



PROGRAM UPDATES

To: NWCCOG Council
From: NWCCOG Staff
Date: January 19, 2017
Re: Program Updates

The following are the events of note that have occurred since the December 8, 2016 NWCCOG meeting.

Administration/Regional Business – *Jon Stavney, Executive Director*

Since the Council meeting in December, I've performed 9 very important employee reviews, one with each of our directors which were each wonderfully productive discussions about their aspirations for COG, their teams and for future direction of each program. I've finalized wage changes for all employees, made my first grant reimbursement submittal and by the end of January will have submitted my first grant and performed closeout on another. Dues invoices were sent out last week, and I added a cover letter. A great deal of my time has been spent on making key (if not systematic) connections with people across the region, and editing documents like the GAP executive summary, writing press releases, working with Judi on newsletters. Communications is definitely a focus of mine. I hope you are beginning to feel "the word is getting out" about what we do. I've added a "from the Director" segment to our Newsletter and am delegating the next few months to Torie, Erin, Rachel, and Doug in an effort to personalize that document. I am focusing a great deal on organizational culture, and on strategizing membership outreach—including a number of first stage meetings I've had with each of our three outlier jurisdictions.

I've dived deeper into Nate's Broadband network network (not a typo), Kims All-Hazards world and Amanda's "Being Mortal" through meeting with each. One item I am most excited about is the rollout of Mass Economics outreach in Grand County under the EDA grant. Rachel and I were on the selection committee that selected ME for this economic resiliency implementation effort and I'm looking forward to being present as they begin gathering community input.

I still have considerable work to do this winter in reviewing and rewriting our Policies & Procedures as well as our Employee Handbook, and would welcome suggestions for who I might tap in your organization for input on this effort. I will be blending that internal focus with my increasingly busy meeting schedule while beginning to plug in more outreach meetings with member jurisdictions to listen and learn of their individual needs. I am strategizing on how to gather input from each of your jurisdictions about needs that COG could address, and in gathering information about innovation and good governance to share with each of you. No shortage of good work to do at NWCCOG, and I am enjoying myself—even, strangely, the snowy commute which gives me a lot of thought-time about the organization and challenges I hear about in each of your communities. Don't be surprised if you get a call from me on the road.

Alpine Area Agency on Aging (AAAA) – Erin Fisher, Director

Provider & SUA Evaluations: The AlpineAAA has begun planning for the SFY 15-16 Provider Onsite Evaluations. These annual evaluations will take place in February and March. We have also received notice that the annual Statue Unit on Aging evaluation will be a desk evaluation and will take place April 24-26th.

Being Mortal Discussions: The first Being Mortal discussion took place on January 11th at the Summit County Community & Senior Center. The turnout was stunning; we received over 100 RSVPs for the event. We believe that the other Being Mortal events taking off throughout January and February in the region will be equally as well-attended.



Alpine Area Agency on Aging in the News: Read an article in the January 10th Aspen Daily News about the AlpineAAA and how “Life in the High County for Seniors Presents Challenges & Opportunities” <http://www.aspendailynews.com/section/home/173881>

Strategic Action Planning Group on Aging: The Strategic Action Planning Report on Aging has been completed and given to the Governor! This initial strategic action plan is the result of more than a year’s worth of rigorous discussion, research, and debate. This plan lays out how policymakers and other key stakeholders, including community leaders and local government, can ensure Colorado is a place where everyone — regardless of age — can live life on their own terms, stay engaged, and thrive throughout their lives. [Strategic Action Planning Group on Aging Report](#)

Mini Grant Applications Available: The Region 12 Regional Advisory Council, of the NWCCOG-Alpine Area Agency on Aging, is accepting applications for mini-grant awards from the aging network partners serving Region 12. A total of \$7,500 is available for State Fiscal Year 2016-2017 (SFY’17). The purpose of the mini-grant program is to help facilitate up-front funding of innovative ideas that will serve older adult interests in local communities and to provide small financial awards to support professional development opportunities, to assist in emergency situations affecting aging service delivery, and other relevant aging activities to better serve the older persons (60 years of age or older) and/or their family caregivers in the five-county Region 12 service area. <http://alpineaaa.org/wp-content/uploads/2016/12/Revised-RAC-SFY16-17-Mini-Grant-Application-2.pdf>

Independent Living Times Quarterly Magazine: Check out the newest edition of our Alpine AAA newsletter [Independent Living Times - Dec 2016 to Feb 2017 Edition](#)

Ensign Low Vision Assessments and Training: We are using state vision impairment funding to partner with Ensign Skills



Center, Inc. to bring free low vision assessments and training to Granby on February 22nd, 2017. To register and for more information, visit our website: <http://alpineaaa.org/index.php/wdevent/ensight-low-vision-assessments-training/2017-02-22/>

Strategic Action Planning
Group on Aging



Regional Advisory Council (RAC) Meeting Dates & Member Recruitment: The 2017 meeting dates for RAC meetings are now available online: <http://alpineaaa.org/index.php/get-involved/regional-advisory-council/>. The RAC acts as the grassroots arm of Alpine Area Agency on Aging and is instrumental in the research, development, and monitoring of our four year Area Plan. The RAC involves individuals from the community who have a broad based knowledge of the needs and desires of older individuals and is comprised of at least 50% older adults.

We're looking for seniors and advocates for seniors to represent the region on the RAC. If you or someone you know is interested in becoming a Regional Advisory Council member, please contact Erin Fisher at the Alpine Area Agency on Aging at 970-468-0295 or aaa12@nwccog.org.

Alpine Area Retired and Senior Volunteer Program (RSVP) – C.J. Grove, Alpine RSVP & NWCCOG Volunteer Program Coordinator

Alpine Area RSVP (Eagle County only) – Our service numbers for the period of November 1st – November 30th are as follows:

We have a total of 111 active volunteers who volunteered a total of 957.75 hours
 Capacity building – 73.50 hours (the majority of these hours were worked at the Eagle Valley Community Fund Rummage Sale)
 Economic opportunity – 32 hours (working with Habitat for Humanity either in construction or in their ReStore locations)
 Education – 70.50 hours (after school meal program & school nurse)
 Environmental stewardship – 9.75 hours (working with organizations such as Betty Ford Alpine Gardens)
 Healthy Futures – 539 hours (coaching/training classes, distributing information, preventing elder abuse, companionship, food delivery, transportation, food collection and congregate meals sites)
 Other Community Priorities – 213 hours
 Veterans transportation- 20 hours

State Health Insurance Assistance Program (SHIP)/Senior Medicare Patrol (SMP) –T.J. Dufresne, Health Insurance Assistance Coordinator

The 2017 Medicare Annual Open Enrollment Period (OEP) was a success in the five county region. Due to outreach efforts over the year, the OEP demand was high. We received daily phone calls and email requests for assistance. There were fewer enrollment system issues than during the 2016 Open Enrollment Period. Most of the issues were due to high server access demand and access was successful after a few attempts to get into enrollment applications. Below is a summary of our Medicare Assistance Contacts.

Medicare Beneficiary Contacts November – December 2016

We had five active Volunteer Medicare Counselors in addition to the Program Coordinator meeting with Medicare beneficiaries throughout the OEP. Due to the time of year, many volunteers were traveling different weeks during our OEP. We will work to increase the number of Volunteer SHIP Medicare Counselors to include recruitment of Open Enrollment Period only volunteers to help meet capacity needs for next year.

We are still without access to on-boarding new volunteers at this time due to the change-over from SHIP being under the Centers for Medicare and Medicaid Services (CMS) to the Department of Community Living Services (CLS) where other aging services and agencies are directed from. We have also found more volunteers to assist with programs operations to include data entry assistance, newsletter support, program promotion (distribution of flyers and other materials), organizations hosting Medicare Basics events, among other facets of the program.

Our community partners have been integral in the referral process. We saw an uptick in referrals steadily through the Open Enrollment Period. Friends and family referrals have also increased. We will work to strengthen and expand our partnerships. We will also add focus to targeting low-income Medicare beneficiaries as well and our

Medicare Beneficiary Contacts November – December 2016	
Number of Total Contacts	198
Face-to-Face Contacts	50
Contacts by Phone	148
Contacts by E-mail	10
Number of Outreach Events	17
Contacts at Outreach Events	474
64 and Younger	239
65-74	339
75-84	112
85 and Older	27
Number of Contacts with:	
Assets Below LIS Limits	183
Income Below Poverty Level	193
Medicare Eligible for Disability	83

minority Medicare beneficiaries in the coming year.

Economic Development District (EDD) – *Rachel Lunney, Director*

Comprehensive Economic Development Strategy: The CEDS 30-day public comment period started December 15, 2016 and closes on January 15, 2017. The CEDS is up for final approval by the EDD Board of Directors at the January 26, 2017 board meeting at Colorado Mountain College in Edwards.

Future of Mountain Towns through Entrepreneurship and Innovation: We will be exploring strategies for creating an entrepreneurial ecosystem in our region in 2017 including:

- *OEDIT Blueprint 2.0 Technical Assistance Program* – NWCCOG has been awarded an OEDIT Blueprint 2.0 technical assistance grant for “Incubator/Accelerator Best Practices”. The award is not cash, only technical assistance through OEDIT. We will be sending a regional team of stakeholders to attend the Mountain Ventures Summit in Telluride Feb. 2-4. At this summit we will visit the Telluride Venture Accelerator, and learn about the Southwest Innovation Corridor. We will also have an opportunity to learn about strategies and programs other mountain towns are pursuing to further entrepreneurship and innovation.
- Rachel has been invited to participate in a group of stakeholders in Summit County to work with Elevate CoSpace on some of their initiatives 2017 including: creating a pathway for locals to transition from seasonal jobs to careers; development of a new business “bootcamp” in 2017 to explore an incubator or accelerator with NWCCOG and others; creation of a mentor program for local businesses and nonprofits; continuing to host events and activities like Startup Weekend events, entrepreneurship programs, etc.; explore working with CMC on workforce training (like the Full Stack web development program and others).

WorkWell Collaborative: The team has developed an outreach and marketing plan for the remainder of the grant (Jan. 1 – 2017 – June 30, 2018). This includes a radio ad campaign, print ads in county newspapers, training events, and another accelerator program whereby certified healthy businesses can apply for funds for capital expenditures for worksite wellness improvements to their business. We have been working with Jessica Valand, new regional director for the Rural Resort and Northwest Region’s Workforce Development Boards, and Chris Romer, Chair of the RRR board, on having “Worksite Wellness” as a standing agenda item on each quarterly RRR WDB meeting. This will allow discussion and feedback from the board, which includes key industry representatives, on how to best reach businesses in these key industries on worksite wellness issues, and which areas of interest we need to focus on. Katie Haas, Eagle County Public Health Healthy Communities Coordinator, and Rachel Lunney will give an update on the WorkWell Collaborative at the January 26, 2017 EDD Board Meeting.

EDA – Economic Adjustment Assistance grant for Grand/Clear Creek Counties: The grant in the amount of \$100,000 (matched by \$100,000 from Climax Molybdenum) has been awarded. The grant funds will be used to hire a contractor to conduct a study of the economic impacts of the imminent closure of the Henderson Mill and Mine in those 2 counties. Mass Economics, a consulting firm out of Boston, Massachusetts, has been selected to complete the project. The contract has been finalized, and work will commence after January 15th.

Elevator Inspection Program (EIP) – *Steve Allen, Director*

The Elevator Inspection Program has kept current with the Annual Inspections while increasing the number of 5 Year witnessing tests. We are also current on new construction and modernizations. We have a record number of 5 year witnessing tests completed for 2016. The Building Officials for our jurisdiction are working with us to meet our goals. 2017 has started out at a greater pace than any previous year. The E.I.P. program has contracted with a Q.E.I. certified, State licensed Inspector to increase productivity and they have already started completing inspections.

Energy Management (Weatherization)- *Nate Speerstra, Weatherization Program Specialist*

The crews in the weatherization department continue to excel towards our goal of 96 completed units for the year. By the end of December we are on track in terms of our budget and ahead of schedule with regards to production. The Colorado Energy Office has conducted their first of two Quality Assurance inspections on a random selection of our

completed units. 6 homes were inspected over a 3 day period and the report had no findings or concerns with the work that our crews had done.

In the Crisis Intervention Program, the “no-heat” calls continue to come in. We have 22 jobs so far. 16 of them have been successfully resolved with temporary heat provided to the other 6 until parts come in for the repair. The CARE program continues to grow with the addition of CORE in Pitkin County reaching out to us for possible sub-contracting work.

Northwest All Hazards Emergency Management Region (NWAHEMR) – *Kim Cancelosi, Coordinator*

The NWAHEMR elected new board members for a two-year term at the Regional meeting on January 18, 2017. Over the last two years, the current board has accomplished a great deal and their dedication is greatly appreciated. A special thanks goes out to Joel Cochran, Chris Bornholdt, and Nowell Curran for sitting as the Chairperson and vice chairs. Grand County has hired Christian Hornbaker as their new Emergency Manager. Grant applications under the Homeland Security Grant Program are being accepted until 5:00 p.m. on February 1, 2017.

Northwest Loan Fund (NLF) – *Anita Cameron, Director*

Two new loans were closed and funded in December. A new loan application has been received for analysis. Anita will take two weeks of vacation in January. Whitney Smith has been contracted to work part-time for the NLF.

Regional Transportation Coordinating Council (RTCC) – *Susan Juergensmeier, Mobility Manager*

The Mountain Ride Transportation Resource Center has now been in operation for 2 ½ years. In that time, over 14,000 one-way trips and associated services have been coordinated through the Call Center. All seven counties in the RTCC service area have had residents use our service.

On January 12, the NWCCOG received the signed contracts from the Colorado Department of Transportation (CDOT) for the extension of the Veterans Transportation and Community Living Initiative (VTCLI) grant and the FASTER match grant. They have been extended through December 2017. There is approximately \$102,000 remaining on the VTCLI-1 award and \$2,500 on the FASTER award. This will help fund the operation of the Mountain Ride Transportation Resource Call Center through 2017.

On January 13, an application for funding was submitted to the Anschutz Family Foundation for \$10,000 in operating funds for the Call Center. Jon and Susan are meeting with a representative the week of this council meeting. Award announcements will be in May.

The next Regional Transportation Coordinating Council meeting will be held on February 1, 2017.

Water Quality and Quantity Committee (QQ) – *Lane Wyatt and Torie Jarvis, Co-Directors*

Watershed Services will represent NWCCOG as a NEPA cooperating agency for the Bureau of Reclamation's Grand Lake Clarity Project. This project is an assessment of alternatives to modify the Colorado Big Thompson project operations and/or structures in order to improve water quality in Grand Lake. The NEPA project is supposed to start in January 2017.

QQ's next board meeting is scheduled for Thursday, March 2nd in Frisco.

QQ is participating in the upcoming Gunnison Basin Water Quality Standards Rulemaking on behalf of Crested Butte, Gunnison County, and the Upper Gunnison Water Conservancy District. QQ is participating in this rule making to track the way the Division and Commission handle temperature issues, specifically changes to the shoulder season standards, as we focused heavily on these issues during this year's Basic Standards rule making.

Funding for boat inspections that prevent the introduction of aquatic nuisance species like quagga and zebra mussels has been steadily declining in the past couple of years. To make matters significantly worse, a recent Colorado Supreme

Court case considerably reduced available severance tax spending, meaning that funding for the boat inspection program for 2017 and onwards is completely gone. Due to the successful boat inspection program to date, Colorado is one of few Western states without an infestation in any of its lakes and reservoirs. QQ has been a leader in advocating for increased funding from state and federal agencies and will continue to work on this importation issue.

- **Update:** Contributions from other agencies and governments remain slim, so currently there is no state or federal funding available for boat inspections in the NWCCOG region; local governments have pitched in to maintain a partial boat inspection program in Ruedi Reservoir.

QQ members recently requested the contract staff team develop a memorandum explaining how the Water Quality Control Commission designates stream segments and water bodies as Outstanding Waters and how such a designation affects its members. QQ contract staff sent that memo to members at the end of November.

QQ continues to work on cooperative adaptive management on the Upper Colorado River system, including the Learning By Doing Cooperative Effort, implementing the CRCA, the Grand Lake Clarity Adaptive Management efforts, and the Upper Colorado Wild and Scenic Stakeholder Group.

QQ is looking forward to working with NWCCOG to commission an update of it's [2011 study, Water & Its Relationship to the Economies of the Headwaters Counties](#), along with an update of QQ's [Model Water Quality Standards & Definitions](#) from the 1990s during 2017. Thank you to NWCCOG for your support!

Broadband Program – Nate Walowitz, Regional Broadband Coordinator

Regional Impact Projects

1. NWCCOG Regional Broadband Network

Timeframe: CY 2016-2020

Priority: A

- Nate is conducting meetings throughout NWCCOG to share the objectives of the Regional Broadband Network project to local governments and partners.
- New NWCCOG Executive Director, Jon Stavney and Nate Walowitz will start on regional listening tour in the first quarter of 2017. We will be meeting with counties and towns across NW Colorado to educate public officials on the 2017-2020 regional plans.
- DOLA Grant application for 2017-2020 has been put on hold till February.

2. Broadband Legislation and State Broadband Policy

Timeframe: CY 2016/2017

Priority: A

- Rumors are that there will be broadband legislation introduced by industry. There is more certainty around the cable industry introducing at least one bill. We will be working with the Steering Committee, Torey Jarvis, CCI and CML to help craft language as needed.

3. NWCCOG Service Provider Relationships

Timeframe: CY 2016/2017

Priority: A

- CenturyLink continues to not release county and statewide maps for CAF II funding locations.
- CenturyLink continues to ask for partnerships to leverage state funding for their projects. They have appealed the State of Colorado Broadband Deployment Board awards. The Broadband Deployment Board meeting in mid-December did not fully resolve the outstanding issues.
- ForeThought submitted a proposal to the Colorado Broadband Deployment Board for the radio and site infrastructure for middle and last mile for Red Cliff at the Ski Cooper Site. Buildout is scheduled for Spring/Summer 2017. ForeThought was awarded the grant.
- Mammoth Networks is working in Grand County to enable fiber broadband services to a number of businesses in Tabernash. Comcast quoted \$100,000 build project required to enable these businesses that are less than a quarter mile from the fiber node.
- ForeThought has purchased San Isabel Telecom and will be working to improve broadband and telecommunications services in their service area.
- Comcast has been silent in the past quarter with no updates from them nor any requests for partnership.

- Nate sent notices of the Summit County RFIs to all regional service providers. I have heard from a number of parties that they intend to respond to one or both of the RFIs.

4. DOLA Broadband Grants

Timeframe: CY 2016/2017

Priority: A

- Fraser and Winter Park broadband sub-plan for their towns continues. Vantage Point is working as their consultant and will be producing a final report in January 2017.
- CTC completed the strategic plan for Summit County and has received a DOLA matching administrative grant. Final report is in draft form and RFIs are currently posted.
- Pitkin County has been awarded a DOLA grant for buildout of three mountaintop microwave system and reconstruction/enhancement of existing county owned tower sites for broadband and DTRS radio sites.
- NWCCOG Regional Broadband Grant application was put on hold by DOLA till February.
- Routt County BOCC approved funding for July 1, 2017 - June 30, 2018.

5. State of Colorado OIT Broadband Mapping Project

Timeframe: CY 2016/2017

Priority: A

- State OIT is working on a number of projects including e-Rate, mapping and broadband speedtest/surveys. Brian Shepherd provides expertise and comments on DOLA grant applications.
- Nate has been working with Megan Chadwick to produce regional broadband statistics for the CEDS.

6. Grant Funding – USDA, FCC Broadband, FCC CAF, DOLA, Broadband Deployment Board

Timeframe: CY 2016/2017

Priority: A

- CenturyLink has accepted the CAF II statewide funding and in buildout mode. However, they have not disclosed details of where buildout in Routt and Grand counties has/is occurring.
- CenturyLink locations for CAF I and CAF II funding has been included in the CEDS data.
- Colorado Telehealth Network (CTN) program funds medical and mental health care provider broadband grant funding from USAC.
- The Broadband Deployment Board has approved projects for funding. CenturyLink has appealed the award process. All awards on hold.
- Forethought has been approved by the Broadband Deployment Board for funding of the Ski Cooper and Mosquito Pass broadband sites in cooperation with Red Cliff, Ski Cooper, and Park County.

7. Create a new Website with Economic Development that includes broadband data for CEDS.

Timeframe: Q2 - Q4 2016

Priority: B

- New NWCCOG economic development website is available. Broadband and ED information will be published to the site as the CEDs December deadline approaches.
- Site has been populated with data and will be updated as needed in the future.
- Cedar Networks, CenturyLink, ForThought/Brainstorm, Mammoth Networks and Sundial Communications have provided information for the CEDS. Other service providers including Comcast, Slopeside Internet, and Zirkel Wireless have not provided information for this Region 12 document.

8. FirstNet Colorado

Timeframe: CY 2016/2017

Priority: B

- Lawsuits have been filed in federal court again FirstNet and ATT by Rivada Networks. It appears that ATT was deemed the only eligible bidder for the FirstNet carrier partner for FirstNet however, there has been no formal announcement by FirstNet selecting ATT.
- To maintain fiscal due diligence, local governments need to start planning and budgeting for use of site infrastructure, costs, long-term public safety communications system investment, potential IT impacts, and long term changes in communication center policies, procedures, and first responder protocols and SOGs.
- FirstNet Colorado continues to evaluate options and network coverage needs to ensure that the FirstNet national proposal responses and FirstNet's design meets the needs around the state.
- FirstNet Colorado is providing training and information seminars around the state.
- FirstNet Colorado has released an RFI to the state managed RAN network, should Colorado choose to manage their own RAN and/or Opt-Out and build a state funded, not federally funded public safety broadband network.

9. Work with Estes Park and Grand County on Adams Tunnel Fiber Project

Timeframe: CY 2016/2017

Priority: D

- Adams Tunnel Fiber Project will be built in Fall/Winter 2016/2017.
- CenturyLink has interest in using this connection to deliver redundant path bandwidth to/from Estes Park and Grand Lake.
- Nate Walowitz spoke with Ken Fellman about commercial use of existing utility and WAPA fiber on June 2. He believes that there is some progress on the federal side but there is still no definitive policy for all federal agencies or quasi-public agencies like WAPA on fiber use for commercial broadband applications.

10. Broadband pricing in CenturyTel of Eagle markets

Timeframe: CY 2016

Priority: D

- While this issue still exists, Eagle County has partnered with Mammoth Networks to provide a 10 Gbps alternate path at very competitive pricing. This broadband network path is available at the Eagle County Government Center in Gypsum.
- Jackson and Routt Counties still have broadband pricing challenges.
- Walden is now out of broadband capacity at their CO despite there being available fibers. CenturyLink will not invest funds improving network capacity to support the market. No CAF II funding is currently targeted for Walden or Jackson County.

11. Shared Data Repository for Cable Franchise Agreements

Timeframe: CY 2016/2017

Priority: D

- NWCCOG solicited and posted Cable Franchise Agreements from local jurisdictions on the NWCCOG Google Drive. This was shared with Local/County government officials and the NWCCOG Broadband Steering Committee. This shared folder will be updated as new agreements are received.
- These files have started to be referenced by Pitkin County.
- If you have any updates, please forward them for posting to the repository.

12. Statewide economic development GIS data project

Timeframe: CLOSED

Priority: D

- Providing COG perspective on data and mapping requirements for statewide GIS integration project. This project is attempting to create a single statewide program that can be leveraged by multiple agencies and COGs.
- Updated SIO scoring and Top 4 initiatives selected to begin project implementation.
- Data project will provide mapping of both geocoded and data and non-geocoded data.
- NWCCOG input is no longer needed.

13. Ensure Steamboat Springs and Craig fiber connections have carrier-based dynamic routing and redundancy

Timeframe: CLOSED

Priority: A

- This issue was reopened based on the July CenturyLink outage.
- CenturyLink updated Routt, County, Grand County and Kremmling on May 10th with the status of these network upgrades/updates.
- Path redundancy for voice and 911 voice operations are completed. No data circuits are included in this network update.

14. NWCCOG Internal Network and Hosted VoIP Phone System

Timeframe: CLOSED

Priority: A

- NWCCOG VoIP hosted phone service from Fluent Stream is fully operational.
- The only component remaining is the need for additional training on their reporting package.

County/Local Government Projects

1. Eagle County

Timeframe: CY 2016

Priority: A

- Mammoth has resolved technical issues with their 10 Gbps wave circuit. Eagle County and San Isabel Telecom are connected and operational.
- Some western Eagle County residents will benefit from the Pitkin County tower and microwave project.
- Town of Gypsum is interested in engaging in conversations with providers about deploying broadband in the town. They will trench to the DMARC for services.

2. Grand County

Timeframe: CY 2016

Priority: A

- Grand County has selected a new IT Director. He starts in January.
- CenturyLink is installing fiber along U.S. 40 in Fraser in support of CAF 2 deployment.
- CenturyLink has proposed the county waiving all Right of Way fees for the CAF II construction project. CenturyLink says that they will roll the savings into additional resource deployments. County BOCC will need to evaluate and either approve or reject this CenturyLink proposal.
- Adams Tunnel project will directly benefit Grand County government, residents, businesses and ISPs. NWCCOG Region will also benefit if CenturyLink supports diverse, redundant routing using this link through Kremmling and potentially into Clear Creek County and I-70. Nate will be working with Estes Park to determine how best to leverage this for our mutual benefit.
- CDOT has an interest in developing fiber along the U.S. 40 corridor from Empire through Kremmling. Investigating with Comcast to learn how this project could be of mutual benefit and potential cost sharing.
- Mountain Parks Electric has received a final report from their consultant on FTTH. Nate attended the briefing and their board is considering the business case presented. They will need to most heavily populated areas of the Grand County to participate to make the business case work across the entire multicounty service area.

3. Jackson County

Timeframe: CY 2016

Priority: A

- Welcome to new County Commissioner Danny Manville. He will be representing Jackson County on the Broadband Steering Committee.
- The CenturyLink Central Office is out of broadband bandwidth to Walden. This means they cannot add any new internet customers.
- Mountain Parks Electric has contracted with a consultant to investigate fiber to the home and broadband support.
- NWCCOG created a draft of an RFP for County-wide broadband engineering services. The RFP is based on the successful Pitkin County RFP. Jim Murphy needs cooperation from his fellow commissioners and County Manager to complete this effort.

4. Kremmling

Timeframe: CY 2016

Priority: A

- Comcast continues to work to run fiber to Kremmling from Hot Sulphur Springs, turning over right of way perfection to the retail unit of the company. Project is stalled once again.
- Mountain Parks Electric has contracted with a consultant to investigate fiber to the home and broadband support. This could provide the town with the alternate provider and path they need to receive more affordable broadband at Front Range speeds to every home.

5. Pitkin County

Timeframe: CY 2016

Priority: A

- The County will create a multi-use fiber/wireless broadband loop connecting all their mountaintop sites, local government buildings, businesses and residents for public broadband deployment, public safety communications and County IT network redundancy.
- The DOLA broadband grant application has been approved for a Microwave and Tower project to support public safety and broadband throughout Pitkin, Southern Garfield, Western Eagle and Northern Gunnison Counties.
- Pitkin County is also working on two additional public safety projects; building out and moving their public safety radio communications from VHF to the State DTRS system.

8. Rio Blanco County

Timeframe: CY 2016

Priority: A

- Rio Blanco County is having a high profile PR event on January 3rd to promote their network and accomplishments.
- FTTx Project
 - 25 miles of conduit in each town - done!
 - 25 miles of fiber jetting in each town - done!
 - 25 miles of splicing done in Rangely and 25 miles in Meeker to be completed circa January 2017.
 - 40 gbps fiber link between the two towns, 65 miles apart - done!
 - New Data Center in Rangely - done!
 - New Data Center in Meeker - circa March 2017
 - Drop runs to homes/businesses started.
 - Over 130 customers lit, over 600 current pending requests, and we are running about a 67% initial take rate on the portion of the network that can be lit at this time.
- FTTT Project

- 8 Primary Towers - engineered, constructed, FCC licensed pathways, two fiber fed - done!
- Last-mile wireless selected and purchased - will be hung and lit 2nd Quarter of 2017.
- Secondary tower project, pending budget approval - commences in 2017.

9. Routt County

Timeframe: Q3/Q4 2015

Priority: A

- Routt County BOCC has approved funding from July 1, 2017 – June 30, 2018.
- DOLA awarded a grant for fiber extension to connect County Justice Center and Yampa Valley Electric Association to the NCB CNL.
- Routt County is working with fiber contractor to install network conduit and fiber.

10. Summit County

Timeframe: CY 2016

Priority: A

- CTC is working to finalize the county broadband sub-plan that includes broadband and cellular planning for the county. This includes strategy in the Lower Blue, the Lower Blue cellular tower site, the Landfill tower site, communications in Summit Cove, the Town of Heeney and the Town of Montezuma.
- Two RFIs have been posted for bid to assist the county in gauging interest and support in improving broadband and cellular service throughout the county.
- Summit County and Frisco businesses are interesting in obtaining business class broadband at lower prices. NWCCOG is working with them and the providers to determine best way forward; aggregation, affinity marketing programs, etc.

11. Town of Frisco

Timeframe: Q1/Q2 2016

Priority: B

- Comcast stated that they have an ongoing fiber project in town which can assist Frisco in connecting their government buildings.
- Interest by Frisco/Summit County business community in forming a LTFC. Jack Taylor and Rachel Lunney are working on this with Elevate.

12. Town of Red Cliff

Timeframe: CY 2016

Priority: A

- Red Cliff has submitted an application to the USFS for a communications site at Ski Cooper.
- NWCCOG, Red Cliff, ForeThought and Mammoth Networks are working with Ski Cooper, to use for ski lift terminal structures as mounting locations for poles to host microwave antennas for links from Red Cliff to Ski Cooper and Ski Cooper to Mosquito Pass.
- Construction on the Red Cliff tower is complete.

13. Town of Fraser

Timeframe: Q4 2016

Priority: A

- Fraser and Winter Park are working together on broadband sub-plan for both towns.
- Vantage Point Consulting is the consultant.
- Fraser and Winter Park met with Mountain Parks Electric to discuss their potential broadband plan and potential for partnership.

14. Town of Winter Park

Timeframe: Q4 2016

Priority: A

- Fraser and Winter Park are working together on broadband sub-plan for both towns.
- Fraser and Winter Park met with Mountain Parks Electric to discuss their potential broadband plan and potential for partnership.
- Mountain Parks Electric stated that their broadband business plan only works if more populated areas participate.

15. Town of Gypsum

Timeframe: Q4 2016/Q2 2017

Priority: A

- Gypsum is looking to leverage the 10 GB wave that Mammoth Networks installed earlier this year to support Eagle County. The fiber termination point is within the town limits.
- Forethought has purchased San Isabel Telecom. This may give the town more options and partner work with.