



# AGENDA

## Thursday, July 28, 2016

**Mountain Park Electric Meeting Room  
600 3<sup>rd</sup> Street, Walden, CO**

**CALL IN NUMBER: 877-594-8353  
PASSCODE: 23878813#**

### NWCCOG COUNCIL MEETING

10:00 a.m.	1.	Call to Order, Introductions & Determination of a Quorum- Karn Stiegelmeier, Chair	
	*2.	ACTION: Minutes of 5/26/16 Council Meeting	Pgs. 2-4
	*3.	ACTION: June 2016 Financials	Pgs. 5-21
	*4.	ACTION: 2015 Independent Audit report - Steve Plutt, Plutt Rogers & Company PC (will send out once finalized)	
	*5.	ACTION: Proposed 2017 NWCCOG dues	Pgs. 22
	*6.	ACTION: Appoint Steve Childs, Pitkin County Commissioner, as the NWCCOG Council representative to the Alpine AAA Regional Advisory Council (RAC).	Pg. 23
	7.	DISCUSSION: RTCC funding - Tom Clark, RTCC Chair & Susan Juergensmeier, Mobility Manager	
	8.	Program Updates	Pgs. 24-35
	9.	PRESENTATION: Beaver Creek Fire Update	
	10.	Member Updates	
	11.	New Business	
12:00 p.m.	*12.	Adjourn NWCCOG Meeting / Lunch Lunch will be a BBQ hosted by the Town of Walden at the Gazebo in Hansen Park (right near Mountain Park Electric)	

\* requires a vote

**Northwest Colorado Council of Governments  
Council Meeting  
Glenwood Springs Community Center  
May 26, 2016**

**Council Members Present:**

Bert Myrin, City of Aspen  
Deborah Shaner, Town of Frisco  
Denise Tomaskovic, Town of Basalt  
Jake Spears, Town of Red Cliff  
Jeanne McQueeney, Eagle County  
Jeff Shroll, Town of Gypsum  
Jim White, Town of Grand Lake (via telephone)  
Karn Stiegelmeier, Summit County  
Lana Gallegos, Town of Gypsum  
Mark Campbell, Town of Kremmling  
Patti Clapper, Pitkin County  
Suze Kanack, Town of Walden  
Tom Clark, Town of Kremmling

**Others Present:**

Kelly Manning, OEDIT  
Lindsey Stapay, SBDC  
Pattie Snidow, USDA

**NWCCOG Staff Present:**

Anita Cameron  
Susan Juergensmeier (via telephone)  
Rachel Lunney  
Liz Mullen  
Nate Walowitz  
Elaina Wiegand

**Call To Order:**

***Karn Stiegelmeier***, Chair, called the NWCCOG Council meeting to order at 9:33 a.m. Roundtable introductions were completed, and a quorum was present.

**Approval of Minutes:**

***M/S/P Patti Clapper/Jeff Shroll*** to approve the March 24, 2016 meeting minutes as presented.

**April 2016 Financials:**

***M/S/P Suze Kanack/Patti Clapper*** to approve the April 2016 Financials.

**Discussion to appoint NWCCOG representative to the Alpine AAA Regional Advisor Committee (RAC):**

- ***Patti Clapper*** proposes Steve Childs. ***Liz Mullen*** recommends we vote on this topic at our next meeting in July after Patti discusses with Steve. If Steve is not interested, NWCCOG will recruit before the July meeting. ***Karn Stiegelmeier*** confirms this topic will be discussed at the next council meeting in July.

**Discussion of SBDC host agreement, fund raising progress for match requirement, and cash flow:**

- SBDC is hosted out of the NWCCOG Foundation. Recently, we noticed that cash flow issues were developing. Therefore, we switched from quarterly reimbursements to monthly reimbursements in order to improve tracking.
- **Liz Mullen** asks the council if they would like to continue as a host or if there is a better host for this program. The concern is that we will reach the point where we have no cash. Regardless, we will continue to float the program through the end of the year. An alteration is only possible at the beginning of next year.
- The council agrees that this is a beneficial program, but finds the red flags alarming.
- **M/S/P Patti Clapper/Suze Kanack** to monitor the SBDC financials at future NWCCOG Council meetings and to host the SBDC under NWCCOG, not the NWCCOG Foundation, in 2017.

**Discussion of Colorado Bark Beetle Cooperative (CBBC):**

**Patti Clapper** serves as the County Commissioner representative on the CBBC, and she led a discussion on the CBBC's recent activity.

- CBBC is currently trying to determine which legislative issues they should support including state and federal funding. They are analyzing how to best manage our forests and have cooperative support throughout the region from cities, towns, counties, and forest service.
- CBBC is working on creating a new name that resonates with the current environmental impacts facing region 12's forests.
- CBBC would appreciate any suggestions from local jurisdictions on how the CBBC can be most effective and useful.

**Program Updates**

The program updates were provided in the meeting materials. The following items were highlighted at the meeting:

- The annual independent audit was not ready for this meeting, but will be completed by June and presented at the July meeting.
- NWCCOG's new VOIP (Voice Over Internet Protocol) phone system is in place and a success.
- NWCCOG received Department of Local Affairs (DOLA) funds to complete a regional senior services gap analysis, which includes a Community Assessment Survey for Older Adults (CASOA). The data collected by this survey will contribute to the gap analysis due by the end of the year.
- Due to the recent Colorado State Supreme Court decision, Weatherization's funding from State severance tax funds will not be available in the 2016/2017 grant year.
- **Broadband, Nate Walowitz:** The Broadband program has also encountered funding issues effecting DOLA grants, because of the Colorado State Supreme Court decision. At this time, funds have frozen and not been taken. DOLA will continue with its Tier 2 application review and selection that is currently in motion for the applications

submitted in April. Grant hearings are in July. Applicants are encouraged to keep working on potential applications for the next submission cycle in August.

**Member Updates:**

Skipped due to lack of time.

**New Business:**

There was none.

**Presentation of GWX Bridge Project by Tom Newland, City of Glenwood Springs:**

No notes posted.

**Presentation on the Overview of Region 12 by Chris Akers, State Demographers Office:**

Notes posted on our website: <http://nwccog.org/about/meetings/>

**Adjournment:**

The meeting adjourned at 12:25pm.

Lunch catered by **Rocky Mountain Pizza Company**, a client of the Northwest Loan Fund. Rocky Mountain Pizza Company is located at 205 8<sup>th</sup> St in Glenwood Springs.

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Karn Stiegelmeier, NWCCOG Chair

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Date

**Northwest Colorado Council of Governments**

**List of Payments**

May through June 2016

Date	List of Payments	Program	Amount
05/03/2016	1st Bank Checking	EIP	53.83
05/02/2016	1st Bank Credit Card - COG	SPLIT	10,687.23
05/12/2016	1st Bank Credit Card - COG	SPLIT	997.25
06/16/2016	1st Bank Credit Card - COG	SPLIT	8,337.21
05/16/2016	1st Bank Credit Card - WX GEO	WX	13,633.99
06/23/2016	1st Bank Credit Card - WX GEO	WX	9,671.64
05/05/2016	1st Bank Direct Deposit	SPLIT - PAYROLL	50,697.14
05/20/2016	1st Bank Direct Deposit	SPLIT - PAYROLL	50,034.29
06/03/2016	1st Bank Direct Deposit	SPLIT - PAYROLL	53,972.37
06/20/2016	1st Bank Direct Deposit	SPLIT - PAYROLL	50,352.30
05/02/2016	2-Colorado AleWorks dba Vail Brewing Co.	NLF	9,843.54
05/10/2016	2-The Colorado Clean Team, LLLP dba Turni	NLF	49,220.00
06/06/2016	2-The Colorado Clean Team, LLLP dba Turni	NLF	67,616.00
06/23/2016	2-The Colorado Clean Team, LLLP dba Turni	NLF	16,070.00
06/30/2016	A&A Pet Supply	SHSG	4,852.00
05/24/2016	Adair Dental	AAAA	175.00
06/16/2016	Alsco	AAAA	193.00
05/12/2016	Altitude Training Associates	SWQC	1,000.00
05/05/2016	Always Mountain Time LLC	EDD	810.00
06/09/2016	Alzheimer's Association	AAAA	4,000.00
06/09/2016	Am Conservation Group, Inc	WX	1,102.00
05/12/2016	Anthony's Quality Quick Print	SPLIT	504.00
06/06/2016	Anthony's Quality Quick Print	SPLIT	341.00
05/02/2016	Apex Brewing Supply, Inc.	NLF	15,695.00
06/10/2016	Archibeque, Oralia	RSVP	61.60
06/30/2016	Aspen Chamber of Commerce	EDD	350.00
06/09/2016	Atlas Advertising	EDD	1,955.00
06/09/2016	B&B Plumbing & Heating	WC	386.04
06/23/2016	Barker, Lucy	RSVP	43.20
06/09/2016	Beals, Janet	RSVP	23.20
05/16/2016	Best Western	WX	534.00
05/02/2016	BHW Associates	SPLIT - BUILDING	2,575.00
06/02/2016	BHW Associates	SPLIT - BUILDING	2,575.00
06/06/2016	Bluelight Software, LLC	EIP	1,252.00
06/09/2016	C.R. Laurence	WX	1,885.83

05/05/2016	Cancelosi Consulting, LLC	SHSG	2,912.40
06/09/2016	Cancelosi Consulting, LLC	SHSG	3,919.75
06/23/2016	CarePartnersResource	AAAA	824.22
05/02/2016	Carr, Linda	RSVP	80.00
06/09/2016	Carr, Linda	RSVP	72.00
05/12/2016	Cassidy, Roseanne	RSVP	64.00
06/09/2016	Cassidy, Roseanne	RSVP	48.00
06/23/2016	Castle Peak Dental LLC	AAAA	500.00
05/17/2016	CCOERA	SPLIT - PAYROLL	18,177.68
06/07/2016	CCOERA	SPLIT - PAYROLL	900.00
06/07/2016	CCOERA	SPLIT - PAYROLL	15,395.04
05/16/2016	Century Link	SPLIT	80.49
06/23/2016	Century Link	SPLIT	80.49
06/23/2016	CGAIT	REGIONAL BUSINESS	660.00
06/24/2016	Charles Steele-VENDOR	WX	878.59
05/05/2016	Chocolate Software, LLC	AAAA	756.25
06/09/2016	Chocolate Software, LLC	AAAA	2,112.50
05/12/2016	Christiansan, Elmer	RSVP	83.60
06/16/2016	Christiansan, Elmer	RSVP	61.20
05/05/2016	CIRSA	WX	513.93
06/09/2016	Clarke, Rose	RSVP	9.60
05/12/2016	Clean Designs	NLF	4,594.00
05/12/2016	Cleghorn, Jill	RSVP	64.00
06/09/2016	Cleghorn, Jill	RSVP	80.00
05/05/2016	Colorado Department of Revenue	SPLIT - PAYROLL	2,033.00
05/20/2016	Colorado Department of Revenue	SPLIT - PAYROLL	2,073.00
06/03/2016	Colorado Department of Revenue	SPLIT - PAYROLL	2,333.00
06/21/2016	Colorado Department of Revenue	SPLIT - PAYROLL	2,164.00
05/24/2016	Colorado Legal Services (v)	AAAA	463.00
06/23/2016	Colorado Legal Services (v)	AAAA	401.00
05/02/2016	Colorado Mtn News Media{vendor}	EDD	2,466.19
06/06/2016	Colorado Mtn News Media{vendor}	EDD	3,428.16
06/16/2016	Colorado Mtn News Media{vendor}	EIP	994.80
05/05/2016	Columbia Industries, Inc.	WX	71.00
05/31/2016	Columbia Industries, Inc.	WX	117.40
05/02/2016	Comcast	ID	141.01
05/31/2016	Comcast	ID	141.01
06/30/2016	Comcast	ID	141.01
06/23/2016	Comfort Dental Avon	AAAA	486.00
05/16/2016	Community Systems	EDD	910.00
06/09/2016	Cool Radio LLC	SPLIT	950.00
05/02/2016	Cornerstone Geospatial Consulting	SPLIT	7,810.00
06/30/2016	Cornerstone Geospatial Consulting	SPLIT	4,500.00
05/31/2016	County Health Pool	SPLIT - BENEFITS	31,765.09

06/30/2016	County Health Pool	SPLIT - BENEFITS	29,753.21
05/02/2016	Crystal Valley Dental	AAAA	2,969.00
06/16/2016	Crystal Valley Dental	AAAA	606.00
05/12/2016	CTS LanguageLink	SPLIT	5.33
06/09/2016	CTS LanguageLink	FTA VTCLI	1.74
06/23/2016	Custom Eyes	AAAA	300.00
06/23/2016	Danzo III, Frank	AAAA	795.00
06/10/2016	Davis, Shirlene	AAAA	
06/16/2016	Davis, Shirlene	AAAA	195.00
06/23/2016	Denver Dental Specialties, PLLC	AAAA	115.00
05/02/2016	Donna Bishop	AAAA	1,000.00
05/05/2016	Donna Gray	RSVP	5.94
05/12/2016	Donna Gray	RSVP	19.71
06/30/2016	Doug Jones	WX	5,631.52
06/09/2016	Dr. George Obsuth	AAAA	68.00
05/16/2016	Dr. Gregory Adair, DMD	AAAA	175.00
06/23/2016	Dr. Gregory Adair, DMD	AAAA	782.00
05/24/2016	Eagle Co Public Health	AAAA	10,430.60
05/25/2016	Eagle Co Public Health	AAAA	1,695.78
06/23/2016	Eagle Co Public Health	AAAA	10,669.15
05/12/2016	Eagle Rock Supply Co	WX	879.70
05/31/2016	Eagle Rock Supply Co	WX	1,025.92
06/23/2016	Eagle Rock Supply Co	WX	2,900.22
05/05/2016	Einspahr, Sandra	RSVP	20.40
05/31/2016	Elmer Glass Co of Rifle Inc	WX	97.50
06/09/2016	EMC Plumbing & Heating	WX	2,822.17
05/05/2016	Employee Benefits Corporation	SPLIT - FSA	510.82
05/20/2016	Employee Benefits Corporation	SPLIT - FSA	510.82
05/31/2016	Employee Benefits Corporation	SPLIT - FSA	52.25
06/03/2016	Employee Benefits Corporation	SPLIT - FSA	510.82
06/13/2016	Employee Benefits Corporation	SPLIT - FSA	612.40
06/16/2016	Employee Benefits Corporation	SPLIT - FSA	52.25
06/20/2016	Employee Benefits Corporation	SPLIT - FSA	510.82
05/02/2016	Enterprise Commercial Center Condo Assoc	SPLIT - BUILDING	1,390.57

06/02/2016	Enterprise Commercial Center Condo Assoc	SPLIT - BUILDING	1,390.57
05/02/2016	Erin Fisher-vendor	AAAA	12.42
06/09/2016	Erin Fisher-vendor	AAAA	34.00
06/16/2016	Erin Fisher-vendor	AAAA	225.69
05/06/2016	Family Support Registry	AAAA	181.00
05/17/2016	Family Support Registry	AAAA	181.00
06/02/2016	Family Support Registry	AAAA	181.00
06/23/2016	Family Support Registry	AAAA	181.00
06/16/2016	Federal Express{vendor}	SPLIT	213.40
05/12/2016	Ferguson Enterprises Inc #109	WX	478.61
05/16/2016	Ferguson Enterprises Inc #109	WX	114.87
05/25/2016	Financial Health Institute	AAAA	25.00
05/06/2016	Four Sprys Investments	WX	889.40
06/02/2016	Four Sprys Investments	WX	889.40
06/23/2016	Glenwood Meadows Dental Center	AAAA	195.00
05/05/2016	Glenwright, Stephanie	RSVP	43.20
05/31/2016	Glenwright, Stephanie	RSVP	44.00
05/02/2016	Goodway Auto Repair LLC	EIP	75.00
05/31/2016	Goodway Auto Repair LLC	MOTOR POOL	20.00
06/09/2016	Goodway Auto Repair LLC	WX	197.88
06/16/2016	Goodway Auto Repair LLC	WX	930.96
05/18/2016	Gopher Kegs	NLF	3,552.86
06/23/2016	Granby Dental, PC	AAAA	191.00
05/02/2016	Grand County Council on Aging	AAAA	109.81
05/05/2016	Grand County Council on Aging	AAAA	11,141.13
05/24/2016	Grand County Council on Aging	AAAA	3,341.99
06/06/2016	Grand County Council on Aging	AAAA	1,437.24
06/23/2016	Grand County Council on Aging	AAAA	4,579.40
05/24/2016	Grand County Rural Health Network	AAAA	1,630.00
06/23/2016	Grand County Rural Health Network	AAAA	1,630.00
05/24/2016	Grand County Senior Nutrition	AAAA	1,011.51
05/25/2016	Grand County Senior Nutrition	AAAA	927.43
05/16/2016	Grand Junction Winair Co	WX	36.95
05/02/2016	Gypsum Dental	AAAA	2,390.00
06/23/2016	Gypsum Dental	AAAA	1,000.00



05/02/2016	Hack, Alissa	NLF	140.00
05/02/2016	Hagen, Betty	AAAA	141.47
05/25/2016	Hagen, Betty	AAAA	282.41
06/23/2016	Hagen, Betty	AAAA	558.74
05/05/2016	Hatanaka, John	AAAA	100.00
05/24/2016	Hendershott, Melaine	AAAA	1,172.19
06/23/2016	Hendershott, Melaine	AAAA	1,171.64
06/16/2016	Hess, MaryJane	RSVP	80.32
05/25/2016	Home Care of the Valley	AAAA	517.50
05/16/2016	Human Services Network of Colorado	AAAA	250.00
05/12/2016	Infinite	SPLIT - CONF. CALLS	9.28
06/16/2016	Infinite	SPLIT - CONF. CALLS	57.54
06/29/2016	Insureon, BIN Insurance Holdings	WX	3,193.00
05/24/2016	Jackson County Council on Aging	AAAA	3,055.38
05/25/2016	Jackson County Council on Aging	AAAA	29.19
06/09/2016	Jackson County Council on Aging	AAAA	1,249.98
06/23/2016	Jackson County Council on Aging	AAAA	5,589.92
06/23/2016	Johnson, Laura	RSVP	103.20
05/25/2016	Keysor, Susie	RSVP	142.40
06/16/2016	Keysor, Susie	RSVP	80.00
05/05/2016	Klaschik, Lisa	RSVP	56.00
05/12/2016	Knoll, Ardlene	AAAA	120.00
06/09/2016	Knoll, Ardlene	AAAA	120.00
06/06/2016	Lake County Treasurer	WX	82.00
05/06/2016	Lane Wyatt, Inc	QQ	5,556.70
06/09/2016	Lane Wyatt, Inc	QQ	5,218.85
05/16/2016	Laurie Patterson	AAAA	135.00
06/09/2016	Laurie Patterson	AAAA	1,475.00
06/23/2016	Lederhause, Edith	RSVP	61.60
05/02/2016	Lewan & Associates Inc	ID	383.17



06/16/2016 National Research Center	REGIONAL BUSINESS	14,744.00
05/16/2016 Nations Bus Corp	AAAA	23,815.00
06/09/2016 Non Profit Impact	ADRC	5,075.00
05/31/2016 North Star Consulting Group	REGIONAL BUSINESS	894.00
06/09/2016 North Star Consulting Group	REGIONAL BUSINESS	894.00
06/16/2016 Notch, Abigail	AAAA	207.06
05/31/2016 NWCCOG	NLF	9,403.94
06/23/2016 OPS	EIP	700.00
05/05/2016 Palmateer, Paula	RSVP	80.00
06/09/2016 Palmateer, Paula	RSVP	75.20
05/26/2016 Pinnacol Assurance	GENERAL	2,534.00
06/30/2016 Pinnacol Assurance	GENERAL	3,310.00
05/24/2016 Pitkin County Senior Services	AAAA	14,533.26
05/25/2016 Pitkin County Senior Services	AAAA	1,578.59
06/23/2016 Pitkin County Senior Services	AAAA	2,804.89
06/30/2016 Pitkin County Senior Services	AAAA	1,259.00
06/09/2016 Pitman, Michael	RSVP	28.00
05/04/2016 Pitney Bowes	SPLIT	1,000.00
05/31/2016 Pitney Bowes	SPLIT	144.07
06/09/2016 Pitney Bowes	SPLIT	144.07
06/30/2016 Pitney Bowes	SPLIT	144.07
05/05/2016 Policastri, Anna	RSVP	48.00
05/31/2016 Policastri, Anna	RSVP	48.00
05/16/2016 Positive Energy	WX	371.84
05/05/2016 Priscilla Martinez Photography	AAAA	100.00
05/02/2016 Pro Refrigeration, Inc.	NLF	5,805.00
05/10/2016 Pro Refrigeration, Inc.	NLF	8,828.60
06/16/2016 Quevedo, Jen	AAAA	459.96



06/09/2016	Stone, Victoria	RSVP	80.00
05/05/2016	Sullivan Green Seavy, LLC	QQ	90.00
05/12/2016	Sullivan Green Seavy, LLC	QQ	6,152.50
06/09/2016	Sullivan Green Seavy, LLC	QQ	3,500.00
05/05/2016	Summit Bookkeeping & Payroll, Inc	SPLIT	302.50
05/16/2016	Summit Bookkeeping & Payroll, Inc	SPLIT	4,233.12
05/16/2016	Summit Bookkeeping & Payroll, Inc	SPLIT	2,649.42
05/16/2016	Summit Bookkeeping & Payroll, Inc	SPLIT	180.00
06/09/2016	Summit Bookkeeping & Payroll, Inc	SPLIT	137.50
06/23/2016	Summit Bookkeeping & Payroll, Inc	SPLIT	6,882.54
05/05/2016	Summit County Senior Services	AAAA	233.10
05/24/2016	Summit County Senior Services	AAAA	2,645.00
05/25/2016	Summit County Senior Services	AAAA	1,429.68
06/23/2016	Summit County Senior Services	AAAA	4,113.00
06/30/2016	Summit County Senior Services	AAAA	496.17
05/31/2016	Summit Professional Services Inc	WX	100.00
06/16/2016	Susan Juergensmeier (vendor)	RTCC	142.24
05/10/2016	Tapped	NLF	3,137.50
05/10/2016	Tapped	NLF	3,137.50
05/02/2016	Team Clean	SPLIT	204.53
05/16/2016	Team Clean	SPLIT	229.79
06/06/2016	Team Clean	SPLIT	204.53
05/31/2016	The Jackson County Star	EDD	336.00
06/23/2016	The Jackson County Star	EDD	84.00
06/30/2016	The Restaurant Source	AAAA	9,462.92
05/16/2016	The Summit Recycler, Inc	SPLIT	50.00
06/16/2016	The Summit Recycler, Inc	SPLIT	50.00
05/24/2016	To The Rescue	AAAA	530.78
06/23/2016	To The Rescue	AAAA	379.13
06/16/2016	Tompkins, Molly {vendor}	RTCC	49.68
06/23/2016	Tri-County Fire Protection	SPLIT	91.00
06/23/2016	University of Colorado Denver	EDD	1,496.00
05/31/2016	UNUM Life Insurance CO of America	SPLIT	1,107.70
06/23/2016	UNUM Life Insurance CO of America	SPLIT	1,009.84
05/12/2016	US Bancorp Equipment Finance, Inc.	ID - COPIER	1,084.16
06/09/2016	US Bancorp Equipment Finance, Inc.	ID - COPIER	1,084.16
05/04/2016	US Treasury	SPLIT - PAYROLL	8,297.14
05/20/2016	US Treasury	SPLIT - PAYROLL	8,377.98
06/03/2016	US Treasury	SPLIT - PAYROLL	9,524.14
06/20/2016	US Treasury	SPLIT - PAYROLL	8,915.56
06/23/2016	Vail Valley Partnership-vendor	EDD	100.00
05/16/2016	Valley Lumber Co	WX	14.91
06/09/2016	Valley Lumber Co	WX	23,019.56
05/12/2016	Verizon Wireless Services	SPLIT - CELL PHONES	762.33

06/16/2016	Verizon Wireless Services	SPLIT - CELL PHONES	768.99
05/05/2016	Vernell, Debbie	RSVP	56.00
06/09/2016	Vernell, Debbie	RSVP	28.00
06/30/2016	Vernell, Debbie	RSVP	28.00
05/03/2016	Victoria Jarvis	QQ	5,199.20
06/01/2016	Victoria Jarvis	QQ	4,880.00
06/30/2016	Volunteer Software	RSVP	300.00
06/16/2016	Von Ohlsen, Herta	RSVP	40.00
05/05/2016	Welch Equipment	WX	162.84
05/05/2016	Welch, Shirley	RSVP	80.00
06/30/2016	Welch, Shirley	RSVP	80.00
05/05/2016	West, Charmaine	RSVP	76.00
05/05/2016	Westland Distributing Group	WX	1,699.48
05/16/2016	Westland Distributing Group	WX	109.56
06/09/2016	Westland Distributing Group	WX	1,995.00
05/31/2016	Wex Bank	SPLIT - FUEL MOTOR POOL	2,947.18
06/16/2016	Wex Bank	SPLIT - FUEL MOTOR POOL	2,403.32
06/23/2016	Wex Bank	SPLIT - FUEL MOTOR POOL	720.92
05/12/2016	Whirlpool Contract/Retail	WX	1,157.63
05/16/2016	Whirlpool Contract/Retail	WX	1,839.50
06/09/2016	Whirlpool Contract/Retail	WX	618.00
05/16/2016	Whitford, Barbara	RSVP	96.00
06/09/2016	Whitford, Barbara	RSVP	28.60
06/16/2016	Wilson, Marilynn	AAAA	207.06
05/12/2016	X-cel Energy	SPLIT	226.17
05/31/2016	X-cel Energy	WX	22.48
06/16/2016	X-cel Energy	SPLIT	210.37
06/23/2016	X-cel Energy	WX	20.19
05/31/2016	RSVP	Service Charge	61.46
05/31/2016	NLF	Service Charge	10.00

List of Payments contents redacted for confidentiality.

**Northwest Colorado Council of Governments**  
**Summary Balance Sheet**  
 As of June 30, 2016

9:14 PM  
 07/19/2016  
 Accrual Basis  
 Jun 30, 16

<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	735,978.02
Accounts Receivable	1,495,634.65
Other Current Assets	256,356.39
<b>Total Current Assets</b>	<u>2,487,969.06</u>
<b>Fixed Assets</b>	1,028,496.80
<b>TOTAL ASSETS</b>	<u><u>3,516,465.86</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	35,932.42
Credit Cards	-9,729.49
Other Current Liabilities	397,130.50
<b>Total Current Liabilities</b>	<u>423,333.43</u>
<b>Long Term Liabilities</b>	616,408.21
<b>Total Liabilities</b>	<u>1,039,741.64</u>
<b>Equity</b>	2,476,724.22
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>3,516,465.86</u></u>

# NWCCOG

## STATEMENT OF REVENUES AND EXPENDITURES

6-30-16

50% of the year

Beginning of

Year  
RESERVED  
PROGRAM  
FUNDS

	2016 REVENUE BUDGET	REVENUE YTD ACTUAL	REVENUE BUDGET TO ACTUAL	2016 EXPENSE BUDGET	EXPENSES YTD ACTUAL	EXPENSES BUDGET TO ACTUAL	2015 NET BUDGET	REVENUES OVER EXPENSES ACTUAL	Beginning of Year RESERVED PROGRAM FUNDS
<b>COG PROGRAM FUNDS</b>									
<b>Core Programs</b>									
REGIONAL BUSINESS	369,410	280,444	76%	388,825	225,640	58%	(19,415)	54,805	
ELEVATOR INSPECTION	579,000	326,051	56%	557,041	277,847	50%	21,959	48,204	22,500
ADRC- CO HLTH FOUND	0	110,447			19,243			91,204	
RSVP-VOLUNTEERS	141,631	45,022		174,535	47,577		(32,904)	(2,555)	
SHIP- Insurance Consulting	15,000	6,750		87,142	2,795		(72,142)	3,955	
SMP		4,877			174			4,703	
AGE/NUTRITION (non-Grant)	0	11,609		0	0		0	11,609	5,504
AGE/NUTRITION(State FY 15/16)	489,020	452,066	92%	436,497	503,090	115%	52,523	(51,025)	
AGE/NUTRITION (State FY 16/17)	489,020	0	0%	436,497	0	0%	52,523	0	
<b>AGE/NUTRITION TOTAL</b>	<b>1,134,671</b>	<b>630,771</b>	<b>46%</b>	<b>1,134,671</b>	<b>572,879</b>	<b>50%</b>	<b>0</b>	<b>57,891</b>	<b>5,504</b>
WATERSHED SERVICES	33,300	14,556	44%	33,300	7,314	22%	0	7,242	
ECONOMIC DEVELOPMENT DIST	176,455	96,215	55%	176,455	104,327	59%	0	(8,113)	
WEATHER (non-grant)	0	26,227		0	2,470		0	23,757	
WEATHER (State FY15/16)	623,873	572,088	92%	623,873	736,955	118%	0	(164,866)	
WEATHER (State FY16/17)	623,873	0	0%	623,873	0	0%	0	0	
<b>ENERGY MANAGEMENT TOTAL</b>	<b>1,247,746</b>	<b>598,315</b>	<b>46%</b>	<b>1,247,746</b>	<b>739,425</b>	<b>59%</b>	<b>0</b>	<b>(141,110)</b>	<b>0</b>
<b>Other COG Programs</b>									
HOMELAND SECURITY	79,954	216,540	271%	79,954	216,540	271%	0	0	
CO BARK BEETLE COOPERATIVE	2,500	2,339	94%	2,500	369	15%	0	1,971	
NWCCOG FOUNDATION	0	0		0	16		0	(16)	
SBDC	0	1,288		0	1,456		0	(168)	
REGIONAL TRANSPORTATION CC	202,916	205,540	101%	202,916	182,942	90%	0	22,598	
<b>Total COG Program Funds</b>	<b>3,825,952</b>	<b>2,372,058</b>	<b>62%</b>	<b>3,823,408</b>	<b>2,328,754</b>	<b>61%</b>	<b>2,544</b>	<b>43,304</b>	<b>28,004</b>
<b>EXTERNAL PROGRAM FUNDS</b>									
WATER QUALITY/QUANTITY	152,000	152,117	100%	152,000	88,650	58%	0	63,466	\$125,185
SWQC	60,000	34,873	58%	60,000	13,750	23%	0	21,122	0
<b>Total External Program Funds</b>	<b>212,000</b>	<b>186,989</b>	<b>88%</b>	<b>212,000</b>	<b>102,401</b>	<b>48%</b>	<b>0</b>	<b>84,589</b>	<b>125,185</b>
<b>Total Program Funds</b>	<b>4,037,952</b>	<b>2,559,048</b>	<b>63%</b>	<b>4,035,408</b>	<b>2,431,155</b>	<b>60%</b>	<b>2,544</b>	<b>127,893</b>	<b>153,189</b>
<b>REGIONAL LOAN FUND</b>	<b>622,000</b>	<b>250,892</b>	<b>40%</b>	<b>111,894</b>	<b>73,517</b>	<b>12%</b>	<b>510,106</b>	<b>177,374</b>	<b>593,343</b>
<b>INTERNAL SERVICE FUNDS</b>									
INDIRECT	192,327	98,789	51%	192,327	98,740	51%	0	49	-
COG BUILDING FUND	75,648	37,824	50%	71,014	35,667	47%	4,634	2,157	17,699
MOTOR POOL	37,000	20,185	55%	44,001	6,263	17%	(7,001)	13,922	38,314
<b>Total Service Funds</b>	<b>304,975</b>	<b>156,798</b>	<b>51%</b>	<b>307,342</b>	<b>140,669</b>	<b>46%</b>	<b>(2,367)</b>	<b>16,129</b>	<b>56,013</b>
<b>COG FUNDS Subtotal</b>	<b>4,964,927</b>	<b>2,966,737</b>	<b>60%</b>	<b>4,454,644</b>	<b>2,645,341</b>	<b>53%</b>	<b>510,283</b>	<b>321,396</b>	<b>802,545</b>



**Northwest Colorado Council of Governments**  
**Balance Sheet by Class**  
As of June 30, 2016

7:43 PM  
07/19/2016  
Accrual Basis

**8800- Northwest Loan Fund**

**ASSETS**

**Current Assets**

**Checking/Savings**

1010 · 1st Bank Operating	25.99
1015 · NLF 1st Bank Checking	265,358.71

<b>Total Checking/Savings</b>	<b>265,384.70</b>
-------------------------------	-------------------

**Accounts Receivable**

1116 · NLF Grant Receivable	222,058.80
1115 · NLF Loan Receivable	838,297.27

<b>Total Accounts Receivable</b>	<b>1,060,356.07</b>
----------------------------------	---------------------

**Other Current Assets**

1090 · Undeposited Funds	628.13
1315 · NLF - Allowance for Loan Loss	-33,462.00

<b>Total Other Current Assets</b>	<b>-32,833.87</b>
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<b>Total Current Assets</b>	<b>1,292,906.90</b>
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**TOTAL ASSETS**

**1,292,906.90**

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Accounts Payable**

2000 · Accounts Payable	25.99
2015 · NLF Accounts Payable	180.00

<b>Total Accounts Payable</b>	<b>205.99</b>
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<b>Total Current Liabilities</b>	<b>205.99</b>
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<b>Total Liabilities</b>	<b>205.99</b>
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**Equity**

**3000 · Fund Balance**

3100 · NLF Net Assets	229,812.76
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<b>Total 3000 · Fund Balance</b>	<b>229,812.76</b>
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3900 · Retained Earnings	885,513.69
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Net Income	177,374.46
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<b>Total Equity</b>	<b>1,292,700.91</b>
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**TOTAL LIABILITIES & EQUITY**

**1,292,906.90**

**Northwest Colorado Council of Governments**  
**Budget vs Actual - 8800 - Northwest Loan Fund**  
**June 2016**

**7:48 PM**  
**07/19/2016**  
**Accrual Basis**

	<b>Jan - Jun 16</b>	<b>% of Budget</b>	<b>Annual Budget</b>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4770 - Loan Recovery	2,800.00		
4000 - Grant Income			
4250 - Administration	30,628.80		
4200 - State Grant Income	191,430.00	33.01%	580,000.00
<b>Total 4000 - Grant Income</b>	<b>222,058.80</b>	<b>38.29%</b>	<b>580,000.00</b>
4720 - Revolved Interest			
4722 - Loans made after 1/1/14	18,532.92	57.92%	32,000.00
<b>Total 4720 - Revolved Interest</b>	<b>18,532.92</b>	<b>57.92%</b>	<b>32,000.00</b>
4730 - Origination Fee	1,900.00	19.0%	10,000.00
4760 - Closing Fee	5,600.00		
<b>Total Income</b>	<b>250,891.72</b>	<b>40.34%</b>	<b>622,000.00</b>
<b>Gross Profit</b>	<b>250,891.72</b>	<b>40.34%</b>	<b>622,000.00</b>
<b>Expense</b>			
6100 - Payroll Expenses			
6112 - Program Director	33,978.98	49.91%	68,088.00
6210 - Taxes & Benefits	7,540.31	49.87%	15,120.00
<b>Total 6100 - Payroll Expenses</b>	<b>41,519.29</b>	<b>49.9%</b>	<b>83,208.00</b>
6130 - Meeting Expense	30.85		
6520 - Outside Contract			
6420 - Fiscal Officer Expense	720.00	33.33%	2,160.00
6421 - Fiscal Assistant Expense	360.00		
6510 - Contractor	710.00	47.33%	1,500.00
<b>Total 6520 - Outside Contract</b>	<b>1,790.00</b>	<b>48.91%</b>	<b>3,660.00</b>
6610 - Office Supplies	413.49	41.35%	1,000.00
6620 - Bank Charges	20.00		
6640 - Postage	212.15	35.36%	600.00
6650 - Printing & Publications	0.00	0.0%	800.00
6680 - Dues & Subscriptions	376.58	25.11%	1,500.00
6720 - Rent & Utilities	1,172.16	50.01%	2,344.00
6730 - Telephone Expense	330.13	47.16%	700.00
6760 - Insurance Premium Expense	24.75		
6840 - Tools & Equipment	21,500.00		
6930 - Bad Debts - written off	-483.24		
7120 - License & Permits	27.00		
7130 - Travel & Meeting	2,550.80	28.34%	9,000.00
7910 - Indirect Cost Allocation	4,033.30	49.91%	8,082.00
8000 - Capital Outlay > \$5,000	0.00	0.0%	1,000.00
<b>Total Expense</b>	<b>73,517.26</b>	<b>65.7%</b>	<b>111,894.00</b>
<b>Net Ordinary Income</b>	<b>177,374.46</b>	<b>34.77%</b>	<b>510,106.00</b>
<b>Net Income</b>	<b>177,374.46</b>	<b>34.77%</b>	<b>510,106.00</b>

Northwest Loan Fund OPEN CONTRACT FUNDS Portfolio 6-30-16													
	Loan Date	Original Amount	Current Balance	Original Term	Payment Plan	Last Paid Date	Principle Reduction - Last Pmt	Maturity	Rate	Grade	ALL Reserve %	ALL Reserve Amount	
1	5/6/2014	50,000.00	PAID IN FULL	Five/Three	\$951	12/31/2014	\$ 45,474.29	5/6/2017	5.25%	Satisfactory	1%	\$ -	
2	5/14/2014	40,000.00	\$ 33,207.69	Ten/Five	\$430	6/6/2016	\$ 318.25	5/14/2019	5.25%	Satisfactory	1%	\$ 332.08	
3	6/5/2014	20,000.00	\$ 16,885.33	Ten/Three	\$215	6/16/2016	\$ 148.27	6/5/2017	5.25%	Satisfactory	1%	\$ 168.85	
4	10/16/2014	95,000.00	PAID IN FULL	Ten/five	\$1,022.85	12/8/2014	\$ 94,614.44	10/17/2019	5.25%	Satisfactory	1%	\$ -	
5	10/16/2014	51,500.00	\$ 41,856.00	Five/skip May Ju	\$967.67	4/8/2016	\$ 714.91	10/17/2019	4.75%	Satisfactory	1%	\$ 418.56	
6	12/5/2014	96,000.00	\$ 71,375.62	Five/Five	\$1,828.00	6/6/2016	\$ 1,543.51	12/5/2019	5.25%	Satisfactory	1%	\$ 713.76	
7	12/31/2014	52,000.00	\$ 44,673.76	Seven/Three	\$744.00	6/24/2016	493.70		5.25%	Satisfactory	1%	\$ 446.74	
8	2/27/2015	60,000.00	\$ 46,999.30	44 months	\$1,505.00	5/26/2016	\$ 1,237.69	10/19/2018	5.25%	Watch	10%	\$ 4,699.93	
9	4/22/2015	11,400.00	\$ 9,377.31	Five	\$217.00	6/21/2016	\$ 176.83	4/22/2020	5.25%	Satisfactory	1%	\$ 93.77	
10	4/22/2015	86,000.00	\$ 82,037.88	77/36 months	\$1,300.00	3/29/2016	\$ 3,241.37	4/22/2018	5.25%	Watch+	25%	\$ 20,509.47	
11	4/22/2015	75,000.00	PAID IN FULL	Five	\$1,430.00	1/26/2016	\$ 72,450.98	4/22/2020	5.25%	Satisfactory	1%	\$ -	
12	6/18/2015	80,000.00	\$ 67,225.30	Five/Three	\$1,522.00	6/21/2016	\$ 1,192.74	6/18/2018	5.25%	Satisfactory	1%	\$ 672.25	
13	7/29/2015	35,000.00	\$ 28,395.33	42 months	\$915.00	6/6/2016	\$ 801.39	2/3/2019	5.25%	Satisfactory	1%	\$ 283.95	
14	8/25/2015	20,000.00	\$ 15,335.03	36 months	\$606	6/24/2016	\$ 518.15	10/25/2018	5.25%	Satisfactory	1%	\$ 153.35	
15	9/23/2015	80,000.00	\$ 72,150.91	Five/Three	\$1,522.00	5/31/2016	\$ 2,327.15	9/23/2018	5.25%	Satisfactory	1%	\$ 721.51	
16	10/7/2015	40,000.00	\$ 36,307.53	Five/Three	\$971.00	5/2/2016	\$ 765.55	10/7/2018	5.25%	Satisfactory	1%	\$ 363.08	
17	2/2/2016	20,000.00	\$ 18,514.58	48 months	\$466.00	6/9/2016	\$ 382.28	2/2/2020	5.50%	Satisfactory	1%	\$ 185.15	
18	5/2/2016	50,000.00		48 months	\$1,165.00	begin 7-15-16		5/2/2020	5.50%	Satisfactory	1%	\$ -	
19	5/10/2016	280,000.00	\$ 137,500.00	60 months	\$5,359.00	begin 8-10-16		5/10/2021	5.50%	Satisfactory	1%	\$ 1,375.00	
		1,241,900.00	\$ 721,841.57									\$ 31,137.44	

**Northwest Loan Fund REVOLVED FUNDS Portfolio - 6-30-16**

	Loan Date	Original Amount	Current Balance	Original Term	Payment Plan	Last Paid Date	Principle Reduction - Last Pmt	Maturity	Rate	Grade	ALL Reserve %	ALL Reserve Amount
5	4/9/2008	\$ 25,000.00	\$ 4,000.00		\$300.00.	6/24/16	\$300	3/15/2010	0.00%	Substandard	30.00%	1,200.00
<b>20141223</b>	12/30/2014	\$ 95,000.00	\$ 112,455.70	10/5 year	\$1,022.85	6/28/16	\$628	12/30/2019	5.25%	Satisfactory	1.00%	1,124.56
			\$ 116,455.70									\$2,324.56

**NWCCOG Foundation Inc.**  
**SBDC - All - Profit & Loss**  
 January 1 through July 18, 2016

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Jan 1 - Jul 18, 16

<b>Ordinary Income/Expense</b>	
<b>Income</b>	
4110 · Grants	
4200 · State Grant Income	27,162.81
<b>Total 4110 · Grants</b>	<b>27,162.81</b>
4250 · Reimbursed Expenses	387.13
4600 · Contributions Income	7,050.00
4800 · Program Income	
4860 · Training	1,560.00
4800 · Program Income - Other	3,363.16
<b>Total 4800 · Program Income</b>	<b>4,923.16</b>
<b>Total Income</b>	<b>39,523.10</b>
<b>Expense</b>	
6050 · Contract Labor	39,773.90
6100 · Advertising & Promotion Expense	37.00
6230 · Telephone	200.00
6240 · Internet/Website Expense	59.50
6250 · Travel & Meeting Expense	4,697.91
6270 · Professional Fees	
6655 · Consulting	5,853.01
6270 · Professional Fees - Other	371.75
<b>Total 6270 · Professional Fees</b>	<b>6,224.76</b>
6770 · Supplies	533.34
<b>Total Expense</b>	<b>51,526.41</b>
<b>Net Ordinary Income</b>	<b>-12,003.31</b>
<b>Other Income/Expense</b>	
<b>Other Expense</b>	
8010 · Other Expenses	1,043.41
<b>Total Other Expense</b>	<b>1,043.41</b>
<b>Net Other Income</b>	<b>-1,043.41</b>
<b>Net Income</b>	<b><u>-13,046.72</u></b>

# NWCCOG 2017 REGIONAL BUSINESS DUES ANALYSIS

FORMULA :

POPULATION 0.520000

2015 population estimates, Colorado Department of Local Affairs, Demography Section

ASSESSED VALUATION 0.00000900

Certification of Levies & Revenues as of 1/1/2016, Year 2015 Annual Report, Division of Property Taxation, State of Colorado

COUNTY	POPULATION			ASSESSED VALUATION			2017 DUES CALCULATED	2016 DUES PAID	2016-2017 CHANGE	2016-2017 % CHANGE
EAGLE COUNTY	53,580	45.53%	\$27,862	\$3,020,624,960	35.82%	\$27,186	\$55,047	\$51,252	\$3,795	6.9%
GRAND COUNTY	14,615	12.42%	\$7,600	\$681,044,200	8.08%	\$6,129	\$13,729	\$13,720	\$9	0.1%
JACKSON COUNTY	1,352	1.15%	\$703	\$54,593,302	0.65%	\$491	\$1,194	\$1,110	\$84	7.0%
PITKIN COUNTY	17,845	15.16%	\$9,279	\$2,943,772,090	34.90%	\$26,494	\$35,773	\$32,664	\$3,109	8.7%
SUMMIT COUNTY	30,299	25.74%	\$15,755	\$1,733,916,850	20.56%	\$15,605	\$31,361	\$29,335	\$2,026	6.5%
<b>TOTAL COUNTY</b>	<b>117,691</b>	<b>100.00%</b>	<b>\$61,199</b>	<b>\$8,433,951,402</b>	<b>100.00%</b>	<b>\$75,906</b>	<b>\$137,104</b>	<b>\$128,081</b>	<b>\$9,023</b>	<b>6.6%</b>
<b>MUNICIPAL</b>										
EAGLE										
BASALT (EAGLE & PITKIN)	3,952	8.54%	\$2,055	\$152,944,260	3.82%	\$1,376	\$3,432	\$3,265	\$167	4.9%
EAGLE	6,674	14.42%	\$3,470	\$116,222,090	2.91%	\$1,046	\$4,516	\$4,266	\$250	5.5%
GYPNUM	6,927	14.97%	\$3,602	\$116,926,690	2.92%	\$1,052	\$4,654	\$4,459	\$195	4.2%
MINTURN	1,052	2.27%	\$547	\$27,230,020	0.68%	\$245	\$792	\$739	\$53	6.7%
RED CLIFF	279	0.60%	\$145	\$3,667,400	0.09%	\$33	\$178	\$166	\$12	6.7%
VAIL	5,450	11.78%	\$2,834	\$1,069,125,050	26.74%	\$9,622	\$12,456	\$11,318	\$1,138	9.1%
GRAND										
FRASER	1,169	2.53%	\$608	\$34,162,830	0.85%	\$307	\$915	\$904	\$11	1.2%
GRANBY	1,917	4.14%	\$997	\$45,944,610	1.15%	\$414	\$1,410	\$1,393	\$17	1.2%
GRAND LAKE	465	1.00%	\$242	\$39,354,330	0.98%	\$354	\$596	\$593	\$3	0.5%
HOT SULPHUR SPRINGS	658	1.42%	\$342	\$7,973,990	0.20%	\$72	\$414	\$412	\$2	0.5%
KREMMLING	1,359	2.94%	\$707	\$14,096,770	0.35%	\$127	\$834	\$828	\$6	0.7%
WINTER PARK	962	2.08%	\$500	\$95,301,370	2.38%	\$858	\$1,358	\$1,349	\$9	0.7%
JACKSON										
WALDEN	585	1.26%	\$304	\$4,859,064	0.12%	\$44	\$348	\$354	(\$6)	-1.7%
PITKIN										
ASPEN	7,099	15.34%	\$3,691	\$1,492,162,550	37.32%	\$13,429	\$17,121	\$14,746	\$2,375	13.9%
SNOWMASS VILLAGE	2,863	6.19%	\$1,489	\$490,010,040	12.25%	\$4,410	\$5,899	\$5,809	\$90	1.5%
SUMMIT										
DILLON	955	2.06%	\$497	\$65,332,790	1.63%	\$588	\$1,085	\$1,049	\$36	3.3%
FRISCO	2,927	6.33%	\$1,522	\$179,929,320	4.50%	\$1,619	\$3,141	\$2,917	\$224	7.1%
MONTEZUMA	71	0.15%	\$37	\$2,110,350	0.05%	\$19	\$56	\$52	\$4	7.1%
BLUE RIVER	911	1.97%	\$474	\$41,229,200	1.03%	\$371	\$845	\$808	\$37	4.4%
<b>TOTAL MUNICIPAL</b>	<b>46,275</b>	<b>100.00%</b>	<b>\$24,063</b>	<b>3,998,582,724</b>	<b>100.00%</b>	<b>\$35,987</b>	<b>\$60,050</b>	<b>\$55,427</b>	<b>\$4,623</b>	<b>7.7%</b>
<b>REGION XII SUBTOTAL</b>	<b>163,966</b>		<b>\$85,262</b>	<b>\$12,432,534,126</b>		<b>\$111,893</b>	<b>\$197,154</b>	<b>\$183,508</b>	<b>\$13,646</b>	<b>6.9%</b>
CARBONDALE	6,646		\$3,456	\$128,172,960		\$1,154	\$4,609	4,317	\$292	6.3%
GLENWOOD SPRINGS	9,909		\$5,153	\$213,950,490		\$1,926	\$7,078	6,792	\$286	4.0%
STEAMBOAT SPRINGS	12,399		\$6,447	\$642,351,810		\$5,781	\$12,229	11,737	\$492	4.0%
<b>SUBTOTAL</b>	<b>28,954</b>		<b>\$15,056</b>				<b>\$23,916</b>	<b>\$22,846</b>	<b>\$1,070</b>	<b>4.5%</b>
<b>TOTAL DUES</b>							<b>\$221,070</b>	<b>\$206,354</b>	<b>\$14,716</b>	<b>6.7%</b>
AVON/AVON METRO	6,536		\$3,399	\$211,061,910		\$1,900	\$5,298	0		
BRECKENRIDGE	5,027		\$2,614	\$517,252,300		\$4,655	\$7,269	0		
SILVERTHORNE	4,394		\$2,285	\$165,029,720		\$1,485	\$3,770	0		
<b>SUBTOTAL</b>	<b>15,957</b>		<b>\$8,298</b>	<b>893,343,930</b>		<b>8,040</b>	<b>\$16,337</b>			



# MEMORANDUM

To: NWCCOG Council  
From: Erin Fisher, Director, Alpine Area Agency on Aging  
Date: 7/20/16  
Re: Regional Advisory Council (RAC) Membership

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The Regional Advisory Council (RAC) is the advisory board to the Alpine Area Agency on Aging. The RAC's responsibilities include providing advice on aging matters in the region and advocating for seniors.

The RAC Bylaws stipulate that one (1) local elected official chosen by the NWCCOG Board of Directors shall sit on the RAC. The selected elected official representative will be appointed in odd numbered years for two year terms, beginning January 1<sup>st</sup>. As this position is being filled after a vacancy, the term will be for the remainder of the 2016 calendar year and then will be chosen again (or renewed) beginning 1/1/2017.

Pitkin County Commissioner Steve Childs has volunteered to serve as the NWCCOG appointed elected official to the RAC.

We ask that the NWCCOG Council vote to appoint Pitkin County Commissioner Steve Childs to serve on the Alpine Area Agency on Aging Regional Advisory Council.



# PROGRAM UPDATES

**To:** NWCCOG Council  
**From:** NWCCOG Staff  
**Date:** July 21, 2016  
**Re:** Program Updates

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The following are the events of note that have occurred since the May 26, 2016 NWCCOG meeting.

**Administration/Regional Business** – *Liz Mullen, Executive Director*

- NWCCOG's 2015 independent audit will be presented to the Council at the July 28, 2016 meeting in Walden.
- NWCCOG has contracted with the National Resources Center (NRC) in Boulder, Colorado to conduct the 2016 Regional Senior Services Gap Analysis. NRC will be using their Community Assessment Survey for Older Adults (CASOA), which is a unique scientific survey of older adults' perceptions about their communities and future needs. As of July 15, 2016, 457 completed surveys have been returned which equals a 20% response rate and a 4.6% margin of error. We will continue to accept surveys until the end of the month.
- Liz Mullen and Torie Jarvis have presented NWCCOG and QQ program updates to the following members so far this year:
  - o Town of Red Cliff (6/7/16)
  - o Town of Gypsum (6/14/16)
  - o Town of Walden (6/27/16)
  - o Town of Frisco (6/28/16)
  - o Eagle County (7/12/16)
  - o Town of Eagle (7/12/16)
  - o Town of Granby (7/26/16)

**Alpine Area Agency on Aging (Alpine AAA)** – *Erin Fisher, Director*

**State Unit on Aging Onsite:** Candise Winder from the State Unit on Aging, conducted the annual onsite with the AAA June 1-3. There were several compliance issues that the AAAA is working diligently with the providers to rectify for SFY 16-17.

Candise listed multiple best practices within Region 12:

- Grand County program income documentation for Nutrition and Transportation was accurate and very easy to review.
- Grand County Nutrition Program NSIP documentation was very clearly documented, accurate and easy to review.
- Eagle County Nutrition Program Income Documentation was accurate and very easy to review.
- Eagle County and Grand County Nutrition Programs have an efficient system in place for tracking food waste.
- The Alpine Area Agency on Aging has gone through a change in leadership recently.
- New staff members are open to new ideas and to change.



- Staff has worked diligently to get the vouchers program in place for Homemaker services.
- Personal Care services and Family Caregiver services.
- The Alpine Area Agency on Aging is working diligently to build a volunteer program in each of the five counties.
- Region 12 worked diligently to provide evidence-based programs. Fall Prevention is offered through a contract with Consortium for Older Adult Wellness.
- Region 12 was very well organized and well prepared for the on-site.

**Caregiver Conference:** The 8<sup>th</sup> annual Caregiver Conference was held on June 14<sup>th</sup> at the Glenwood Springs Community Center. Over 130 people attended this year's conference regarding the legal and financial implications of caregiving and aging.

**Senior Awards Ceremony:** The Senior Awards Ceremony was a huge hit! Many thanks to Amanda Rens-Moon, the Regional Advisory Committee (RAC) Planning Committee, the illustrious Emcees, Bert Roy & John Bade, and everyone who came. You can find all the pictures from the event:

<http://alpineaaa.portfoliobox.net/>

<http://www.priscillamartinez.co/p337142025>



**Alpine Area Retired and Senior Volunteer Program (RSVP) – C.J. Grove, NWCCOG Volunteer Program Coordinator, RSVP Program Director**

**Alpine Area RSVP (Eagle County only)** - We have on-boarded several new volunteers which brings our total number of volunteers to 120 of the 180 volunteers we set as our 3 year goal.

Our service numbers for the period of May 11<sup>th</sup> – June 30<sup>th</sup> are as follows:

**Capacity building** – 1194.25 hours (the majority of these hours were worked at the Eagle Valley Community Fund Rummage Sale)

**Economic opportunity** – 6 hours (Working with Habitat for Humanity)

**Education** – 111 ½ hours (After school meal program)

**Environmental Stewardship** – 18 hours (River and Highway cleanup)

**Healthy Futures** – 1195 hours (coaching/training classes, distributing information, preventing elder abuse, companionship, food delivery, transportation, food collection and congregate meals sites)

**Other Community Priorities** - 134 ½ hours

**Veterans' transportation** - 39 hours

**Alpine Area Agency on Aging (Eagle, Grand, Jackson, Pitkin and Summit)** - We are still completing some of the Policies and Procedures for the volunteer program. We are beginning to actively recruit

volunteers for the Caregiver Respite program which we hope to launch in September 2016. We will be participating in the REST Master Trainer program on September 8 – 9 in Frisco. This will be the training program that the volunteers will receive for the Respite program.

**State Health Insurance Assistance Program (SHIP)/Senior Medicare Patrol (SMP) –T.J. Dufresne, Health Insurance Assistance Coordinator**

The Medicare SHIP Program has seen an increase in activity compared to the first six months of our program start-up. This increase is noteworthy because January through June tends to be a slower time for Medicare assistance. We continue to build relationships with partners around the region who work with the Medicare population. We have seen the greatest number of referrals from partnering agencies in Grand and Pitkin Counties.

***Beneficiary Contact Information July – December 2015  
262 Beneficiaries Assisted***

	<b>July through December 2015</b>	<b>January through June 2016</b>
Face-to-Face Contacts	100	76
Contacts by Phone	112	177
Contacts at Facility/Home	1	0
Contacts by E-mail	3	9
Contacts at Outreach Events	173	280
64 and Younger	74	91
65-74	102	130
75-84	23	31
85 and Older	10	10
Below Poverty Level	52	86
Above Poverty Level		176
Medicare via Disability	30	43

We continue to seek volunteers throughout the region. Summit County has two consistent volunteers and the other counties are waiting for training to become certified. Eagle County has three who are certified but are still shadowing appointments. We have eight volunteers who are waiting for training and four that would like to consider winter training. The national SHIP program had suspended training in order to roll out an online training protocol. The Colorado SHIP Program has recently indicated that they can run a training in-person. It is our hope that our currently interested volunteers will be able to adjust their schedules.

Outreach and education events have been successful. The outreach activities included Senior Center lunch talks, on-site tabling at community events, health fairs, churches, and open-houses. There have also been training sessions at health and human services offices, medical centers, clinics, and other partnering agencies. Most request that we return to go deeper into Medicare terms, rules, enrollment, among other facets of Medicare.

The SHIP Medicare Program participates in the NWCCOG advertising on the radio. We have seen an increase in awareness related to the advertising. We have had people contact us after they heard the radio spot while others mention it when we are out in the community.

Our program is gearing up for the fall open enrollment period as well as the conduction of more outreach and education. A handful of topics we will focus on include aging into Medicare, Medicare fraud, understanding the Medical Summary Notice (or Explanation of Benefits), using preventative care, options available for low income individuals, and Medicare and Disability.

**Broadband Projects** – *Nate Walowitz, Regional Broadband Coordinator*

- The presentation to Pitkin County BOCC was well received. They will move forward with a plan to procure transport and create two ‘meet me’ points in Basalt and Aspen. This will also feed their tower microwave network for delivery of wireless broadband in a provider neutral manner.
- The Town of Red Cliff tower construction began on July 5<sup>th</sup>. The Ski Cooper link to fiber is in planning with lift manufacturer and the SF-299 form should be submitted to the U.S. Forest Service by July 8<sup>th</sup>. The Town is taking over project management.
- The Town of Fraser has selected a consultant for their strategic plan project. They are talking with the Town of Winter Park prior to submitting an application to DOLA for an administrative grant.
- Rio Blanco County continues to make excellent progress with conduit and fiber installation throughout Meeker and Rangely. The first Community Anchor Institution customers are now turned up. The tower project starts this summer.
- Routt County is still working to select a fiber construction company to begin buildout of their middle mile network.
- NWCCOG Regional Broadband Survey work with State Office of Information Technology (OIT) continues. The online survey template was available on June 4<sup>th</sup> and Nate is working with OIT to customize it for NWCCOG’s data requirements.
- The Jackson County Economic Revitalization group met to discuss how they can work with the county to get CenturyTel of Eagle to upgrade their CO switch infrastructure to deliver more broadband to Walden and the County. Part of their plan is to reach out to all businesses in the county and bring together collective interest for marketing to the provider community. Commissioner Jim Murphy is working with the other county commissioners and county manager to finalize the RFP for a broadband engineering plan.
- Meeting to be scheduled for late July with NWCCOG Regional Broadband Steering Committee to begin investigation and definition of a NWCCOG Regional Broadband Network project.

**Colorado Bark Beetle Cooperative (CBBC)** – *Abbie Cobb, Coordinator*

The CBBC met on Friday, July 15<sup>th</sup>. They have decided to change their name to the High Country Forest Collaborative (HCFC). Attached is a summary page on the new name and direction for the organization. The HCFC will host a meeting of all of the forest collaborative organizations in the fall of 2016 in an effort to bring them together, help them become more aware of which organization is doing what, and educate them on how best to work with the state and federal forest services. The HCFC would also like to hire a coordinator, following the model of NWCCOG Regional Broadband Coordinator. A draft job description is attached. They would appreciate input from local governments. They intend to approach large regional water providers and the U. S. Forest Service for initial funding for this position.

**Economic Development District (EDD)** – *Rachel Lunney, Director*

**CEDS Update:** SWOT meetings are being conducted in each county to solicit stakeholder input for the CEDS. The following SWOT meetings have been conducted: Summit County on 2/17/16; Eagle County on 4/20/16; Pitkin County on 6/15/16. The Jackson County SWOT meeting will be held on

July 28<sup>th</sup> following the NWCCOG Council meeting in Walden. Grand County SWOT meeting is TBD. Input from other planning meetings already underway will be incorporated into CEDS as well. This input, along with information in planning documents already in place, will be analyzed and used for discussion during the August 25<sup>th</sup> NWCCOG/EDD strategic planning session to create the regional action plan for the CEDS.

**CEDS Website:** Design work on the website is well underway. Rachel continues to work on identifying the various data sets that will be included in the CEDS website. This website is being funded by a DOLA Energy and Mineral Impact Assistance grant.

**EDA:** The NWCCOG EDD applied for an Economic Adjustment Assistance grant for Grand and Clear Creek Counties. The grant funds, if awarded, will be used to hire a contractor to conduct a study of the economic impacts of the imminent closure of the Henderson Mill and Mine in those two counties. The project will also consist of the development of strategies to pursue recovery from this loss of jobs and to revitalize the economy in these two affected counties. The EDA will consider this grant application on July 28<sup>th</sup>.

**WorkWell Collaborative** – The next WorkWell Collaborative Advisory Committee meeting will be held on Friday, July 22 from 10 am – 12 pm at CMC Edwards Campus. On the agenda will be a review of the progress made during year one of the CDPHE grant including the number of certified healthy businesses added to the program as a result of this effort.

**Rural Resort Region Workforce Investment Board** – Rachel will attend the in-person RRR WIB meeting on Wednesday, July 20 in Aspen.

**EDA Denver Regional Conference and Peer Review** – Liz and Rachel will attend the EDA Denver Regional Conference August 1 – 3 in Denver. Following the conference on August 3, the NWCCOG EDD will participate in a peer review with a team made up of EDA Denver Region staff and staff of other EDDs in the region, which is required of EDD's every 3 years.

**NWCCOG and Summit County Chamber to sponsor Count Me In Workshop on July 27<sup>th</sup> at CMC in Breckenridge**– The Count Me In! Campaign, a project of the Colorado Fiscal Institute, aims to educate voters on Colorado's unique direct democracy structure by tapping locally known and trusted leaders to reinforce the importance of participating in the November election, especially on initiatives. The primary focus will be to encourage voting the whole ballot (all the way to the bottom). The direct democracy component of Colorado's civic structure is unique, and voters and potential voters need to know the important decision-making role they play in building and maintaining thriving communities. NWCCOG and the Summit Chamber are partnering with CFI to bring a Count Me In presentation to Summit County on Wednesday, July 27<sup>th</sup> from 8 am – 10 am at CMC Breckenridge Campus.

**Elevator Inspection Program (EIP)** – *Steve Allen, Director*

- The Elevator Inspection Program has kept current with the annual inspections while increasing the number of 5-Year witnessing tests. We are also current on new construction and modernizations as well.
- The response to bringing deficient conveyances into compliance is maintaining a steady gratifying pace. The Building Officials for our jurisdiction are working with us to meet our goals.
- Chris Vasquez has successfully obtained his NAESAI QEI Certification.

- The E.I.P has hired a new elevator inspector, Bennett Schmidt, who has begun his 12-month training toward obtaining QEI certification.
- Steve Allen obtained his NAESAI Elevator Supervisor Certification. He is the only one in Colorado and only one of two in the Western division who have achieved this great feat.
- Gene Morse will retire on August 31, 2016. Gene announced his desire to retire two years ago and has delayed his retirement in order to help NWCCOG make the transition to a new program director and train two new inspectors. NWCCOG is truly grateful for Gene's dedication and assistance. A celebration in Gene's honor will be held on Wednesday, August 31<sup>st</sup> from 4 - 6 p.m. at the Ruby Tuesday restaurant in Dillon.

**Energy Management (Weatherization)**- *Nate Speerstra, Weatherization Program Specialist*

The Weatherization department has successfully completed the 2015/2016 grant cycle. We contracted with the Colorado Energy Office (CEO) to weatherize 135 homes and completed 136. Both the year end CEO administrative monitoring and field quality assurance inspections went well confirming that field and office staffs are faithfully following state guidelines. Of those 136 homes, we installed 171 insulation measures (attic, walls and/or subspace) and found and fixed 107 health and safety problems like gas leaks or high levels of carbon monoxide. Additionally, we installed 28 high efficiency furnaces and 64 Energy Star™ refrigerators. Well over 100 of our clients fell into the high priority classifications that we target of "over 60, disabled, or having children 5 years old or younger".

In June our staff all received a Building Performance Institute (BPI) certificate on duct leakage. We all received certifications on lead safety work practices. We also attended a 16 hour furnace trouble shooting training. Finally, we got recertified by the state for asbestos inspection.

In the upcoming grant year, 2016/17, we contracted with CEO to weatherize 96 homes. This smaller number of homes corresponds with a 30% reduction in our weatherization budget. Since there are 10 staff serving 13 counties any downsizing of staff would leave us ill-equipped to cover the 24,000 square miles efficiently. Therefore we are exploring a relationship with Energy Outreach Colorado (EOC) which is also affiliated with CEO. They are a non-profit that provides weatherization services to low and moderate income families. They also manage the Crisis Intervention Program (CIP) that assists low-income homes with a malfunctioning or broken heating system. By sub-contracting work through EOC we hope to generate the additional revenue necessary to maintain staff levels and buffer us from yearly fluctuations to our budget.

**Northwest All Hazards Emergency Management Region (NWAHEMR)** – *Kim Cancelosi, Coordinator*  
 Joel Cochran, Director Emergency Management for Summit County transitioned into the position of Summit County Undersheriff. He will continue to work on Emergency Management topics and assist the new Director, Rob Pearce, through the end of the year. Joel's leadership and expertise in Emergency Management has greatly benefitted the Northwest Region and the State of Colorado.

Rob Pearce has over 15 years of law enforcement experience from Florida and 3.5 years here in Summit County where he has been with the Sheriff's Office and most recently assigned to Criminal Investigations.

Under the 2015 Homeland Security Grant Program, an animal sheltering trailer, cages and supplies have been purchased and housed in Moffat County. Prior to the purchase of the trailer, there was no local capability to shelter pets and their companions in conjunction with human shelters. By policy, pets and companion animals are not permitted in Red Cross Shelters. This trailer will store the required

equipment for immediate deployment to safely house pets and companion animals in a close proximity to the Red Cross Shelter. This mobile asset is available throughout the NW region on a first request basis. Additionally, this summer and fall each of the ten counties will be visited for monitoring of equipment purchased with grant funds over the years.

The 2016 Annual Summit Meeting for information on applying for 2017 SHSP and for function groups to meet and discuss needs, is scheduled for November 16 in Rifle, Colorado.

The 2014 SHSP grant is in the process of closing out.

**Northwest Loan Fund (NLF)** - Anita Cameron, Director

A new loan was approved in June. The Northwest Loan Fund is on the radio: both an informational spot and on the 'Business with Altitude' program. Olive Ridley's Coffee and Tea, in Rifle, has decided to close. The equipment will be sold to pay down the loan. Payments will continue from personal income. One client has had financial challenges both personally and for the business; measures are being recommended to keep the business viable. Allowance for Loan Loss Reserve is updated by Mike Kurth (to reflect graded loans) as of 6-30-16.

**Regional Transportation Coordinating Council (RTCC)** – Susan Juergensmeier, Mobility Manager

The new GEM (Garfield/Eagle /Mesa) Connector is a collaborative effort between ECO Transit, The Traveler and the NWCCOG Mountain Ride Transportation Resource Center to transport clients to and from medical appointments and other necessary services in Grand Junction. The initial service will be twice a month with the proposed date of August 11 for the inaugural trip. ECO Transit will pick-up clients in Eagle County then transport them to Garfield County where either The Traveler will take over the trip or ECO will continue the whole way. They will alternate the Glenwood Springs – Grand Junction portion of the trip. The primary clientele will be senior citizens, low income individuals and veterans. The committee has been working on this project for several months with the goal to bridge key transportation service gaps in the region specifically Glenwood Canyon and trips to the VA Medical center in Grand Junction.

On May 31 the NWCCOG submitted a proposal through the Colorado Department of Transportation to the FTA "Rides to Wellness" program for funding to expand our volunteer driver program.

The Mountain Ride Transportation Resource Call Center is continuing to be in demand. The Eagle County and Park County Memorandums of Understanding for Non-Emergent Medical Transportation coordination and billing have been signed for 2016-17. As of June 30, the Call Center booked 3,972 rides in 2016. Following are the number of one way trips by county: Eagle, 256 trips; Garfield, 4 trips; Grand, 2,004 trips; Jackson, 22 trips; Park, 964 trips; Pitkin, 133 trips; Routt, 411 trips; and Summit, 178 trips for a total of 3,972 during the first six months of 2016. During the same time period in 2015, 2,360 trips were booked.

The next Regional Transportation Coordinating Council (RTCC) meeting will be held on August 3, 2016.

**Water Quality and Quantity Committee (QQ)** – Lane Wyatt and Torie Jarvis, Co-Directors

- QQ held its most recent board meeting on June 29th. It was a great meeting at the Donovan Pavilion with the largest attendance in years. QQ contract staff met early with a group of newly elected officials to give them an introduction to QQ. A copy of the agenda and board packet are available [here](#).

- QQ participated as a party to the Water Quality Control Commissions' Rulemaking to update statewide water quality standards. QQ joined several other groups in voicing concerns over temperature standards that would have allowed warmer temperatures during certain times of the year and in certain locations. We were concerned that the State had not demonstrated that aquatic life would be protected. In part, due to our concerns, the Commission declined to adopt the proposed standards.
- In March of this year, the President held the first ever Water Summit at the White House, announcing in part that federal agencies would begin coordinating granting service to be more efficient and effective. QQ sent letters to Senators Bennet and Gardner and Governor Hickenlooper in May, requesting they send letters of encouragement to the Department of the Interior and Department of Agriculture asking them to begin coordination efforts on water grants in the Colorado River Basin. As a result, both Senator Bennet and Governor Hickenlooper sent such letters, and mid-June the DOI/USDA announced a coordination effort expected to bring 450 million additional dollars to water conservation and efficiency efforts in the Colorado River Basin.
- QQ has been participating in a series of meetings along with state and federal regulators to examine potential ways to develop a more efficient NEPA process. Lane Wyatt is representing QQ and Watershed Services, and NWCCOG is the only local government regulatory entity representing in this process (and many QQ members advocated vehemently to ensure local governments were included in these meetings). A "check in" meeting with agency heads is scheduled for July.
- Watershed Services assisted QQ in the recent WQCC Rulemaking on Basic Standards. Our primary focus in the Rulemaking was to ensure that new standards proposed for stream temperature were both protective of the aquatic environment and reasonable for compliance by our dischargers.
- As part of Watershed Service's 208 Plan responsibilities the program evaluated and approved two site applications for lift stations for the Three Lakes WSD.
- As a signer of the Grand Lake MOU, NWCCOG's Watershed Services Program is participating in weekly calls of the Grand Lake Adaptive Management Committee to evaluate the clarity in Grand Lake and how operations of the CBT project may influence and potentially improve that clarity and comply with the clarity targets in the MOU.

# Draft High Country Forest Collaborative

The High Country Forest Collaborative (HCFC, formerly the Colorado Bark Beetle Cooperative), has been working since 2005 as a cooperative group of state, federal and local agencies; communities, counties, conservation groups, timber industry, and other groups to address the impacts of the mountain pine beetle epidemic on Colorado's high elevation forests. The collaborative is now addressing broader issues facing our high elevation forests.



HCFC is now working on strategies to enhance community resilience in the face of hazards produced by forest disturbances in high elevation forests in Colorado. Forest hazard reduction and management around communities is an ongoing process involving municipal, county, state, and federal government entities, and private property owners. However, our communities that are located in or near high elevation forests need to plan for long-term resilience because our forests provide important ecological, economic, and cultural values that may not be addressed through short-term hazard reduction around our communities.

## High Country Forest Collaborative Actions

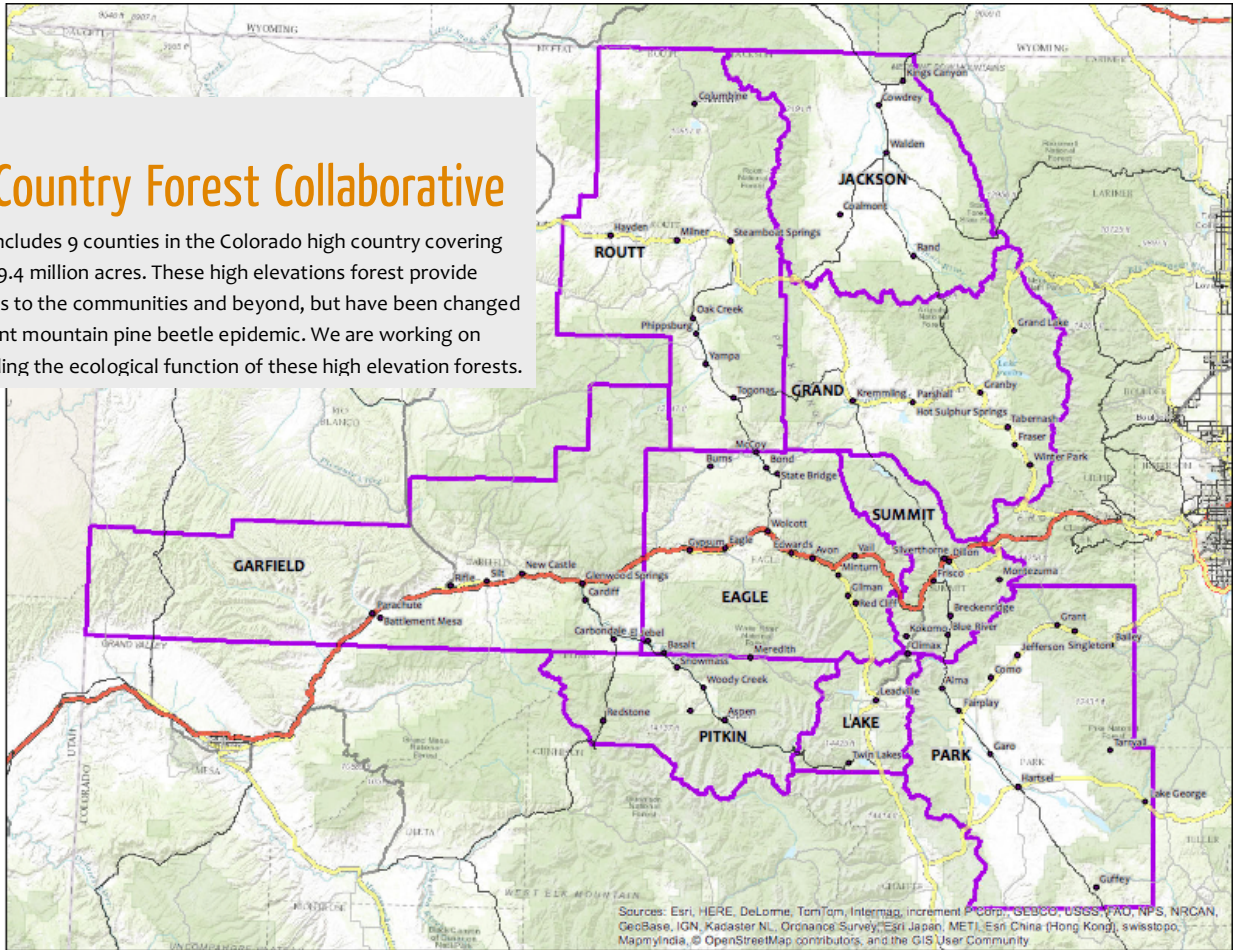
The HCFC has worked with various stakeholders to collaboratively assess and build consensus around priority needs, and then advocate for resources in the political arena to get this work done. We are now using those experiences to facilitate the work of increasing community resilience. To do this, we are currently working the following;

- ◆ Work with agencies and researchers to define forest resilience and appropriate management activities to increase community resiliency
- ◆ Mapping areas that have high hazards to communities, watersheds, and other values
- ◆ Advocating for appropriate funding, legislation and other resources across our 9 county area and all of Colorado
- ◆ Working with counties, communities, and Northwest Council of Governments (NWCOG) to identify needs of local governments and communities



## High Country Forest Collaborative

The HCFC includes 9 counties in the Colorado high country covering more than 9.4 million acres. These high elevation forests provide many values to the communities and beyond, but have been changed by the recent mountain pine beetle epidemic. We are working on understanding the ecological function of these high elevation forests.



## High Country Forest Collaborative Organization

The HCFC has been working on high elevation forest issues since 2005. We have reached consensus on some large forest hazard actions following the mountain pine beetle epidemic in Colorado and have successfully advocated for large commitments of funding and resources by federal, state and local agencies.

We are a diverse group of state, federal and local agencies; communities, counties, conservation groups, timber industry, and other groups, that meet quarterly. We are actively looking for new members and communities to work with us.

## Contacts

**Abbie Cobb, Coordinator**

(970) 389-8210 acobbcbbc@gmail.com

**Brad Piehl, Chair**

(970) 406-0085 bpiehl@jw-associates.org

## **Colorado Bark Beetle Cooperative (CBBC) Outreach and Program Lead**

### **Position**

Reporting to the CBBC Chair/Steering Committee, the Outreach and Program Lead will be responsible for the primary operations of the CBBC, outreach to local communities, education, forest policy, and fundraising. In this newly established role, the CBBC Outreach and Program Lead will be the key external face of CBBC in the community.

This position is anticipated to be a full-time, contract position. Hourly compensation range is \$.

### **Key Responsibilities**

#### **CBBC Organization -**

- Connect with other organizations (i.e. CML, etc.) and coordinate partnerships
- Identify funding opportunities; prepare grants applications and reporting for funding CBBC programs; develop sustainable funding model
- Coordinate and manage annual outreach meeting
- Coordinate stakeholder meetings
- Report to CBBC Chair/Steering Committee
- Develop case for relevancy and value of CBBC to local governments
- Develop CBBC brand and marketing/communications plan

#### **Outreach -**

- Develop an outreach and advocacy plan for the CBBC region
- Coordinate with local governments, counties on forest resilience issues
- Connect local governments with available grant funds
- Meet with local governments and counties throughout the CBBC area to identify needs and provide education
- Review and evaluate CWPPs from the CBBC area for effectiveness and best practices; direct counties/entities to appropriate resources for technical assistance
- Educate communities on how to incorporate mid-zone forest resilience into community resilience

#### **Policy -**

- Review and evaluate legislation related to forest issues
- Advocate for issues identified by CBBC to local governments, counties, state and federal legislatures and agencies, Washington DC

### **Important Previous Experience/Skills**

- Public policy
- Forest management

- Collaborative groups
- Grant writing, administration and reporting
- Public speaking

**Education/Experience**

A B.S. degree, or higher, in fields related to responsibilities is desired.

5 years, or more, of experience in related fields is preferred.

Experience in the fields related to responsibilities with forest issues and within communities in Colorado is highly desired. Experience greater than 5 years may substitute for relevant education.

DRAFT