



**AGENDA**  
**Thursday, May 26, 2016**  
**Glenwood Springs Community Center**  
**100 Wulfsohn Road, Glenwood Springs**

**CALL IN NUMBER: +1-646-558-8656 or +1-408-638-0968**  
**MEETING ID: 573 784 314**

**NWCCOG COUNCIL MEETING**

9:30 a.m.	1.	Call to Order, Introductions & Determination of a Quorum- Karn Stiegelmeier, Chair	
	*2.	ACTION: Minutes of 3/24/16 Council Meeting	Pgs. 2-4
	*3.	ACTION: April 2016 Financials	Pgs. 5-18
	*4.	ACTION: Appoint NWCCOG representative to the Alpine AAA Regional Advisor Committee (RAC) - Erin Fisher, Director, Alpine AAA	Pg. 19
	5.	DISCUSSION: Review of SBDC host agreement, fund raising progress for match requirement, and cash flow - Liz Mullen, Executive Director, NWCCOG	Pgs. 20-22
	6.	DISCUSSION: Colorado Bark Beetle Cooperative	
	7.	Program Updates	Pgs. 23-32
	8.	Member Updates	
	9.	New Business	
10:45 a.m.	10.	PRESENTATION: GWS Bridge Project - Tom Newland, City of Glenwood Springs	
11:15 a.m.	11.	PRESENTATION: Overview of Region 12 - Chris Akers, State Demographers Office	
12:15 p.m.	*12.	Adjourn NWCCOG Meeting / Lunch	

**NWCCOG ECONOMIC DEVELOPMENT DISTRICT BOARD**

1:00 p.m.	1.	Call to Order - Tom Clark, EDD Board Chair	
	2.	Roll Call & Determination of Quorum - Rachel Lunney	
	*3.	ACTION: Minutes of 1/28/16 EDD Board Meeting	Pgs. 33-35
	*4.	ACTION: April 2016 Financials	Pg. 36
	5.	Program Update - Rachel Lunney, EDD Director	Pgs. 26-27
	6.	DISCUSSION: Grant opportunities - 1)U.S. EDA Regional Innovation Strategies Program; 2) REDI grant	Pgs. 37-38
	7.	Member Updates	
3:00 p.m.	*8.	Adjourn EDD Board Meeting	

**Northwest Colorado Council of Governments  
Council Meeting  
Conference Call  
March 24, 2016**

**Council Members Present:**

Betsy Blecha, Jackson County  
Patti Clapper, Pitkin County  
Suze Kanack, Town of Walden  
Kris Mancuso, Grand County  
Patty McKenney, Town of Vail  
Jeanne McQueeney, Eagle County  
Alyssa Shenk, Town of Snowmass Village  
Jeff Shroll, Town of Gypsum  
Karn Stiegelmeier, Summit County  
Kathryn Trauger, City of Glenwood Springs

**NWCCOG Staff Present:**

Susan Juergensmeier  
Liz Mullen

**Call To Order:**

Karn Stiegelmeier, Chair, called the NWCCOG Council meeting to order at 10:03 a.m. A quorum was present.

**Approval of Minutes:**

***M/S/P Alyssa Shenk/Patti Clapper*** to approve the January 28, 2016 meeting minutes as presented.

**Approval of Pre-audit December 2015 Financials:**

***M/S/P Patti Clapper/Alyssa Shenk*** to approve the pre-audit December 2015 financials as presented.

**Approval of February 2016 Financials:**

***M/S/P Alyssa Shenk/Patti Clapper*** to approve the February 2016 financials as presented.

**Program Updates**

- NWCCOG is transitioning to a new VOIP phone system.
- Jess Diaz resigned on March 15<sup>th</sup>. Liz has posted the vacancy as an office manager position with more responsibility and a higher hourly rate in an effort to attract a different type of candidate.
- NWCCOG has contracted with the National Resources Center (NRC) in Boulder, Colorado to conduct the 2016 Regional Senior Services Gap Analysis. NRC completed the 2011 gap analysis for NWCCOG as well. The kick-off meeting for the project took place on March 16, 2016. The draft final report will be available in November 2016. This project is funded

through an EIAF grant from DOLA with matching funds from Regional Business and Alpine AAA.

- All 27 NWCCOG members have paid their dues for 2016.
- The fieldwork for NWCCOG's 2015 independent audit is taking place the week of March 21 – 25, 2016. The final audit will be presented to the Council at the May 26, 2016 meeting in Glenwood Springs.
- This year's Senior Awards Ceremony will be held at the Summit County Community & Senior Center on May 11<sup>th</sup>.
- Moffat County has decided not to participate in NWCCOG's broadband efforts and will not contribute to the cash match for the EIAF grant for the Regional Broadband Coordinator.
- NWCCOG has contracted with Atlas Advertising LLC and Community Systems out of Denver to complete the CEDS web site in 2016.
- The SBDC is causing cash flow issues within the NWCCOG Foundation account. Although the SBDC has reached or exceeded its fund raising commitment for each of the previous two years to cover the required cash match for their grant, the fund raising is slow this year and the NWCCOG Foundation does not have enough cash in the bank to advance more than two months of expenses at a time. Liz has insisted that the SBDC begin submitting monthly reimbursement requests to the State instead of quarterly and has asked the SBDC director to accelerate the collection of the matching funds to address the cash flow issue. The Council directed Liz to invite Lindsey Stapay, the SBDC Director, to their May 26<sup>th</sup> meeting in Glenwood Springs to give an update on the fundraising progress and prospects.
- There has been a substantial response to the new EIP policy. The policy imposes fines on units that remain out of compliance for more than 60 days. This policy has resulted in an increase in compliance, as was intended.
- Sherry Rogstad resigned in February for health reasons and Spencer Alley was promoted to the Outreach Coordinator position in the Weatherization Program. To fill the vacancy left by Spencer's promotion, the Weatherization Program hired a temporary installer who will help with production until June 30<sup>th</sup>, which is the end of this grant year. We are expecting a decrease in weatherization grant funds for the next cycle.
- The 2015 Annual Report is available on the NWCCOG web site. Hardcopies can be mailed upon request.

### **Member Updates:**

Summit County/Karn Stiegelmeier: In 2016, Summit County will begin working with CDOT on an improvement to Highway 9 between Frisco and Breckenridge. This project will reroute the highway between the County Commons and the high school, eliminating the accident-prone curve near the lake and moving the bike path closer to the lake's shore.

Eagle County/Jeanne McQueeney: The Eagle County Commissioners continue with their community conversations on affordable housing, climate change and child care. These discussions have provided a good venue for the commissioners to hear from the citizens and start action groups to begin planning. Eagle County has completed their strategic plan with

specific outcomes and metrics. There are many municipal elections taking place in April. They will discuss land banking for affordable housing at the next mayors and managers' meeting.

Pitkin County/Patti Clapper: Pitkin County does not have a dedicated funding source for housing. Aspen does have a real estate transfer tax. Pitkin County is considering public/private partnerships for the development of affordable housing. Pitkin County is updating their housing guidelines. County administrative staff is moving to their temporary office space in Basalt for the next 20 months while they renovate the county building. The Pitkin County BOCC has requested a presentation from NWCCOG and QQ on current activity.

Grand County/Kris Manguso: The Henderson Mill has reduced their assessed value to three-year estimation as they prepare to discontinue operations. Grand County is conducting a survey for an open space ballot measure in November. They are also considering a ballot initiative for the November election that limits county commissioners' service to an eight-year lifetime term. The Bureau of Land Management (BLM) has proposed a Planning 2.0 initiative that would change how resource management plans are done, and may remove some local control. Grand County is asking for a 180-day extension to the comment period. Kris will forward a link about the BLM Planning 2.0 to Liz for distribution to the council.

Jackson County/Betsy Blecha: Jackson County's lodging tax panel is working on a marketing plan for the county. They are working to have an expanded recreational area released by Congress as a study area so that it can be managed more effectively.

Town of Walden/Suze Kanack: Walden now has a web site on the State platform. The energy field is moving forward. Sales tax is doing well. No election needed in April.

Town of Snowmass Village/Alyssa Shenk: The snow is not good right now, but the town is busy with spring break visitors. Town has received the final documents for the base village development. Construction of the roundabout will begin as soon as the mountain closes for the season.

**Adjournment:**

The meeting adjourned at 11:00 a.m.

---

Karn Stiegelmeier, NWCCOG Chair

---

Date

**Northwest Colorado Council of Governments**

List of Payments

March through April 2016

5/5/2016

Date	List of Payments (March & April 2016)	Program	Amount
03/03/2016	Family Support Registry	AAAA	181.00
03/03/2016	BHW Associates	SPLIT - BUILDING	2,575.00
03/03/2016	Enterprise Commercial Center Condo	SPLIT - BUILDING	1,390.57
03/03/2016	Four Sprys Investments	WX	889.40
03/03/2016	Dr. Gregory Adair, DMD	AAAA	864.00
03/03/2016	Granby Dental, PC	AAAA	1,047.00
03/03/2016	Jackson County Council on Aging	AAAA	101.74
03/03/2016	1st Bank Checking	EIP	313.67
03/04/2016	Colorado Department of Revenue	SPLIT - PAYROLL	2,015.00
03/04/2016	US Treasury	SPLIT - PAYROLL	8,312.44
03/04/2016	Employee Benefits Corporation	SPLIT - FSA	510.82
03/04/2016	1st Bank Direct Deposit	SPLIT - PAYROLL	46,237.03
03/07/2016	Century Link	SPLIT	186.18
03/07/2016	Colorado Mtn News Media{vendor}	WX	352.20
03/07/2016	Columbia Industries, Inc.	WX	236.20
03/07/2016	Denver Winair Co	WX	1,832.56
03/07/2016	Eagle Rock Supply Co	WX	2,393.01
03/07/2016	EMC Plumbing & Heating	WX	448.49
03/07/2016	Ferguson Enterprises Inc #109	WX	346.02
03/07/2016	George T Sanders	WX	19.15
03/07/2016	Mr T Hardware & Building Supply	WX	217.04
03/07/2016	Positive Energy	WX	175.37
03/07/2016	Sanders True Value	WX	110.61
03/07/2016	Summit Professional Services Inc	WX	252.00
03/07/2016	Sundance Plumbing & Heating, LLC	WX	2,424.76
03/07/2016	Westland Distributing Group	WX	1,589.64
03/07/2016	Whirlpool Contract/Retail	WX	3,082.00
03/07/2016	Anderson, Martha Jo	RSVP	28.80
03/07/2016	Cancelosi Consulting, LLC	NWAHEMR	3,932.57
03/07/2016	Carbondale Community Chamber of C	ECONOMIC DEVELOPMENT	100.00
03/07/2016	Carr, Linda	RSVP	49.20
03/07/2016	Chocolate Software, LLC	AAAA	943.75
03/07/2016	Christiansan, Elmer	RSVP	54.40
03/07/2016	Clarke, Rose	RSVP	9.60
03/07/2016	Cleghorn, Jill	RSVP	48.00
03/07/2016	Colorado Mtn News Media{vendor}	WX	1,867.76
03/07/2016	Colorado Water Congress	QQ	890.00
03/07/2016	Cornerstone Geospatial Consulting	REGIONAL BUSINESS	4,650.00
03/07/2016	Erin Fisher-vendor	AAAA	241.50
03/07/2016	Federal Express{vendor}	SPLIT	30.98

03/07/2016	Gini Garcia	AAAA	700.00
03/07/2016	Keysor, Susie	RSVP	133.60
03/07/2016	Klaschik, Lisa	RSVP	25.20
03/07/2016	Lane Wyatt, Inc	QQ	3,802.68
03/07/2016	LeeAnna Salazar	AAAA	330.00
03/07/2016	Lotic Hydrological, LLC	QQ	1,171.25
03/07/2016	McCafferty, Marlene	RSVP	45.60
03/07/2016	National Research Center	AAAA	10,000.00
03/07/2016	North Star Consulting Group	REGIONAL BUSINESS	1,585.50
03/07/2016	NWCCOG Foundation{vendor}	ECONOMIC DEVELOPMENT	1,000.00
03/07/2016	Olive, Irene	RSVP	55.78
03/07/2016	Quill Corporation	SPLIT - OFFICE SUPPLIES	668.84
03/07/2016	Sneath, Linda	RSVP	42.00
03/07/2016	Sullivan Green Seavy, LLC	QQ	5,801.00
03/07/2016	Summit Bookkeeping & Payroll, Inc	SPLIT	211.09
03/07/2016	Summit County Govt	AAAA	100.00
03/07/2016	Summit Geology & Consulting LLC	SWQC	250.00
03/07/2016	Team Clean	ID	204.53
03/07/2016	Welch, Shirley	RSVP	80.00
03/07/2016	Pinnacol Assurance	SPLIT	3,305.00
03/08/2016	Grand Junction Winair Co	WX	3,347.23
03/08/2016	Hack, Alissa	NLF	120.00
03/08/2016	Lake, Stanley	NLF	1,255.52
03/11/2016	CCOERA	SPLIT - PAYROLL	16,813.68
03/14/2016	1st Bank Credit Card - COG	SPLIT	5,306.28
03/14/2016	Anthony's Quality Quick Print	ID	320.00
03/14/2016	Aspen Daily News	ECONOMIC DEVELOPMENT	193.66
03/14/2016	Cassidy, Roseanne	RSVP	40.00
03/14/2016	Einspahr, Sandra	RSVP	14.40
03/14/2016	Grand County Council on Aging	AAAA	1,339.00
03/14/2016	Infinite	SPLIT - CONF. CALLS	148.81

03/14/2016	Mott, Susan	RSVP	72.00
03/14/2016	Muller, Nancy	RSVP	7.20
03/14/2016	Palmateer, Paula	RSVP	82.00
03/14/2016	PPACG	AAAA	375.00
03/14/2016	Quill Corporation	SPLIT - OFFICE SUPPLIES	914.28
03/14/2016	SecondOctoberMedia	ECONOMIC DEVELOPMENT	2,400.00
03/14/2016	The Summit Recycler, Inc	ID	50.00
03/14/2016	US Bancorp Equipment Finance, Inc.	ID - COPIER	1,084.16
03/14/2016	X-cel Energy	WX	315.72
03/14/2016	1st Bank Credit Card - WX GEO	WX	4,024.90
03/14/2016	American Pride Electric, LLC	WX	831.04
03/14/2016	B&B Plumbing & Heating	WX	357.49
03/14/2016	C.R. Laurence	WX	98.61
03/14/2016	Ferguson Enterprises Inc #109	WX	133.42
03/14/2016	Mr T Hardware & Building Supply	WX	361.01
03/14/2016	Rangely True Value Hardware	WX	56.79
03/14/2016	Salida True Value	WX	57.39
03/14/2016	Westland Distributing Group	WX	3,879.62
03/14/2016	Whirlpool Contract/Retail	WX	1,316.00
03/15/2016	Pitney Bowes	ID - POSTAGE METER	1,000.00
03/17/2016	Colorado Department of Revenue	SPLIT - PAYROLL	2,048.00
03/17/2016	CCOERA	SPLIT - PAYROLL	75.60
03/18/2016	1st Bank Direct Deposit	SPLIT - PAYROLL	48,179.56
03/18/2016	US Treasury	SPLIT - PAYROLL	8,351.62
03/18/2016	Four Sprys Investments	WX	889.40
03/18/2016	Family Support Registry	AAAA	181.00
03/18/2016	Employee Benefits Corporation	SPLIT - FSA	510.82
03/18/2016	1st Bank Direct Deposit	SPLIT - PAYROLL	94.48
03/21/2016	Century Link	SPLIT	625.54
03/21/2016	Employee Benefits Corporation	SPLIT - FSA	52.25
03/21/2016	Erin Fisher-vendor	AAAA	18.00
03/21/2016	Hagen, Betty	AAAA	101.31
03/21/2016	Intentional Solutions	AAAA	1,800.00
03/21/2016	Knoll, Arlene	AAAA	130.00
03/21/2016	Laurie Patterson Web Design	AAAA	1,475.00
03/21/2016	Non Profit Impact	ADRC	5,437.50
03/21/2016	Pitman, Michael	RSVP	120.00
03/21/2016	Quill Corporation	SPLIT - OFFICE SUPPLIES	2,364.23
03/21/2016	Summit Bookkeeping & Payroll, Inc	SPLIT	4,233.12
03/21/2016	The Jackson County Star	ECONOMIC DEVELOPMENT	299.25

03/21/2016	Verizon Wireless Services	SPLIT - CELL PHONES	762.42
03/21/2016	West, Charmaine	RSVP	91.60
03/21/2016	Wex Bank	SPLIT - FUEL MOTOR POOL	1,560.67
03/21/2016	G&G Roofing, Inc.	WX	1,134.15
03/21/2016	IQ Plumbing	WX	585.50
03/21/2016	Summit Bookkeeping & Payroll, Inc	WX	2,649.42
03/21/2016	Whirlpool Contract/Retail	WX	739.23
03/21/2016	Summit Bookkeeping & Payroll, Inc	NLF	180.00
03/21/2016	Summit County Clerk & Recorder	NLF	11.00
03/21/2016	Colorado Legal Services (v)	AAAA	60.00
03/21/2016	Custom Eyes	AAAA	75.00
03/21/2016	Grand County Council on Aging	AAAA	3,150.58
03/21/2016	Grand County Rural Health Network	AAAA	1,630.00
03/21/2016	Grand County Senior Nutrition	AAAA	9,001.65
03/21/2016	Hendershott, Melaine	AAAA	420.00
03/21/2016	Jackson County Council on Aging	AAAA	3,432.27
03/21/2016	Pitkin County Adult & Family Services	AAAA	2,104.49
03/21/2016	Pitkin County Senior Services	AAAA	9,344.77
03/21/2016	Summit Community Care Clinic	AAAA	151.00
03/21/2016	Summit County Senior Services	AAAA	2,925.00
03/21/2016	To The Rescue	AAAA	333.63
03/25/2016	Eagle Co Public Health	AAAA	8,321.97
03/26/2016	Alpine PC	SPLIT	4,283.08
03/26/2016	Black Diamond Gourmet	QQ	862.10
03/26/2016	Comcast	ID	141.01
03/26/2016	Nathan Dumm & Mayer P.C.	WX	45.00
03/26/2016	Pitney Bowes	ID	144.07
03/26/2016	UNUM Life Insurance CO of America	SPLIT	1,074.47
03/26/2016	Colorado Mtn News Media{vendor}	WX	94.00
03/26/2016	X-cel Energy	WX	25.48
03/28/2016	Victoria Jarvis	QQ	5,011.00
03/28/2016	Summit Ford	EIP	2,500.00
03/29/2016	Erin Fisher-vendor	AAAA	95.80
03/29/2016	1st Bank Credit Card - COG	SPLIT	5,000.00
03/29/2016	Colorado Mtn News Media{vendor}	WX	138.80
03/29/2016	County Health Pool	SPLIT - BENEFITS	30,883.22
03/29/2016	PPACG	REGIONAL BUSINESS	750.00
03/29/2016	Showtime Sign & Shirt Co	REGIONAL BUSINESS	363.00
03/29/2016	All American Heating	WX	35.00
03/29/2016	EMC Plumbing & Heating	WX	445.00
03/29/2016	Ferguson Enterprises Inc #109	WX	148.29
03/29/2016	Hagemeyer North America Inc	WX	665.47
03/29/2016	J&R Products, Inc.	WX	610.00
03/29/2016	Salida True Value	WX	11.99
03/29/2016	Sanders True Value	WX	67.59



03/29/2016	Sundance Plumbing & Heating, LLC	WX	379.30
03/29/2016	Valley Lumber Co	WX	148.09
03/29/2016	Westland Distributing Group	WX	1,814.54
03/29/2016	Whirlpool Contract/Retail	WX	742.94
03/29/2016	Ferguson Enterprises Inc #109	WX	133.90
03/29/2016	Mr T Hardware & Building Supply	WX	317.57
03/31/2016	1st Bank Credit Card - COG	SPLIT	5,000.00
03/31/2016	CIMA	RSVP	545.35
03/31/2016	Donna Gray	RSVP	25.60
03/31/2016	Hess, MaryJane	RSVP	15.00
03/31/2016	Keysor, Susie	RSVP	15.00
03/31/2016	Palmateer, Paula	RSVP	20.00
03/31/2016	Steve Allen - vendor	EIP	321.96
03/31/2016	NWCCOG Foundation{vendor}	NLF	1,713.16
03/31/2016	Crystal Valley Dental	AAAA	3,270.00
03/31/2016	1st Bank	REGIONAL BUSINESS	125.24
04/01/2016	1st Bank Checking	EIP	42.76
04/01/2016	BHW Associates	SPLIT - BUILDING	2,575.00
04/01/2016	Budget Plumbing & Heating	WX	223.00
04/01/2016	Enterprise Commercial Center Condo	SPLIT - BUILDING	1,390.57
04/01/2016	Four Sprys Investments	WX OR WX - NEW CASTLE OFFICE	889.40
04/01/2016	Routt County Treasurer	WX	25.00
04/01/2016	Colorado Mtn News Media{vendor}	WX	3,269.90
04/04/2016	Family Support Registry	AAAA	181.00
04/05/2016	1st Bank Direct Deposit	SPLIT - PAYROLL	51,801.11
04/05/2016	US Treasury	SPLIT - PAYROLL	9,241.68
04/05/2016	Colorado Department of Revenue	SPLIT - PAYROLL	2,251.00
04/05/2016	CCOERA	SPLIT - PAYROLL	17,604.00
04/05/2016	Employee Benefits Corporation	SPLIT - FSA	510.82
04/07/2016	Atlas Advertising	ECONOMIC DEVELOPMENT	2,145.00
04/07/2016	Cancelosi Consulting, LLC	NWAHEMR	5,228.45
04/07/2016	Carr, Linda	RSVP	80.00
04/07/2016	CTS LanguageLink	RTCC	17.60
04/07/2016	Erin Fisher-vendor	AAAA	49.61
04/07/2016	Federal Express{vendor}	SPLIT	79.10
04/07/2016	FluentStream Technologies	SPLIT	14,895.00

04/07/2016	McCafferty, Marlene	RSVP	59.20
04/07/2016	North Star Consulting Group	REGIONAL BUSINESS	1,865.00
04/07/2016	Quill Corporation	SPLIT - OFFICE SUPPLIES	1,133.96
04/07/2016	Roney, Beatrice	RSVP	36.00
04/07/2016	Summit Bookkeeping & Payroll, Inc	SPLIT	290.00
04/07/2016	Team Clean	ID	204.53
04/07/2016	Welch, Shirley	RSVP	80.00
04/07/2016	Hack, Alissa	NLF	90.00
04/07/2016	Budget Plumbing & Heating	WX	2,910.25
04/07/2016	Century Link	SPLIT	183.26
04/07/2016	Columbia Industries, Inc.	WX	557.90
04/07/2016	Eagle Rock Supply Co	WX	10,263.58
04/07/2016	Elmer Glass Co of Rifle Inc	WX	176.14
04/07/2016	Ferguson Enterprises Inc #109	WX	51.92
04/07/2016	IQ Plumbing	WX	124.50
04/07/2016	Positive Energy	WX	757.46
04/07/2016	Westland Distributing Group	WX	5,054.63
04/07/2016	Whirlpool Contract/Retail	WX	1,832.66
04/11/2016	Baker, Lucy	RSVP	28.80
04/11/2016	Cassidy, Roseanne	RSVP	72.00
04/11/2016	Christiansan, Elmer	RSVP	61.20
04/11/2016	CJ Grove	RSVP	5.82
04/11/2016	Cleghorn, Jill	RSVP	80.00
04/11/2016	Colorado Mtn News Media{vendor}	WX	391.40
04/11/2016	Einspahr, Sandra	RSVP	14.40
04/11/2016	Glenwright, Stephanie	RSVP	53.92
04/11/2016	Infinite	SPLIT - CONF. CALLS	95.62
04/11/2016	Irvin, Vickie	RSVP	80.00
04/11/2016	Keysor, Susie	RSVP	136.00
04/11/2016	Knoll, Arlene	AAAA	165.00
04/11/2016	Lane Wyatt, Inc	QQ	8,165.60
04/11/2016	Lotic Hydrological, LLC	QQ	3,612.50
04/11/2016	Olive, Irene	RSVP	114.00
04/11/2016	Palmateer, Paula	RSVP	109.60
04/11/2016	Quill Corporation	SPLIT - OFFICE SUPPLIES	111.41
04/11/2016	Sneath, Linda	RSVP	54.00
04/11/2016	Sullivan Green Seavy, LLC	QQ	5,552.00
04/11/2016	Summit County Senior Services	AAAA	304.98
04/11/2016	US Bancorp Equipment Finance, Inc.	ID - COPIER	1,084.16
04/12/2016	Routt County Treasurer	WX	16.50
04/12/2016	Westland Distributing Group	WX	
04/15/2016	Clarke, Rose	RSVP	12.00

04/15/2016	Klaschik, Lisa	RSVP	22.40
04/15/2016	St. Pierre, Shelly	VOID: 16-15	
04/18/2016	1st Bank Credit Card - COG	SPLIT	5,281.43
04/18/2016	CJ Grove	AAAA	21.95
04/18/2016	Rens-Moon, Amanda{vendor}	AAAA	154.20
04/18/2016	1st Bank Credit Card - WX GEO	WX	5,467.44
04/18/2016	Grand County Economic Development	NLF	75.00
04/18/2016	Washington State University	WX	4,600.00
04/19/2016	Family Support Registry	AAAA	181.00
04/20/2016	Colorado Department of Revenue	SPLIT - PAYROLL	2,953.00
04/20/2016	US Treasury	SPLIT - PAYROLL	10,644.68
04/20/2016	1st Bank Direct Deposit	SPLIT - PAYROLL	64,651.11
04/20/2016	Employee Benefits Corporation	SPLIT - FSA	510.82
04/21/2016	Anthony's Quality Quick Print	SPLIT	110.00
04/21/2016	Century Link	SPLIT	108.57
04/21/2016	Employee Benefits Corporation	SPLIT - FSA	52.25
04/21/2016	Intn'l Economic Dev Council	ECONOMIC DEVELOPMENT	585.00
04/21/2016	Lorraine Vasquez	RSVP	283.20
04/21/2016	Midwest Card and ID	NWAHEMR	20,468.19
04/21/2016	Mott, Dave	RSVP	72.00
04/21/2016	Muller, Nancy	RSVP	6.00
04/21/2016	Policastri, Anna	RSVP	80.00
04/21/2016	Quill Corporation	SPLIT - OFFICE SUPPLIES	272.67
04/21/2016	Southern CO Economic Dev District	NLF	460.00
04/21/2016	Summit Bookkeeping & Payroll, Inc	SPLIT	6,882.54
04/21/2016	Summit County Senior Services	AAAA	89.70
04/21/2016	The Summit Recycler, Inc	ID	50.00

04/21/2016	TJ Dufresne- Vendor	AAAA	390.61
04/21/2016	Verizon Wireless Services	SPLIT - CELL PHONES	760.99
04/21/2016	Women's Institute for a Secure Retirement	AAAA	800.00
04/21/2016	X-cel Energy	WX	282.82
04/21/2016	Whirlpool Contract/Retail	WX	1,457.57
04/21/2016	Summit Bookkeeping & Payroll, Inc	NLF	180.00
04/25/2016	Alpine PC	SPLIT	585.00
04/25/2016	County Health Pool	SPLIT - BENEFITS	30,883.70
04/25/2016	Seedorf, Richard	AAAA	160.00
04/25/2016	The Jackson County Star	ECONOMIC DEVELOPMENT	342.00
04/25/2016	UNUM Life Insurance CO of America	SPLIT - LTD	1096.39
04/25/2016	Wex Bank	SPLIT - FUEL MOTOR POOL	2,976.72
04/25/2016	Am Conservation Group, Inc	WX	7,877.30
04/25/2016	B&B Plumbing & Heating	WX	355.50
04/25/2016	Charles D Jones Co	WX	866.12
04/25/2016	George T Sanders	WX	12.19
04/25/2016	Grand Lake Plumbing & Heating	WX	476.99
04/25/2016	Hagemeyer North America Inc	WX	1,482.25
04/25/2016	Mountain Chevrolet	WX	156.68
04/25/2016	Mr T Hardware & Building Supply	WX	174.25
04/25/2016	Positive Energy	WX	190.80
04/25/2016	Salida True Value	WX	15.97
04/25/2016	Sanders True Value	WX	130.70
04/25/2016	Sundance Plumbing & Heating, LLC	WX	360.40
04/25/2016	Town of Walden (vendor)	RB	60.10
04/25/2016	Westland Distributing Group	WX	1,872.36
04/25/2016	Whirlpool Contract/Retail	WX	3,909.47
04/25/2016	Grand Junction Winair Co	WX	95.47
04/25/2016	Eagle Rock Supply Co	WX	1,882.68
04/25/2016	Summit Bookkeeping & Payroll, Inc	ECONOMIC DEVELOPMENT	330.00
04/25/2016	Colorado Legal Services (v)	AAAA	177.50
04/25/2016	Comfort Dental Avon	AAAA	133.00
04/25/2016	Dr. Gregory Adair, DMD	AAAA	110.00
04/25/2016	Eagle Co Public Health	AAAA	12,940.87
04/25/2016	Glenwood Meadows Dental Center	AAAA	287.00
04/25/2016	Grand County Council on Aging	AAAA	3,001.06
04/25/2016	Grand County Rural Health Network	AAAA	1,700.00
04/25/2016	Grand County Senior Nutrition	AAAA	12,898.82
04/25/2016	Gypsum Dental	AAAA	500.00
04/25/2016	Hendershott, Melaine	AAAA	580.00
04/25/2016	Jackson County Council on Aging	AAAA	3,903.02
04/25/2016	Pitkin County Adult & Family Services	AAAA	1,562.31
04/25/2016	Pitkin County Senior Services	AAAA	10,477.96
04/25/2016	Summit County Senior Services	AAAA	3,745.00
04/25/2016	To The Rescue	AAAA	545.94
04/25/2016	Colorado Municipal League	REGIONAL BUSINESS	340.00
04/26/2016	US Treasury	SPLIT - PAYROLL	2.96
04/29/2016	Colorado State Treasurer	SPLIT - PAYROLL	1,031.44
<b>Total</b>			<b>774,307.69</b>

List of Payments contents redacted for confidentiality.

**Northwest Colorado Council of Governments**  
**Summary Balance Sheet**  
 As of April 30, 2016

5:51 PM  
 05/17/2016  
 Accrual Basis  
 Apr 30, 16

<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	1,265,952.49
Accounts Receivable	1,001,962.85
Other Current Assets	172,868.88
<b>Total Current Assets</b>	2,440,784.22
<b>Fixed Assets</b>	1,028,496.80
<b>TOTAL ASSETS</b>	<b>3,469,281.02</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	5,364.56
Credit Cards	663.22
Other Current Liabilities	412,583.49
<b>Total Current Liabilities</b>	418,611.27
<b>Long Term Liabilities</b>	616,408.21
<b>Total Liabilities</b>	1,035,019.48
<b>Equity</b>	2,434,261.54
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,469,281.02</b>

# NWCCOG

## STATEMENT OF REVENUES AND EXPENDITURES

4-30-16

33.33% of the year

	2016 REVENUE BUDGET	REVENUE YTD ACTUAL	REVENUE BUDGET TO ACTUAL	2016 EXPENSE BUDGET	EXPENSES YTD ACTUAL	EXPENSES BUDGET TO ACTUAL	2016 NET BUDGET	REVENUES OVER EXPENSES ACTUAL	Beginning of Year RESERVED PROGRAM FUNDS
<b>COG PROGRAM FUNDS</b>									
<b>Core Programs</b>									
REGIONAL BUSINESS	369,410	275,616	75%	388,825	143,318	37%	(19,415)	132,298	
ELEVATOR INSPECTION	579,000	215,234	37%	557,041	177,574	32%	21,959	37,661	22,500
ADRC- CO HLTH FOUND	0	110,447			7,747			102,700	
RSVP-VOLUNTEERS	141,631	27,870		174,535	34,671		(32,904)	(6,801)	
SHIP- Insurance Consulting	15,000	6,750		87,142	1,242		(72,142)	5,508	
SMP		3,095			94			3,001	
AGE/NUTRITION (non-Grant)	0	11,609		0	0		0	11,609	5,504
AGE/NUTRITION(State FY 15/16)	489,020	244,883	50%	436,497	281,618	65%	52,523	(36,736)	
AGE/NUTRITION (State FY 16/17)	489,020	0	0%	436,497	0	0%	52,523	0	
<b>AGE/NUTRITION TOTAL</b>	<b>1,134,671</b>	<b>404,654</b>	<b>25%</b>	<b>1,134,671</b>	<b>325,372</b>	<b>29%</b>	<b>0</b>	<b>79,282</b>	<b>5,504</b>
WATERSHED SERVICES	33,300	13,390	40%	33,300	5,876	18%	0	7,515	
ECONOMIC DEVELOPMENT DIST	176,455	79,140	45%	176,455	64,439	37%	0	14,702	
WEATHER (non-grant)	0	26,227		0	2,630		0	23,597	
WEATHER (State FY15/16)	623,873	335,757	54%	623,873	459,471	74%	0	(123,714)	
WEATHER (State FY16/17)	623,873	0	0%	623,873	0	0%	0	0	
<b>ENERGY MANAGEMENT TOTAL</b>	<b>1,247,746</b>	<b>361,984</b>	<b>27%</b>	<b>1,247,746</b>	<b>462,100</b>	<b>37%</b>	<b>0</b>	<b>(100,117)</b>	<b>0</b>
<b>Other COG Programs</b>									
HOMELAND SECURITY	79,954	151,727	190%	79,954	176,648	221%	0	(24,921)	
CO BARK BEETLE COOPERATIVE	2,500	2,339	94%	2,500	369	15%	0	1,971	
NWCCoG FOUNDATION	0	0		0	15		0	(15)	
SBDC	0	612		0	659		0	(47)	
REGIONAL TRANSPORTATION CC	202,916	162,713	80%	202,916	117,893	58%	0	44,820	
<b>Total COG Program Funds</b>	<b>3,825,952</b>	<b>1,667,410</b>	<b>44%</b>	<b>3,823,408</b>	<b>1,474,263</b>	<b>39%</b>	<b>2,544</b>	<b>193,148</b>	<b>28,004</b>
<b>EXTERNAL PROGRAM FUNDS</b>									
WATER QUALITY/QUANTITY	152,000	150,839	99%	152,000	61,305	40%	0	89,534	\$125,185
SWQC	60,000	34,873	58%	60,000	11,187	19%	0	23,686	0
<b>Total External Program Funds</b>	<b>212,000</b>	<b>185,712</b>	<b>88%</b>	<b>212,000</b>	<b>72,492</b>	<b>34%</b>	<b>0</b>	<b>113,219</b>	<b>125,185</b>
<b>Total Program Funds</b>	<b>4,037,952</b>	<b>1,853,122</b>	<b>46%</b>	<b>4,035,408</b>	<b>1,546,755</b>	<b>38%</b>	<b>2,544</b>	<b>306,367</b>	<b>153,189</b>
<b>REGIONAL LOAN FUND</b>	<b>622,000</b>	<b>17,073</b>	<b>3%</b>	<b>111,894</b>	<b>33,761</b>	<b>5%</b>	<b>510,106</b>	<b>(16,689)</b>	<b>593,343</b>
<b>INTERNAL SERVICE FUNDS</b>									
INDIRECT	192,327	47,770	25%	192,327	58,418	30%	0	(10,648)	-
COG BUILDING FUND	75,648	25,216	33%	71,014	23,738	31%	4,634	1,478	17,699
MOTOR POOL	37,000	10,798	29%	44,001	3,923	11%	(7,001)	6,875	38,314
<b>Total Service Funds</b>	<b>304,975</b>	<b>83,783</b>	<b>27%</b>	<b>307,342</b>	<b>86,079</b>	<b>28%</b>	<b>(2,367)</b>	<b>(2,295)</b>	<b>56,013</b>
<b>COG FUNDS Subtotal</b>	<b>4,964,927</b>	<b>1,953,978</b>	<b>39%</b>	<b>4,454,644</b>	<b>1,666,595</b>	<b>34%</b>	<b>510,283</b>	<b>287,383</b>	<b>802,545</b>

**Northwest Colorado Council of Governments**  
**Balance Sheet by Class**  
As of April 30, 2016

5:36 PM  
05/17/2016  
Accrual Basis

**8800- Northwest Loan Fund**

**ASSETS**

Current Assets

Checking/Savings

1015 · NLF 1st Bank Checking 441,314.45

Total Checking/Savings 441,314.45

Accounts Receivable

1115 · NLF Loan Receivable 689,682.83

Total Accounts Receivable 689,682.83

Other Current Assets

1090 · Undeposited Funds 1,247.01

1315 · NLF - Allowance for Loan Loss -36,188.99

Total Other Current Assets -34,941.98

Total Current Assets 1,096,055.30

**TOTAL ASSETS 1,096,055.30**

**LIABILITIES & EQUITY**

Liabilities

Current Liabilities

Accounts Payable

2015 · NLF Accounts Payable 140.00

Total Accounts Payable 140.00

Other Current Liabilities

2300 · Due to

2350 · Due to COG From NLF 4.64

Total 2300 · Due to 4.64

Total Other Current Liabilities 4.64

Total Current Liabilities 144.64

Total Liabilities 144.64

Equity

3000 · Fund Balance

3100 · NLF Net Assets 227,085.77

Total 3000 · Fund Balance 227,085.77

3900 · Retained Earnings 885,513.69

Net Income -16,688.80

Total Equity 1,095,910.66

**TOTAL LIABILITIES & EQUITY 1,096,055.30**

Northwest Colorado Council of Governments  
 Budget vs Actual - 8800 - Northwest Loan Fund  
 April 2016

4:57 PM  
 05/18/2016  
 Accrual Basis

	<u>Jan - Apr 16</u>	<u>% of Budget</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4770 · Loan Recovery	2,800.00		
4000 · Grant Income			
4200 · State Grant Income	0.00	0.0%	580,000.00
<b>Total 4000 · Grant Income</b>	<u>0.00</u>	<u>0.0%</u>	<u>580,000.00</u>
4720 · Revolved Interest			
4722 · Loans made after 1/1/14	13,872.62	43.35%	32,000.00
<b>Total 4720 · Revolved Interest</b>	<u>13,872.62</u>	<u>43.35%</u>	<u>32,000.00</u>
4730 · Origination Fee	400.00	4.0%	10,000.00
<b>Total Income</b>	<u>17,072.62</u>	<u>2.75%</u>	<u>622,000.00</u>
<b>Gross Profit</b>	<u>17,072.62</u>	<u>2.75%</u>	<u>622,000.00</u>
<b>Expense</b>			
6100 · Payroll Expenses			
6112 · Program Director	22,652.65	33.27%	68,088.00
6210 · Taxes & Benefits	5,046.20	33.37%	15,120.00
<b>Total 6100 · Payroll Expenses</b>	<u>27,698.85</u>	<u>33.29%</u>	<u>83,208.00</u>
6130 · Meeting Expense	22.23		
6520 · Outside Contract			
6420 · Fiscal Officer Expense	720.00	33.33%	2,160.00
6510 · Contractor	710.00	47.33%	1,500.00
<b>Total 6520 · Outside Contract</b>	<u>1,430.00</u>	<u>39.07%</u>	<u>3,660.00</u>
6610 · Office Supplies	359.47	35.95%	1,000.00
6640 · Postage	15.41	2.57%	600.00
6650 · Printing & Publications	0.00	0.0%	800.00
6680 · Dues & Subscriptions	191.89	12.79%	1,500.00
6720 · Rent & Utilities	781.44	33.34%	2,344.00
6730 · Telephone Expense	220.03	31.43%	700.00
6760 · Insurance Premium Expense	24.75		
6930 · Bad Debts - written off	-483.24		
7120 · License & Permits	11.00		
7130 · Travel & Meeting	1,472.93	16.37%	9,000.00
7910 · Indirect Cost Allocation	2,016.66	24.95%	8,082.00
8000 · Capital Outlay > \$5,000	0.00	0.0%	1,000.00
<b>Total Expense</b>	<u>33,761.42</u>	<u>30.17%</u>	<u>111,894.00</u>
<b>Net Ordinary Income</b>	<u>-16,688.80</u>	<u>-3.27%</u>	<u>510,106.00</u>
<b>Net Income</b>	<u><u>-16,688.80</u></u>	<u><u>-3.27%</u></u>	<u><u>510,106.00</u></u>



Northwest Loan Fund OPEN CONTRACT FUNDS Portfolio 4-30-16													
	Loan Date	Original Amount	Current Balance		Original Term	Payment Plan	Last Paid Date	Principle Reduction - Last Pmt	Maturity	Rate	Grade	ALL Reserve %	ALL Reserve Amount
1	5/6/2014	50,000.00	PAID IN FULL		Five/Three	\$951	12/31/2014	\$ 45,474.29	5/6/2017	5.25%	Satisfactory	1%	\$ -
2	5/14/2014	40,000.00	\$ 33,774.40		Ten/Five	\$430	4/6/2016	\$ 331.23	5/14/2019	5.25%	Satisfactory	1%	\$ 337.74
3	6/5/2014	20,000.00	\$ 17,161.35		Ten/Three	\$215	4/14/2016	\$ 157.25	6/5/2017	5.25%	Satisfactory	1%	\$ 171.61
4	10/16/2014	95,000.00	PAID IN FULL		Ten/five	\$1,022.85	12/8/2014	\$ 94,614.44	10/17/2019	5.25%	Satisfactory	1%	\$ -
5	10/16/2014	51,500.00	\$ 41,856.00		Five/skip May Ju	\$967.67	4/8/2016	\$ 714.91	10/17/2019	4.75%	Satisfactory	1%	\$ 418.56
6	12/5/2014	96,000.00	\$ 74,489.05		Five/Five	\$1,828.00	4/12/2016	\$ 1,443.06	12/5/2019	5.25%	Satisfactory	1%	\$ 744.89
7	12/31/2014	52,000.00	\$ 45,698.20		Seven/Three	\$744.00	4/14/2016	514.86		5.25%	Satisfactory	1%	\$ 456.98
8	2/27/2015	60,000.00	\$ 48,236.99		44 months	\$1,505.00	4/18/2016	\$ 952.64	10/19/2018	5.25%	Watch+	20%	\$ 9,647.40
9	4/22/2015	11,400.00	\$ 9,728.76		Five	\$217.00	4/18/2016	\$ 182.44	4/22/2020	5.25%	Satisfactory	1%	\$ 97.29
10	4/22/2015	86,000.00	\$ 82,037.88		77/36 months	\$1,300.00	3/29/2016	\$ 3,241.37	4/22/2018	5.25%	Watch+	20%	\$ 16,407.58
11	4/22/2015	75,000.00	PAID IN FULL		Five	\$1,430.00	1/26/2016	\$ 72,450.98	4/22/2020	5.25%	Satisfactory	1%	#VALUE!
12	6/18/2015	80,000.00	\$ 69,635.39		Five/Three	\$1,522.00	4/18/2016	\$ 1,242.92	6/18/2018	5.25%	Satisfactory	1%	\$ 696.35
13	7/29/2015	35,000.00	\$ 29,986.15		42 months	\$915.00	4/12/2016	\$ 754.19	2/3/2019	5.25%	Watch	10%	\$ 2,998.62
14	8/25/2015	20,000.00	\$ 16,382.73		36 months	\$606	4/14/2016	\$ 522.18	10/25/2018	5.25%	Satisfactory	1%	\$ 163.83
15	9/23/2015	80,000.00	\$ 74,478.06		Five/Three	\$1,522.00	3/25/2016	\$ 1,367.15	9/23/2018	5.25%	Satisfactory	1%	\$ 744.78
16	10/7/2015	40,000.00	\$ 37,073.08		Five/Three	\$971.00	3/24/2016	\$ 843.82	10/7/2018	5.25%	Satisfactory	1%	\$ 370.73
17	2/2/2016	20,000.00	\$ 19,286.25		48 months	\$466.00	4/14/2016	\$ 366.92	2/2/2020	5.50%	Satisfactory	1%	\$ 192.86
		911,900.00	\$ 599,824.29										





# MEMORANDUM

To: NWCCOG Council  
From: Erin Fisher, Director, Alpine Area Agency on Aging  
Date: 5/18/16  
Re: Regional Advisory Council (RAC) Membership

---

The Regional Advisory Council (RAC) is the advisory board to the Alpine Area Agency on Aging. The RAC’s responsibilities include providing advice on aging matters in the region and advocating for seniors.

The RAC Bylaws stipulate that one (1) local elected official chosen by the NWCCOG Board of Directors shall sit on the RAC. The selected elected official representative will be appointed in odd numbered years for two year terms, beginning January 1<sup>st</sup>. As this position is being filled after a vacancy, the term will be for the remainder of the 2016 calendar year and then will be chosen again (or renewed) beginning 1/1/2017.

The remaining RAC meetings are:

June 8	10:30 am-11:45am	Conference Call
September 14	10:15 am – 2:15 pm	Jackson County Council on Aging: 312 5th Street, Walden
November 9	10:15 am – 2:15 pm	Golden Eagle Community Center 715 Broadway St, Eagle



# MEMORANDUM

To: NWCCOG Council  
From: Liz Mullen, Executive Director  
Date: May 18, 2016  
Re: Small Business Development Center

---

During the September 26, 2013 NWCCOG Council meeting, the Council agreed to allow the NWCCOG Foundation to serve as the fiscal agent/host for the Northwest region's Small Business Development Center (NW SBDC) beginning in 2014.

The NW SBDC covers 13 counties and receives \$65,000 in grant funds from the State SBDC program. There is a dollar-for-dollar match requirement, \$30,000 of which is covered through in-kind contribution from Colorado Mountain College through office space in Dillon. NWCCOG agreed to serve as host under the condition that the NW SBDC director be held responsible for raising the remaining cash match requirement each year and that NWCCOG would not be held responsible for that match should the NW SBDC director fail to raise the required match.

During the March 24, 2016 meeting, the Council was made aware of cash flow issues arising in the NWCCOG Foundation account due to the delay in receiving quarterly reimbursements from the SBDC. NWCCOG staff has been working with the SBDC staff to submit monthly reimbursement requests in a timely manner and, although there is more work to be done, we have reduced the turnaround time from two months to two weeks. See the attached reimbursement time lapse report.

We have also attached the financial report for the SBDC for January to mid-May 2016. The NW SBDC Director's 2016 contract specifies that a minimum of \$32,500 must be raised as cash match. To date a total of \$10,413 has been raised toward that goal.

I felt the NWCCOG Council should be aware of this financial situation and confirm that the NWCCOG is willing to continue to serve as the fiscal agent/host for the NW SBDC.

**NWCCOG Foundation Inc.**  
**SBDC - All - Profit & Loss**  
 January through May 2016

	Jan - May 16
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
4110 - Grants	
4200 - State Grant Income	15,067.74
<b>Total 4110 - Grants</b>	15,067.74
4250 - Reimbursed Expenses	387.13
4600 - Contributions Income	7,050.00
4800 - Program Income	
4860 - Training	50.00
4800 - Program Income - Other	3,363.16
<b>Total 4800 - Program Income</b>	3,413.16
<b>Total Income</b>	25,918.03
<b>Expense</b>	
6050 - Contract Labor	29,256.02
6100 - Advertising & Promotion Expense	37.00
6230 - Telephone	100.00
6240 - Internet/Website Expense	59.50
6250 - Travel & Meeting Expense	3,959.46
6270 - Professional Fees	
6655 - Consulting	4,057.00
6270 - Professional Fees - Other	371.75
<b>Total 6270 - Professional Fees</b>	4,428.75
6770 - Supplies	481.61
<b>Total Expense</b>	38,322.34
<b>Net Ordinary Income</b>	-12,404.31
<b>Other Income/Expense</b>	
<b>Other Expense</b>	
8010 - Other Expenses	1,043.41
<b>Total Other Expense</b>	1,043.41
<b>Net Other Income</b>	-1,043.41
<b>Net Income</b>	-13,447.72

NW CO SBDC Grant Reimbursement Tracking

Reimb. Period	Amount	End of Period	Date Check Deposited	Time lapse (days)
Q1 2014	\$ 16,506.49	3/31/2014	5/30/2014	60
Q2 2014	\$ 20,464.99	6/30/2014	11/4/2014	127
Q3 2014	\$ 20,847.99	9/30/2014	11/21/2014	52
Q4 2014	\$ 16,772.53	12/31/2014	3/10/2015	69
Q1 2015	\$ 22,416.99	3/31/2015	5/29/2015	59
Q2 2015	\$ 16,282.21	6/30/2015	7/27/2015	27
Q3 2015	\$ 4,583.88	9/30/2015	12/1/2015	61
Q4 2015	\$ 22,920.92	12/31/2015	2/29/2016	60
Jan-Feb 2016 (Main)	\$ 10,028.01	2/28/2016	4/25/2016	14
March 2016 (Main)	\$ 523.72	3/31/2016	5/4/2016	14
Jan-Mar 2016 (Supp)	\$ 4,271.01	3/31/2016	5/5/2016	15



# PROGRAM UPDATES

**To:** NWCCOG Council  
**From:** NWCCOG Staff  
**Date:** May 26<sup>th</sup>, 2016  
**Re:** Program Updates

---

The following are the events of note that have occurred since the March 17<sup>th</sup>, 2016 NWCCOG meeting.

**Administration/Regional Business** – *Liz Mullen, Executive Director*

- NWCCOG's 2015 independent audit will be presented to the Council at the July 28, 2016 meeting in Walden.
- NWCCOG's new VOIP based telephone system is in place. This system is hosted by FluentStream of Denver.
- NWCCOG has contracted with the National Resources Center (NRC) in Boulder, Colorado to conduct the 2016 Regional Senior Services Gap Analysis. NRC will be using their Community Assessment Survey for Older Adults (CASOA), which is a unique scientific survey of older adults' perceptions about their communities and future needs. The CASOA survey will be sent out region wide in June 2016.

**Alpine Area Agency on Aging (Alpine AAA)** – *Erin Fisher, Director*

**Federal Updates:** The Older Americans Act (OAA) funds critical services that keep older adults healthy and independent—services like meals, job training, senior centers, caregiver support, transportation, health promotion, benefits enrollment, and more. Most of the Alpine Area Agency on Aging's funds come from the OAA.

The last OAA reauthorization passed in 2006 and expired in 2011. On April 19, the President signed the reauthorization into law after bipartisan support.

**Performance Measures:** The AAAs and the State Unit on Aging (SUA) in a collaborated effort developed Performance Measurements as defined in the SFY 16 AAA Contract to better track performance outcomes of the services provided under the contract. Mailed surveys were sent to 663 registered seniors in Region 12 in February. If you would like a copy of the questions or to view the survey summaries, please let me know and I can send more information.

**Option Letters:** We are in the process of sending out all of the contract option letters to the subcontractors for state fiscal year 2016-2017.

**Caregiver Conference:** The 8<sup>th</sup> annual Caregiver Conference will be on June 14<sup>th</sup> from 9am-3:30 pm at the Glenwood Springs Community Center. This year's theme will be the financial and legal implications of aging and caregiving, and as always, will include free food and pampering. RSVP by May 20<sup>th</sup> at [www.coloradocaregiver.eventbrite.com](http://www.coloradocaregiver.eventbrite.com)

***New Homemaker/Personal Care Program:*** We rolled out a new program in March to assist seniors with homemaking and personal care. The new homemaker program is available for people 60+ who have difficulty with at least two IADLs (Instrumental Activities of Daily Living). IADLs are daily activities that are not necessary for fundamental functioning, but they let an individual live independently in a community. They include activities like housework, preparing meals, taking medications, managing money, grocery shopping, etc.

For more information or for an application, contact Amanda Rens-Moon at noc12@nwccog.org / 970-468-0295 x 117.

***Project Visibility:*** On March 28th, all the Alpine AAA employees attended Project Visibility training in Longmont. Project Visibility is a training program developed in 2004 by Boulder County Aging Services, which hopes to create an aging services community that is informed, sensitive to, and supportive of Lesbian, Gay, Bisexual, and Transgender elders. For more information, visit:

[www.bouldercounty.org/family/seniors/pages/projvis.aspx](http://www.bouldercounty.org/family/seniors/pages/projvis.aspx)

**Alpine Area Retired and Senior Volunteer Program (RSVP)** – C.J. Grove, NWCCOG Volunteer Program Coordinator, RSVP Program Director

The volunteer program in Eagle County completed its first year of our three year grant on March 31, 2016. All reports were reviewed and accepted by the funder (Corporation for National and Community Service). We have now begun our second year grant. Our service number for the period of March 15<sup>th</sup> – May 10<sup>th</sup> are as follows:

- Capacity Building – 115 ½ hours (garnering donations: 71 ½ hours, leadership consulting: 25 hours, managing volunteers: 10 hours, other: 9 hours)
  - Education – 115 hours
  - Environmental Stewardship – 5 ½ hours
- Healthy Futures – 1037 ¼ hours (coaching/training classes: 10 ¼ hours, distributing information: 74 ½ hours, preventing elder abuse: 4 ¾ hours, companionship: 55 ½ hours, food delivery: 332 ½ hours, transportation: 208 ¾ hours, food collection: 83 hours, congregate meals sites: 254 hours, other 14 ½ hours)
- Other Community Priorities – 127 ¾ hours
- Veterans Transportation – 45 ¾ hours

We have begun the development of the volunteer program in all five counties in the following areas: Long-term care ombudsman, Caregiver respite, Medicare counseling, and the Help for Seniors program (minor home repair and modification). We are completing the policies and procedures and recruiting volunteers. Once we have the volunteers in place we will begin the public notification process.

**State Health Insurance Assistance Program (SHIP)/Senior Medicare Patrol (SMP)** –T.J. Dufresne, Health Insurance Assistance Coordinator

SHIP/SMP Medicare Counseling is projected to increase in beneficiary contacts through outreach events, community groups and social services training in each of our five counties, advertising in agency partner communications, and tabling at local areas community events. The SHIP/SMP Medicare Counseling program has started to have radio spots on one of the radio stations which reach all five counties. In addition, The Denver Channel News 9 has started to run featured stories and SHIP/SMP promotion spots in mid-April to mid-May in the hopes of raining more awareness about access to Medicare assistance.



Requests for presentations and information from community groups are increasing and have been scheduled over the next few months.

Volunteer recruitment continues. We currently have 5 trained volunteers in Summit County, 3 in Eagle County, 1 in Pitkin County and no trained volunteers in Grand and Jackson County. There are five potential volunteers that need to be trained. Unfortunately, the Agency on Community Living (ACL) has suspended the training of new volunteers for the time being.

The Medicare Ship/SMP Program was transferred to the ACL from The Centers for Medicare and Medicaid Services (CMS) in 2015 in order to be closer to the other national aging programs. When ACL took over they began to streamline reporting and program implementation materials and procedures. The Medicare Counseling Certification Training is being revamped to provide for a more complete training process as well as its method of delivery. The new process will include on-line training which will provide quicker access to training new volunteers as well as reduce travel reimbursement costs for our State program. The new training will also allow for local programs to deliver the materials with a greater level of consistency and a greater level of fidelity in content delivery.

The Program Coordinator continues to pursue volunteers in all five counties. Unfortunately, there were prospective volunteers from 2015 that have now moved on to other volunteer commitments due to the delay in training access. Volunteer efforts continue to be a priority for our SHIP/SMP program.

The SMP (Senior Medicare Patrol) portion of our program is incorporated in all of our beneficiary contacts and at tabling events. Medicare fraud is rampant, and we work to help our beneficiaries learn how to prevent, identify, and report Medicare fraud. The attention grabber at the beginning of presentations SHIP/SMP outreach events is Medicare fraud.

The SHIP/SMP Medicare Counseling Program strives to increase community awareness of our program and encourages the beneficiaries we connect with to help us spread the word about the availability of our program. We ask the same of all of our community partners, and receive get many word of mouth referrals.

**Broadband Projects** – *Nate Walowitz, Regional Broadband Coordinator*

- Mammoth Networks and ForeThought are working together in Pitkin County. The draft of the design will be presented to the Pitkin County commissioners at their May meeting.
- Mammoth Networks and ForeThought have identified fiber at the Ski Cooper base. Pricing is competitive and they are meeting with Ski Cooper on May 12 to get their buy in on the plan to use their lift structures and restrict any ground disturbance to the base area.
- CenturyLink will present their CAF II plans to Routt and Grand Counties on May 10<sup>th</sup>. They will also present their path diversity and redundancy for connectivity plan for Routt County, Grand County and the Town of Kremmling during the meetings on May 10<sup>th</sup>.
- NWCCOG is working with Comcast and CDOT to start conversations about building fiber from (at a minimum) Hot Sulphur Springs to Kremmling. This could bypass the roadblock Comcast has encountered with property owners along the Mountain Parks Electric power line Right of Way.
- Both the Town of Fraser and Summit County have RFPs for broadband strategic plans out for bid.

- Rio Blanco County has an RFP out for wireless tower construction. Construction crews are back at work installing conduit and fiber throughout Meeker and Rangely.
- NWCCOG will begin FirstNet Colorado outreach to local governments about policy, planning, and budget issues around the FirstNet network.
- The NWCCOG Regional Broadband Survey work with the State Office of Information Technology (OIT) continues. Online Surveys should be available June 1.
- The Adams Tunnel fiber project has stepped up pace due to interest by CenturyLink in obtaining access to this fiber as a redundant link between Grand County, Larimer County and the Front Range. If DOLA or other state funds are used to help support this project, at least some of this fiber will become an open network resource.
- The Red Cliff project will also result in broadband redundancy between Eagle, Lake and Park Counties. This could also support Pitkin County depending upon ForeThought/Mammoth Networks recommendations.

**Economic Development District (EDD)** – Rachel Lunney, Director

**CEDS Update:** SWOT meetings are being conducted in each county to solicit stakeholder input for the CEDS. The following SWOT meetings have been conducted: Summit County on 2/17/16; Eagle County on 4/20/16. Also, input from other planning meetings already underway will be incorporated into CEDS in order to get the most broad-based input possible. Input from the following meetings will be included: Grand County Community Partnership Panel meeting in Kremmling on 5/5/15; Economic Development Advisory Committee meeting of the Vail Valley Partnership on 4/14/16; Town of Gypsum Master Plan focus group meetings on business climate, housing, and economic development on 5/11/16. Staff will continue to seek out opportunities to piggy-back on planning meetings and efforts already underway in the region. The Pitkin County SWOT meeting is scheduled for June 15<sup>th</sup> from 1 – 4 pm at CMC in Aspen (during the ED working group meeting). The Jackson County SWOT meeting is scheduled for July 28<sup>th</sup> in Walden (following the NWCCOG Council meeting).

**Website:** Rachel met with Atlas Advertising on April 26<sup>th</sup> for a kickoff meeting with the project team. She will meet with Atlas again on May 20<sup>th</sup> for a presentation on design ideas. Rachel is working on identifying the various data sets that will be included in the CEDS website, as well as the layout for the website in order to accomplish the goals of making it both a marketing tool for the region as well as serving as a data compliment to the CEDS.

***Grant Applications submitted:***

**EDA – Economic Adjustment Assistance grant for Grand/Clear Creek Counties.** The grant funds, if awarded, will be used to hire a contractor to conduct a study of the economic impacts of the imminent closure of the Henderson Mill and Mine in those 2 counties. The project will also consist of the development of strategies to pursue a recovery from this loss of jobs and to revitalize the economy in these two affected counties.

**Colorado Workforce Development Council** – \$25,000 grant request submitted for Health and Wellness Industry Sector Partnership.

**OEDIT** – Two Technical Assistance grant applications submitted through the Blueprint 2.0 Initiatives Program: (1) Incubator/Accelerator Best Practices- to send a team from our region to visit a successful project in the state; and (2) Community-led initiative- for assistance synthesizing stakeholder input from SWOT meetings held throughout the region and guiding us through the

development of a regional action plan for the CEDS. Decisions will be made by the end of July, for work to commence August 1 – December 31<sup>st</sup>.

**WorkWell Collaborative** – the Advisory Committee met on April 22<sup>nd</sup>. There was a discussion on how to best reach vulnerable populations in the workplace such as low wage earners and non-English speaking employees. The next advisory committee meeting will be held at the end of July, where the successes from Year 1 of the grant period (ending June 30<sup>th</sup>) will be presented.

**SBDC** - The Northwest SBDC has focused efforts to reorganize the structure of the organization to become more sustainable in the long term. The new Advisory Committee will be meeting for the second time June 1st to confirm the new charter and start identifying key goals to develop projects in the Fall of 2016 and beyond.

In the 2nd quarter we are on track to exceed all of our 2016 goals from working with 85 clients which is almost 1 client a day. We are still leading the state centers assisting existing business owners. Recently, we were the Platinum Sponsor at the Colorado Creatives Summit in Carbondale which will be in Breckenridge for 2017.

The outreach to small business owners has been tremendous with an active email list of 3,194 with an average open rate of 19.8% in addition to the two Facebook pages with 670 users.

**SBDC Client Success Story:** Brook Comai, Owner, Climax Jerky: "I was so pleased to find the opportunity to export into Canada and other international markets with the SBDC. In less than a week I was connected with an international trade expert that walked me through the documentation and was quickly awarded a \$5,000 grant to assist my company in exporting our jerky. In addition, the strategies we came up with allowed for my company to retain 5 jobs while creating 15 more jobs in the company."

**NWCCOG to sponsor Count Me In Workshop on June 27th** – "The Count Me In!" Campaign, a project of the Colorado Fiscal Institute, aims to educate voters on Colorado's unique direct democracy structure by tapping locally known and trusted leaders to reinforce the importance of participating in the November election, especially on initiatives. The primary focus will be to encourage voting the ballot in its entirety (all the way to the bottom). The direct democracy component of Colorado's civic structure is unique, and voters and potential voters need to know the important decision-making role they play in building and maintaining thriving communities. NWCCOG is partnering with CFI to bring a "Count Me In!" presentation to the region on Monday, June 27<sup>th</sup> from Noon – 2 pm at the Eagle County Administration Building. An email invite will go out shortly.

**Elevator Inspection Program (EIP)** – Steve Allen, Director

The Elevator Inspection Program has kept current with the Annual Inspections while increasing the number of 5 Year witnessing tests. We are also current on new construction and modernizations.

The plan to promote compliance with NWCCOG's and OPS safety requirements is being implemented. This plan involves imposing fines (\$75/day) for units that remain out of compliance for over 60 days and shutting the unit down if it remains out of compliance after 90 days. We have received the largest response to bringing deficient conveyances into compliance in the history of

this program. The Building Officials have been notified of the actions NWCCOG will be taking as part of the penalty phase.

David Pickett-Heaps has successfully obtained his NAESAI QEI Certification. Chris Vasquez has been authorized to take the NAESAI QEI test. He will be sitting for the exam in June. NWCCOG is in the process of hiring another elevator inspector.

**Energy Management (Weatherization)**- *Nate Speerstra, Weatherization Program Specialist*

With only two months left in the grant cycle, the Weatherization program is positioned to successfully complete the contracted number of units that it negotiated with the Colorado Energy Office (CEO). Up through April, we have weatherized 101 of the 135 houses with a multi-family building in Eagle County and 19 single family units still left to execute. The crews have already started working on the multi-family building and all 19 of the single family units are in progress. During the week of May 9<sup>th</sup> the NWCCOG Weatherization team attended the Energy Out West Conference in Spokane, WA. It proved to be a great opportunity to learn new techniques to efficiently work on a home and a great way to network with agencies from across the country.

**Northwest All Hazards Emergency Management Region (NWAHEMR)** – *Kim Cancelosi, Coordinator*

The NWAHEMR 2014 grant is winding down with the completion of the annual audit. The animal rescue trailer and supplies are to be delivered in the next week to ten days. The next scheduled meeting is Wednesday, May 18 in Glenwood Springs. With the winter season coming to a close, an equipment monitoring schedule will begin in each county.

**Northwest Loan Fund (NLF)** - *Anita Cameron, Director*

- A new loan in Eagle County was approved.
- Two applications await analysis.
- Inquiries continue.

**Regional Transportation Coordinating Council (RTCC)** – *Susan Juergensmeier, Mobility Manager*

The Mountain Ride Transportation Resource Call Center is continuing to be in demand. Most trips that have been coordinated and booked to date are part of the regional Non-Emergent Medical Transportation (NEMT) Medicaid billing project. Grand County also includes trips for older adults coordinated through the Grand County Council on Aging. We are currently in the process of updating the Eagle County and Park County Memorandums of Understanding for Non-Emergent Medical Transportation coordination and billing.

One-Way Trips 2016

2016	January	February	March	April	Year to Date
<b>Eagle County</b>	48	38	34	28	148
<b>Garfield County</b>	0	2	2	0	4
<b>Grand County</b>	292	118	347	182	939
<b>Jackson County</b>	0	0	0	0	0
<b>Park County</b>	94	90	160	145	489
<b>Pitkin County</b>	16	33	16	4	69
<b>Routt County</b>	102	58	40	48	248
<b>Summit County</b>	34	22	26	4	86

\* Trips numbers within 120 days of travel subject to change. Medicaid Clients have 120 days to submit paperwork, so the numbers will increase.

The next Regional Transportation Coordinating Council (RTCC) meeting will be held on June 1, 2016.

**Water Quality and Quantity Committee (QQ)** – *Lane Wyatt and Torie Jarvis, Co-Directors*

- QQ's next board meeting is scheduled for Wednesday, June 29th in Vail at the Donovan Pavilion.
- QQ and NWCCOG Watershed Services have been involved in a facilitated process to determine an attainable clarity standard for Grand Lake. We're pleased to announce that a Memorandum of Understanding was reached by all relevant parties that include a revised standard for Grand Lake clarity and a commitment to participate in adaptive management to achieve the standard. The Colorado Water Quality Control Commission recently incorporated this new standard into the state water quality regulations as well.
- The Colorado General Assembly 2016 Legislative Session ended on Wednesday, May 11th. QQ provided updates and summaries to QQ members and lobbied based on QQ member positions. Notable bills QQ supported include the legalization of residential rain barrels and designation of the first-ever Public Lands Day (sponsored by NWCCOG-regional legislators Sen. Donovan and Rep. Mitsch Bush).
- Over the next year, QQ will continue to monitor proposed rule changes before the Water Quality Control Commission to Regulation 31, the basic standards and methodologies for surface water quality in the State.



April 18, 2016

**MEMBER JURISDICTIONS**

City of Glenwood Springs

City of Steamboat Springs

Town of Carbondale

**EAGLE COUNTY**

Avon  
Basalt  
Eagle  
Gypsum  
Minturn  
Red Cliff  
Vail

**GRAND COUNTY**

Fraser  
Granby  
Grand Lake  
Hot Sulphur Springs  
Kremmling  
Winter Park

**JACKSON COUNTY**

Walden

**PITKIN COUNTY**

Aspen

**SUMMIT COUNTY**

Dillon  
Frisco  
Montezuma  
Silverthorne

VIA EMAIL: [patrick.j.pfaltzgraff@state.co.us](mailto:patrick.j.pfaltzgraff@state.co.us)

HARD COPY TO FOLLOW VIA MAIL

Mr. Patrick Pfaltzgraff, Director  
Water Quality Control Division  
4300 Cherry Creek Drive, South  
Denver, CO 80245-1530

Re: Windy Gap Firing Project 401 Water Quality Certification

Dear Mr. Pfaltzgraff,

Northwest Colorado Council of Governments ("NWCCOG") is the designated water quality management agency for Region 12 which includes the portions of the Upper Colorado River that will be affected by the Windy Gap Firing Project ("WGFP"). On behalf of NWCCOG I have reviewed the WGFP 401 Certification to assess whether it complies with the Areawide Water Quality Management Plan (208 Plan) for the NWCCOG region.

I have determined that the 401 Certification does not address the narrative clarity standard for Grand Lake and is therefore insufficient. However, NWCCOG will not appeal the 401 Certification. The adaptive management process outlined in the Memorandum of Understanding between Northern Colorado Water Conservancy District, Bureau of Reclamation, the Colorado River District, Grand County, and NWCCOG ("MOU"), and discussed in the recent Water Quality Control Commission's ("WQCC") Rulemaking, provides the best available protections for Grand Lake clarity from the impacts of additional pumping through the Colorado-Big Thompson Project ("C-BT") that will result from the WGFP. An appeal of the 401 Certification could disrupt this carefully crafted MOU and the trust and good relations developed by the parties to the MOU which are critical to its successful implementation.

My review of the 401 Certification centers on 208 Plan Policies 1 and 2. These two policies, detailed below, call for the protection and enhancement of water quality in the NWCCOG region and require water development projects to mitigate all impacts to water quality. Following is a summary of my findings under the two relevant 208 Plan Policies.

Mr. Patrick Pfaltzgraff, Director  
Re: Windy Gap Firing Project 401 Water Quality Certification  
April 18, 2016  
Page 2

208 Plan Policy 1. Protect and Enhance Water Quality

The surface and ground waters of the region shall be protected to minimize degradation of existing water quality and maintain existing and designated uses of those waters; waters not currently supporting designated uses shall be restored as soon as is financially and technically feasible.

Findings: The 401 Certification is silent on the issue of WGFP compliance with the Grand Lake narrative clarity standard, which states: “For Grand Lake, the highest level of clarity attainable, consistent with the exercise of established water rights, the protection of aquatic life, and protection of water quality throughout the Three Lakes system.” Although the narrative standard does not fit neatly in antidegradation procedures outlined in 5 CCR 1002-31, it none-the-less is the standard for the protection of the aesthetic aspect of the Recreational Use and should not be ignored (see *Natural Resources Defense Council v. United States Environmental Protection Agency*, 804 F.3d 149 (2nd Cir. 2015); *Chostner v. Colorado Water Quality Control Comm’n*, 327 P.3d 290 (Colo.App. 2013)).

The 401 Certification discusses impacts to the Three Lakes System from increased nutrient loading. These additional phosphorus and nitrogen loads from WGFP are offset through conditions in Grand County’s 1041 Permit and Condition 7 of the 401 Certification. However, algal growth resulting from additional nutrient loads is only one factor that plays into loss of Grand Lake clarity from pumping. More important are the organic and inorganic particles that are mobilized by pumping (see McCutchan, J.H. 2010. Factors Controlling Transparency in Grand Lake, Colorado. Rpt. 299. July 2, 2010, and McCutchan, J.H. 2014. Sources and Characterization of Particles Affecting Transparency in Grand Lake and Shadow Mountain Reservoir: 2012 Preliminary Report. Rpt. 339. September 11, 2014).

Particles are mobilized when the Farr pumping plant pushes water through Shadow Mountain Reservoir into Grand Lake resulting in a visible reduction in clarity. WGFP will increase this pumping. By failing to address the significant reduction in Grand Lake clarity from WGFP pumping, the 401 falls short in its analysis of impacts and compliance with the narrative standard. This letter assumes that the adaptive management plan system memorialized by the MOU will address these issues.

208 Plan Policy 2. Water Use and Development

The impacts to water quality and the aquatic environment caused by water projects shall be mitigated by the project developer.

Mr. Patrick Pfaltzgraff, Director  
Re: Windy Gap Firming Project 401 Water Quality Certification  
April 18, 2016  
Page 3

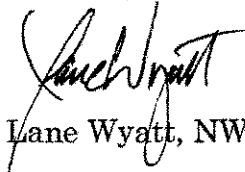
*Findings:* The direct impact of additional pumping from WGFP on Grand Lake clarity is not evaluated in the 401 Certification. Considerable attention has been placed on this issue in recent years and the body of knowledge on this matter is extensive. Adaptive management measures to minimize the effects of pumping on Grand Lake clarity have shown promise (see slide 23, Proponents' presentation to WQCC on April 13, 2016). Other structural and non-structural measures to improve Grand Lake clarity will be evaluated in the Bureau of Reclamation's Alternatives Analysis. These efforts to mitigate the effect of additional pumping associated with WGFP on Grand Lake clarity are not considered in the 401 Certification.

Neither the Grand Lake narrative clarity standard or mitigation measures that could reduce impacts from pumping on Grand Lake clarity were evaluated in the 401 Certification for the WGFP. Therefore the 401 Certification is insufficient.

However, NWCCOG believes that the adaptive management process established by the MOU will provide the best opportunities to minimize impacts to Grand Lake clarity associated with increased pumping through the C-BT as a result of the WGFP. This process will help to steer C-BT operations towards the highest level of clarity attainable in Grand Lake with a focus on meeting specific numeric goals, and is the backbone of the proposal for a Grand Lake clarity standard approved by the WQCC. An appeal of the 401 Certification would undermine this cooperative effort and the goodwill that has been established among the stakeholders, and would not likely result in more effective mitigation for clarity impacts from the WGFP. Therefore NWCCOG will not appeal the WGFP 401 Certification.

Thank you for the opportunity to comment. If my interpretation of the 208 Plan is disputed then these comments and recommendations can be appealed to the NWCCOG Board of Directors for review.

Sincerely,



Lane Wyatt, NWCCOG 208 Plan Administrator

cc: Nicole Rowan, Water Quality Control Division  
Aimee Konowal, Water Quality Control Division  
John Hranac, Water Quality Control Division





**Northwest Colorado Council of Governments (NWCCOG)  
Economic Development District (EDD) Board Meeting Minutes  
Garden Level Classroom, Eagle, Colorado  
January 28<sup>th</sup>, 2016**

**EDD Board Members Present:**

DiAnn Butler, Grand County  
Tom Clark, Town of Kremmling  
Lana Gallegos, Town of Gypsum  
Matt Gianneschi, Colorado Mtn. College  
Suze Kanack, Town of Walden  
Suan Phillip, Town of Basalt  
Corry Mihm, Summit Indep. Business Alliance  
Robin Waters, Basalt Chamber of Commerce  
Karn Stiegelmeier, Summit County  
Patti Clapper, Pitkin County

**Others Present:**

Mark Campbell, Town of Kremmling

**NWCCOG Staff:**

Rachel Lunney  
Liz Mullen  
Jessica Diaz  
Nate Walowitz

**Call To Order:**

Tom Clark, EDD Chair, called the Northwest Colorado Council of Governments Economic Development District (NWCCOG EDD) Board meeting to order at 12:30 pm. Roundtable introductions were completed, and a quorum was present.

**Approval of August 27<sup>th</sup>, 2015 EDD Board Minutes:**

*M/S/P Suze Kanack /Corry Mihm* to approve the August 28<sup>th</sup>, 2015 meeting minutes as presented.

**December 2015 Financials:**

*M/S/P Suze Kanack/DiAnne Butler* to approve the December 2015 financials as presented.

**Program Update:**

- 2016 CEDS project: RFP is up on the EDD website for the development of CEDS marketing website, proposals due by February 28<sup>th</sup>.
- 2016 DOLA grant was awarded for \$25K, to use on the website.
- Patti Snidow will help facilitate CEDS Community Meetings and assist through planning process.
  - Presented meeting schedule:
    - Wednesday, February 17th – Presentation by Carol Hedges, Executive Director, Colorado Fiscal Institute on State Budget, TABOR, etc.
    - Wednesday, April 20th – EDD working group
    - Thursday, May 26th – NWCCOG Council / EDD Board of Directors – presentation on regional demographic trends
    - Wednesday, June 15th – EDD Working Group
    - Thursday, August 25th – NWCCOG Council / EDD Board and Working Group Strategic Planning Session
    - Wednesday, October 19th – EDD Working Group
- EDA grant approved for the development of an economic adjustment, for Clear Creek & Grand counties, due to the closing of the mine. CMC might be able to help.

### **Small Business Development Center (SBDC):**

The program has a new Advisory Committee, they include; Nicole Thompson, Lake County Economic Development; DiAnn Butler, Grand County Economic Development; Lindsey Morrow, Grand County Builders Association; Ross Iverson, The Vail Centre; Ben Hadley, Cooley; Tony Pastello, Summit Chamber; Larry Stone, Stone CPA; Maureen Stepp, Colorado Mountain College; Peggy Stokstad, Clear Creek County EDC. 2015 Mtn Town Women's Business Award will be celebrated on March 2<sup>nd</sup>. Rachel congratulated Robin Waters, winner of the Legacy Business Women's Award.

### **Member Updates:**

*Summit Independent Business Alliance:* Corry Mihm, talked about expanding the "buy local" message with the Summit chamber. There is a new edition of Roots, and soon a new magazine called Colorado Eats, which will include, best places to eat in all counties, will accompany it.

*Summit County:* Karn Stiegelmeier reported that Summit County has had a record number of visitors, and the sales tax has gone up 7% countywide. She also reported a need for workers, childcare, healthcare and housing.

*Grand County:* DiAnn Butler reported a big shift in economic development, leveraging what is left, trying to keep projects sustainable.

*Town of Gypsum:* Lana Gallegos reported that the town of Gypsum put out an RFP for Downtown to award \$60K to local business. They are looking to hire an ED coordinator or a part time consultant.

*Colorado Mountain College (CMC):* Matt Gianneschi reported that they just raised tuition for the 2015-2016 year, by \$5 each credit hour. They will most likely start building an extra wing in the Breckenridge campus, which should be completed in 2017. They sent out letters to High School seniors, offering each student \$1K in scholarships. CMC is also celebrating their 50<sup>th</sup> anniversary.

*Basalt Chamber:* Robin Waters reported that they had the Colorado Health Insurance forum in November, stating that Denver does not know how bad insurance is in Rural areas. Eagle County, gave them \$10K last year and \$30K this year, and they are working with CMC to create a scope of work to leverage funding.

*Town of Kremmling:* According to Mark Campbell, things are going well in Kremmling. They've had a record sales tax increase. They will be getting new highway signs in May. However, their focus is working on redundancy for their internet.

*NWCCOG Broadband:* Nate Walowitz reported that in Kremmling, he is still working on finding more fiber for the community, and he is collaborating with Jackson County on a strategic plan. He is also working on a speed test & online survey for CEDS.

*Town of Walden:* Suze Kanack stated that Walden is holding on. Their main problem is the gas.

### **New Business:**

None.

### **Adjournment:**

***M/S/P PattiClapper and Lana Gallegos*** to adjourn the EDD meeting at 2:00 p.m.

\_\_\_\_\_  
Tom Clark, EDD Board Chair

\_\_\_\_\_  
Date

Northwest Colorado Council of Governments  
 Budget vs Actual - 3800 - Economic Development Planning  
 April 2016

4:51 PM  
 05/18/2016  
 Accrual Basis

	<u>Jan - Apr 16</u>	<u>% of Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense			
Income			
4000 - Grant Income			
4100 - Federal Grant Income	33,000.00	47.14%	70,000.00
4200 - State Grant Income	0.00	0.0%	31,000.00
Total 4000 - Grant Income	<u>33,000.00</u>	<u>32.67%</u>	<u>101,000.00</u>
4510 - Local Funding			
4630 - NWCCOG Matching	23,328.00	33.33%	70,000.00
Total 4510 - Local Funding	<u>23,328.00</u>	<u>33.33%</u>	<u>70,000.00</u>
4620 - Reimbursed Expenses	15,450.03		
4640 - Carryover Revenue	7,362.37	134.97%	5,455.00
Total Income	<u>79,140.40</u>	<u>44.85%</u>	<u>176,455.00</u>
Gross Profit	79,140.40	44.85%	176,455.00
Expense			
6100 - Payroll Expenses			
6110 - Executive Director	11,526.92	31.88%	36,158.00
6121 - Gen Program Staff	20,363.36	32.64%	62,386.00
6210 - Taxes & Benefits	10,209.64	31.96%	31,944.00
Total 6100 - Payroll Expenses	<u>42,099.92</u>	<u>32.26%</u>	<u>130,488.00</u>
6130 - Meeting Expense	4.22		
6520 - Outside Contract			
6420 - Fiscal Officer Expense	55.00		
6421 - Fiscal Assistant Expense	522.50		
6510 - Contractor	0.00	0.0%	25,000.00
6520 - Outside Contract - Other	2,145.00		
Total 6520 - Outside Contract	<u>2,722.50</u>	<u>10.89%</u>	<u>25,000.00</u>
6610 - Office Supplies	17.99	35.98%	50.00
6640 - Postage	4.95	9.9%	50.00
6660 - Advertising Expense	12,746.76		
6670 - Internet /Website Expense	135.49	90.33%	150.00
6680 - Dues & Subscriptions	2,322.59	288.52%	805.00
6720 - Rent & Utilities	597.16	33.34%	1,791.00
7110 - Program Supplies	129.47		
7130 - Travel & Meeting	459.80	11.72%	3,924.00
7150 - Training & Technical Assistance	459.00	18.36%	2,500.00
7910 - Indirect Cost Allocation	2,738.68	23.41%	11,697.00
Total Expense	<u>64,438.53</u>	<u>36.52%</u>	<u>176,455.00</u>
Net Ordinary Income	<u>14,701.87</u>	<u>100.0%</u>	<u>0.00</u>
Net Income	<u><u>14,701.87</u></u>	<u><u>100.0%</u></u>	<u><u>0.00</u></u>



## EDA Regional Innovation Strategies Program

Under the RIS program, funding is available for capacity-building programs that assistance to innovators and entrepreneurs who are turning ideas into new products and services and that support the operations of organizations that provide essential early-stage funding to startups.

- 3rd iteration of RIS, 6th iteration of i6 Challenge
- Funding authorized under Section 27 of the Stevenson-Wydler Technology Innovation Act\*
- Economic distress is not required.
- Includes 2 separate competitions (total \$15M):
- i6 Challenge - \$13M
- Seed Fund Support - \$2M
- Applicants can apply for both competitions but separate applications are required.
- Pre-submission review deadline: Monday, June 6
- Application deadline – Friday, June 24

### What is the i6 Challenge?

i6 Challenge is a leading national program designed to foster entrepreneurship that results in new jobs and businesses, driven by innovations, ideas, intellectual property, and applied research by providing assistance and resources to innovators and entrepreneurs who are taking ideas from the lab to the market as new products and services.

- Supports creation or expansion of Proof-of-Concept Centers or Commercialization programs
- Focuses on building capacity to consistently and regularly create high-growth entrepreneurial ventures that contribute to economic growth
- Programs must leverage regional strengths, capabilities, and resources.
- Programs must develop or significantly enhance a culture of innovation and high-growth entrepreneurship in their region.

### Funding Information:

- Total Funding: \$13M
- Max Grant (Federal Funds): \$500,000
- Applicant may request less
- Minimum 1:1 Match Required
- Match can be mix of cash and in-kind
- Must provide Commitment Letters

- Match subject to grant usage restrictions
- Project Period: 3 years

### **What is the Seed Fund Support Grant?**

This initiative provides funding for the creation or expansion of new or existing equity-based seed fund programs (e.g. technical assistance, feasibility studies, or marketing related to the operation) that:

- Provide early stage capital support for new businesses (generally less than three years old)
- Have a sustainability plan based on taking equity stakes in the businesses in which the program invests.
- Demonstrate ecosystem and downstream funding support

#### Funding Information:

- Total Funding: \$2M
- Max grant (Federal funds): \$250,000
- Applicant may request less
- Federal Funds cannot capitalize the seed fund
- Minimum 1:1 Match Required
- Match can be mix of cash and in-kind
- Must provide Commitment Letters
- Match subject to grant usage restrictions
- Match cannot capitalize the seed fund
- Project Period: 2 years