



AGENDA
Thursday, December 5, 2013
Conference Call

CALL IN NUMBER: 877-594-8353
PASSCODE: 23878813#

NWCCOG COUNCIL MEETING

10:00 a.m.	1.	Call to Order - Karn Stiegelmeier, Chair	
	2.	Roll Call and Determination of Quorum - Sherry Rogstad	
	*3.	ACTION: Minutes of October 24, 2013 Council Meeting	Pgs. 2-4
	*4.	ACTION: October 2013 Financials	Pgs. 5-12
	*5.	ACTION: Change to the Bylaws re: financial reserve requirement	Pg. 13
	*6.	ACTION: 2013 Budget Revisions	Pg. 14
	7.	DISCUSSION: Communications and Marketing Position	Pg. 15
	*8.	ACTION: Proposed 2014 Budget	Pgs. 16-63
	9.	DISCUSSION: Creation of a Personnel Committee	Pg. 64
	*10.	ACTION: 2014 Meeting Schedule	Pg. 65
	11.	Program Updates	Pgs. 66-72
	12.	New Business	
11:30 a.m.	*13.	Adjourn	

NWCCOG FOUNDATION MEETING

11:30 a.m.	1.	Call to Order - Karn Stiegelmeier, Chair	
	2.	Roll Call and Determination of Quorum - Sherry Rogstad	
	*3.	ACTION: Minutes of December 6, 2012 Meeting	Pg. 73
	*4.	ACTION: 2013 Financials	Pgs. 74-77
	5.	Overview of Activity for 2013 & expected activity for 2014 - Liz Mullen	
	6.	New Business	
11:45 a.m.	*7.	Adjourn	

* requires a vote



**Northwest Colorado Council of Governments
Council Conference Call
October 24, 2013**

Executive Committee Members Present:

Jeff Shroll, Town of Gypsum
Keith Montag, Eagle County
Karn Stiegelmeier, Summit County
Rob Ittner, Pitkin County
John Hoffmann, Town of Carbondale
James Newberry, Grand County
Tom Clark, Town of Kremmling

Council Members Present:

David Hook, Town of Grand Lake
Jim White, Town of Minturn
Dave Sturges, City of Glenwood Springs

Others Present:

Liz Mullen, NWCCOG
TJ Dufresne, Connect for Health Colorado
Regional Hub Coordinator
Sherry Rogstad, NWCCOG

Call To Order:

Karn Stiegelmeier, Chair, called the council meeting to order at 10:06 a.m. Roll call was taken, there was a quorum.

Approval of Minutes:

M/S/P Jeff Shroll/John Hoffmann to approve the minutes of the September 26, 2013 meeting as presented.

Keith Montag abstained from voting as he was not present at the September meeting.

Approval of Financials:

M/S/P Jeff Shroll/Jim White to approve the financials as presented.

Review of and Feedback on the 2014 Draft Budget:

Liz reviewed the 2014 draft budget provided in the meeting packet, beginning with the Letter from the Executive Director and Fiscal Officer. Liz reported that Breckenridge again decided not to join NWCCOG, only joining QQ in 2014. Avon is considering membership this coming year. Neither Breckenridge nor Avon dues are included in the budget. Liz stated that QQ dues have not changed.

She also reviewed the proposed cost of labor and merit increases included in this draft budget, along with matching fund for grants represented in this document and the non-use of any

Each participating member provided an overview of what their jurisdiction planned to do regarding employee salary increases in 2014. The percentages proposed in the NWCCOG draft budget are in line with the member jurisdictions' plans for their own employees. Liz reported that NWCCOG is working with Mountain States on a salary survey, but MSEC seems to have some turnover lately and the results are not yet available.

Karn reminded attendees this meeting was for budget discussion and feedback; approval was not needed until the December 5, 2013 meeting.

In regard to the reserve fund she is advocating the council change the NWCCOG bylaws to state the reserve fund balance should equal 10% of internal NWCCOG programs. After discussion it was decided the bylaws should be modified; these changes will be brought to the December meeting for approval.

Discussion followed on the suggestion to hire an intern to help Rachel Lunney with NWCCOG marketing/communication efforts due to Economic Development District demands of Rachel's time. In order to keep the marketing/communications at the current level, Liz has included \$6,500 in the Regional Business budget to pay for a part-time intern to assist Rachel. After discussion, the Council agreed that a small group will meet to determine the specific marketing and communication needs of NWCCOG. Karn Stiegelmeier, James Newberry and Rob Ittner volunteered to convene a conference call to discuss these issues and prepare a recommendation for the Council to consider at the December 2013 meeting. NWCCOG staff will send an email to all council members inviting others to participate and set a date and time for a conference call.

It was agreed that the draft 2014 budget will be made available on the NWCCOG website, specifying this document is a draft, and individuals can forward their comments and questions to their local NWCCOG representative.

Review Program Updates:

The revised DOLA grant application specifying the regional broadband coordinator position has been submitted. NWCCOG should receive a response by early December 2013.

TJ Dufresne, Connect for Health Colorado Regional Hub Coordinator, provided an update on the opportunities and challenges since the recent October 1, 2013 launch date. She mentioned the support the county has received from the Summit County commissioners and working with the school districts, non-profits, chambers, etc. in regard to outreach efforts. She personally has been impressed with the training and the computer systems. Colorado systems did not go down during the first week of October except for during scheduled maintenance times. She reported they are very close to solving the Peak System interface problem. It should be resolved by November 1. TJ sees the biggest issues are with advertising budgets, especially in print advertising. They are currently advertising on radio and television.

Karn talked about the premium issues that Congressman Polis is working on. She stated Summit County is planning to send a letter to Marguerite Salazar, Colorado Commissioner of Insurance, regarding the formula being used, which they consider to be out-of scale. Karn said if anyone is interested in seeing a copy of Summit County's letter, she is willing to share. Dave Sturges said Garfield County is sending a similar letter.

Dave Sturges, who is the NWCCOG representative to the Regional Advisory Council (RAC), reported because he has not been able to attend the meetings as frequently as he would like asked if there was someone who would be interested in taking his place for the remainder of his 1 ½ year obligation, he would be willing to step aside. Liz said NWCCOG staff can send out an email to the council to that effect.

Adjournment:

M/S/P James Newberry/Keith Montag to adjourn the meeting at 11:12 a.m.

Karn Stiegelmeier, NWCCOG Chair

Date

Northwest Colorado Council of Governments Summary Balance Sheet

As of October 31, 2013

Oct 31, 13

ASSETS

Current Assets

Checking/Savings	764,625.83
Accounts Receivable	591,485.84
Other Current Assets	<u>437,779.23</u>

Total Current Assets 1,793,890.90

Fixed Assets 1,128,970.00

TOTAL ASSETS 2,922,860.90

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable	25,571.29
Other Current Liabilities	<u>715,440.02</u>

Total Current Liabilities 741,011.31

Long Term Liabilities 755,109.29

Total Liabilities 1,496,120.60

Equity 1,426,740.30

TOTAL LIABILITIES & EQUITY 2,922,860.90

NWCCOG

STATEMENT OF REVENUES AND EXPENDITURES

10/31/2013

83.33% of the year

	2013 REVENUE BUDGET	REVENUE YTD ACTUAL	REVENUE BUDGET TO ACTUAL	2013 EXPENSE BUDGET	EXPENSES YTD ACTUAL	EXPENSES BUDGET TO ACTUAL	2013 NET BUDGET	REVENUES OVER EXPENSES ACTUAL	RESERVED PROGRAM FUNDS
COG PROGRAM FUNDS									
Core Programs									
REGIONAL BUSINESS	315,691	275,467	87%	318,130	257,409	81%	(2,439)	18,057	
Regional HUB	50,000	4,086	8%	50,000	26,502	53%	0	(22,416)	
ELEVATOR INSPECTION	460,000	395,917	86%	378,054	320,244	85%	81,946	75,673	22,500
AGE/NUTRITION (non-Grant)	0	0		0	7,006		0	(7,006)	19,051
AGE/NUTRITION(State FY 12/13)	297,503	297,503	100%	297,503	297,503	100%	0	0	
AGE/NUTRITION (State FY 13/14)	370,020	116,868	32%	370,020	129,265	35%	0	(12,398)	
AGE/NUTRITION TOTAL	667,523	414,371	66%	667,523	433,775	65%	0	(19,404)	0
WATERSHED SERVICES	49,314	45,623	93%	49,314	22,912	46%	0	22,711	
ECONOMIC DEVELOPMENT DIST	109,800	101,150	92%	109,800	63,341	58%	0	37,809	
WEATHER (non-grant)	0	44,963		0	12,027		0	32,935	
WEATHER (State FY12/13)	800,000	813,732	102%	800,000	818,600	102%	0	(4,867)	
WEATHER (State FY13/14)	800,000	454,881	57%	800,000	458,596	57%	0	(3,715)	
ENERGY MANAGEMENT TOTAL	1,600,000	1,313,576	79%	1,600,000	1,289,222	81%	0	24,353	0
REGIONAL TRANSPORTATION CC	206,891	73,571	36%	206,891	61,061	30%	0	12,510	
Other COG Programs									
HOMELAND SECURITY	446,790	243,276	54%	446,790	243,276	54%	0	0	
CO BARK BEETLE COOPERATIVE	23,965	19,630	82%	23,965	2,122	9%	0	17,508	
CARO	34,556	18,718	54%	34,556	12,129	35%	0	6,589	
CO HEALTH FOUNDATION	0	8,078		0	11,873		0	(3,795)	
NWCCoG FOUNDATION	105,000	0	0%	105,000	3	0%	0	(3)	
Total COG Program Funds	4,069,530	2,913,462	72%	3,990,023	2,743,869	69%	79,507	169,593	22,500
EXTERNAL PROGRAM FUNDS									
WATER QUALITY/QUANTITY	163,510	168,613	103%	163,510	109,361	67%	0	59,252	\$104,966
Q/Q CW/CB Grant	0	8,410		0	0		0	8,410	\$0
SWQC	56,170	24,171	43%	56,170	25,090	45%	0	(919)	0
SWQC-EROSION CONTROL	0	2,279		0	1,600		0	679	0
SWQC - EPA - EROSION	0	1,071		0	0		0	1,071	0
Total External Program Funds	219,680	204,544	93%	219,680	136,051	62%	0	68,493	104,966
Total Program Funds	4,289,210	3,118,006	73%	4,209,703	2,879,920	68%	79,507	238,086	127,466
INTERNAL SERVICE FUNDS									
INDIRECT	139,349	121,346	87%	139,349	112,153	80%	0	9,193	29,717
COG BUILDING FUND	75,648	61,405	81%	75,648	52,433	69%	0	8,973	(1,694.24)
COPIER POOL	18,000	12,609	70%	18,000	11,336	63%	0	1,273	(5,581)
MOTOR POOL	36,000	30,862	86%	36,000	32,667	91%	0	(1,806)	64,679
Total Service Funds	268,997	226,221	84%	268,997	208,589	78%	0	17,632	87,121
REGIONAL LOAN FUND	583,730	7,617	1%	583,730	44,944	8%	0	(37,326)	295,406
COG FUNDS Subtotal	5,141,937	3,351,845	65%	5,062,430	3,133,453	61%	79,507	218,392	509,993

	Loan Date	Original Amount	Current Balance	Original Term	Payment Plan	Last Paid Date	Principle Reduction - Last Pmt	Maturity	Rate	Collateral	Comments
1	3/4/2010	\$20,000	\$0	36 mo.	Paid Off	7/16/2013	\$3,675	2/1/2013	5.25%		Paid in Full 7-16-13. Biz is financing expansion with local bank. A success story.
2	9/18/2007	\$30,000	\$6,154	60 mo. \$1,136.97	\$1200 mo	10/8/2013	\$1,168	9/15/2012	5.25%	Small Kitchen Equip. & 2000 Volvo No title in file	Paying extra to principal since July 2012.
3	4/9/2008	\$30,000	\$39,508 *	36 mo.	\$154.11 mo.	none	none	3/15/2011	6.25%	None	Residential Construction business. Not registered with Sect. of State. Picked up Liz's letter. Note calls for Interest only. Never made a payment
4	11/25/2010	\$20,000	\$23,919	60 mo.	\$400 mo.	11/5/2179	\$294	7/10/2016	5.25%	2nd DOT behind \$160k	Pay regularly.
5	6/7/2002	\$15,000	\$4,694	invoice \$500 mo.	\$500 mo.	5/30/2013	\$287		6.75%	None	Have agmt. to pay half by year end and half by 3-31-13 Business closed.
6	9/15/2008	\$100,000	\$84,246	60 mo \$1933/mo	\$600 mo. \$5000 extra principal	10/18/13 10/22/13	\$600 \$5,000	8/15/2013	6.00%	2nd on Business Assets and 2nd DOT behind \$340k	Modified payment schedule to \$5k Sept-Dec, then \$10k to payout (apx. 1 yr.).
7	7/7/2010	\$30,000	\$22,807 *	36 mo. \$531.00	business closed 7-31-13	6/27/2013	\$415	2/15/2016	6.00%	Business Assets and 2nd DOT on residence in foreclosure.	Business closed 7-31-13. Assets removed by borrower. Owners filed personal bankruptcy.

8	4/9/2008	\$25,000	\$24,269	24 mo. \$1259.86	\$300 mo.	10/22/2013	\$47	3/15/2010	6.25%	2000 Subaru, 2002 Dodge pledged but no titles	Construction related business hit hard by recession. Owner has survived cancer/working full time and biz beginning to come back.
9	9/3/1996	\$25,000	\$3,004 *	60 mo. 509.91	Annually	4/29/2013	\$973	10/1/2001	8.25%	None	Pays annually. Default letters in file from 2002. No registration with Secretary of State
10	3/5/2004	\$8,000	\$6,726 *	60 mo. \$154.66	\$0	9/11/2007	\$82	3/15/2009	6.00%	Had small pizza oven; per local banker (who called upon SBA guarantee) it is no longer in restaurant	Business sold twice and changed location. Spoke with current and prior owner. Will look for guarantor .
11	5/7/2002	\$20,000	\$0	60 mo.	Paid Off	5/3/2013	\$5,534	5/1/2007	6.75%		Paid in Full 5-3-13. No Modification in file
			\$215,325								



MEMORANDUM

NORTHWEST LOAN FUND

To: NWCCOG Council/NLF Board
From: Anita Cameron, Business Loan Officer
Date: November 15, 2013
Re: 2013 Loan Charge Offs

It is my recommendation that loans #3, 7, 9 and 10 be charged off before 12-31-13. The total balance of these loans is \$72,045. These loans have a * next to the balance in the NLF Portfolio Spreadsheet.

ACTION REQUESTED:

A motion to charge off loan numbers 3, 7, 9, and 10 before 12-31-13.

Thank you,
Anita Cameron

Date	Num	Name	Memo	Debit	Credit
Oct 13					
10/01/2013	60353	County Health Pool	Split health insurance		22,263.86
10/01/2013	60354	Cuna Mutual Group-LTD	Split-LTD insurance		1,088.35
10/02/2013	60358	Family Support Registry	Garnishments payable		181.00
10/02/2013	60359	Anita Cameron - vendor	travel expenses		181.49
10/02/2013	60360	BHW Associates	Split-building expenses		2,575.00
10/02/2013	60361	Enterprise Commercial Centerl Condo Assoc	Split-building expenses		1,390.57
10/02/2013	60362	Four Sprys Investments	WX		926.48
10/02/2013	60363	Susan Juergensmeier (vendor)	travel expenses		270.38
10/03/2013	60364	Town of Silt{vendor}	WX		61.64
10/04/2013	EFT	Colorado Department of Revenue	Split payroll taxes		1,698.00
10/04/2013	Debit	Employee Benefits Corporation	Split flex spending		327.79
10/04/2013	EFTPS	US Treasury	Split payroll taxes		6,664.02
10/04/2013	EFT	CCOERA	Split retirement		11,677.98
10/04/2013	EFT	CCOERA	Split retirement		840.00
10/07/2013	4003	NWCCOG	NLF		8,442.98
10/10/2013	60365	Routt County Building Department	WX		41.50
10/10/2013	60366	Routt County Building Department	WX		35.00
10/10/2013	60367	Blue River Watershed Group	QQ		3,050.00
10/10/2013	60368	Lane Wyatt, Inc	QQ		5,084.50
10/10/2013	60369	Black Diamond Gourmet	Split-cater		375.00
10/10/2013	60370	Century Link	Split		736.86
10/10/2013	60371	Comcast	Split-internet		130.63
10/10/2013	60372	Erin Fisher-vendor	travel expenses		185.55
10/10/2013	60373	Federal Express{vendor}	Split		33.63
10/10/2013	60374	Haute Plate Bistro	RB cater		315.00
10/10/2013	60375	Infinite	Split-conference calls		60.32
10/10/2013	60376	JVA Consulting	AAAA		550.00
10/10/2013	60377	Mid-State Consultants	Broadband		3,840.00
10/10/2013	60378	Morning Star Elevator- Vendor	EIP		305.00
10/10/2013	60379	NW Legal Services	AAAA		66.50
10/10/2013	60380	Quill Corporation	Split-office supplies		67.02
10/10/2013	60381	Region 9 - EDD	CARO		90.00
10/10/2013	60382	Sherry Rogstad	travel expenses		21.35
10/10/2013	60383	Silverthorne Recreation Center	Split-recreation center		165.00
10/10/2013	60384	Sullivan Green Seavy, LLC	QQ		3,500.00
10/10/2013	60385	Summit Car Clinic	Split-motor pool		401.41
10/10/2013	60386	Team Clean	Split-office cleaning		177.08
10/10/2013	60387	The Summit Recycler, Inc	Split-office recycling		50.00
10/10/2013	60388	Town of Silverthorne-	Refund for 2014 dues		2,000.00
10/10/2013	60389	US Bancorp Equipment Finance, Inc.	Split-copier		946.95
10/10/2013	60390	Verizon Wireless Services	Split-cell phones		283.69
10/14/2013	60391	Alpine Heating & Sheet Metal Inc	WX		470.00
10/14/2013	60392	C.R. Laurence	WX		949.21
10/14/2013	60393	Charles D Jones Co	WX		778.37
10/14/2013	60394	Denver Winair Co	WX		72.33
10/14/2013	60395	Eagle Rock Supply Co	WX		609.73
10/14/2013	60396	Elmer Glass Co of Rifle Inc	WX		27.88
10/14/2013	60397	Ferguson Enterprises Inc #109	WX		122.72
10/14/2013	60398	Moffat County Building Department	WX		40.75
10/14/2013	60399	Mountain Heating, Inc.	WX		755.00

Date	Num	Name	Memo	Debit	Credit
10/14/2013	60400	Mr T Hardware & Building Supply	WX		266.84
10/14/2013	60401	Rocky Mountain Sales & Service Inc	WX		1,277.80
10/14/2013	60402	Samuelson Hardware -9 Craig	WX		82.68
10/14/2013	60403	Sanders True Value	WX		112.77
10/14/2013	60404	Summit Professional Services Inc	WX		300.00
10/14/2013	60405	Valley Lumber Co	WX		6.12
10/14/2013	60406	Westland Distributing Group	WX		541.15
10/14/2013	60407	Whirlpool Contract/Retail	WX		1,988.00
10/14/2013	60408	X-cel Energy	WX		47.50
10/15/2013	DD	1st Bank Direct Deposit	Split-payroll		40,431.39
10/16/2013	EFT	US Treasury	Split payroll taxes		6,604.40
10/16/2013	60409	Family Support Registry	Garnishments payable		181.00
10/18/2013	EFT	Colorado Department of Revenue	Split payroll taxes		1,684.00
10/18/2013	Debit	Employee Benefits Corporation	Split flex spending		327.79
10/18/2013	60410	JVA Consulting	AAAA		165.00
10/18/2013	60411	JVA Consulting	AAAA		545.00
10/23/2013	60424	Colorado State Treasurer	CO State Unemployment		844.17
10/23/2013	60425	Pitkin County Community Development	WX		47.25
10/24/2013	Debit	Otis Elevator	EIP		375.00
10/25/2013	60426	NW Legal Services	AAAA		539.00
10/25/2013	60427	Summit County Seniors Services	AAAA		568.00
10/25/2013	60428	City of Craig{vendor}	WX		38.75
10/25/2013	60429	Colorado Department of Revenue	Split payroll taxes		76.00
10/25/2013	60430	Pinnacol Assurance	Split workers comp		4,558.00
10/25/2013	60431	1st Bank Credit Card - COG	Split		4,725.03
10/25/2013	60432	Anthony's of Frisco Inc	Split-printing		55.00
10/25/2013	60433	Apre Glass	WX		160.00
10/25/2013	60434	Associated Govts of NW Colorado Region 11	CARO		48.48
10/25/2013	60435	Best Western	WX		308.00
10/25/2013	60436	Comcast	Split-internet		130.63
10/25/2013	60437	East Central COG	CARO		429.33
10/25/2013	60438	Employee Benefits Corporation	Split-flex health		21.00
10/25/2013	60439	Employers Council Services Inc	WX-legal consulting		4,500.00
10/25/2013	60440	Liz Mullen	travel expenses		307.36
10/25/2013	60441	Mid-State Consultants	Broadband		1,600.00
10/25/2013	60442	Mountain States	Dues		749.65
10/25/2013	60443	Northern Water	QQ		500.00
10/25/2013	60444	Pitney Bowes	Split postage meter		130.00
10/25/2013	60445	Quill Corporation	Split office supplies		236.97
10/25/2013	60446	Region 10- League for Economic Assist	CARO		158.43
10/25/2013	60447	Sheraton Hotel	HLS		2,772.80
10/25/2013	60448	Stride	AAAA		135.00
10/25/2013	60449	Summit Bookkeeping & Payroll, Inc	Split financial services		6,115.00
10/25/2013	60450	The Blue Cell	HLS		2,500.00
10/25/2013	60451	Upper Arkanas Area COG	CARO		222.61
10/25/2013	60452	Verizon Wireless Services	Split cell phones		157.01
10/25/2013	60453	Wex Bank	Split-fleet fuel cards		4,976.74
10/25/2013	60454	X-cel Energy	WX		19.97
10/25/2013	60457	1st Bank Credit Card - WX GEO	WX		4,687.36
10/25/2013	60458	Apre Glass	WX		435.00
10/29/2013	60459	American Pride Electric, LLC	WX		3,936.14

Date	Num	Name	Memo	Debit	Credit
10/29/2013	60460	C.R. Laurence	WX		100.35
10/29/2013	60461	Elmer Glass Co of Rifle Inc	WX		27.99
10/29/2013	60462	Ferguson Enterprises Inc #109	WX		624.85
10/29/2013	60463	Grainger	WX		71.82
10/29/2013	60464	J&R Products, Inc.	WX		230.09
10/29/2013	60465	Mr T Hardware & Building Supply	WX		763.17
10/29/2013	60466	Positive Energy	WX		168.34
10/29/2013	60467	RIS - Denver	WX		9,872.50
10/29/2013	60468	Samuelson Hardware -9 Craig	WX		168.69
10/29/2013	60469	Sanders True Value	WX		118.68
10/29/2013	60470	Summit Car Clinic	WX		152.00
10/29/2013	60471	Tri-River, Inc.	WX		57.97
10/29/2013	60472	Valley Lumber Co	WX		43.23
10/29/2013	60473	Westland Distributing Group	WX		12,707.80
10/29/2013	60474	Whirlpool Contract/Retail	WX		1,890.00
10/29/2013	60475	Whole Energy & Hardware	WX		283.20
10/29/2013	60476	Tri-River, Inc.	WX		51.97
10/31/2013	DD	1st Bank Direct Deposit	Split-payroll		42,519.94
10/31/2013	Debit	1st Bank	Service Charge		68.25
10/31/2013			Service Charge		120.48

Oct 13



MEMORANDUM

To: NWCCOG Council
From: Liz Mullen, Executive Director
Date: November 25, 2013
Re: Proposed Bylaws Change

In the NWCCOG Bylaws, Article 5 – Financial Management, Section 4. - Cash Reserve Accounts, it states, “The Council shall maintain a Restricted Emergency Cash Reserve Account balance equal to ten percent (10%) of the current year budget’s projected revenues”.

During the October 24, 2013 NWCCOG Council conference call, the members present agreed that 10% of the projected revenues of the internal program revenue would be sufficient and satisfy the intent of the requirement.

NWCCOG serves as a fiscal agent for the external programs and should not be required to provide a reserve for those programs. QQ, NLF, and the Internal Services (motor pool, copier pool, building, indirect) already have their own reserve accounts.

We are asking the Council to change the bylaws to more specifically define the reserve account requirements as equal to ten percent (10%) of the current year budget’s projected revenues for internal programs only.

Proposed Motion: To change the NWCCOG Bylaws, Article 5 – Financial Management, Section 4. - Cash Reserve Accounts to read as follows: “The Council shall maintain a Restricted Emergency Cash Reserve Account balance equal to ten percent (10%) of the current year budget’s projected revenues for internal programs”.

NWCCOG Budget Revisions December-2013

Budget Revision Summary

Program	Current 7/2013 Budgeted Revenue	Revised Revenue Budget	Change in Revenue Budget	Current 7/2013 Budgeted Expense	Revised Expense Budget	Change in Expense Budget	Revised Budget Net	Begin of year Program Reserve	End of year Program Reserve
Internal Program Funds									
AAAA	667,523	556,246	(111,277)	667,523	556,246	(111,277)	-		
C4HCO-HUB	50,000	37,000	(13,000)	50,000	37,000	(13,000)	-		
Economic Development District	109,800	99,800	(10,000)	109,800	99,800	(10,000)	-		
Elevator Inspection	460,000	460,000	-	378,054	374,554	(3,500)	85,446	22,500	22,500
Energy Management	1,600,000	1,525,000	(75,000)	1,600,000	1,525,000	(75,000)	-		
Regional Business	315,691	315,691	-	318,130	308,630	(9,500)	7,061		
Regional Transportation Council	206,891	85,136	(121,755)	206,891	85,136	(121,755)	-		
Watershed Services	49,314	46,797	(2,517)	49,314	46,797	(2,517)	-		
Internal Program Funds-Total	3,459,219	3,125,670	(333,549)	3,379,712	3,033,163	(346,549)	92,507	331,679	424,186
								Required Reserve 312,567	Reserve Overage 111,619
External Program Funds									
CARO	34,556	20,272	(14,284)	34,556	20,272	(14,284)	-		
CBBC	23,965	18,965	(5,000)	23,965	18,965	(5,000)	-		
Homeland Security	446,790	250,585	(196,205)	446,790	250,585	(196,205)	-		
Northwest Loan Fund	583,730	127,379	(456,351)	583,730	199,424	(384,306)	(72,045)	295,406	223,361
NWCCOG- Foundation	105,000	0	(105,000)	-	0	-	-		
Summit Water Quality Committee	56,170	59,521	3,351	56,170	59,521	3,351	-		
Water Quality/Quanity	163,510	177,110	13,600	163,510	177,110	13,600	-	98,347	98,347
NWCCOG Total Budget		3,779,502			3,759,040				
Internal Service Program Funds									
249 Building	75,648	71,128	(4,520)	75,648	63,380	(12,268)	7,748	(1,694)	6,054
Copier Pool	18,000	16,000	(2,000)	18,000	13,716	(4,284)	2,284	(5,581)	(3,297)
Indirect	141,665	139,349	(2,316)	139,349	136,955	(2,394)	2,394	-	2,394
Motor Pool	36,000	36,000	-	36,000	36,000	-	-	40,570	40,570
								781,227	814,115



MEMORANDUM

To: NWCCOG Council
From: Liz Mullen, Executive Director
Date: November 25, 2013
Re: Communication & Marketing position

The proposed 2014 NWCCOG budget includes \$16,200 in Regional Business to hire a part-time Marketing & Communications contractor to coordinate NWCCOG's communication and marketing efforts.

Rachel Lunney's workload with the EDD is growing to where she does not have enough time to devote to properly execute NWCCOG's desired communications plan.

The tasks to be included in the RFP are listed below:

- Maintain the NWCCOG web site (monthly)
- Produce monthly e-newsletter (monthly)
- Maintain the NWCCOG Facebook page (weekly)
- Create the annual report (annually)
- Write and distribute press releases (as needed / as often as possible to increase exposure)
- Respond to media requests (as needed)
- Assist program directors in developing marketing materials for their programs (annually)
- Create organization-wide marketing materials (annually)
- Develop relationships with local media across the region (on-going)

The budgeted amount of \$16,200 is based on an estimate of \$45/hour for 30 hours/month for 12 months. This dollar amount and number of hours may be adjusted based on the experience and capability of the individual chosen. NWCCOG would issue an RFP and create a selection committee to review the proposals, interview the applicants, and select the appropriate individual for this position.



DRAFT

2014 BUDGET

Revised 11/26/13

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LETTER FROM THE EXECUTIVE DIRECTOR & FISCAL OFFICER

We are pleased to present the 2014 Budget for the Northwest Colorado Council of Governments as required by Article V of the Amended and Restated Bylaws of the Northwest Colorado Council of Governments.

The 2014 Budget continues to reflect the overarching direction of the Council for Northwest Colorado Council of Governments: *maintain the existing programs, provide customized services to members, and address regional issues based on the extent of the issue rather than the NWCCOG boundaries.*

The NWCCOG programs: Alpine Area Agency on Aging (Alpine AAA), Connect for Health Colorado (C4HCO) Regional Assistance Hub, Economic Development District (EDD), Elevator Inspection Program (EIP), Energy Management/Weatherization (WX), Regional Business, Regional Transportation Coordinating Council (RTCC), and Watershed Services are all included in this budget. This budget also presents the 2014 budgets for associated programs and programs for which NWCCOG serves as the fiscal agent: Colorado Association of Regional Councils (CARO), Colorado Bark Beetle Cooperative (CBBC), NW All Hazards Emergency Management Region (NWAHEMR), NWCCOG Foundation, Northwest Loan Fund (NLF), Summit Water Quality Committee (SWQC), and the Water Quality & Quantity Committee (QQ).

The 2014 NWCCOG member dues total \$213,305 and are 4.5% of the total budget. The dues assessment for each member jurisdiction was calculated using a formula applying a \$.52 multiplier on population and .009 mills multiplier on assessed valuation as approved by the NWCCOG Council.

The 2014 QQ member dues total \$153,250. QQ dues for each municipality are based on the percentage of the region's total treated water that is served by the particular municipality. In 2010, QQ recalculated those percentages based on the volume of water produced in 2009. Counties and associate member dues have remained the same since 2004 (excluding special circumstances).

The 2014 indirect budget totals \$142,705 and is 3% of the total budget. Indirect costs are shared by all of the NWCCOG programs and each program contributes to these costs based on that program's revenue as a percentage of the total budget. The indirect rate applied to the \$3,775,112 of eligible program revenue is 3.78%.

The 2014 budget includes a 2.5% cost of labor increase (total \$31,379) and a potential 3% merit increase (maximum total \$37,655) for the 25 employees. County Health Pool premiums for employee health insurance have increased by 10% for 2014. There is no increase to dental, vision, or life insurance premiums.

One of the primary values of membership in NWCCOG is the ability of the organization to leverage a portion of the Regional Business dues each year by providing matching funds for some of the grant programs. For 2014, the following match amounts are submitted for approval:

Alpine AAA	\$20,470
DOLA/EIAF grant	\$45,000
Economic Development District	\$61,000
Watershed Services	<u>\$ 7,000</u>
TOTAL	<u>\$133,470</u>

The 2014 Budget does not need to transfer any of the Unreserved Fund balance to support any of the NWCCOG programs. The Amended and Restated Bylaws of the Northwest Colorado Council of Governments requires the Restricted Emergency Reserve Account to total 10% of the current year's internal programs' projected revenues. Therefore, the balance of the Reserved Fund is anticipated to be \$438,290, which equals 12% of the internal program budgeted revenues.

We feel confident that the 2014 Budget continues the NWCCOG commitment to provide high quality, cost-effective services to our members.

Liz Mullen
Executive Director

Michael Kurth
Fiscal Officer

HISTORY

Northwest Colorado Council of Governments was established as Colorado Planning and Management Region XII in 1972 by Executive Order of the Governor in response to the Federal Intergovernmental Cooperation Act of 1968. Regional, multi-jurisdictional planning was encouraged as a means to avoid overlap, duplication, and competition between local planning activities. Today, NWCCOG serves a five county region including Eagle, Grand, Jackson, Pitkin, and Summit Counties and 18 municipalities therein. Additional members from outside Region XII include the Town of Carbondale, and the Cities of Glenwood Springs and Steamboat Springs.

MISSION STATEMENT

The purpose of Northwest Colorado Council of Governments is to be responsive to our members' needs and interests by:

- ◆ Providing guidance and assistance in problem solving, information sharing, and partnership building;
- ◆ Advocating members' interests and needs with local, state, and federal entities;
- ◆ Providing quality services to our membership that are relevant, effective, and efficient.

COUNCIL MEMBERS

COUNTIES

Eagle	Keith Montag, County Manager
Grand	James Newberry, Commissioner
Jackson	Lanny Weddle, Commissioner
Pitkin	Rob Ittner, Commissioner
Summit	Karn Steigelmeier, Commissioner

MUNICIPALITIES

City of Aspen - Vacant
Town of Basalt - Mike Scanlon, Town Manager
Town of Carbondale - John Hoffman, Town Council member
Town of Dillon - Tim Westerberg, Town Council member
Town of Eagle - Jon Stavney, Town Manager
Town of Fraser - Jeff Durbin, Town Manager
Town of Frisco - Bill Efting, Town Manager
City of Glenwood Springs - David Sturges, City Council member
Town of Granby - Jynnifer Pierro, Mayor
Town of Grand Lake - Jim Peterson, Town Council member
Town of Gypsum - Jeff Shroll, Town Manager
Town of Hot Sulphur Springs - Hershhal Deputy, Mayor
Town of Kremmling - Tom Clark, Mayor
Town of Minturn - Jim White, Town Manager
Town of Montezuma - John Carney, Trustee
Town of Red Cliff - Duane Nelson, Town Council member
Town of Silverthorne - Stuart Richardson, Town Council member
Town of Snowmass Village - Jason Haber, Town Council member
City of Steamboat Springs - Walter Magill, City Council member
Town of Vail - Stan Zemler, Town Manager
Town of Walden - Jane Berry, Town Manager
Town of Winter Park - Drew Nelson, Town Manager

2014 FISCAL MANAGEMENT

Program Categorization:

Internal Programs:

NWCCOG is the sponsoring agency for Alpine Area Agency on Aging (Alpine AAA), Elevator Inspection Program (EIP), Energy Management/Weatherization (Wx), Northwest Loan Fund (NLF), Regional Business (RB)/Economic Development District (EDD), Regional Transportation Coordinating Council (RTCC), Watershed Services, and the Water Quality/Quantity Committee (QQ). These "internally" sponsored programs are included in the NWCCOG annual audit and share administrative costs through the application of an "indirect cost rate".

External Programs:

NWCCOG enters into agreements for the provision of office space and services with programs that can benefit through co-location and shared usage of NWCCOG resources. The NWCCOG Foundation, Inc. is administered by NWCCOG, but its administrative cost is covered by a 5% administrative rate assessed annually to active accounts rather than by "Indirect Cost Rate". The NWCCOG Foundation's 5% administrative fee is waived for NWCCOG programs that are partnering with the Foundation on projects. NWCCOG is the designated fiscal agent for the Northwest All Hazards Emergency Management Region (NWAHEMR). Federal granting sources for the NWAHEMR do not allow reimbursement for expenses based on an indirect cost rate so all expenses are individually calculated and direct billed. NWCCOG also serves as the fiscal agent for the Colorado Association of Regional Organizations (CARO), Colorado Bark Beetle Cooperative (CBBC), and the Summit Water Quality Committee (SWQC).

Fiscal Philosophy:

NWCCOG will operate common cost centers such as motor pool and the copier center, arrange for leasing and/or purchasing of equipment, cars, phone systems, fax machines, copiers, postal machines, etc. to meet the needs of both internal and external program staff. Actual costs for the use of the equipment and services will be charged directly to programs whenever it is efficient for NWCCOG staff to do so.

ANNUAL DUES ASSESSMENT POLICY

1. DUES ASSESSMENT

Members of the Northwest Colorado Council of Governments shall pay annual dues assessment for services. In recognition of the mandatory nature of regional delivery of many of NWCCOG's services and the matching fund requirements for these services the NWCCOG has created dues assessment policies that serve to ensure the equitable distribution of member assessment obligations.

2. CALCULATION AND APPROVAL OF TOTAL ANNUAL DUES ASSESSMENT

The base year for calculating the total annual dues to be collected shall be 2009. In each subsequent year the proposed total annual dues assessment will be automatically adjusted by the latest available population estimates and assessed valuation. The proposed total dues assessment shall be calculated by adding the individual jurisdictions' dues amounts together. The proposed total annual dues assessment will be presented to the membership for approval at the July Council meeting.

3. INDIVIDUAL MEMBER JURISDICTION ASSESSMENT

The dues assessment for each Member Jurisdiction will be calculated using a formula applying a \$.52 multiplier on population and .009 mils multiplier on assessed valuation as approved by the NWCCOG Council. Assessed valuation amounts will be the most recent annual report produced by the State of Colorado, Division of Property Taxation. Population numbers will be the latest available estimates from the State Demographer's Office.

4. ANNUAL CONFIRMATION OF DUES ASSESSMENT

By August 31st, NWCCOG shall send notices to each Member Jurisdiction stating the amount of the next calendar year's annual assessment for services, including a confirmation of that annual assessment. The confirmation of intention to pay the assessment must be received by NWCCOG by December 1st.

5. PAYMENT OF DUES ASSESSMENT

Dues Assessments are due and payable on an annual basis by February 28th. All members who have fulfilled their dues assessment responsibilities by this date will be considered "current" and thereby eligible for all Council rights, privileges and services for the calendar year.

6. NON-PAYMENT OF DUES ASSESSMENT

If any members' dues payment is more than 20 days delinquent, the Chairman of the Council shall send written notice to each Member Jurisdiction within the county where such delinquent member is located, setting forth in detail the amount of said delinquency and permitting all Member Jurisdictions within that county to collectively contribute the amount of the delinquency. If, at the next regular meeting following said notice, it is determined that the amount of the delinquency will be contributed by the other members, then the delinquent member shall be deemed to be current with respect to its dues assessment. If the amount of the delinquency will not be covered by the other members, then the delinquent member will not be eligible for any membership rights, privileges and services.

7. REQUIRED WITHDRAWAL FROM NWCCOG

In the event of a member's non-payment of dues the Council may by majority vote require that the non-paying member withdraw from NWCCOG in accordance with the procedures set forth in Article III, 303 of the Articles of Incorporation. Failure to comply with Article III, 303 of the Articles of Incorporation and Article IV, 5 and 6 of the Bylaws may result in the Council taking action to discontinue services and all other rights and privileges of membership to the delinquent Member Jurisdiction.

2014 DUES SUMMARY

County	2014 NWCCOG DUES	2014 Q/Q DUES	2014 TOTAL DUES
Eagle County	51,984	21,500	73,484
Grand County	14,632	21,500	36,132
Gunnison County	n/a	5,000	5,000
Jackson County	1,071	n/a	1,071
Park County	n/a	4,500	4,500
Pitkin County	33,796	21,500	55,296
Summit County	29,061	21,500	50,561
Municipality			
Aspen	14,954	6,800	21,754
Avon	0	1,750	1,750
Basalt (Eagle & Pitkin)	3,368	1,250	4,618
Breckenridge	0	5,250	5,250
Carbondale	4,493	3,250	7,743
Crested Butte	n/a	1,500	1,500
Dillon	1,046	750	1,796
Eagle	4,454	1,750	6,204
Fraser	935	700	1,635
Frisco	2,847	1,750	4,597
Glenwood Springs	7,018	n/a	7,018
Granby	1,473	550	2,023
Grand Lake	628	700	1,328
Gypsum	4,574	2,000	6,574
Hot Sulphur Springs	407	200	607
Kremmling	850	1,000	1,850
Minturn	769	650	1,419
Montezuma	51	n/a	51
Red Cliff	176	250	426
Silverthorne	3,447	1,700	5,147
Snowmass Village	6,078	n/a	6,078
Steamboat Springs	12,478	2,500	14,978
Vail	10,961	6,250	17,211
Walden	340	n/a	340
Winter Park	1,414	1,250	2,664
Yampa	n/a	200	200
Associations			
Colorado River Water Conservation District	n/a	3,500	3,500
Upper Gunnison River Water Conservation District	n/a	1,250	1,250
19 Water & Sanitation Districts	n/a	11,600	11,600
Total Dues	213,305	153,850	

2014 INDIRECT COST RATE

Introduction

Cost effectiveness is a key component to the viability of any Council of Governments. Programs sponsored by NWCCOG must be able to make more effective use of their administrative dollars by sharing operational systems than a comparable "stand-alone" operation. An example of this shared program cost savings is the annual audit which covers all nine NWCCOG program areas and is bid and administered once for all of these entities rather than nine times on an individual program basis. Other costs that follow this pattern include office supplies, the phone system, equipment repairs, and some organizational staff time in the positions of Executive Director, Administrative Assistant, and Fiscal Office. (See full listing on page 6.)

Support Areas

The 2014 Indirect Cost Center is comprised of support services, which provide fiscal accountability, communication services and basic office functions.

Fiscal: Includes the Fiscal Officer, audit expense, accounting software support, check printing and fiscal copy expenses.

Telephone: Includes local telephone line expenses and service charges.

Office: Includes 100% of the Administrative Assistant's time (0.8 FTE). Other expenses include office supplies, office equipment rentals and maintenance, insurance, etc.

Management: Includes overall direction, Human Resources support, and individual program support and performance evaluation.

Insurance: Includes General Liability, Errors and Omissions and Property.

Methodology

Indirect costs are shared, pro-rata, by all of the NWCCOG programs. Each program contributes to these costs based on that program's revenue as a percentage of the total budget.

INDIRECT COST CENTER

ACCOUNT NAME	2012 ACTUAL	2013 BUDGET	2014 BUDGET
CARRY-OVER	-	-	-
OTHER INCOME			
INTERNAL INDIRECT REVENUE	149,181	139,349	142,705
EXTERNAL INDIRECT REVENUE	-	-	-
REIMBURSED EXPENSES			
TOTAL REVENUES	149,181	139,349	142,705
SALARIES - EXECUTIVE DIRECTOR	4,848	14,941	11,192
SALARIES - PROGRAM STAFF	4,136	-	-
SALARIES - OFFICE SUPPORT	22,645	16,453	21,635
TAXES & BENEFITS	8,048	3,583	3,324
FLEX PLAN ADMIN	388	100	350
FISCAL OFFICER CONTRACT	36,480	35,550	36,477
AUDIT SERVICES	21,947	5,750	11,200
CONTRACT SERVICES- GENERAL	1,844	2,500	2,500
OFFICE SUPPLIES	5,308	6,000	6,000
POSTAGE	315	300	400
PRINTING & PUBLICATION	-	100	100
ADVERTISING	377	500	100
INTERNET/WEB SITE ADMIN	2,973	4,500	2,000
DUES & SUBSCRIPTIONS	4,390	3,620	5,000
COPIER CHARGES	932	1,500	600
RENT	10,125	15,924	14,177
TELEPHONE	5,795	6,699	7,000
OFFICE REPAIRS, JANITOR & MAINT.	3,261	3,000	2,300
INSURANCE	11,752	13,878	15,000
EQUIP. MAINT. & REPAIRS	175	250	250
EQUIPMENT LEASE	1,618	1,700	1,700
TRAVEL & MEETINGS	691	1,500	400
TRAINING & TECHNICAL ASSIST.	-	-	-
CAPITAL OUTLAY	1,135	1,000	1,000
TOTAL EXPENSES	149,181	139,349	142,705
REVENUE OVER EXPENDITURES	0	0	0

INDIRECT ALLOCATION

Indirect Allocation				
In 2014 NWCCOG will use a budget based indirect cost allocation. Programs will pay a prorata share of the indirect costs based on budgeted revenue.				
Indirect Expense Budget	142,705			
Total Eligible Program Revenue	3,775,912			
Indirect Rate	3.78%			
	Budgeted	Pro-rata	Pro-rata	
NWCCOG Programs	Revenue	Share	Amount	
Alpine Area Agency on Aging (AAA)	704,556	18.66%	26,628	
Elevator Inspection Program (EIP)	480,000	12.71%	18,141	
Energy Management/Weatherization (Wx)	1,316,175	34.86%	49,743	
Northwest Loan Fund (NLF)	89,237	2.36%	3,373	
Regional Assistance Hub	101,778	2.70%	3,847	
Regional Business	337,105	8.93%	12,740	
Regional Transportation Coordinating Council (RTCC)	490,811	13.00%	18,549	
Summit Water Quality Committee (SWQC)	56,000	1.48%	2,116	
Water Quantity and Quality Committee (QQ)	170,850	4.52%	6,457	
Watershed Services	29,400	0.78%	1,111	
TOTALS	3,775,912	1	142,705	
Associated Programs				
Colorado Association of Regional Organizations (CARO)	Indirect not allowed			
Colorado Bark Beetle Cooperative (CBBC)	Indirect not allowed			
Economic Development District (EDD)	Indirect not allowed			
Northwest All Hazards Emergency Management Region (NWAHEMR)	Indirect not allowed			
NWCCOG Foundation	Indirect not allowed			

BUILDING - 249 WARREN AVENUE

ACCT #	ACCOUNT NAME	2012 ACTUAL	2013 BUDGET	2014 BUDGET
4250	REIMBURSED EXPENSES	0	0	0
4530	DIRECT CHARGES INCOME	64,133	70,053	73,304
4810	RENTAL INCOME	10,236	5,595	2,344
	TOTAL REVENUES	74,369	75,648	75,648
6000	SALARIES - EXECUTIVE DIRECTOR	0	0	0
6100	ADVERTISING	0	200	200
6121	PROGRAM STAFF	735	1,000	1,000
6125	EQUIP. MAINT. & REPAIRS	0	0	0
6210	TAXES & BENEFITS	62	0	0
6215	UTILITIES	0	0	0
6510	CONTRACT SERVICES- GENERAL	0	0	0
6610	OFFICE SUPPLIES	120	200	200
6680	DUES & SUBSCRIPTIONS	8	50	50
6710	MORTGAGE EXPENSE	38,160	38,160	38,160
6720	RENT - COG Storage/ Parking Spaces	8,596	6,000	6,000
6740	CAM FEES	16,687	16,700	16,700
6800	REPAIRS & MAINTENANCE.	2,634	5,000	5,000
9150	REPLACE FUND EXPENSE	3,827	0	0
9130	CARRY FORWARD	3,540	8,338	8,338
	TOTAL EXPENSES	74,369	75,648	75,648
	REVENUE OVER EXPENDITURES	0	0	0

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Regional Center for Community Living

ALPINE AREA AGENCY ON AGING

PROGRAM SUMMARY

Since its inception in 1978 the Alpine Area Agency on Aging (Alpine AAA) has been sponsored and housed by the Northwest Colorado Council of Governments (NWCCOG), which is the regional planning organization for State Planning Region 12: Eagle, Grand, Jackson, Pitkin, and Summit counties and the municipalities contained therein. The Alpine AAA is operated under the state designated sponsorship of NWCCOG and the support of county and municipal governments in this region.

As required by the Older Americans Act, an advisory body to the Alpine AAA, comprised of representatives from each county in State Planning Region 12 plus one elected official, was established in 1980. This body is known as the Alpine AAA Regional Advisory Council (RAC).

In 1994, the RAC developed the following VISION statement: To provide a comprehensive and coordinated system of services for the older population [60+] of Region XII.

In 2003, it added a MISSION STATEMENT: Our mission is to identify needs, provide programs and services, and increase community awareness to promote the dignity, independence, and well-being of Region XII's older citizens.

Alpine AAA is primarily funded through the federal Older Americans Act, the Older Coloradans Program funds, and with State and Local Match for services to persons who are 60 years of age or older and their family caregivers. The Older Americans Act intends that the area agency on aging shall be the leader relative to all aging issues on behalf of all older persons in their planning and service area.

Every four years each individual area agency on aging is required to submit a plan to their state for how they will use the Older Americans Act funds and how they will work on the initiatives set forth by the Administration on Aging.

The Alpine AAA's plan was approved by the State Unit on Aging with an effective date of July 1, 2011. This Region 12 Four-Year Area Plan for SFY 2012-2015 provides an overall plan to guide the federal and state fiscal investments and agency efforts during this period. This plan continues to focus on building upon that which has already been accomplished, advancing the delivery of a coordinated system of services to older residents, and as fitting to advance the new provisions in the Older Americans Act and complementary opportunities. It is the intent with the available funds to:

- ◆ fulfill the mandates of the Older Americans Act and the State Funding for Senior Services;
- ◆ invest in services that support Region 12's older primary residents in leading independent and dignified lives in their own homes and communities as long as possible; and
- ◆ position the region's Aging Network for the opportunities and systemic changes and reforms being implemented at the community level.

ALPINE AREA AGENCY ON AGING

ACCT #	ACCOUNT NAME	2012 ACTUAL	2013 BUDGET	2014 BUDGET
4100	FEDERAL CONTRACT REVENUE	342,180	240,262	285,448
4120	FEDERAL REVENUE - NSIP/usda	-	21,383	14,048
4200	STATE CONTRACTS REVENUE	203,479	317,812	321,616
4210	STATE CASH MATCH	-	3,066	3,004
4620	REIMBURSED FEES - SR ID, ETC	1,076	-	-
4630	LOCAL CASH MATCH - NWCCOG	18,000	20,000	20,470
4640	FEDERAL CONTRACT CARRYOVER (Jan-Jun'13)	6,955	-	920
	OTHER GRANTS	-	65,000	59,050
	TOTAL REVENUES	571,689	667,523	704,556
6112	SALARIES - PROGRAM DIRECTOR	66,180	69,244	72,703
6121	SALARIES - PROGRAM ASSISTANT	2,056	44,000	42,220
6131	SALARIES - OFFICE	-	-	1,761
6210	TAXES & BENEFITS	12,731	21,928	25,940
6400	CONTRACT SERVICES-Other	780	9,981	-
6410	CONTRACT STAFF	-	-	-
6420	CONTRACT - FISCAL	4,260	4,425	26,200
6430	LEGAL EXPENSE	-	100	-
6510	CONTRACT SERVICES	-	-	10,733
6610	OFFICE SUPPLIES	227	1,215	600
6640	POSTAGE	1,110	1,200	2,250
6650	PRINTING	-	2,265	255
6660	ADVERTISING	-	100	1,300
6680	DUES & SUBSCRIPTIONS	290	4,300	6,100
6690	COPIER CHARGES	3,557	3,000	5,300
6720	RENT	2,884	6,027	6,104
6730	TELEPHONE	6	350	360
	EQUIP REPAIR/MAINTENANCE	40	-	-
7110	PROGRAM SUPPLIES	-	740	600
7130	TRAVEL & MEETINGS	3,119	13,100	12,600
7150	TRAINING & TECHNICAL ASSISTANCE	15	11,916	-
7310	SENIOR AWARDS CEREMONY	2,194	2,500	2,500
7312	RAC TRAVEL/MEETINGS	1,393	3,050	7,446
7320	PASS THRU SERVICE FUNDS -SUBCONTRACTC	449,636	361,124	358,960
7340	PASS THRU NSIP FUNDS - SUBCONTRACTORS	-	21,383	14,048
7340	PART D - MED MANAGEMENT	-	-	-
7340	AAAA - DIRECT SERVICES DELIVERY	-	53,154	79,948
7910	INDIRECT COSTS APPLIED	22,044	27,958	26,628
7950	LOCAL MATCH COST-Grant funds	-	4,463	-
9160	DEFERRED EXPENSE	-	-	-
8000	CAPITAL OUTLAY	-	-	-
	TOTAL EXPENSES	572,520	667,523	704,556
	REVENUES OVER EXPENDITURES	(831)	0	0

COLORADO ASSOCIATION OF REGIONAL ORGANIZATIONS (CARO)

PROGRAM SUMMARY

The Colorado Association of Regional Organizations (CARO) was organized in 2008 among interested regional organizations throughout Colorado's 14 planning and management regions. The statewide association assists the regional organizations in strengthening their capabilities to serve their local government members; provides a forum for the regular exchange of information and ideas; educates other governmental entities, public and private organizations, and the general public about the services and functions of regional organizations; and represents the organizations before both state and federal agencies and legislative bodies. Each regional organization pays membership dues to participate. CARO membership is open to any regional organization including councils of governments, metropolitan planning organizations, and economic development districts. NWCCOG serves as the fiscal agent and coordinator for CARO.

2014 PROGRAM GOALS AND OBJECTIVES

With funding from a planning grant from the U.S. Economic Development Administration (EDA) received in 2012, CARO completed a strategic plan that identifies and prioritizes top issues of CARO members. Through the strategic planning effort, it was decided by the CARO board of directors to hire a part-time staff person to serve as CARO administrator in 2014. A CARO website was also developed with EDA grant funds.

COLORADO ASSOCIATION OF REGIONAL ORGANIZATIONS

ACCT #	ACCOUNT NAME	2012 ACTUAL	2013 BUDGET	2014 BUDGET
4100	FEDERAL CONTRACT	1,971	6,500	0
4330	ASSOCIATE MEMBER PLEDGES	4,829	11,330	15,987
4620	REIMBURSED EXPENSES			
4640	CARRYOVER FUNDS	2,149	16,726	0
	TOTAL REVENUES	8,950	34,556	15,987
6121	SALARIES - PROGRAM STAFF	5,429	4,800	13,000
6131	SALARIES - OFFICE WAGES			
6210	TAXES & BENEFITS	432	1,140	0
6410	CONTRACT STAFF			
6520	OUTSIDE CONTRACT			
6610	OFFICE SUPPLIES	400		
6640	POSTAGE	15		
6660	ADVERTISING EXPENSE			
6670	INTERNET/WEB SITE ADMIN	76	7,000	0
6680	DUES & SUBSCRIPTIONS	500	500	0
6690	COPIER CHARGES	187	500	0
6720	RENT			0
7130	TRAVEL & MEETINGS	1,910	11,170	2,987
7910	INDIRECT COSTS APPLIED		0	0
9130	CARRY FORWARD		9,446	0
	TOTAL EXPENSES	8,950	34,556	15,987
	REVENUES OVER EXPENDITURES	-	-	-

COLORADO BARK BEETLE COOPERATIVE

The Colorado Bark Beetle Cooperative (CBBC) is a place-based collaborative to address the environmental, social and economic impacts of bark beetles on high altitude forests. The steering committee is comprised of federal, state, and local government representatives and representatives of utility and water providers, wood products industry, conservation, and public interest groups. NWCCOG serves as the fiscal agent for the CBBC>

2014 PROGRAM GOALS AND OBJECTIVES

Summit Meeting (spring or fall of 2014) – Semi-annual CBBC Summit meeting will address the future vision for our forests.

Quarterly Meetings – Quarterly meetings of the CBBC steering Committee will be held in January, April, July, and October

Communications Products – Public education is one of the primary mission objectives for the CBBC. There is a need for general information about forest health and existing hazards in the CBBC region, as well as the rest of Colorado. Funding would be used for making copies and publishing/ disseminating educational materials.

COLORADO BARK BEETLE COOPERATIVE

ACCT #	ACCOUNT NAME	2012 Actual	2013 BUDGET	2014 BUDGET
4100	FEDERAL CONTRACT	-		-
4200	STATE GRANT REVENUE	-		-
4520	COUNTY PLEDGES	-		-
4530	MUNICIPAL PLEDGES	-		-
4330	ASSOCIATE MEMBER PLEDGES	-		-
4510	LOCAL FUNDING/ DONATIONS	105	10,000	10,000
4630	NWCCOG MATCHING			
4620	REIMBURSED EXPENSES			
4,640	CARRY OVER REVENUE	4,730	8,965	15,265
	TOTAL REVENUES	4,835	18,965	25,265
6110	SALARIES- EXECUTIVE DIRECTOR	-		-
6131	SALARIES - STAFF	-		-
6210	TAXES & BENEFITS	-		-
6510	OUTSIDE CONTRACT	4,084	3,000	7,500
6610	OFFICE SUPPLIES	-		-
6640	POSTAGE	1		-
6680	DUES & SUBSCRIPTIONS	-		-
6720	RENT	-		-
6730	TELEPHONE	-		-
6690	COPIER CHARGES	1	100	1,500
7130	TRAVEL & MEETINGS	750	600	5,000
7320	PASS-THROUGH FUNDS	-		-
7910	INDIRECT COSTS APPLIED	not allowed	not allowed	not allowed
8000	CAPITAL OUTLAY	-		-
9310	CARRY FORWARD	-	15,265	11,265
	TOTAL EXPENSES	4,835	18,965	25,265
	REVENUES OVER EXPENDITURES	-	-	-

CONNECT FOR HEALTH COLORADO - NW REGION HUB

The Connect for Health Colorado Marketplace rollout has begun and the NW Region Assistance Hub (Hub) serves Moffat, Routt, Rio Blanco, Jackson, Grand, Summit, Eagle, Garfield and Pitkin counties. The role of the Hub is to support the assistance sites in the region as they work to educate and assist individuals, families, and small businesses to navigate the new Insurance Marketplace through training, marketing, outreach and regional coordination efforts. There are 19 Assistance Sites in the 9-county NW region, nine of them have SHOP (Small Business Health Options) Assistance. Four of the SHOP Assistance Sites will conduct mobile outreach.

The NW region's outreach sites are networking with community groups, governments, agencies, schools, employers of varying sizes, and others to educate their communities. Each assistance site has completed or nearly completed hiring of their Health Care Guides (HCG). The Health Care Guides must complete on-line and in-person certification training before assisting customers.

2014 PROGRAM GOALS AND OBJECTIVES

GOAL 1: Develop and help coordinate marketing and outreach for the region.

OBJECTIVES: Identify targeted key stakeholders for presentations by the HUB and Assistance Sites. Create collaborative partnerships with local governments and agencies.

Provide press releases and advertising materials for the Assistance Sites for use in localized media platforms as needed.

Create public awareness of the need for health insurance; promote ease of navigating the Connect for Health Colorado website; provide public relations outreach.

GOAL 2: Identify events and master calendar opportunities to promote Connect for Health Colorado.

OBJECTIVES: Create public awareness of the need for health insurance. Avoid and eliminate duplication of outreach efforts.

GOAL 3: Facilitate communication between Connect for Health Colorado and Assistance Sites throughout the region.

OBJECTIVES: Convene Assistance Site meetings to facilitate experience sharing, troubleshooting, and support on-going training needs.

Evaluate effectiveness of marketing campaigns and make adjustments as necessary.

Help Assistance Site meet their goals and help formulate strategies to meet those goals.

CONNECT FOR HEALTH COLORADO - NW REGION HUB

ACCT #	ACCOUNT NAME	2013 BUDGET	2014 BUDGET
4200	STATE CONTRACT	48,222	101,778
4640	CARRY OVER	-	
	TOTAL REVENUES	48,222	101,778
6112	SALARIES - HUB COORDINATOR	22,192	54,860
6210	TAXES & BENEFITS	1,842	19,368
6510	CONTRACTOR	400	400
6610	OFFICE SUPPLIES	484	368
6640	POSTAGE	100	50
6650	PRINTING	100	0
6660	ADVERTISING	4,500	0
6680	DUES & SUBSCRIPTIONS	-	
6690	COPIER CHARGES	300	500
6720	RENT & UTILITIES	2,621	5,242
7130	TRAVEL & MEETINGS	11,409	17,143
7150	TRAINING & TECH. ASSISTANCE		
7321	PASS-THROUGH FUNDS	-	
7910	INDIRECT COSTS APPLIED	3,000	3,847
8000	CAPITAL OUTLAY	1,274	0
9130	CARRY FORWARD	-	
	TOTAL EXPENSES	48,222	101,778
	REVENUES OVER EXPENDITURES	0	0

ECONOMIC DEVELOPMENT DISTRICT

NWCCOG is an officially designated Economic Development District (EDD) under the auspices of the U.S. Department of Commerce Economic Development Administration (EDA). This EDA designation serves as a foundation for economic development projects and programs that aim to build the capacity of our member communities in creating and sustaining healthy, vibrant, diverse economies. The EDA's mission is to "lead the federal economic agenda by promoting innovation and competitiveness, preparing American regions for growth and success in the worldwide economy". To further this mission, the EDA provides annual funding to EDD's across the country to assist in their pursuit of region-building economic development activities. NWCCOG will continue to use this funding to focus on activities which aim to stimulate growth and business expansion in order to strengthen the economies of member communities in our region. NWCCOG has developed the following scope of work for 2014 for the Economic Development District:

2014 PROGRAM GOALS AND OBJECTIVES

GOAL 1: Build a Business Friendly Environment

OBJECTIVES:

- A. Provide technical assistance and other resources to assist communities in the region to create and foster a business climate that is friendly to entrepreneurs looking to start and grow new businesses.
- B. Build the capacity of the region's communities to encourage better built placemaking in order to continue to attract millennials (who bring education and ideas) and baby boomers (who bring capital and a sense of community involvement).
- C. Create a new website for the NWCCOG EDD. Maintain the website to include economic indicator data for business decision makers. Continue working relationship with OEDIT data analyst to create economic overviews from OEDIT's data system.
- D. Promote the benefits of operating a business in the region through marketing materials, website, social media, and other electronic and printed communications.
- E. Create a clearinghouse of information on the website for "How to Do Business in the NWCCOG Region". Include information specific to each county and town in NWCCOG EDD Member Communities.
- F. Work in cooperation with the NW Small Business Development Center (SBDC) to bring "Small Business Resource Workshops" to all five counties in the region. Partner with SBDC on projects including increasing its capacity to provide free consulting services to existing and potential new businesses. This may include applying for grants to help SBDC pay for consultants.
- G. Continue to provide technical assistance for businesses including creation of a monthly economic development resources bulletin.

GOAL 2: Retain, Grow and Recruit Businesses

OBJECTIVES:

- A. Retain: Increase/build the capacity of the SBDC by assisting with increasing access to and connecting businesses with consulting services offered by the SBDC. Provide data and information to businesses to maximize economic growth opportunities and enhance local business and industry retention and expansion.

B. Grow: Explore and possibly implement an Economic Gardening program in partnership with the SBDC.

C. Recruit: Continue website development/ maintenance to serve as marketing piece for doing business in the region. Maintain local portal of Colorado Insite Database.

GOAL 3: Increase Access to Capital

OBJECTIVES:

A. Promote and market the Northwest Loan Fund.

B. Research the establishment of a formal network connecting angel investors with entrepreneurs

C. Continue to research sources of grant funding available from both government and non-government sources; continue to send out monthly funding opportunities bulletin to towns and counties, non-profits, other economic development stakeholders; maintain a page on the website with funding opportunities.

D. Serve as a clearinghouse to businesses for information on financing/capital sources; provide updates in monthly resources bulletins.

E. Participate in training on funding sources, grant writing, etc. Provide workshops on these topics as appropriate.

GOAL 4: Focus on Projects that Bolster Tourism (Create and Market a Stronger Colorado Brand)

OBJECTIVES:

A. Develop new stand-alone website for the NWCCOG Economic Development District that will serve as a marketing tool for the region.

B. Encourage the expansion of the tourism/recreation and service industries.

C. Support area tourism businesses and agencies with their activities.

D. Support and encourage programs that serve to preserve, protect and enhance the natural environment, the region's most basic asset for health, vitality and the tourism industry.

GOAL 5: Educate and Train the Future Workforce

OBJECTIVES:

A. Explore and implement initiatives, projects and programs that build the capacity of the region's communities to attract the millennials who bring ideas and creativity to the region and are a valuable economic development asset in terms of human capital.

B. Participate in efforts that strive to align education, workforce training, and economic development across the region.

C. Promote and market the services offered by the Colorado Workforce Center.

D. Carry out the work on the Health and Wellness Sector Partnership started in 2013.

E. Continue to serve as regional convener of any/all sector partnerships that emerge.

F. Partner with organizations/agencies to bring educational workshops to the region.

G. Continue to serve on the Colorado Workforce Investment Board for this region.

H. Explore, and where appropriate implement, programs that support the region's talent development process, with the goal being that the human capital in the region have the skills, knowledge and resources they need to find and retain quality employment, and businesses can find the talent they need to sustainably and competitively grow.

I. Explore building capacity of STEM programs in the region's school districts.

GOAL 6: Cultivate Innovation and Technology

OBJECTIVES:

A. Explore, and implement where appropriate, development of programs that serve to nurture entrepreneurs and growth companies in the region, which will serve to diversify the economy.

B. Identify "export" industries – sectors that export products and services – in order to diversify the economy.

C. Identify opportunities for the region's communities to serve as business incubators for start-up businesses.

D. Assist in the implementation of action steps outlined in Regional Broadband Strategic Plan.

GOAL 7: Strengthen the Capacity of the region's Towns, Counties, and Economic Development Organizations

OBJECTIVES:

A. Build the capacity of towns and counties in the region to assist in carrying out their respective economic development and community development plans.

B. Partner with organizations to bring trainings to the region.

C. Facilitative collaboration among towns, counties, and Economic Development groups within the region; Serve to strengthen economic development groups and efforts in the region.

D. Provide a forum for intergovernmental cooperation on economic development issues. Provide Technical Assistance and a forum for information sharing.

F. Maintain and convene an EDD Board of Directors that complies with EDA requirements; Prepare and submit all EDA-required reports and documents.

ECONOMIC DEVELOPMENT DISTRICT

ACCT #	ACCOUNT NAME	2013 BUDGET	2014 BUDGET
4020	COUNTY PLEDGES	-	-
4021	MUNICIPAL PLEDGES	-	-
4100	FEDERAL CONTRACT	54,900	61,000
4200	STATE GRANT REVENUE		
4250	REIMBURSED EXPENSES		
4520	LOCAL FUNDING/ DONATIONS	-	-
61000	NWCCOG MATCHING	54,900	61,000
4640	CARRY OVER REVENUE		10,000
	TOTAL REVENUES	109,800	132,000
6110	SALARIES- EXECUTIVE DIRECTOR	27,748	22,384
6121	SALARIES - STAFF	33,600	54,860
6210	TAXES & BENEFITS	18,496	26,108
6410	CONTRACT STAFF		2,200
6430	LEGAL EXPENSE	-	-
6510	OUTSIDE CONTRACT		13,100
6610	OFFICE SUPPLIES	250	100
6640	POSTAGE	250	100
2000	PRINTING	1,718	-
6660	ADVERTISING	-	3,357
6670	INTERNET / WEBSITE	3,000	2,388
6680	DUES & SUBSCRIPTIONS	2,000	275
6690	COPIER CHARGES	2,000	300
6720	RENT	4,357	2,178
6730	TELEPHONE	-	-
7110	PROGRAM SUPPLIES		250
6800	EQUIP RENT/MAINT/SUPPLY	-	-
7130	TRAVEL & MEETINGS	10,881	3,000
7150	TRAINING & TECH. ASSISTANCE	5,500	1,400
7320	PASS-THROUGH FUNDS		-
7910	INDIRECT COSTS APPLIED	-	-
8000	CAPITAL OUTLAY		
	TOTAL EXPENSES	109,800	132,000
	REVENUES OVER EXPENDITURES	-	-

ELEVATOR INSPECTION PROGRAM

PROGRAM SUMMARY

Revenues for 2014 are projected on a fee per inspection basis and will be paid by building owners. The elevator inspection program will certify that elevators meet safety requirements and can enforce the need for repairs and maintenance in elevators that do not comply. Elevators are inspected a minimum of once a year. For NWCCOG member jurisdictions, the fee for elevators is \$225.00, and for NWCCOG governmental member jurisdictions the fee is \$100.00. For non-NWCCOG member jurisdictions the fee is \$300.00. A permit fee will be charged for new elevator plan reviews. The permit fee is based upon the elevator valuation and applies to commercial and residential installations.

2014 PROGRAM GOALS AND OBJECTIVES

GOAL: To inspect elevators, escalators and related lifting equipment located in Region XII and the extended service area to ensure their compliance with ANSI Safety Codes.

OBJECTIVES: Continue to offer this service to all Region XII member towns and counties that have signed the Letter of Agreement for the NWCCOG Elevator Inspection Program.

Maintain an MOU with the State's Conveyance Section of the Division of Oil & Public Safety to keep all participating jurisdictions compliant with new state laws.

Work with Elevator Inspection Program Advisory Committee to establish operational rules, determine appropriate revenue structures, ensure quality of inspections and monitor & evaluate the program.

Review new elevator plans and incorporate newly inspected elevators into the existing regional schedule.

Complete inspections and certifications for at least 1800 elevators and lifts in Region XII and adjacent jurisdictions served by NWCCOG Elevator Inspection Program.

Remain open to the possibility of expanding the Elevator Inspection Program services into new areas adjacent to the NWCCOG boundaries. Meet with representatives of adjacent jurisdictions to explain the service.

ELEVATOR INSPECTION PROGRAM

ACCT #	ACCOUNT NAME	2012 BUDGET	2013 BUDGET	2014 BUDGET
4410	INSPECTION FEES	389,605	390,000	410,000
4430	OTHER SERVICES INCOME	23,680	20,000	20,000
4440	PERMIT REVIEW FEES	54,317	50,000	50,000
4420	SPECIALIZED SERVICES	625	0	0
4610	INSURANCE PROCEEDS	14,025		
4830	GAIN ON SALE OF EQUIPMENT	200	0	0
	TOTAL REVENUES	482,452	460,000	480,000
6112	SALARIES - PROGRAM DIRECTOR - EM	70,992	74,119	78,196
6121	SALARIES - INSPECTORS	144,848	120,059	131,040
6131	SALARIES - OFFICE SUPPORT	73	14,144	29,844
6210	TAXES & BENEFITS	75,987	76,236	70,871
6330	EE TRAINING EXPENSE	250	0	0
6420	FISCAL OFFICER CONTRACT	12,053	6,300	0
6430	LEGAL EXPENSES	0	0	0
6510	CONTRACTOR	1,664	3,500	2,000
6610	OFFICE SUPPLIES	662	900	1,200
6630	CREDIT CARD FEES	2,121	2,500	2,300
6640	POSTAGE	939	1,200	1,400
6650	PRINTING	54	200	200
6660	ADVERTISING	0	0	0
6680	DUES & SUBSCRIPTIONS	833	1,000	1,000
6690	COPIER CHARGES	2,048	2,400	2,500
6720	RENT & UTILITIES	4,080	4,291	5,507
6730	TELEPHONE	2,254	2,500	2,750
6760	INSURANCE	1,000	0	0
6800	EQUIP. MAINT. & REPAIRS	645	1,000	1,500
6840	TOOLS & EQUIPMENT	295	500	300
6990	DEPRECIATION		0	0
7120	LICENSE & PERMITS	1,252	1,250	1,500
7130	TRAVEL & MEETINGS	29,015	25,000	30,000
7150	TRAINING & TECH. ASSISTANCE	2,021	2,500	2,500
7910	INDIRECT COSTS APPLIED	16,497	18,455	18,141
8000	CAPITAL EXPENDITURES	32,988	20,000	0
	TOTAL EXPENSES	402,569	378,054	382,749
	REVENUES OVER EXPENDITURES	79,883	81,946	97,251

ENERGY MANAGEMENT

PROGRAM SUMMARY

The Energy Management Program (Weatherization) provides weatherization services to low and moderate income households. The program historically was federally funded, but in 1993 a contract was signed with Xcel (Public Service Company of Colorado) that provides additional grant funds to be used on weatherizing households of eligible Xcel customers. More recently additional Colorado utilities in the NWCCOG region, including SourceGas, Atmos Energy, Colorado Natural Gas, and Holy Cross Electric, have begun participating in Weatherization. The State of Colorado also started using Severance Taxes to augment the Weatherization Assistance Program in 2012. In 2009, ARRA (the Stimulus Act) provided \$5 billion of funding for the national Weatherization Assistance Program administered by the Department of Energy. This brought unprecedented funding levels to NWCCOG's Weatherization Program, doubling production and funding from previous levels. All ARRA funds were expended by the end of 2012, and for the federal fiscal years following ARRA, Congress has cut Weatherization funding to its lowest level since the 1970's, which has greatly reduced NWCCOG's Weatherization budget. As of publication, the future funding of the program is undecided. The Energy Management budget may be revised during the 2014 NWCCOG fiscal year, depending on Congressional action and future funding levels.

The NWCCOG Energy Management Program serves the counties of Chaffee, Clear Creek, Eagle, Garfield, Grand, Jackson, Lake, Moffat, Park, Pitkin, Rio Blanco, Routt and Summit. NWCCOG provides services through 2 locations: the main office in Silverthorne, and a Field Office located in New Castle (10 miles west of Glenwood Springs), and also utilizes a network of subcontractors throughout the service territory.

2014 PROGRAM GOALS AND OBJECTIVES

GOAL 1: Weatherize homes in Weatherization High-Country Region 5, providing energy conservation services that have a Savings to Investment Ratio (SIR) of ≥ 1.0 , while improving health and safety conditions that relate to weatherization.

OBJECTIVES: Perform measures and install materials that demonstrate an SIR ≥ 1.0 .

Assess and improve (if necessary) health and safety conditions that relate to weatherization.

Provide energy education to clients.

Provide furnace tune-ups and safety checks to households.

GOAL 2: Enhance cooperation between weatherization program and other service providers, such as county Social Services offices, Alpine Area Agency on Aging, local Housing Authorities, organizations assisting the disabled, et al.

OBJECTIVES: Maintain contacts with county Social Services offices, county Senior Coordinators, Housing Authorities, et al. to identify clients eligible for weatherization work.

Work with county Social Services offices to access CIP funds for heating emergencies, and with AAAA to use "Part D" funding to help deliver services that are beyond weatherization's scope to the frail elderly.

ENERGY MANAGEMENT

ACCT #	ACCOUNT NAME	2012 ACTUAL	2013 BUDGET	2014 BUDGET
4050	GAIN ON SALE / INSURANCE PROCEEDS			
4100	FEDERAL CONTRACT REVENUE	1,435,585	1,150,000	674,245
4200	STATE CONTRACT REVENUE	21,355	350,000	518,380
4520	XCEL/ATMOS/SOURCE CONTRACT	56,473	100,000	123,550
4620	REIMBURSED EXPENSES	66,129		
	GAIN ON SALE / INSURANCE PROCEEDS	10,502		
4630	LOCAL MATCH - NWCCOG	-	-	-
	TOTAL REVENUES	1,590,043	1,600,000	1,316,175
6112	SALARIES - PROGRAM DIRECTOR	89,497	93,641	97,500
6115	SALARIES - ASSISTANT DIRECTOR	64,224	64,895	68,301
6121	SALARIES - WEATHERIZATION HOURLY	560,926	486,969	384,426
6131	SALARIES - OFFICE SUPPORT	365	-	37,831
6210	TAXES & BENEFITS	207,029	207,011	194,745
6410	CONTRACT STAFF	270	-	-
6420	CONTRACT - FISCAL	34,554	24,000	19,743
6430	LEGAL EXPENSE - GENERAL	19	318	275
6440	AUDITOR	5,000	5,000	-
6520	CONTRACT SERVICES	20,744	51,120	19,200
6610	OFFICE SUPPLIES	1,763	2,000	600
6640	POSTAGE	1,619	1,500	700
6650	PRINTING	335	500	-
6660	ADVERTISING	1,769	1,500	1,000
6680	DUES & SUBSCRIPTIONS	1,219	800	412
6690	COPIER CHARGES	3,150	1,000	800
6720	OUTSIDE RENT & UTILITIES	80,327	45,418	38,999
6720	COG RENT & UTILITIES		24,958	24,957
6730	TELEPHONE	6,629	10,020	9,120
6750	JANITORIAL/TRASH	300		-
6760	INSURANCE - VEHICLES & LEAD	9,726	16,500	9,923
	INSURANCE - DEDUCTIBLE	1,000		
6800	EQUIP. MAINT & REPAIR	1,934	1,000	500
6810	VEHICLE REPAIR/MAINT	12,507	22,000	11,600
6811	GAS, OIL & SUPPLIES	67,110	52,814	52,134
6840	TOOLS AND EQUIPMENT	31,518	3,000	1,500
7120	LICENSE & PERMIT FEES	-	7,000	6,000
7130	TRAVEL & MEETINGS	45,635	55,584	57,143
7150	TRAINING & TECH ASSISTANCE		8,300	4,320
7410	MATERIALS	279,684	348,961	224,703
7910	INDIRECT COSTS APPLIED	55,398	64,191	49,743
9160	DEFERRED EXPENSE	923	-	-
8000	CAPITAL OUTLAY	-	-	-
	ARRA PERFORMANCE INCENTIVE POOL	-	-	-
	TOTAL EXPENSES	1,585,176	1,600,000	1,316,175
	REVENUES OVER EXPENDITURES	4,867	-	-

NORTHWEST ALL HAZARDS EMERGENCY MANAGEMENT REGION

PROGRAM SUMMARY

The Governor of Colorado designated nine All Hazard Emergency Management Regions within the state to plan, implement and administer on a regional basis, the functions related to all hazards within the region. The Northwest All Hazards Emergency Management Region (NWAHEMR) is guided by a regional committee comprised of the emergency managers from each of the 10 counties within the region and one regional representative for each of 12 functional areas. The 10 participating counties include Eagle, Garfield, Grand, Jackson, Mesa, Moffat, Pitkin, Rio Blanco, Routt, and Summit. The 12 functional areas include Communications, Coroners, Emergency Medical Services (EMS), Emergency Management, Fire, Government Administration, Hazmat, Healthcare, Information Technology (IT)/Geographic Information Systems (GIS), Law Enforcement, Public Health, and Public Works. Northwest Colorado Council of Governments (NWCCOG) serves the NWAHEMR as the regional coordinator and fiscal agent for the region.

NWAHEMR was awarded \$191,036 for federal fiscal year 2013 State Homeland Security grants. The grants in this program area are typically contracted for 18- months with a title that identifies the federal fiscal year from which the funds were initiated.

2014 PROGRAM GOALS AND OBJECTIVES

GOAL 1: Administer the FY 2013* State Homeland Security grant according to the provisions contained within the grant award letter. Successfully complete the FY 2011* and 2012* SHSG grant projects and close out the awards by their expiration dates.

OBJECTIVES: Plan, organize and facilitate all meetings of the Northwest Colorado All Hazards Management Region steering committee.

Purchase and distribute all approved equipment, training, exercises and planning for the region.

Interface with the Office of Preparedness, Division of Homeland Security and Emergency Management, Colorado Department of Public Safety.

Develop and maintain effective communications between all 10 counties within the region.

Maintain accurate accounting records for the expenditure of all grant funds.

Provide for an independent audit of all accounting records.

Facilitate the annual strategic planning process.

*The grants in this program area named for the federal budget year from which the funding was awarded.

**NORTHWEST COLORADO ALL HAZARDS EMERGENCY MANAGEMENT
REGION**

ACCT #	ACCOUNT NAME	2012 ACTUAL	2013 BUDGET	2014 BUDGET
4100	FEDERAL FUNDS - SHSG	711,583	385,928	260,000
4100	FEDERAL FUNDS - CCP	1,005	7,809	0
4100	FEDERAL FUNDS - M & A	0	53,053	9,550
	TOTAL REVENUES	712,588	446,790	269,550
6110	SALARIES - EXECUTIVE DIRECTOR	1,678		
6112	SALARIES - PROGRAM DIRECTOR	4,252	0	0
6121	SALARIES - STAFF		0	0
6210	TAXES & BENEFITS	935	0	0
6410	CONTRACT STAFF	20,463	35,000	55,000
6420	FISCAL CONTRACT	12,900	13,500	4,594
6440	AUDIT EXPENSE	5,500	4,000	4,000
6550	CONSULTANT	145,090	30,000	0
6610	OFFICE SUPPLIES	178	200	0
6640	POSTAGE	595	500	250
6650	PRINTING	1,005	0	0
6660	ADVERTISING EXPENSE	50	0	0
6680	DUE & SUBSCRIPTIONS	0	0	0
6690	COPIER CHARGES	498	1,000	0
6720	RENT	3,029	3,185	2,212
6730	TELEPHONE	0	0	0
6840	TOOLS & EQUIPMENT	0	0	0
7130	TRAVEL & MEETINGS	8,859	5,000	15,000
7150	TRAINING	33,636	0	0
7160	EXERCISE	8,052	0	14,420
8000	CAPITAL OUTLAY	465,869	354,405	174,074
	TOTAL EXPENSES	712,588	446,790	269,550
	REVENUES OVER EXPENDITURES	(0)	-	-

NORTHWEST LOAN FUND

PROGRAM SUMMARY

The Northwest Loan Fund (NLF) is an economic development organization that makes loans to start-up and/or young, expanding businesses that will create, or retain, full time jobs in Eagle, Garfield, Grand, Jackson, Moffat, Pitkin, Rio Blanco, Routt, and Summit counties. It is governed by the NWCCOG Council, and convenes a loan committee that is comprised of a volunteer from each of the nine counties in the service territory, and the Executive Director of the Northwest Colorado Council of Governments. Loan size ranges from \$1,000 to \$100,000 with a one-job-per-\$20,000-loaned guideline, with over 50% of the new jobs filled by persons from low to moderate income backgrounds. Diversity of business within a municipality is a requirement, as is, a denial for funding from a conventional resource. If a business is "bankable" the Fund will not take that business from local banking and financing providers.

2014 PROGRAM GOALS AND OBJECTIVES

GOAL 1: Serve businesses in the 9 counties with:

- referrals and networking to funding sources
- education regarding funding and
- loans made with the new OEDIT Grant funds

OBJECTIVES: Marketing of the NLF to Banks, Chambers and other business support organizations to increase awareness of the NLF.

GOAL 2: Continue service and collection, on all existing loans in the Fund's portfolio.

OBJECTIVES: Repayment of outstanding loan balances enables the organization to replenish its fund to provide business assistance to new, eligible businesses in need of financing, thus revolving the funds and enhancing small businesses' access to capital.

NORTHWEST LOAN FUND

ACCT #	ACCOUNT NAME	2012 ACTUAL	2013 BUDGET	2014 BUDGET
4200	PROGRAM INCOME - (Loan interest)	-	-	-
4200	STATE CONTRACT	-	174,000	406,000
4520	OTHER LOCAL FUNDING	-	-	-
4720	REVOLVED INTEREST	26,749	2,880	17,500
4730	ORGINATION FEE	50	-	7,000
4820	INTEREST INCOME	61	-	-
4640	CARRY OVER	-	850	8,737
	TOTAL REVENUES	26,860	177,730	439,237
6112	SALARIES - PROGRAM DIRECTOR	45,632	50,000	54,860
6210	TAXES & BENEFITS	13,235	14,000	12,744
6420	FISCAL SERVICES	2,100	2,100	2,100
6510	OUTSIDE CONTRACT SERVICES	585	1,500	2,000
6610	OFFICE SUPPLIES	218	900	750
6620	BANK CHARGES	152	250	50
6640	POSTAGE	16	121	150
6650	PRINTING	85	250	100
6660	ADVERTISING	-	1,000	-
6680	DUES & SUBSCRIPTIONS	2,353	1,000	-
6690	COPIER CHARGES	326	500	750
6720	RENT & UTILITIES	\$2,072	-	\$2,178
6730	TELEPHONE EXPENSE	-	750	\$850
6930	BAD DEBT_ WRITTEN OFF	\$79,557	-	\$0
7110	PROGRAM SUPPLIES	\$0	200	\$0
7120	LICENSE & PERMITS	-	30	\$0
7130	TRAVEL & MEETINGS	2,502	5,000	8,832
7150	TRAINING & TECH. ASSISTANCE	490	1,000	500
7321	PASSTHROUGH - LOANS MADE	-	94,000	350,000
7910	INDIRECT COSTS APPLIED	24,830	3,129	3,373
8000	CAPITAL OUTLAY	-	2,000	-
9130	CARRY FORWARD	-	-	-
	TOTAL EXPENSES	174,154	177,730	439,237
	REVENUES OVER EXPENDITURES	(147,293)	-	0

NWCCOG FOUNDATION, INC.

PROGRAM SUMMARY

The NWCCOG Foundation, Inc. is a federal tax-exempt public charity under section 501 (c) (3) of the Internal Revenue Code. The mission of the NWCCOG Foundation, Inc. is to provide a financial mechanism for the member jurisdictions of Northwest Colorado Council of Governments to work collaboratively with not-for-profit organizations, citizen based groups and individuals on projects of mutual interest and benefit for the region. The officers of the NWCCOG Foundation, Inc. are the same as those of Northwest Colorado Council of Governments. NWCCOG staff provides administration of the NWCCOG Foundation Inc., and the cost of administration is established at 5% of active accounts, which is waived for NWCCOG programs and members.

2014 PROGRAM GOALS AND OBJECTIVES

GOAL 1: Maintain status of the NWCCOG Foundation, Inc. as a federal tax exempt public charity under 501 (c) (3) of the Internal Revenue Code.

OBJECTIVES: Maintain required documentation, including board meeting minutes, separate financial accountings, independent audits and Internal Revenue Service tax filings.

GOAL 2: Increase the use of the NWCCOG Foundation, Inc. by NWCCOG member jurisdictions.

OBJECTIVES: Distribute information regarding the NWCCOG Foundation, Inc. to member jurisdictions through information tools including the NWCCOG newsletter, NWCCOG web page, and NWCCOG Council meetings.

GOAL 3: Serve as the host/fiscal agent for the NW region's Small Business Development Center (SBDC).

OBJECTIVES: Serve as the fiscal agent for the SBDC by accepting grant funding and contributions through the Foundation, sending donation acknowledgement letters when appropriate, paying approved invoices, and providing financial reports as needed.

NWCCOG FOUNDATION, INC.

ACCOUNT NAME	2012 ACTUAL	2013 BUDGET	2014 BUDGET
FUNDRAISING INCOME	-	-	-
FOUNDATION & TRUSTS	79,800	33,000	-
DONATIONS	930	-	-
INTEREST INCOME	13	-	-
REIMBURSED EXPENSES	4,111	-	-
LOCAL FUNDING / MATCH	-	-	-
MATCHING FUNDS	1,594	-	-
TOTAL REVENUES	86,447	33,000	-
SALARIES - STAFF	-	-	-
SALARIES - DIRECTOR	-	-	-
SALARIES - PROGRAM STAFF	-	-	-
SALARIES - OFFICE WAGES & BENEFITS	-	-	-
TAXES & BENEFITS	-	-	-
INTERNET/WEBSITE	-	-	-
AUDIT / 990	-	-	-
PROGRAM ADMIN FEE	-	-	-
OUTSIDE CONTRACT	24,334	19,500	16,700
OFFICE SUPPLIES	-	-	-
BANK & CREDIT CARD SERVICES	94	-	-
POSTAGE	86	-	-
PRINTING	-	-	-
ADVERTISING	-	-	-
DUES & SUBSCRIPTIONS	-	-	-
COPIER CHARGES	-	-	-
MISCELLANEOUS	(732)	-	-
EQUIP RENT/MAINT/SUPPLY	-	-	-
TRAVEL & MEETINGS	-	-	-
PASS THROUGH FUNDS	-	57,540	9,050
OTHER EXPENSES	-	-	-
PROGRAM EXPENSE	-	-	-
TOTAL EXPENSES	23,782	77,040	25,750
REVENUES OVER EXPENDITURES	62,664	(44,040)	(25,750)
Beginning Fund Balance	25,910	88,575	44,535
Change in Fund Balance	62,664	(44,040)	(25,750)
Ending Fund Balance	88,575	44,535	18,785

REGIONAL BUSINESS

PROGRAM SUMMARY

The Regional Business cost center provides the administration, oversight, and leadership to the NWCCOG. Dues paid by the 27 local government members support the activities of the Regional Business program. The Regional Business provides match dollars to the Area on Aging program, Watershed Services, Regional Broadband Strategic Plan project and the NWCCOG – Economic Development District.

2014 PROGRAM GOALS AND OBJECTIVES

GOAL 1: Maintaining the financial integrity of the NWCCOG and its programs.

OBJECTIVES: Build a sufficient fund balance to buffet the organization against unexpected expenditure, and provide adequate program diversity and funding to support the necessary activities of an umbrella organization.

GOAL 2: Implement the Regional Broadband Strategic Plan

OBJECTIVES: Contract with one or more Regional Broadband Coordinator(s) to begin implementing the recommendations provided in the Regional Broadband Strategic Plan under the guidance of the Regional Broadband Steering Committee (pending DOLA EIAF grant award).

GOAL 3: Work with Council and staff to clarify policy and programmatic issues and facilitate organizational planning.

OBJECTIVES: Engage members to obtain broader input on issues, especially those of regional interest where there are varied points of view NWCCOG.

Plan, organize and facilitate an annual “Strategic Planning Retreat” with the Council to provide guidance on direction for upcoming year.

GOAL 4: Facilitate intergovernmental cooperation and multi-jurisdictional approaches to address regional issues and concerns. Initiate and maintain a presence in new regional initiatives offering NWCCOG services as appropriate. Provide regional leadership.

OBJECTIVES: Provide leadership and facilities as needed in building intergovernmental cooperation and multi-jurisdictional approaches to addressing regional issues and concerns.

REGIONAL BUSINESS

ACCT #	ACCOUNT NAME	2012 ACTUAL	2013 BUDGET	2014 BUDGET
4100	FEDERAL CONTRACT			
4200	STATE GRANT REVENUE		65,000	72,000
4310	COUNTY PLEDGES	129,200	128,711	130,544
4320	MUNICIPAL PLEDGES	76,085	82,180	82,761
4520	OTHER LOCAL FUNDING	2,000	39,000	51,000
4620	REIMBURSED EXPENSES	3,450	0	0
4820	INTEREST INCOME	1,141	800	800
	TOTAL REVENUES	211,876	315,691	337,105
6110	SALARIES - EXECUTIVE DIRECTOR	85,952	64,034	73,342
6121	SALARIES - PROGRAM STAFF	29,751	9,600	0
6131	SALARIES - OFFICE SUPPORT	1,467	1,828	1,761
	SEVERANCE PAY & BENEFITS	26,264	0	0
6210	TAXES & BENEFITS	25,594	14,033	11,882
6410	CONTRACT STAFF	(2,247)	25,000	140,200
6430	LEGAL EXPENSES	165	1,000	1,000
6510	OUTSIDE CONTRACT LABOR	907	80,000	0
6610	OFFICE SUPPLIES	335	500	238
6620	BANK SERVICE CHARGES	1,173	1,000	1,000
6640	POSTAGE	(769)	250	250
6650	PRINTING	123	200	200
6660	ADVERTISING	30	0	250
6680	DUES & SUBSCRIPTIONS	1,228	550	750
6690	COPIER CHARGES	2,764	3,500	2,000
6720	RENT & UTILITIES	5,784	4,777	5,905
7130	TRAVEL & MEETINGS	6,992	10,000	10,286
7150	TRAINING & TECH. ASSISTANCE	0	5,500	0
7910	INDIRECT COSTS APPLIED	7,274	11,458	12,740
7950	CASH MATCH TO PROGRAMS	27,996	84,900	88,471
8000	CAPITAL OUTLAY	0	0	0
	TOTAL EXPENSES	220,782	318,130	350,275
	REVENUE OVER EXPENDITURES	(8,906)	(2,439)	(13,170)

REGIONAL TRANSPORTATION COORDINATING COUNCIL

PROGRAM SUMMARY

Regional Mobility Management & One Call/One Click Center

The Regional Transportation Coordinating Council (RTCC) was formed in 2010 as a result of Rural Resort Region's focus - *Seniors in Our Mountain Communities: challenges and opportunities*. This project collected data on the growing senior population in our region and identified the gaps in services. One of the priority gaps was transportation, not just within a particular county, but in the public transportation options available to travel across county boundaries to access healthcare facilities and other services.

The RTCC is the local coordinating council for a 7-county rural area of northwest Colorado and is working to improve transportation coordination and options, especially for the veteran, disabled, older, and low-income adult populations. The participating counties include Eagle, Garfield, Grand, Jackson, Pitkin, Routt and Summit.

The RTCC's efforts are focused on coordinating the existing public and private transit providers with other human services providers by promoting, enhancing and facilitating seamless access to transportation services through a coordinated system that is easily available to customers from anywhere in the region.

2014 PROGRAM GOALS AND OBJECTIVES

- GOAL 1:** install a One Call/One Click Center for regional transportation coordination for veterans, older adults, low income and disabled adults.
- GOAL 2:** develop a regional billing mechanism which eventually will be able to bill all payor sources
- GOAL 3:** continue to maintain a regional services inventory including both human service agencies and transit providers along with a detailed gap analysis of the transit needs in each area to expand coordination of and access to existing and new resources.
- GOAL 4:** participation on regional and county transportation coordination planning groups including the Intermountain Transportation Planning Region and the Northwest Transportation Planning Region CDOT statewide transportation planning group, I-70 Coalition, and County transportation planning meetings.
- GOAL 5:** to become the "go to" agency for region wide transportation information

REGIONAL TRANSPORTATION COORDINATING COUNCIL

		2012	2013	2014
ACCT#	ACCOUNT NAME	ACTUAL	BUDGET	BUDGET
4200	CDOT LCC CONTINUATION FUNDS	7,887	12,500	25,000
4100	Veterans FTA One Click/One Call - Equipment		100,000	241,883
	Veterans FTA One Click/One Call - Marketing		-	26,560
4301	Local Revenue- Faster Funds		-	50,000
4301	Local Revenue-Match		16,000	64,150
4200	FTA 5310 Mobility Management FUNDS	21,360	78,391	70,810
4520	Other Local Funding	23,450	-	-
4620	Reimbursed Expenses	143	-	-
4640	CARRY OVER FUNDS	(10,503)		6,603
4630	NWCCOG Matching	8,249	-	5,805
	TOTAL REVENUES	50,586	206,891	490,811
6110	EXECUTIVE DIRECTOR	2,478	-	5,003
6112	SALARIES - PROGRAM DIRECTOR	20,000	50,222	52,260
	PROGRAM STAFF	1,518	12,500	31,200
6210	TAXES AND BENEFITS Mobility Manager	1,844	3,410	13,152
6520	OUTSIDE CONTRACTORS	385	40,000	76,327
6610	OFFICE SUPPLIES & MATERIALS	142	1,000	2,000
6640	POSTAGE	108	250	500
6650	PRINTING	233	1,000	2,000
6660	ADVERTISING	95	-	2,460
6670	INTERNET/WEBSITE	-	10,000	10,000
6680	DUES AND SUBSCRIPTIONS	50	100	200
6690	COPIER CHARGES	227	1,000	2,000
6720	RENT & UTILITIES	4,167	5,556	8,493
6730	TELEPHONE	-	-	1,000
7130	TRAVEL & MEETINGS	4,939	6,500	17,147
7150	TRAINING & TECHNICAL ASSISTANCE	-	-	20,520
7910	INDIRECT COSTS	14,402	5,793	18,549
8000	CAPITAL OUTLAY	-	69,560	228,000
			-	
	TOTAL EXPENSES	50,586	206,891	490,811
	REVENUES OVER EXPENDITURES	-	0	0

SUMMIT WATER QUALITY COMMITTEE

ACCT #	ACCOUNT NAME	2012 ACTUAL	2013 BUDGET	2014 BUDGET
	REIMBURSED EXPENSES		0	
4510	LOCAL REVENUE - SWQC	33,200	32,000	32,000
4300	LOCAL REVENUE - PERMIT REVIEWS		0	
	LOCAL REVENUE - COG		0	
4640	CARRY OVER	(1,180)	24,170	24,000
4420	OTHER SERVICE INCOME		0	
	TOTAL REVENUES	32,020	56,170	56,000
6131	SALARIES - ADM SECY	95	145	95
6210	TAXES & BENEFITS	5	10	5
6410	CONTRACT STAFF	25,000	26,000	26,500
6510	OUTSIDE CONTRACT SERVICES	200	0	500
6610	OFFICE SUPPLIES		0	
6640	POSTAGE	11	25	25
6680	DUES & SUBSCRIPTIONS	75	125	75
6690	COPIER CHARGES	62	90	75
6720	RENT & UTILITIES	557	586	0
6730	TELEPHONE	1,920	0	1,920
6800	EQUIP RENT/MAINT/SUPPLIES	15	0	50
7130	TRAVEL & MEETINGS	2,209	1,800	2,214
7910	INDIRECT COSTS APPLIED	1,872	1,284	2,116
8000	CAPITAL OUTLAY		0	
9130	CARRY FORWARD	0	26,105	22,425
	TOTAL EXPENSES	32,020	56,170	56,000
	REVENUES OVER EXPENDITURES	-	-	0

WATERSHED SERVICES PROGRAM

PROGRAM SUMMARY

The Watershed Services Program provides the counties and municipalities of Region XII with expertise in watershed planning, water quality regulatory programs, and technical assistance. The major responsibilities of the program include the Regional Water Quality Management Plan (208 Plan); permit reviews; and technical assistance to members (project development, grant applications, land use issues related to water quality impacts). The program tracks proposed local, state and federal water quality regulations and provides a regional response when appropriate based on 208 Plan policies, objectives and guidelines.

2014 PROGRAM GOALS AND OBJECTIVES

GOAL 1: Work with watershed groups and local governments in implementing the 208 Plan.

OBJECTIVES: Work with member jurisdictions to revise land use codes to provide water quality protection.

Reviews referred development applications and provide comments on approaches to protect water quality and comply with the 208 Plan policies.

GOAL 2: Continue Straight Creek TMDL Monitoring.

OBJECTIVES: Organize 2014 monitoring for TMDL parameters.

Compile and summarize 2013 field data collected for Straight Creek TMDL parameters.

GOAL 3: Review Waste Water Treatment Plant (WWTP) site applications for consistency with 208 Plan.

OBJECTIVES: Work with local communities to incorporate site specific treatment issues.

Review and comment, when appropriate, on site applications and discharge permits.

GOAL 4: Assist Summit County Entities with Nutrient Monitoring

OBJECTIVES: Work with major municipal dischargers in Summit County to implement a coordinated watershed approach to nutrient monitoring required under WQCC Regulation #85.

Coordinate the annual upload of data EPA WQX database.

WATERSHED SERVICES PROGRAM

ACCT #	ACCOUNT NAME	2012 ACTUAL	2013 BUDGET	2014 BUDGET
4100	FEDERAL GRANT REVENUE - Snake	6,784	16,000	0
4200	STATE CONTRACT -208	11,900	11,400	10,400
4510	LOCAL REVENUE - PERMIT REVIEWS		0	0
4630	LOCAL REVENUE - COG	9,996	10,000	7,000
4640	CARRY OVER	972	11,914	12,000
			0	0
	TOTAL REVENUES	29,652	49,314	29,400
6131	SALARIES - OFFICE WAGES	10	100	100
6210	TAXES & BENEFITS	1	20	20
6410	CONTRACT STAFF	22,943	20,000	18,000
6430	LEGAL EXPENSE - GENERAL	840	1,500	0
6520	OUTSIDE CONTRACT SERVICES	4,005	12,500	500
6640	POSTAGE	0	100	100
6650	PRINTING	0	100	100
6690	COPIER CHARGES	0	100	100
6720	RENT & UTILITIES	557	586	0
7130	TRAVEL & MEETINGS	332	850	857
7910	INDIRECT COSTS APPLIED	965	859	1,111
9130	CARRY FORWARD	0	12,599	8,512
			0	0
	TOTAL EXPENSES	29,652	49,314	29,400
	REVENUES OVER EXPENDITURES	-	-	-

WATER QUALITY/QUANTITY

PROGRAM SUMMARY

Water Quality/Quantity (QQ) continues to focus on issues related to transmountain diversions, basin of origin protection, addressing water quality impacts and land use concerns as they relate to water. QQ will seek water supply, water quality and recreation solutions associated with growth on both sides of the Continental Divide. QQ will be involved in statewide and local water planning efforts. QQ is active in the State legislature and continuously seeks to educate Front Range water users about the impacts associated with transbasin diversions.

2014 PROGRAM GOALS AND OBJECTIVES

MISSION STATEMENT: The mission of NWCCOG/QQ is to enable its members to protect and enhance the quality of Colorado's waters while facilitating the responsible use of those resources for the good of all Colorado citizens and its environment.

GOAL 1: Protect and Implement Local Government Authority to Protect Water Resources.

OBJECTIVES: Strengthen available tools to protect water quality and quantity. Defend against attacks on 1041 and other local government regulatory authority when necessary.

Assist local governments in strengthening and implementing water quality provisions of their land use codes.

Provide legal services to local governments for specific projects when the QQ Committee approves involvement and expenditures from the Defense Fund.

Monitor, participate and provide input in the Colorado Water Plan development.

Monitor, participate and provide input in the Basin Roundtable process.

GOAL 2: Building Coalitions and Education

OBJECTIVES: Advocate the headwater communities' water quality and quantity interests throughout the State. Identify and work with other groups statewide that share QQ's concerns.

Identify strategies to minimize Front Range's dependency on West Slope water resources. Advocate "smart growth" to those utilizing headwater sources as water supplies; oppose the ad hoc policy of growth driving the demand for imported water supplies.

Coordinate with elected officials, private sector and other decision-makers on water quality/quantity issues. Develop working relationships with governmental entities, the private sector, non-profits and others where appropriate.

Foster cooperative regional management of water resources. Minimize redundant systems.

GOAL 3: Transmountain Diversion Oversight

OBJECTIVES: Evaluate potential future Front Range water development projects and alert QQ members of possible impacts and seek mitigation for those impacts.

Participate in and monitor the Colorado Water Plan formulation, especially as it relates to new water supply development.

Provide coordination and education to QQ membership on water development projects in the region.

Influence operations of existing projects to minimize local impacts where possible.

Advocate for all transmountain diversion water to be used to extinction by Front Range diverters.

Provide technical assistance to QQ members to determine water quality and quantity impacts caused by new or expanded transmountain diversion. Identify measures and conditions that would help mitigate those impacts. Assist the local government with 1041 permitting of water projects.

Educate Front Range elected officials on transmountain diversion impacts in the headwaters communities.

GOAL 4: Water Quality

OBJECTIVES: Protect local wastewater facilities from increased operational costs caused by hydrologic modifications and transmountain diversions.

Advocate regional interests during rulemaking hearings before the Water Quality Control Commission and the Colorado Water Conservation Board that affect the QQ region.

Defend regional Water Quality Management Plan (208 Plan).

Insure that water development in headwaters region does not adversely impact water quality.

Limit interpretations of Section 104 of the Colorado Water Quality Control Act so that it is not used to immunize water development activities from water quality protection requirements.

GOAL 5: Influence Water Policy

OBJECTIVES: Identify and plan for future West Slope water needs, including recreational and environmental demands.

Participate in State water policy initiatives and forums. Help formulate and implement water quality and water quantity policy.

Educate policy makers and expand scope of state water policy to include water quality, headwater impacts and recognition of instream water uses.

Develop strategies to improve conservation measures on the West Slope.

Provide analysis of legislation affecting QQ membership and lobby on issues in the State General Assembly of which the QQ Board has taken a position.

WATER QUALITY/QUANTITY

ACCT #	ACCOUNT NAME	2012 ACTUAL	2013 BUDGET	2014 BUDGET
4,200	STATE GRANT INCOME	35,404	8,410	-
4310	COUNTY PLEDGES	94,000	95,500	95,500
4320	MUNICIPAL PLEDGES	43,250	42,150	42,150
4330	ASSOCIATE MEMBER PLEDGES	3,800	3,800	4,000
4350	WATER & SAN. DIST. PLEDGES	11,600	11,600	11,600
4620	REIMBURSED EXPENSES	1,360	2,000	2,000
	L&C FELLOWSHIP			15,000
4640	CARRY OVER REVENUE	(1,183)		
4820	INTEREST INCOME	37	50	-
	TOTAL REVENUES	188,268	163,510	170,250
6131	SALARIES - OFFICE SUPPORT	316	-	400
6210	TAXES & BENEFITS	18	50	-
6410	QQ CONTRACT STAFF	122,517	121,800	121,800
6430	LEGAL	358		
6510	OUTSIDE CONTRACT	16,321	19,166	-
6520	PROFESSIONAL SERVICES	34,221	-	24,578
6610	OFFICE SUPPLIES	199	300	300
6640	POSTAGE	1,181	300	300
6650	PRINTING	-	-	600
6680	DUES & SUBSCRIPTIONS	854	1,400	1,400
6690	COPIER CHARGES	1,557	900	900
6720	RENT	1,115	1,172	-
6730	TELEPHONE	360	400	800
6760	INSURANCE	1,950	1,800	1,800
7130	TRAVEL & MEETINGS	8,755	10,000	10,415
7610	INDIRECT COSTS APPLIED	5,562	6,222	6,457
8000	CAPITAL OUTLAY		-	500
			-	-
	TOTAL EXPENSES	195,284	163,510	170,250
	REVENUES OVER EXPENDITURES	(7,016)	0	-

**WATER QUALITY / QUANTITY COMMITTEE (QQ)
WATER AND SANITATION DISTRICT DUES**

DUES	ORGANIZATION
\$100	Basalt Sanitation District
\$100	Bellyache Ridge Metro District
\$900	Copper Mountain Consolidated Metro District
\$500	Dillon Valley Metro District
\$2,000	Eagle River Water & Sanitation District
\$500	East Dillon Water District
\$500	Granby Sanitation District
\$500	Grand County Water & San District
\$100	Hamilton Creek Metro District
\$100	Kremmling Sanitation District
\$100	Mid Valley Metro District
\$100	Silver Creek Water & Sanitation District
\$2,000	Silverthorne Dillon Joint Sewer Authority
\$500	Snake River Water District
\$2,000	Snowmass Water & Sanitation
\$500	Three Lakes Water & Sanitation District
\$100	White Horse Springs Water & Sanitation
\$500	Winter Park Ranch Water & Sanitation District
\$500	Winter Park West Water & Sanitation
\$11,600.00	TOTAL

Water and Sanitation District Dues calculated in 4 tiers based on operating budgets.

2014 BUDGET WORKSHEET SUMMARY

Internal COG Programs									Total Internal Program Funds	External Programs						Internal Service programs				
Alpine Area Aging	C4HCO Hub	Econ. Dev. District	Elevator Inspection	Energy Management	Regional Business	RTCC	Watershed Services			CARO	CBBC	NW All Hazards Region	NWCCOG Foundation	Northwest Loan Fund	Summit Water Quality Committee	Water Quality/ Quantity	Indirect	249 Warren Ave	Copier Pool	Motor Pool
Federal Grant Revenue	299,496		61,000		674,245		339,253		1,373,994			269,550	60,000							
State Grant Revenue	324,620	101,778			518,380	72,000	75,000	10,400	1,102,178					498,800						
NWCCOG Dues								213,305	213,305											
Q/Q Dues									0							141,650				
Water & San Dues									0							11,600				
Match - NWCCOG	20,470		61,000				5,805	7,000	94,275			2,200								
Local Funding - Other	59,050					51,000	64,150		174,200	15,987	10,000	55,000	17,500	32,000	15,000	142,705	75,648	18,000	36,000	
X-cel Energy Co					123,550				123,550											
Fees				480,000					480,000											
Interest Income						800			800											
Carryover	920		10,000				6,603	12,000	29,523		15,265			24,000						
Miscellaneous									0						2,000					
									0											
TOTAL	704,556	101,778	132,000	480,000	1,316,175	337,105	490,811	29,400	3,591,825	15,987	25,265	269,550	117,200	523,300	56,000	170,250	142,705	75,648	18,000	36,000
2014 EXPENDITURES																				
Salaries	116,684	54,860	77,244	239,080	588,058	75,103	88,463	100	1,239,592				61,000	95		32,827				
Fringe Benefits & Taxe:	25,940	19,368	26,108	70,871	194,745	11,882	13,152	20	362,086				13,242	5		3,324				
Contract Costs	15,269	400	15,300	2,000	20,018	140,200	76,327	18,500	288,014	13,000	7,500	59,594	92,200	2,000	26,500	121,800	50,177		1,200	2,563
Indirect Costs	26,628	3,847	N/A	18,141	49,753	12,713	18,553	1,111	130,746	N/A	N/A	N/A	N/A	3,373	2,117	6,458	N/A	N/A	N/A	N/A
COG Rent	6,104	5,242	2,178	5,507	24,958	5,905	8,493	0	58,387			2,212				14,177	6000	1,216		
Other Expenses	119,263	18,061	11,170	47,150	438,643	15,974	57,823	1,157	709,241	2,987	6,500	33,670		13,685	4,858	41,492	41,200	61,310	11,814	20,250
Pass-thru/match	394,668						88,471		483,139				25,000	430,000						
Carry forward								8,512	8,512		11,265				22,425			8,338	3770	13187
Capital Purchases		0		0			228,000		228,000			174,074				500	1,000			20,000
TOTAL	704,556	101,778	132,000	382,749	1,316,175	350,248	490,811	29,400	3,507,717	15,987	25,265	269,550	117,200	523,300	56,000	170,250	142,705	75,648	18,000	56,000
2014 Net	-	-	-	97,251	-	(13,143)	-	-	84,108	-	-	-	-	-	-	-	-	-	-	(20,000)

Internal Program Reserve Fund Balance

Beginning Balance	354,186	Required	Reserve
Change in Reserve Fund	84,108	Reserve	(Short) Over
Ending Balance	438,294	359,183	79,112

Beginning Internal Fund Balance	-	98,347	-	(1,694)	(5,581)	40,570
YTD 2013 Net estimated	-	-	-	8,851	1,316	(3,025)
2014 Net	-	-	-	-	-	(20,000)
Ending Internal Fund Balance	-	98,347	-	7,157	(4,265)	17,545



MEMORANDUM

To: NWCCOG Council
From: Liz Mullen, Executive Director
Date: November 25, 2013
Re: Creation of a Personnel Committee

A while back, Jeff Shroll suggested the creation of a personnel committee.

This committee would help the executive director review and adjust the salary ranges before the ranges are presented to the council for approval, and be available to assist with other personnel or policy issues as they arise. The committee could also be available to NWCCOG staff should the staff want to report a grievance.

The suggestion is that a total of three NWCCOG Council members, preferably managers with extensive personnel experience, would serve on this committee, which would only meet as needed.

I would appreciate the creation of such a committee and would find their advice valuable when working through difficult or complicated personnel issues.

DRAFT

2014 NWCCOG COUNCIL MEETING SCHEDULE

CONFERENCE CALL INFORMATION

CALL IN NUMBER: 1-877-594-8353

PASSCODE: 23878813#

Thursday, January 23, 2014

Full Council, NLF Board & EDD Board Meetings

Location: Blue River Room, Silverthorne Library

Time: 10:00 a.m.-3:00 p.m.

Agenda Items: Introduction of new members/representatives; Elect executive committee & officers; Joint meeting with both the NLF and EDD boards

Thursday, March 27, 2014

Full Council Meeting

Location: NWCCOG Office/Conference Call

Time: 10:00 a.m.-noon

Agenda Items: Approval of final 2013 financials; Program updates

Thursday, May 22, 2014

Full Council & EDD Board Meeting

Location: Eagle County Courthouse, Garden Level Classroom

Time: 10:00 a.m.-3:00 p.m.

Agenda Items:

Thursday, July 24, 2014

Full Council Meeting

Location: NWCCOG Office/Conference Call

Time: 10:00 a.m.-noon

Agenda Items: Approval of 2015 dues; Review/acceptance of 2013 audit; Approval of 2014 budget revisions; Discussion re: Annual Planning Meeting Agenda

Thursday, September 25, 2014

Full Council & EDD Board Annual Planning Meeting

Location: Minturn Town Center

Time: 9:00 a.m.-3:00 p.m.

Agenda Items: Strategic Planning

Thursday, October 23, 2014

Conference Call to review draft 2015 budget (to be sent out by Oct. 15th per by-laws)

Thursday, December 4, 2014

Full Council & Foundation Board Meeting

Location: NWCCOG Office/Conference Call

Time: 10:00 a.m.-noon

Agenda Items: 2014 budget revisions; review draft 2015 budget; adopt 2014 meeting schedule



PROGRAM UPDATES

To: NWCCOG Council
From: NWCCOG Staff
Date: November 25, 2013
Re: November 2013 Program Updates

The following are the events of note that have occurred since the October 24, 2013 NWCCOG meeting.

Administration/Regional Business – *Liz Mullen, Executive Director*

- The final version of the Regional Broadband Strategic Plan will be presented to the steering committee on Friday, November 22nd for their final review. Rio Blanco County has agreed to participate in 2014. We are still waiting to hear from Routt and Moffat counties regarding their participation in 2014.
- Liz Mullen presented an overview of Region 12's economic development trends at the annual State Demographer's meeting in Arvada on November 8th. The presentation is posted on the Economic Development page of NWCCOG's website.
- Liz Mullen has completed all of the 19 requested presentations to member jurisdictions on the current programs and projects of NWCCOG.

Alpine Area Agency on Aging – *Jean Hammes, Director*

REGIONAL ADVISORY COUNCIL

The Region 12 Regional Advisory Council (RAC) held its last regular meeting for 2013 on November 13th. The following actions were made by the Council:

- Accepted the following Optimal (At-Large) Representatives for their 2014 term (January-December): Mildred Alsdorf, Andrew Boatright, Coni Aguilar, David Pearce, and Dan Waddell.
- Finalized the RAC's 2014 Meeting & Activities Calendar:
 - January 8, 10:30 - 11:45 am , Regular Meeting, conference call
 - April 9, 10:15 am-2:15 pm, Annual Meeting, Golden Eagle Center, Eagle
 - June 11, 10:30 - 11:45 am, Regular Meeting, conference call
 - September 10, 10:15 am-2:15 pm, Regular Meeting, Summit County Community-Senior Center, Frisco
 - November 12, 10:30 – 11:45 am, Regular Meeting, conference call
 - April 2, 2014, 9:00 am-2:00 pm, annual Senior Day at the Capitol in Denver. Jackson County Council on Aging will serve as the 2014 Region 12 representatives.

- The 26th annual Senior Awards Ceremony will be held in May at the Summit County Community-Senior Center in Frisco (date to be determined).
- RAC members to work with their respective county council on aging and with other partner entities in their area and contact Erin Fisher to schedule a demonstration of the Region 12 Network of Care.

There are only four vacancies on the RAC. While a majority of the members of the RAC need to be 60 or older, we are looking for members of all ages, from all parts of the region, older adults with a disability or veterans, to have a diverse, qualified group. The council meets six times per year, with some of the meetings held via conference call. Knowledge of the aging network is not required, yet having members of the population being served represented on the committee is important. For more information please contact Jean Hammes at 970-468-0295 or aaa12@nwccog.org.

RAC SFY'13-14 MINI-GRANT PROGRAM

Now that some of the budget constraints for SFY2013-2014 have been removed, the SFY 2013-2014 mini-grant program will begin. There are no significant changes to the program. Approximately \$7,650 in mini-grant funds will be available to support approved projects completed between July 1, 2013 and June 30, 2014. An announcement of the SFY 2013-2014 program will be distributed throughout Region 12

LEGISLATION/ADVOCACY EFFORTS

Advocacy Training

On December 9th the non-partisan Colorado Senior Lobby will have a "Senior Lobby" Training and Orientation Program. All CSL members and non-members are welcome and may participate. The training will begin at 9:30 am and will be held at Volunteers of American office in Denver. This training will involve how to communicate with your legislators and their staff. It will also review the procedures for testifying at a committee hearing. Call Colorado Senior Lobby President Ed Shackelford at 720-353-3775 for more details and to RSVP. RSVP is required.

Older Americans Act Reauthorization.

We continue to follow the discussion on S. 1562, the reauthorization of the Older Americans Act (OAA) approved by the Senate Committee on Health, Education, Labor & Pensions (HELP) without amendment. One item which may need to be addressed is the 7-year-old hold harmless provision, in the most recent reauthorization in 2006 that guarantees each state receives a minimum amount of federal funding for its OAA programs regardless of how quickly its senior population has grown. Coupled with the rapid growing senior population demographic and the automatic spending cuts (or sequestration), an interesting situation has been created for the OAA because the 2006 hold harmless provision has been triggered in a way that no one saw coming. There has been discussion of amending the OAA by removing the 2006 minimum funding provision. While this funding formula change would help those states that have the fastest-growing populations of seniors, with no new money then would become a question of which state gets the biggest piece of an already dwindling pie.

Economic Development District (EDD) – *Rachel Lunney, Communications and Research Manager*

The NWCCOG EDD was selected to be the host organization for the NW Small Business Development Center in 2014. Thus, the NWCCOG EDD will play a much bigger role working collaboratively with the SBDC in implementing its programs throughout the region. Rachel will meet with Lindsey Stapay, SBDC Coordinator, on November 22nd to discuss work plan for 2014. Rachel is looking into several grant opportunities to help build capacity of the SBDC, including increasing business consulting services, offering additional educational workshops, and other programs for business expansion/retention to help entrepreneurs in the region.

The Health and Wellness Sector Partnership launch meeting was held on Monday, November 4th from 8 am – 11 am at St. Anthony's Summit Medical Center in Frisco. It was attended by five different healthcare employers throughout the region. A meeting summary will go out to all attendees and invitees. A follow-up conference call with the Region 12 core team is scheduled for December 3rd.

The November Resources Bulletin was emailed out on November 12th. The November Funding Opportunities Bulletin was emailed out on November 14th.

Rachel and Anita Cameron met with a representative of two alternative funding sources to discuss our ideas to develop an angle investment network in 2014.

Rachel coordinated a training session on Colorado InSite, the site selection database/tool on November 20th. Sam Bailey, Business Development Manager with the Office of Economic Development and International Trade (OEDIT) came to Colorado Mountain College's (CMC) Dillon campus to conduct a hands-on training for regional users of the system.

A new website for the NWCCOG EDD is in the works and the committee met to brainstorm with the web developer in Kremmling on November 19th.

Elevator Inspection Program (EIP) – *Gene Morse, Director*

As of 10/31/13, the EIP has inspected 1,426 units, processed 123 permits (40 Commercial Elevators, 42 Residential Elevators, and 41 Modifications), and has issued 37 special service invoices totaling \$13,130. Cora Winters has been hard at work collecting past due accounts. The 90 day accounts receivable has been significantly reduced to \$3,650.

Energy Management (Weatherization) – *Steve Getz, Director*

In October, NWCCOG received two visits from field staff at the Colorado Energy Office (CEO). The week of October 7th, CEO spent four days with our crews training in the field at two different clients' homes. The jobs were located in Grand County and Eagle County and all field staff from NWCCOG participated in at least one of the training days. Much of the time was spent on receiving training from CEO about insulation techniques and also familiarizing CEO staff with some of the insulation methods NWCCOG uses on both site-built and mobile homes. Training was also conducted by CEO

staff on blower door usage and air-sealing houses and, at the home in Eagle County, NWCCOG employee Mike Bugielski (Auditor/Inspector, New Castle location) demonstrated to CEO staff how he had used an infra-red camera to identify a severe problem with a disconnected duct concealed in the first-story ceiling of a two-story house. Mike had attended a CEO training on the infra-red camera in August and put his new skills to use identifying and fixing a problem that would have been extremely difficult to find any other way. Good job, Mike! CEO staff was impressed by Mike's use of the infra-red camera and his application of the skills he had learned just a few months prior.

NWCCOG also received a visit from a CEO Field Inspector the week of October 14th. He examined completed work at four homes weatherized by our New Castle staff, and inspected three jobs in progress (one in Craig, one in Pitkin County, and one near Steamboat Springs). The Inspection Report noted that the work was all of high quality and there were "*...no findings or Go-Backs from this visit.*" Congratulations to the entire NWCCOG Weatherization Team! The inspector found one problem with a recently installed high-efficiency furnace, but noted that the problem had been caused at the factory during the manufacturing process and he and NWCCOG agreed on a way for NWCCOG to remedy the problem. Another problem with a water heater flue was noted, but the Inspector indicated that NWCCOG had left the home in a safe condition and that the problem only happened due to high winds after the Weatherization process was completed. NWCCOG repaired the flue during the state inspection and at our safety meetings in Silverthorne and New Castle in early November we reviewed procedures designed to prevent this issue in the future. The Inspector also noted that Aaron Simmons (Auditor/Inspector, Silverthorne) had done some excellent work and "*was doing a thorough job of performing a final inspection.*" Good job, Aaron! The inspector ended his written report by stating "*The crews are performing excellent quality work overall. The energy audits reviewed were accurate and the work met or exceeded program standards. All of the interviewed clients during this visit were extremely pleased with the professionalism and service they received from the entire NWCCOG staff. Nice work!*"

The management (and clients) of the NWCCOG Weatherization Program are extremely grateful for the hard work performed every day by the NWCCOG Weatherization employees and wish to use this Thanksgiving season to express our thanks and gratitude to each and every one of them.

Northwest All Hazards Emergency Management Region (NWAHEMR)

The Office of Preparedness within the Division of Homeland Security and Emergency Management, Colorado Department of Public Safety, conducted a monitoring visit at the NWCCOG offices on Wednesday, November 13th to review NWCCOG's procedures as the fiscal agent for the NWAHEMR and to ensure that the equipment purchased with State Homeland Security Funds is indeed located where it should be. The visit went smoothly and there were no findings.

Northwest Loan Fund (NLF) - Anita Cameron, Business Loan Officer

Marketing efforts in the nine counties is beginning to produce results. Two applications have been received and a third is expected, totaling \$450,000. Thirty-three callers have been guided to the website for NLF criteria and the application process or to alternative funding options.

Two loan modifications have been agreed upon, accelerating payoffs on existing loans. These, plus an early payoff that was strongly encouraged, will bring in \$108,275 in 2014.

NW Regional Assistance Hub – Connect for Health Colorado- *TJ Dufresne, Coordinator*

The Connect for Health Colorado Marketplace is in full swing as we near the December 15th enrollment deadline for January 1st coverage. The Connect for Health Colorado website is still one of the top Insurance Marketplace sites to be operating at a high level of success. System fixes with the interface with the state's PEAK eligibility system has been vastly improved. Health Coverage Guides have been working to improve the application process with the promotion of more complete customer applications. The more complete the applications are, the more likely real time eligibility determinations can be made. Backlogged applications in PEAK have been cleared from the system and assigned case numbers. Maximus has up-staffed in order to facilitate more timely processing of cases going forward.

The Assistance Sites report a greater number of clients coming in for in-person Health Coverage Guide Assistance. There are on-going outreach efforts in all of the counties. We have media ads that have come from both Connect for Health Colorado and local Assistance Site areas. We have established weekly Health Coverage Guide support conference calls as well as weekly Site Manager conference calls. We are able to share information and systems feedback with one another to help with service delivery via best practices sharing and system navigation. The HUB Coordinator is making site visits to assist in implementation efforts and to provide support regarding best practices and training.

The first week in December is going to be an enrollment push with many statewide events. One of the events will be held in Breckenridge. We are fully engaged in planning the event with Health Coverage Guides from our region who will assist as their schedules permit. A targeted population in the Mountain Region is the "Young Invincibles" group. They are the under 30 year olds. We are working to develop more outreach to the employers of this group and those that come to play in our mountains.

Region 12 Network of Care (NOC) – *Erin Fisher*

REGION 12 NETWORK OF CARE

Erin Fisher continues to present Network of Care demonstrations throughout the community. She has presented to over 150 people at senior group meetings, libraries, community resource meetings, and to the local Vocation Rehabilitation office. If you would like to have a demonstration of the Region 12 Network of Care website for your community, please contact Erin Fisher to schedule (noc12@nwccog.org / 970-468-0295 x.117). The website address is www.Region12networkofcare.org.

INFORMATION & REFERRAL FORUM

In October, Erin attended an Information and Referral forum with the Denver Regional Council of Governments (DRCOG). The forum focused on strengthening the collaboration between and among

specialists in the aging and disability communities and on exploring ways to collaborate to better serve clients and callers.

Regional Transportation Coordinating Council (RTCC) – *Susan Juergensmeier, Mobility Manager*

Two proposals have been received from vendors in response to the Request for Proposal (RFP) for the One Click-One Call Center software. The deadline for applications was October 30, 2013. The RTCC Technology committee has interviewed the applicants and will bring their recommendation to the RTCC meeting on December 4th and to the NWCCOG Council on December 5th.

In an email received on November 14th, Tom Mauser, Transit Programs Manager for CDOT, has confirmed that the NWCCOG has been awarded \$70,000 for both 2014 and 2015 for continued funding of the Mobility Manager position plus a Mobility Program Assistant to staff the call center and support the RTCC. A match of \$17,500 would be required each year. The Mobility Program Assistant position is currently being advertised. NWCCOG has received the Scope of Work from CDOT for review.

The next Regional Transportation Coordinating Council (RTCC) meeting will be held on December 4th at the ECO Transit office in Gypsum at 10:00 a.m.

Watershed Services and Water Quality and Quantity Committee (QQ) –

Lane Wyatt and Torie Jarvis, Co-Directors

QQ continues to advocate for our members interests in the Colorado Water Plan as the planning process moves forward. Governor Hickenlooper issued an Executive Order in May of this year, directing the Colorado Water Conservation Board (CWCB) to develop a Colorado Water Plan. Because the draft plan is due to the Governor's office no later than December of 2014, the process is moving quickly with a wide range of interests scrambling to weigh in on the plan. QQ developed the *West Slope Principles for the Colorado Water Plan*, a broad set of values and principles designed as a guide to the Governor and CWCB during formulation of the Colorado Water Plan. We have scheduled a second meeting with James Eklund, Director of the CWCB, to advocate for our interests in the Water Plan and continue to submit comments and planning documents to assist in the formulation of the plan.

QQ members and staff participate in the Colorado River Basin Roundtable. The Roundtable will be developing a Basin Implementation Plan describing, among other things, consumptive and non-consumptive water needs. These Basin Plans will be a key component of the Colorado Water Plan. QQ is also collaborating with other West Slope Roundtables in the development of their Basin Plans

QQ is working with members to identify interest in pending openings on the Colorado Water Quality Control Commission, a key policy setting board for QQ's interests.

QQ participated in the Water Resources Review Committee (the legislative interim water committee) meetings, as well as some working groups being formed by the Colorado Water

Congress. QQ will continue monitoring the five bills and one resolution recommended to come before the legislature in 2014. Senator Gail Schwartz and Representative Diane Mitsch Bush attended the most recent QQ meeting to provide updates and history on the recommended bills.

QQ held its most recent meeting in Silverthorne on Nov. 14th where members discussed the Colorado Water Plan and strategies and concerns moving forward and upcoming federal and state legislation. With almost 40 people in attendance, the meeting was productive and enjoyable!



NWCCOG FOUNDATION

PO Box 2308 • Silverthorne, Colorado 80498
970-468-0295 • Fax 970-468-1208 • www.nwccoq.org

NWCCOG FOUNDATION BOARD MEETING MINUTES

Thursday, December 6, 2012
Minturn, CO Town Hall Council Chambers

PRESENT:

Peter Runyon, NWCCOG Chair, Eagle County
Jeff Shroll, NWCCOG Vice Chair, Town of Gypsum
Karn Stiegelmeier, NWCCOG Treasurer, Summit County
Liz Mullen, NWCCOG Foundation Administrator

Call to Order and Determination of Quorum

Chair Peter Runyon called the meeting to order at 9:34 a.m. A quorum was present.

Approval of December 8, 2011 Minutes

M/S/P Karn Stiegelmeier/Jeff Shroll to approve the December 08, 2011 minutes.

Overview of 2012 Activity

Liz Mullen reviewed her memo dated 11/28/12 included in the meeting packet regarding the 2012 NWCCOG Foundation activity.

Approval of 2012 Financials

Liz reminded the Foundation Board that the Profit and Loss (P&L) report reflects dates January 2012 to October 2012. She also pointed out the fact that the Balance Sheet shows total assets as \$17,000.

M/S/P Jeff Shroll/Karn Stiegelmeier to approve the 2012 financials as presented.

Review of the NWCCOG Foundation Administrative Fee

Liz reviewed the NWCCOG Foundation Administrative Fee memo dated 11/28/12 included in the December 2012 meeting packet. Liz stated the staff recommends all funding will be subject to a 5% administration fee to cover the costs related to bookkeeping, annual independent audits, annual filing of form 990, and other staff time related to the on-going operation of the NWCCOG Foundation. Projects that require substantial NWCCOG staff time for fund raising or project management activities may be subject to additional charges to cover the Foundation's expenses for that project. The NWCCOG Foundation will waive administration fees for NWCCOG member jurisdictions and NWCCOG programs in situations that only involve passing through grant funds.

M/S/P Jeff Shroll/Karn Stiegelmeier to adapt the NWCCOG Foundation Administrative Fee policy as presented.

M/S/P Jeff Shroll/Karn Stiegelmeier to adjourn the Foundation Board meeting at 9:44 a.m.

Peter Runyon, Chair

Date

NWCCOG Foundation Inc.**Balance Sheet**

As of October 31, 2013

Oct 31, 13**ASSETS**

Current Assets

Checking/Savings

1006 - 1st Bank - Checking 102,426.53Total Checking/Savings 102,426.53Total Current Assets 102,426.53**TOTAL ASSETS** 102,426.53**LIABILITIES & EQUITY**

Equity

3900 - Retained Earnings 88,574.68

Net Income 13,851.85Total Equity 102,426.53**TOTAL LIABILITIES & EQUITY** 102,426.53

NWCCOG Foundation Inc.
Profit & Loss by Class
 January through October 2013

	<u>Administration</u>	<u>Colorado Health Foundation Gran</u>
Ordinary Income/Expense		
Income		
4110 - Grants		
4400 - Foundations & Trusts	0.00	0.00
Total 4110 - Grants	<u>0.00</u>	<u>0.00</u>
Total Income	0.00	0.00
Expense		
6040 - Payroll via NWCCoG		
Payroll Taxes & Benefits	0.00	1,042.61
6040 - Payroll via NWCCoG - Other	0.00	5,908.06
Total 6040 - Payroll via NWCCoG	<u>0.00</u>	<u>6,950.67</u>
6050 - Contract Labor	0.00	0.00
6100 - Advertising & Promotion Expense	0.00	320.00
6155 - Bank Service Charges	30.45	0.00
6180 - Office Supplies	0.00	8.20
6181 - Miscellaneous	0.00	49.85
6195 - Postage and Delivery	9.86	0.00
6250 - Travel & Ent	0.00	900.22
Total Expense	<u>40.31</u>	<u>8,228.94</u>
Net Ordinary Income	-40.31	-8,228.94
Other Income/Expense		
Other Income		
7010 - Interest Income	37.60	0.00
Total Other Income	<u>37.60</u>	<u>0.00</u>
Net Other Income	<u>37.60</u>	<u>0.00</u>
Net Income	<u><u>-2.71</u></u>	<u><u>-8,228.94</u></u>

NWCCOG Foundation Inc.
Profit & Loss by Class
 January through October 2013

	<u>Western Conservation Grant</u>	<u>TOTAL</u>
Ordinary Income/Expense		
Income		
4110 - Grants		
4400 - Foundations & Trusts	33,000.00	33,000.00
Total 4110 - Grants	<u>33,000.00</u>	<u>33,000.00</u>
Total Income	33,000.00	33,000.00
Expense		
6040 - Payroll via NWCCoG		
Payroll Taxes & Benefits	0.00	1,042.61
6040 - Payroll via NWCCoG - Other	0.00	5,908.06
Total 6040 - Payroll via NWCCoG	<u>0.00</u>	<u>6,950.67</u>
6050 - Contract Labor	10,916.50	10,916.50
6100 - Advertising & Promotion Expense	0.00	320.00
6155 - Bank Service Charges	0.00	30.45
6180 - Office Supplies	0.00	8.20
6181 - Miscellaneous	0.00	49.85
6195 - Postage and Delivery	0.00	9.86
6250 - Travel & Ent	0.00	900.22
Total Expense	<u>10,916.50</u>	<u>19,185.75</u>
Net Ordinary Income	22,083.50	13,814.25
Other Income/Expense		
Other Income		
7010 - Interest Income	0.00	37.60
Total Other Income	<u>0.00</u>	<u>37.60</u>
Net Other Income	<u>0.00</u>	<u>37.60</u>
Net Income	<u><u>22,083.50</u></u>	<u><u>13,851.85</u></u>

NWCCOG Foundation

ACCT #	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 BUDGET	2013 - December REVISED	2014 BUDGET
4003	FUNDRAISING INCOME	-	-	-	-	-
4400	FOUNDATION & TRUSTS	27,500	79,800	105,000	33,000	-
4250	DONATIONS	9,263	930	-	-	-
7010	INTEREST INCOME	176	13	-	-	-
	REIMBURSED EXPENSES		4,111			
4300	LOCAL FUNDING / MATCH	7,351	-	-	-	-
	MATCHING FUNDS		1,594			
TOTAL REVENUES		44,290	86,447	105,000	33,000	-
6110	SALARIES - STAFF	-	-	-	-	-
6112	SALARIES - DIRECTOR	-	-	-	-	-
6121	SALARIES - PROGRAM STAFF	-	-	-	-	-
6131	SALARIES - OFFICE WAGES & BENEFITS	-	-	-	-	-
6210	TAXES & BENEFITS	-	-	-	-	-
6240	INTERNET/WEBSITE	-	-	-	-	-
6440	AUDIT / 990	1,000	-	-	-	-
6500	PROGRAM ADMIN FEE	-	-	-	-	-
6520	OUTSIDE CONTRACT	90,642	24,334	-	19,500	16,700
6610	OFFICE SUPPLIES	-	-	-	-	-
6620	BANK & CREDIT CARD SERVICES	75	94	-	-	-
6640	POSTAGE	109	86	-	-	-
6650	PRINTING	-	-	-	-	-
6660	ADVERTISING	-	-	-	-	-
6680	DUES & SUBSCRIPTIONS	-	-	-	-	-
6690	COPIER CHARGES	-	-	-	-	-
6181	MISCELLANEOUS	724	(732)	-	-	-
6800	EQUIP RENT/MAINT/SUPPLY	-	-	-	-	-
7130	TRAVEL & MEETINGS	-	-	-	-	-
7320	PASS THROUGH FUNDS	-	-	105,000	57,540	9,050
8010	OTHER EXPENES	-	-	-	-	-
8090	PROGRAM EXPENSE	84,369	-	-	-	-
TOTAL EXPENSES		176,920	23,782	105,000	77,040	25,750
REVENUES OVER EXPENDITURES		(132,630)	62,664	-	(44,040)	(25,750)
	Beginning Fund Balance	158,540	25,910		88,575	44,535
	Change in Fund Balance	(132,630)	62,664		(44,040)	(25,750)
	Ending Fund Balance	25,910	88,575		44,535	18,785