



**AGENDA**  
**Thursday, October 24, 2013**  
**Conference Call Meeting**

**CALL IN NUMBER: 877-594-8353**  
**PASSCODE: 23878813#**

**NWCCOG COUNCIL MEETING**

10:00 a.m.	1.	Call to Order - Karn Stiegelmeier, Chair	
	2.	Roll Call and Determination of Quorum - Sherry Rogstad	
	*3.	ACTION: Minutes of September 26, 2013 Council Meeting	Pgs. 2-4
	*4.	ACTION: September 2013 Financials	Pgs. 5-7
	5.	DISCUSSION: Review of and feedback on the 2014 draft budget (The 2014 budget will be on the December 5 <sup>th</sup> NWCCOG agenda for final approval)	Pgs. 8-56
	6.	Review Program Updates - Liz Mullen	Pgs. 57-62
	7.	New Business	
12:00 p.m.	*8.	Adjourn	

\* requires a vote



**Northwest Colorado Council of Governments  
Council Meeting  
Glenwood Community/REC Center, Glenwood Springs, CO  
September 26, 2013**

**Executive Committee Members Present:**

Jeff Shroll, Town of Gypsum  
Sarah Fisher for Keith Montag, Eagle County  
Karn Stiegelmeier, Summit County  
John Hoffmann, Town of Carbondale  
Jim Murphy for Lanny Weddle, Jackson County via telephone  
James Newberry, Grand County  
Tom Clark, Town of Kremmling  
Rob Ittner, Pitkin County

**Council Members Present:**

David Hook, Town of Grand Lake via telephone  
Dave Sturges, City of Glenwood Springs  
Stuart Richardson, Town of Silverthorne

**Others Present:**

Mark Campbell, Town of Kremmling  
Steve Child, Pitkin County  
Jerry Otero, Senator Udall's office  
John Rich, Private Citizen, Jackson County  
Kelly Manning, State Director, SBDC  
Liz Mullen, NWCCOG  
Anita Cameron, NWCCOG-NLF  
Sherry Rogstad, NWCCOG

**Call To Order:**

Karn Stiegelmeier, Chair, called the NWCCOG Council meeting to order at approximately 10:05 a.m. Roll call was taken, there was a quorum.

**Approval of Minutes:**

***M/S/P Jeff Shroll/Rob Ittner*** to approve the minutes of the July 25, 2013 meeting as presented. Dave Sturges abstained from voting.

**Approval of Financials:**

Karn Stiegelmeier asked why some of the expenses to budget lines showed zeros. Liz thought it was probably because Mike Kurth had not gotten the budget numbers into QuickBooks. Liz will check with Mike and correct before the next meeting.

***M/S/P Rob Ittner/John Hoffmann*** to approve the financials as presented.

**Ratify Email Vote to Approve 2014 Dues:**

NWCCOG staff is asking council for a motion to ratify the e-mail vote sent on August 7, 2013 to approve the 2014 NWCCOG dues.

***M/S/P John Hoffmann/Tom Clark*** to ratify the email vote to approve the 2014 NWCCOG dues.

**Direction Regarding Applying to Host the Small Business Development Center (SBDC):**

Liz explained the NW Colorado Small Business Development Center (NW SBDC) is releasing a Request for Proposal (RFP) in October 2013 for a host organization. This host organization serves as the fiscal agent to the SBDC. NWCCOG staff and NW SBDC staff have discussed the possibility of the NWCCOG Foundation submitting a proposal to serve as the host for the NW SBDC beginning in 2014. The details of the proposal were presented in a memo in the meeting materials. Liz introduced Kelly Manning, State Director, Small Business Development Center. Discussion and questions followed. Kelly assured the NWCCOG Council that she would not hold the host organization responsible if the NW SBDC director failed to meet her fund raising goal for the required cash match.

***M/S/P James Newberry/Tom Clark to submit a RFP to host NW SBDC in 2014.***

John Hoffmann amended the motion to include NWCCOG start looking for grant opportunities to help supplement the cash match.

**Program Updates Review:**

Liz reported that due to the recent flooding the NWCCOG Weatherization Program has loaned a truck to Long's Peak Energy Conservation, (LPEC) who will help some of the worst hit counties, Boulder, Gilpin and Larimer. Twenty-three of LPEC's 24 trucks were damaged due to the flooding.

If anyone would like Liz to provide an update on NWCCOG's program and projects to their county/municipality board, please contact her. Currently 19 of the 27 members have scheduled presentations.

The RFP for the RTCC one click/one call software has been issued.

Karn Stiegelmeier recently attended the September 11<sup>th</sup> launch event for the Network of Care (NOC) website. She wanted to highlight the NOC and report what an amazing resource this website is.

**Presentation: Overview of Draft Regional Broadband Strategic Plan:**

At this time Liz introduced Paul Recanzone from OHlvey/Mid State Consultants who presented the Draft Overview of the Regional Broadband Strategic Plan.

Also present for this presentation:

Regional Broadband Steering Committee Members:

- Scott Lingle, Eagle County IT Director
- Phyllis Mattice, Assistant County Manager, Pitkin County
- Byron Rice, Summit County Information Systems Director
- Martin Woros, Grand County IT Director

Others:

Candace Payne, Region 5-Eastern Plains COG

Jim English, CMC Director Networks Technical Services

Dave Kavanagh, Eagle Net Alliance

Chris Romer, Vail Valley Partnership

Brian Shepherd, Governor's Office of Information Technology

Megan Chadwick, Governor's Office of Information Technology

Bonnie Peterson, Executive Director, Club 20

Shawna Grieger, Club 20  
Jen Rokala, State Director, Senator Udall's Office  
Jeremy Kennell, Winter Park Chamber of Commerce  
Jack Taylor, Colorado Work Force Center  
Lana Gallegos, Town of Gypsum Senior Planner  
Mike Reilly, Mid State Consultants

Discussion followed after the presentation, resulting in the following motion:

***M/S/P James Newberry/Jeff Shroll*** to continue and complete this Regional Broadband Strategic Plan but to not exceed the available funding.

After more discussion the following amended motion was made:

***M/S/P John Hoffmann/Tom Clark*** to amend NWCCOG's DOLA EIAF application for 2014 to direct the funding to hire a regional broadband coordinator to begin implementing the regional broadband strategic plan under the guidance of the regional broadband steering committee.

Liz asked if the Council was interested in seeing a proposed structure for a separate broadband organization. The Council replied that they were not interested at this time.

**Adjournment:**

The Council adjourned the meeting at 12:45 p.m.

\_\_\_\_\_  
Karn Stiegelmeier, NWCCOG Chair

\_\_\_\_\_  
Date

**Northwest Colorado Council of Governments**  
**List of payments**  
**September 2013**

<b>Date</b>	<b>Name</b>	<b>Memo</b>	<b>Debit</b>	<b>Credit</b>
Sep 13				
09/01/2013	County Health Pool	Split-health insurance		22,261.88
09/01/2013	Cuna Mutual Group-LTD	Split-LTD insurance		1,031.61
09/01/2013	BHW Associates	Split-building expenses		2,575.00
09/01/2013	Enterprise Commercial Centerl Condo Assoc	Split-building expenses		1,390.57
09/01/2013	Four Sprys Investments	WX		926.48
09/04/2013	Family Support Registry	Garnishments payable		181.00
09/04/2013	William Simonds-VENDOR	EIP		30.00
09/04/2013	1st Bank Direct Deposit	Split-payroll	36,869.91	
09/05/2013	Employee Benefits Corporation	Split-flex spending		327.79
09/05/2013	CCOERA	Split-retirement		11,676.52
09/05/2013	CCOERA	Split-retirement		1,230.00
09/06/2013	US Treasury	Split-payroll taxes		6,117.38
09/06/2013	Colorado Department of Revenue	Split-payroll taxes		1,553.00
09/10/2013	NWCCOG	NLF		7,114.11
09/10/2013	B&B Plumbing & Heating	WX		202.50
09/10/2013	Eagle Rock Supply Co	WX		187.42
09/10/2013	Ferguson Enterprises Inc #109	WX		663.91
09/10/2013	Mr T Hardware & Building Supply	WX		232.88
09/10/2013	RIS - Denver	WX		6,717.25
09/10/2013	Samuelson Hardware -9 Craig	WX		17.44
09/10/2013	Sanders True Value	WX		38.91
09/10/2013	Valley Lumber Co	WX		229.98
09/10/2013	Westland Distributing Group	WX		770.72
09/10/2013	Lane Wyatt, Inc	QQ		7,546.55
09/10/2013	Zuccaro PR LLC	QQ		400.00
09/11/2013	Westland Distributing Group	WX		89.84
09/12/2013	4Imprint	AAAA		176.22
09/12/2013	A2CL	CBBC		1,012.05
09/12/2013	Best Western	WX		308.00
09/12/2013	Century Link	Split		739.01
09/12/2013	Comcast	Split-internet		130.63
09/12/2013	Federal Express{vendor}	Split		34.93
09/12/2013	IBC Education Foundation	EDA		350.00
09/12/2013	Mid-State Consultants	Broadband		3,200.00
09/12/2013	Nicole Christianson	NLF		14.06
09/12/2013	Quill Corporation	Split		759.87
09/12/2013	Rio Blanco Herald Times	NLF		22.64
09/12/2013	Sullivan Green Seavy, LLC	QQ		3,500.00
09/12/2013	Team Clean	Split-office cleaning		177.08
09/12/2013	The Summit Recycler, Inc	Split-office recycling		50.00
09/12/2013	US Bancorp Equipment Finance, Inc.	Split-copier		946.95
09/12/2013	Verizon Wireless Services	Split-cell phones		483.74
09/12/2013	X-cel Energy	WX		47.07
09/12/2013	Mountain Chevrolet	WX		2,443.88

Northwest Colorado Council of Governments

List of payments

September 2013

Date	Name	Memo	Debit	Credit
09/12/2013	Mr T Hardware & Building Supply	WX		42.47
09/12/2013	Samuelson Hardware -9 Craig	WX		141.35
09/12/2013	Valley Lumber Co	WX		101.85
09/15/2013	1st Bank Direct Deposit	Split-payroll		36,317.83
09/18/2013	Family Support Registry	Garnishments payable		181.00
09/20/2013	Employee Benefits Corporation	Split-flex spending		327.79
09/20/2013	US Treasury	Split-payroll taxes		6,020.00
09/20/2013	Colorado Department of Revenue	Split-payroll taxes		1,527.00
09/24/2013	1st Bank Credit Card - WX GEO	WX		3,378.55
09/24/2013	Apré Glass	WX		102.24
09/24/2013	Columbia Industries, Inc.	WX		419.45
09/24/2013	Eagle Rock Supply Co	WX		864.00
09/24/2013	Ferguson Enterprises Inc #109	WX		47.66
09/24/2013	J&R Products, Inc.	WX		328.00
09/24/2013	New Electric Inc.	WX		1,028.00
09/24/2013	Sanders True Value	WX		15.99
09/24/2013	Westland Distributing Group	WX		3,315.38
09/24/2013	Whirlpool Contract/Retail	WX		3,880.00
09/24/2013	Chocolate Software, LLC	AAAA		3,087.50
09/24/2013	Colorado Assn of Area Agencies on Aging	AAAA		255.00
09/24/2013	Eagle Co Health & Human Services	AAAA		11,449.02
09/24/2013	Eagle Co Public Health	AAAA		55.12
09/24/2013	Eagle Family Dentistry	AAAA		500.00
09/24/2013	Erin Fisher-vendor	tavel		126.50
09/24/2013	Grand County Council on Aging	AAAA		5,083.48
09/24/2013	Grand County Government	AAAA		6,210.00
09/24/2013	Hagen, Betty	AAAA		100.62
09/24/2013	Hendershott, Melaine	AAAA		950.00
09/24/2013	Jackson County Council on Aging	AAAA		3,184.78
09/24/2013	NW Legal Services	AAAA		1,387.68
09/24/2013	Pitkin County Senior Services	AAAA		14,185.34
09/24/2013	Sandra Bainbridge	AAAA		100.00
09/24/2013	Summit County Seniors Services	AAAA		4,070.00
09/25/2013	Summit County Building Department	WX		50.00
09/25/2013	1st Bank Credit Card - COG	Split		3,464.69
09/25/2013	Pinnacol Assurance	Split-insurance		4,558.00
09/25/2013	Alpine PC	Split		789.99
09/25/2013	AM Locksmiths	NLF		8.95
09/25/2013	Anthony's of Frisco Inc	Split-printing		385.00
09/25/2013	Best Western	WX		308.00
09/25/2013	CIRSA	Split		24.75
09/25/2013	Economic Development Council of Colorado	EDA		300.00
09/25/2013	Employee Benefits Corporation	Split-flex spending		21.00
09/25/2013	Employers Council Services Inc	WX		3,862.50
09/25/2013	First Call Communications	Split-office phone system		244.44

# Northwest Colorado Council of Governments

## List of payments

September 2013

Date	Name	Memo	Debit	Credit
09/25/2013	Infinite	Split-conference calls		84.40
09/25/2013	Lunney, Rachel	travel		180.35
09/25/2013	Mid-State Consultants	Broadband		12,400.00
09/25/2013	Pan For Hire	Catering		100.00
09/25/2013	Pitney Bowes	Split-postage machine		130.00
09/25/2013	Quill Corporation	VOID:Paid wrong amount reissue	0.00	
09/25/2013	Summit Bookkeeping & Payroll, Inc	Split-financial services		6,115.00
09/25/2013	Summit Car Clinic	Split-motor pool		38.45
09/25/2013	Wex Bank	Split-fleet fuel cards		4,786.08
09/25/2013	William Simonds-VENDOR	EIP		39.65
09/25/2013	X-cel Energy	WX		19.54
09/25/2013	Victoria Jarvis	QQ		4,798.50
09/25/2013	Flory Ventures Inc	GIS		4,000.00
09/25/2013	Quill Corporation	Split-office supplies		408.82
09/30/2013	1st Bank Direct Deposit	Split-payroll		40,676.86

Sep 13



# MEMORANDUM

To: NWCCOG Council  
From: Liz Mullen, Executive Director  
Date: October 15, 2013  
Re: 2014 Draft Budget

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Attached is the draft 2014 NWCCOG budget. In addition to reviewing the draft in its entirety during our October 24<sup>th</sup> conference call, I would like to discuss the following two items with the Council:

- 1) Marketing & Communications - Currently we have included \$6,500 in Regional Business to hire a part-time Marketing & Communications intern to work under Rachel Lunney's supervision. Rachel's workload with the EDD is growing to where she does not have enough time to devote to properly maintaining our current communications plan. This amount would allow NWCCOG to keep its marketing and communications efforts at the current level. If the Council would like to see a more proactive marketing and communications plan that would include increased communication from NWCCOG to local media organizations promoting the many NWCCOG programs and projects, etc., I recommend that the Council direct staff to replace the part-time intern position with a 24 – 32 hour/week Marketing & Communication Coordinator position. This position would be funded through EIP's positive fund balance.
- 2) In the NWCCOG Bylaws, Article 5 – Financial Management, Section 4. - Cash Reserve Accounts it states "The Council shall maintain a Restricted Emergency Cash Reserve Account balance equal to ten percent (10%) of the current year budget's projected revenues". Mike Kurth and I agree that 10% of the projected revenues of the Internal Program revenue would be sufficient and satisfy the intent of the requirement. NWCCOG serves as a fiscal agent for the External Programs and should not be required to provide a reserve for those programs. QQ and the Internal Services (motor pool, copier pool, building, indirect) already have their own reserve accounts. I am asking the Council to consider a change to the bylaws that would more specifically define the reserve account requirements as equal to ten percent (10%) of the current year budget's projected revenues for internal programs only.





**DRAFT**

**2014 BUDGET**

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**LETTER FROM THE EXECUTIVE DIRECTOR & FISCAL OFFICER**

We are pleased to present the 2014 Budget for the Northwest Colorado Council of Governments as required by Article V of the Amended and Restated Bylaws of the Northwest Colorado Council of Governments.

The 2014 Budget continues to reflect the overarching direction of the Council for Northwest Colorado Council of Governments: *maintain the existing programs, provide customized services to members, and address regional issues based on the extent of the issue rather than the NWCCOG boundaries.*

The NWCCOG programs: Alpine Area Agency on Aging (Alpine AAA), Connect for Health Colorado (C4HCO) Regional Assistance Hub, Economic Development District (EDD), Elevator Inspection Program (EIP), Energy Management/Weatherization (WX), Northwest Loan Fund (NLF), Regional Business, Regional Transportation Coordinating Council (RTCC), and Watershed Services are all included in this budget. This budget also presents the 2014 budgets for associated programs and programs for which NWCCOG serves as the fiscal agent: Colorado Association of Regional Councils (CARO), Colorado Bark Beetle Cooperative (CBBC), NW All Hazards Emergency Management Region (NWAHEMR), NWCCOG Foundation, Summit Water Quality Committee (SWQC), and the Water Quality & Quantity Committee (QQ).

The 2014 NWCCOG member dues total \$213,305 and are 4.3% of the total budget. The dues assessment for each member jurisdiction was calculated using a formula applying a \$.52 multiplier on population and .009 mils multiplier on assessed valuation as approved by the NWCCOG Council.

The 2014 QQ member dues total \$153,250. QQ dues for each municipality are based on the percentage of the region's total treated water that is served by the particular municipality. In 2010, QQ recalculated those percentages based on the volume of water produced in 2009. Counties and associate member dues have remained the same since 2004 (excluding special circumstances).

The 2014 indirect budget totals \$142,705 and is 2.8% of the total budget. Indirect costs are shared by all of the NWCCOG programs and each program contributes to these costs based on that program's revenue as a percentage of the total budget. The indirect rate applied to the \$3,705,012 of eligible program revenue is 3.78%.

The 2014 budget includes a 2.5% cost of labor increase (total \$31,379) and a potential 3% merit increase (maximum total \$37,655) for the 25 employees. County Health Pool premiums for employee health insurance have increased by 10% for 2014. There is no increase to dental, vision, or life insurance premiums.

One of the primary values of membership in NWCCOG is the ability of the organization to leverage a portion of the Regional Business dues each year by providing matching funds for some of the grant programs. For 2014, the following match amounts are submitted for approval:

Alpine AAA	\$20,470
DOLA/EIAF grant	\$45,000
Economic Development District	\$54,900
Watershed Services	<u>\$ 7,000</u>
TOTAL	<u>\$127,370</u>

The 2014 Budget does not need to transfer any of the Unreserved Fund balance to support any of the NWCCOG programs. The Amended and Restated Bylaws of the Northwest Colorado Council of Governments requires the Restricted Emergency Reserve Account to total 10% of the current year's projected revenues. Therefore, the balance of the Reserved Fund is anticipated to be \$400,391, which equals 8% of the total budget.

We feel confident that the 2014 Budget continues the NWCCOG commitment to provide high quality, cost-effective services to our members.

Liz Mullen  
Executive Director

Michael Kurth  
Fiscal Officer

## HISTORY

Northwest Colorado Council of Governments was established as Colorado Planning and Management Region XII in 1972 by Executive Order of the Governor in response to the Federal Intergovernmental Cooperation Act of 1968. Regional, multi-jurisdictional planning was encouraged as a means to avoid overlap, duplication, and competition between local planning activities. Today, NWCCOG serves a five county region including Eagle, Grand, Jackson, Pitkin, and Summit Counties and 18 municipalities therein. Additional members from outside Region XII include the Town of Carbondale, and the Cities of Glenwood Springs and Steamboat Springs.

## MISSION STATEMENT

The purpose of Northwest Colorado Council of Governments is to be responsive to our members' needs and interests by:

- ◆ Providing guidance and assistance in problem solving, information sharing, and partnership building;
- ◆ Advocating members' interests and needs with local, state, and federal entities;
- ◆ Providing quality services to our membership that are relevant, effective, and efficient.

**COUNCIL MEMBERS**

**COUNTIES**

Eagle	Keith Montag, County Manager
Grand	James Newberry, Commissioner
Jackson	Lanny Weddle, Commissioner
Pitkin	Rob Ittner, Commissioner
Summit	Karn Steigelmeier, Commissioner

**MUNICIPALITIES**

City of Aspen - Vacant  
Town of Basalt - Mike Scanlon, Town Manager  
Town of Carbondale - John Hoffman, Town Council member  
Town of Dillon - Tim Westerberg, Town Council member  
Town of Eagle - Jon Stavney, Town Manager  
Town of Fraser - Jeff Durbin, Town Manager  
Town of Frisco - Bill Efting, Town Manager  
City of Glenwood Springs - David Sturges, City Council member  
Town of Granby - Jynnifer Pierro, Mayor  
Town of Grand Lake - Jim Peterson, Town Council member  
Town of Gypsum - Jeff Shroll, Town Manager  
Town of Hot Sulphur Springs - Hershhal Deputy, Mayor  
Town of Kremmling - Tom Clark, Mayor  
Town of Minturn - Jim White, Town Manager  
Town of Montezuma - John Carney, Trustee  
Town of Red Cliff - Jake Spears, Town Council member  
Town of Silverthorne - Stuart Richardson, Town Council member  
Town of Snowmass Village - Gary Suiter, Town Council member  
City of Steamboat Springs - Walter Magill, City Council member  
Town of Vail - Stan Zemler, Town Manager  
Town of Walden - Jane Berry, Town Manager  
Town of Winter Park - Drew Nelson, Town Manager

## 2014 FISCAL MANAGEMENT

### Program Categorization:

#### **Internal Programs:**

NWCCOG is the sponsoring agency for Alpine Area Agency on Aging (Alpine AAA), Elevator Inspection Program (EIP), Energy Management/Weatherization (Wx), Northwest Loan Fund (NLF), Regional Business (RB)/Economic Development District (EDD), Regional Transportation Coordinating Council (RTCC), Watershed Services, and the Water Quality/Quantity Committee (QQ). These "internally" sponsored programs are included in the NWCCOG annual audit and share administrative costs through the application of an "indirect cost rate".

#### **External Programs:**

NWCCOG enters into agreements for the provision of office space and services with programs that can benefit through co-location and shared usage of NWCCOG resources. The NWCCOG Foundation, Inc. is administered by NWCCOG, but its administrative cost is covered by a 5% administrative rate assessed annually to active accounts rather than by "Indirect Cost Rate". The NWCCOG Foundation's 5% administrative fee is waived for NWCCOG programs that are partnering with the Foundation on projects. NWCCOG is the designated fiscal agent for the Northwest All Hazards Emergency Management Region (NWAHEMR). Federal granting sources for the NWAHEMR do not allow reimbursement for expenses based on an indirect cost rate so all expenses are individually calculated and direct billed. NWCCOG also serves as the fiscal agent for the Colorado Association of Regional Organizations (CARO), Colorado Bark Beetle Cooperative (CBBC), and the Summit Water Quality Committee (SWQC).

#### **Fiscal Philosophy:**

NWCCOG will operate common cost centers such as motor pool and the copier center, arrange for leasing and/or purchasing of equipment, cars, phone systems, fax machines, copiers, postal machines, etc. to meet the needs of both internal and external program staff. Actual costs for the use of the equipment and services will be charged directly to programs whenever it is efficient for NWCCOG staff to do so.

## **ANNUAL DUES ASSESSMENT POLICY**

### **1. DUES ASSESSMENT**

Members of the Northwest Colorado Council of Governments shall pay annual dues assessment for services. In recognition of the mandatory nature of regional delivery of many of NWCCOG's services and the matching fund requirements for these services the NWCCOG has created dues assessment policies that serve to ensure the equitable distribution of member assessment obligations.

### **2. CALCULATION AND APPROVAL OF TOTAL ANNUAL DUES ASSESSMENT**

The base year for calculating the total annual dues to be collected shall be 2009. In each subsequent year the proposed total annual dues assessment will be automatically adjusted by the latest available population estimates and assessed valuation. The proposed total dues assessment shall be calculated by adding the individual jurisdictions' dues amounts together. The proposed total annual dues assessment will be presented to the membership for approval at the July Council meeting.

### **3. INDIVIDUAL MEMBER JURISDICTION ASSESSMENT**

The dues assessment for each Member Jurisdiction will be calculated using a formula applying a \$.52 multiplier on population and .009 mils multiplier on assessed valuation as approved by the NWCCOG Council. Assessed valuation amounts will be the most recent annual report produced by the State of Colorado, Division of Property Taxation. Population numbers will be the latest available estimates from the State Demographer's Office.

### **4. ANNUAL CONFIRMATION OF DUES ASSESSMENT**

By August 31st, NWCCOG shall send notices to each Member Jurisdiction stating the amount of the next calendar year's annual assessment for services, including a confirmation of that annual assessment. The confirmation of intention to pay the assessment must be received by NWCCOG by December 1st.

### **5. PAYMENT OF DUES ASSESSMENT**

Dues Assessments are due and payable on an annual basis by February 28th. All members who have fulfilled their dues assessment responsibilities by this date will be considered "current" and thereby eligible for all Council rights, privileges and services for the calendar year.

### **6. NON-PAYMENT OF DUES ASSESSMENT**

If any members' dues payment is more than 20 days delinquent, the Chairman of the Council shall send written notice to each Member Jurisdiction within the county where such delinquent member is located, setting forth in detail the amount of said delinquency and permitting all Member Jurisdictions within that county to collectively contribute the amount of the delinquency. If, at the next regular meeting following said notice, it is determined that the amount of the delinquency will be contributed by the other members, then the delinquent member shall be deemed to be current with respect to its dues assessment. If the amount of the delinquency will not be covered by the other members, then the delinquent member will not be eligible for any membership rights, privileges and services.

### **7. REQUIRED WITHDRAWAL FROM NWCCOG**

In the event of a member's non-payment of dues the Council may by majority vote require that the non-paying member withdraw from NWCCOG in accordance with the procedures set forth in Article III, 303 of the Articles of Incorporation. Failure to comply with Article III, 303 of the Articles of Incorporation and Article IV, 5 and 6 of the Bylaws may result in the Council taking action to discontinue services and all other rights and privileges of membership to the delinquent Member Jurisdiction.



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**2014 DUES SUMMARY**

<b>County</b>	<b>2014 NWCCOG DUES</b>	<b>2014 Q/Q DUES</b>	<b>2014 TOTAL DUES</b>
Eagle County	51,984	21,500	73,484
Grand County	14,632	21,500	36,132
Gunnison County	n/a	5,000	5,000
Jackson County	1,071	n/a	1,071
Park County	n/a	4,500	4,500
Pitkin County	33,796	21,500	55,296
Summit County	29,061	21,500	50,561
<b>Municipality</b>			
Aspen	14,954	6,800	21,754
Avon	0	1,750	1,750
Basalt (Eagle & Pitkin)	3,368	1,250	4,618
Breckenridge	0	5,250	5,250
Carbondale	4,493	3,250	7,743
Crested Butte	n/a	1,500	1,500
Dillon	1,046	750	1,796
Eagle	4,454	1,750	6,204
Fraser	935	700	1,635
Frisco	2,847	1,750	4,597
Glenwood Springs	7,018	n/a	7,018
Granby	1,473	550	2,023
Grand Lake	628	700	1,328
Gypsum	4,574	2,000	6,574
Hot Sulphur Springs	407	200	607
Kremmling	850	1,000	1,850
Minturn	769	650	1,419
Montezuma	51	n/a	51
Red Cliff	176	250	426
Silverthorne	3,447	1,700	5,147
Snowmass Village	6,078	n/a	6,078
Steamboat Springs	12,478	2,500	14,978
Vail	10,961	6,250	17,211
Walden	340	n/a	340
Winter Park	1,414	1,250	2,664
Yampa	n/a	200	200
<b>Associations</b>			
Colorado River Water Conservation District	n/a	3,500	3,500
Upper Gunnison River Water Conservation District	n/a	1,250	1,250
19 Water & Sanitation Districts	n/a	11,600	11,600
<b>Total Dues</b>	<b>213,305</b>	<b>153,850</b>	

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## 2014 INDIRECT COST RATE

### Introduction

Cost effectiveness is a key component to the viability of any Council of Governments. Programs sponsored by NWCCOG must be able to make more effective use of their administrative dollars by sharing operational systems than a comparable "stand-alone" operation. An example of this shared program cost savings is the annual audit which covers all nine NWCCOG program areas and is bid and administered once for all of these entities rather than nine times on an individual program basis. Other costs that follow this pattern include office supplies, the phone system, equipment repairs, and some organizational staff time in the positions of Executive Director, Administrative Assistant, and Fiscal Office. (See full listing on page 6.)

### Support Areas

The 2014 Indirect Cost Center is comprised of support services, which provide fiscal accountability, communication services and basic office functions.

**Fiscal:** Includes the Fiscal Officer, audit expense, accounting software support, check printing and fiscal copy expenses.

**Telephone:** Includes local telephone line expenses and service charges.

**Office:** Includes 100% of the Administrative Assistant's time (0.8 FTE). Other expenses include office supplies, office equipment rentals and maintenance, insurance, etc.

**Management:** Includes overall direction, Human Resources support, and individual program support and performance evaluation.

**Insurance:** Includes General Liability, Errors and Omissions and Property.

### Methodology

Indirect costs are shared, pro-rata, by all of the NWCCOG programs. Each program contributes to these costs based on that program's revenue as a percentage of the total budget.

## INDIRECT COST CENTER

ACCOUNT NAME	2012 ACTUAL	2013 BUDGET	2014 BUDGET
CARRY-OVER	-	-	-
OTHER INCOME			
INTERNAL INDIRECT REVENUE	149,181	139,349	142,705
EXTERNAL INDIRECT REVENUE	-	-	-
REIMBURSED EXPENSES			
<b>TOTAL REVENUES</b>	<b>149,181</b>	<b>139,349</b>	<b>142,705</b>
SALARIES - EXECUTIVE DIRECTOR	4,848	14,941	11,192
SALARIES - PROGRAM STAFF	4,136	-	-
SALARIES - OFFICE SUPPORT	22,645	16,453	21,635
TAXES & BENEFITS	8,048	3,583	3,324
FLEX PLAN ADMIN	388	100	350
FISCAL OFFICER CONTRACT	36,480	35,550	36,477
AUDIT SERVICES	21,947	5,750	11,200
CONTRACT SERVICES- GENERAL	1,844	2,500	2,500
OFFICE SUPPLIES	5,308	6,000	6,000
POSTAGE	315	300	400
PRINTING & PUBLICATION	-	100	100
ADVERTISING	377	500	100
INTERNET/WEB SITE ADMIN	2,973	4,500	2,000
DUES & SUBSCRIPTIONS	4,390	3,620	5,000
COPIER CHARGES	932	1,500	600
RENT	10,125	15,924	14,177
TELEPHONE	5,795	6,699	7,000
OFFICE REPAIRS, JANITOR & MAINT.	3,261	3,000	2,300
INSURANCE	11,752	13,878	15,000
EQUIP. MAINT. & REPAIRS	175	250	250
EQUIPMENT LEASE	1,618	1,700	1,700
TRAVEL & MEETINGS	691	1,500	400
TRAINING & TECHNICAL ASSIST.	-	-	-
CAPITAL OUTLAY	1,135	1,000	1,000
<b>TOTAL EXPENSES</b>	<b>149,181</b>	<b>139,349</b>	<b>142,705</b>
REVENUE OVER EXPENDITURES	0	0	0

**INDIRECT ALLOCATION**

In 2014 NWCCOG will use a budget based indirect cost allocation. Programs will pay a prorata share of the indirect costs based on budgeted revenue.				
Indirect Expense Budget		142,705		
Total Eligible Program Revenue		3,775,112		
Indirect Rate		3.78%		
		<b>Budgeted</b>	<b>Pro-rata</b>	<b>Pro-rata</b>
<b>NWCCOG Programs</b>		<b>Revenue</b>	<b>Share</b>	<b>Amount</b>
Alpine Area Agency on Aging (AAA)		704,556	18.66%	26,633
Elevator Inspection Program (EIP)		480,000	12.71%	18,145
Energy Management/Weatherization (Wx)		1,316,175	34.86%	49,753
Northwest Loan Fund (NLF)		89,237	2.36%	3,373
Regional Assistance Hub		101,778	2.70%	3,847
Regional Business		336,305	8.91%	12,713
Regional Transportation Coordinating Council (RTCC)		490,811	13.00%	18,553
Summit Water Quality Committee (SWQC)		56,000	1.48%	2,117
Water Quantity and Quality Committee (QQ)		170,850	4.53%	6,458
Watershed Services		29,400	0.78%	1,111
<b>TOTALS</b>		<b>3,775,112</b>	<b>1</b>	<b>142,705</b>
<b>Associated Programs</b>				
Colorado Association of Regional Organizations (CARO)	Indirect not allowed			
Colorado Bark Beetle Cooperative (CBBC)	Indirect not allowed			
Economic Development District (EDD)	Indirect not allowed			
Northwest All Hazards Emergency Management Region (NWAHEMR)	Indirect not allowed			
NWCCOG Foundation	Indirect not allowed			

**BUILDING - 249 WARREN AVENUE**

ACCT #	ACCOUNT NAME	2012 ACTUAL	2013 BUDGET	2014 BUDGET
4250	REIMBURSED EXPENSES	0	0	0
4530	DIRECT CHARGES INCOME	64,133	70,053	73,304
4810	RENTAL INCOME	10,236	5,595	2,344
	<b>TOTAL REVENUES</b>	<b>74,369</b>	<b>75,648</b>	<b>75,648</b>
6000	SALARIES - EXECUTIVE DIRECTOR	0	0	0
6100	ADVERTISING	0	200	200
6121	PROGRAM STAFF	735	1,000	1,000
6125	EQUIP. MAINT. & REPAIRS	0	0	0
6210	TAXES & BENEFITS	62	0	0
6215	UTILITIES	0	0	0
6510	CONTRACT SERVICES- GENERAL	0	0	0
6610	OFFICE SUPPLIES	120	200	200
6680	DUES & SUBSCRIPTIONS	8	50	50
6710	MORTGAGE EXPENSE	38,160	38,160	38,160
6720	RENT - COG Storage/ Parking Spaces	8,596	6,000	6,000
6740	CAM FEES	16,687	16,700	16,700
6800	REPAIRS & MAINTENANCE	2,634	5,000	5,000
9150	REPLACE FUND EXPENSE	3,827	0	0
9130	CARRY FORWARD	3,540	8,338	8,338
	<b>TOTAL EXPENSES</b>	<b>74,369</b>	<b>75,648</b>	<b>75,648</b>
	<b>REVENUE OVER EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>

2014  
PROGRAM  
BUDGET  
SUMMARIES

*Regional Center for Community Living*

**ALPINE AREA AGENCY ON AGING**

**PROGRAM SUMMARY**

Since its inception in 1978 the Alpine Area Agency on Aging (Alpine AAA) has been sponsored and housed by the Northwest Colorado Council of Governments (NWCCOG), which is the regional planning organization for State Planning Region 12: Eagle, Grand, Jackson, Pitkin, and Summit counties and the municipalities contained therein. The Alpine AAA is operated under the state designated sponsorship of NWCCOG and the support of county and municipal governments in this region.

As required by the Older Americans Act, an advisory body to the Alpine AAA, comprised of representatives from each county in State Planning Region 12 plus one elected official, was established in 1980. This body is known as the Alpine AAA Regional Advisory Council (RAC).

In 1994, the RAC developed the following VISION statement: To provide a comprehensive and coordinated system of services for the older population [60+] of Region XII.

In 2003, it added a MISSION STATEMENT: Our mission is to identify needs, provide programs and services, and increase community awareness to promote the dignity, independence, and well-being of Region XII's older citizens.

Alpine AAA is primarily funded through the federal Older Americans Act, the Older Coloradans Program funds, and with State and Local Match for services to persons who are 60 years of age or older and their family caregivers. The Older Americans Act intends that the area agency on aging shall be the leader relative to all aging issues on behalf of all older persons in their planning and service area.

Every four years each individual area agency on aging is required to submit a plan to their state for how they will use the Older Americans Act funds and how they will work on the initiatives set forth by the Administration on Aging.

The Alpine AAA's plan was approved by the State Unit on Aging with an effective date of July 1, 2011. This Region 12 Four-Year Area Plan for SFY 2012-2015 provides an overall plan to guide the federal and state fiscal investments and agency efforts during this period. This plan continues to focus on building upon that which has already been accomplished, advancing the delivery of a coordinated system of services to older residents, and as fitting to advance the new provisions in the Older Americans Act and complementary opportunities. It is the intent with the available funds to:

- ◆ fulfill the mandates of the Older Americans Act and the State Funding for Senior Services;
- ◆ invest in services that support Region 12's older primary residents in leading independent and dignified lives in their own homes and communities as long as possible; and
- ◆ position the region's Aging Network for the opportunities and systemic changes and reforms being implemented at the community level.

## ALPINE AREA AGENCY ON AGING

ACCT #	ACCOUNT NAME	2012 ACTUAL	2013 BUDGET	2014 BUDGET
4100	FEDERAL CONTRACT REVENUE	342,180	240,262	285,448
4120	FEDERAL REVENUE - NSIP/usda	-	21,383	14,048
4200	STATE CONTRACTS REVENUE	203,479	317,812	321,616
4210	STATE CASH MATCH	-	3,066	3,004
4620	REIMBURSED FEES - SR ID, ETC	1,076		-
4630	LOCAL CASH MATCH - NWCCOG	18,000	20,000	20,470
4640	FEDERAL CONTRACT CARRYOVER (Jan-Jun'13)	6,955		920
	OTHER GRANTS		65,000	59,050
	<b>TOTAL REVENUES</b>	<b>571,689</b>	<b>667,523</b>	<b>704,556</b>
6112	SALARIES - PROGRAM DIRECTOR	66,180	69,244	72,703
6121	SALARIES - PROGRAM ASSISTANT	2,056	44,000	42,220
6131	SALARIES - OFFICE			1,761
6210	TAXES & BENEFITS	12,731	21,928	25,940
6400	CONTRACT SERVICES-Other	780	9,981	
6410	CONTRACT STAFF	-		-
6420	CONTRACT - FISCAL	4,260	4,425	4,536
6430	LEGAL EXPENSE	-	100	-
6510	CONTRACT SERVICES	-		10,733
6610	OFFICE SUPPLIES	227	1,215	600
6640	POSTAGE	1,110	1,200	2,250
6650	PRINTING	-	2,265	255
6660	ADVERTISING	-	100	1,300
6680	DUES & SUBSCRIPTIONS	290	4,300	6,100
6690	COPIER CHARGES	3,557	3,000	5,300
6720	RENT	2,884	6,027	6,104
6730	TELEPHONE	6	350	360
	EQUIP REPAIR/MAINTENANCE	40		-
7110	PROGRAM SUPPLIES	-	740	600
7130	TRAVEL & MEETINGS	3,119	13,100	12,600
7150	TRAINING & TECHNICAL ASSISTANCE	15	11,916	
7310	SENIOR AWARDS CEREMONY	2,194	2,500	2,500
7312	RAC TRAVEL/MEETINGS	1,393	3,050	7,446
7320	PASS THRU SERVICE FUNDS -SUBCONTRACTO	449,636	361,124	380,620
7340	PASS THRU NSIP FUNDS - SUBCONTRACTORS	-	21,383	14,048
7340	PART D - MED MANAGEMENT	-		-
7340	AAAA - DIRECT SERVICES DELIVERY	-	53,154	79,948
7910	INDIRECT COSTS APPLIED	22,044	27,958	26,633
7950	LOCAL MATCH COST-Grant funds		4,463	
9160	DEFERRED EXPENSE			-
8000	CAPITAL OUTLAY	-		-
	<b>TOTAL EXPENSES</b>	<b>572,520</b>	<b>667,523</b>	<b>704,556</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>(831)</b>	<b>0</b>	<b>(0)</b>



## **COLORADO ASSOCIATION OF REGIONAL ORGANIZATIONS (CARO)**

### **PROGRAM SUMMARY**

The Colorado Association of Regional Organizations (CARO) was organized in 2008 among interested regional organizations throughout Colorado's 14 planning and management regions. The statewide association assists the regional organizations in strengthening their capabilities to serve their local government members; provides a forum for the regular exchange of information and ideas; educates other governmental entities, public and private organizations, and the general public about the services and functions of regional organizations; and represents the organizations before both state and federal agencies and legislative bodies. Each regional organization pays membership dues to participate. CARO membership is open to any regional organization including councils of governments, metropolitan planning organizations, and economic development districts. NWCCOG serves as the fiscal agent and coordinator for CARO.

### **2014 PROGRAM GOALS AND OBJECTIVES**

With funding from a planning grant from the U.S. Economic Development Administration (EDA) received in 2012, CARO completed a strategic plan that identifies and prioritizes top issues of CARO members. Through the strategic planning effort, it was decided by the CARO board of directors to hire a part-time staff person to serve as CARO administrator in 2014. A CARO website was also developed with EDA grant funds.

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**COLORADO ASSOCIATION OF REGIONAL ORGANIZATIONS**

<b>ACCT #</b>	<b>ACCOUNT NAME</b>	<b>2012 ACTUAL</b>	<b>2013 BUDGET</b>	<b>2014 BUDGET</b>
4100	FEDERAL CONTRACT	1,971	6,500	0
4330	ASSOCIATE MEMBER PLEDGES	4,829	11,330	15,987
4620	REIMBURSED EXPENSES			
4640	CARRYOVER FUNDS	2,149	16,726	0
	<b>TOTAL REVENUES</b>	<b>8,950</b>	<b>34,556</b>	<b>15,987</b>
6121	SALARIES - PROGRAM STAFF	5,429	4,800	13,000
6131	SALARIES - OFFICE WAGES			
6210	TAXES & BENEFITS	432	1,140	0
6410	CONTRACT STAFF			
6520	OUTSIDE CONTRACT			
6610	OFFICE SUPPLIES	400		
6640	POSTAGE	15		
6660	ADVERTISING EXPENSE			
6670	INTERNET/WEB SITE ADMIN	76	7,000	0
6680	DUES & SUBSCRIPTIONS	500	500	0
6690	COPIER CHARGES	187	500	0
6720	RENT			0
7130	TRAVEL & MEETINGS	1,910	11,170	2,987
7910	INDIRECT COSTS APPLIED		0	0
9130	CARRY FORWARD		9,446	0
	<b>TOTAL EXPENSES</b>	<b>8,950</b>	<b>34,556</b>	<b>15,987</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>

## COLORADO BARK BEETLE COOPERATIVE

The Colorado Bark Beetle Cooperative (CBBC) is a place-based collaborative to address the environmental, social and economic impacts of bark beetles on high altitude forests. The steering committee is comprised of federal, state, and local government representatives and representatives of utility and water providers, wood products industry, conservation, and public interest groups. NWCCOG serves as the fiscal agent for the CBBC>

### 2014 PROGRAM GOALS AND OBJECTIVES

**Summit Meeting (spring or fall of 2014)** – Semi-annual CBBC Summit meeting will address the future vision for our forests.

**Quarterly Meetings** – Quarterly meetings of the CBBC steering Committee will be held in January, April, July, and October

**Communications Products** – Public education is one of the primary mission objectives for the CBBC. There is a need for general information about forest health and existing hazards in the CBBC region, as well as the rest of Colorado. Funding would be used for making copies and publishing/disseminating educational materials.

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**COLORADO BARK BEETLE COOPERATIVE**

ACCT #	ACCOUNT NAME	2012 Actual	2013 BUDGET	2014 BUDGET
4100	FEDERAL CONTRACT	-		-
4200	STATE GRANT REVENUE	-		
4520	COUNTY PLEDGES	-		-
4530	MUNICIPAL PLEDGES	-		-
4330	ASSOCIATE MEMBER PLEDGES	-		-
4510	LOCAL FUNDING / DONATIONS	105	10,000	10,000
4630	NWCCOG MATCHING			
4620	REIMBURSED EXPENSES			
4,640	CARRY OVER REVENUE	4,730	8,965	15,265
	<b>TOTAL REVENUES</b>	<b>4,835</b>	<b>18,965</b>	<b>25,265</b>
6110	SALARIES- EXECUTIVE DIRECTOR	-		-
6131	SALARIES - STAFF	-		-
6210	TAXES & BENEFITS	-		-
6510	OUTSIDE CONTRACT	4,084	3,000	7,500
6610	OFFICE SUPPLIES	-		-
6640	POSTAGE	1		-
6680	DUES & SUBSCRIPTIONS	-		-
6720	RENT	-		-
6730	TELEPHONE	-		-
6690	COPIER CHARGES	1	100	1,500
7130	TRAVEL & MEETINGS	750	600	5,000
7320	PASS-THROUGH FUNDS	-		-
7910	INDIRECT COSTS APPLIED	not allowed	not allowed	not allowed
8000	CAPITAL OUTLAY	-		-
9310	CARRY FORWARD	-	15,265	11,265
	<b>TOTAL EXPENSES</b>	<b>4,835</b>	<b>18,965</b>	<b>25,265</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CONNECT FOR HEALTH COLORADO - NW REGION HUB

The Connect for Health Colorado Marketplace rollout has begun and the NW Region Assistance Hub (Hub) serves Moffat, Routt, Rio Blanco, Jackson, Grand, Summit, Eagle, Garfield and Pitkin counties. The role of the Hub is to support the assistance sites in the region as they work to educate and assist individuals, families, and small businesses to navigate the new Insurance Marketplace through training, marketing, outreach and regional coordination efforts. There are 19 Assistance Sites in the 9-county NW region, nine of them have SHOP (Small Business Health Options) Assistance. Four of the SHOP Assistance Sites will conduct mobile outreach.

The NW region's outreach sites are networking with community groups, governments, agencies, schools, employers of varying sizes, and others to educate their communities. Each assistance site has completed or nearly completed hiring of their Health Care Guides (HCG). The Health Care Guides must complete on-line and in-person certification training before assisting customers.

### 2014 PROGRAM GOALS AND OBJECTIVES

**GOAL 1: Develop and help coordinate marketing and outreach for the region.**

OBJECTIVES: Identify targeted key stakeholders for presentations by the HUB and Assistance Sites. Create collaborative partnerships with local governments and agencies.

Provide press releases and advertising materials for the Assistance Sites for use in localized media platforms as needed.

Create public awareness of the need for health insurance; promote ease of navigating the Connect for Health Colorado website; provide public relations outreach.

**GOAL 2: Identify events and master calendar opportunities to promote Connect for Health Colorado.**

OBJECTIVES: Create public awareness of the need for health insurance. Avoid and eliminate duplication of outreach efforts.

**GOAL 3: Facilitate communication between Connect for Health Colorado and Assistance Sites throughout the region.**

OBJECTIVES: Convene Assistance Site meetings to facilitate experience sharing, troubleshooting, and support on-going training needs.

Evaluate effectiveness of marketing campaigns and make adjustments as necessary.

Help Assistance Site meet their goals and help formulate strategies to meet those goals.

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**CONNECT FOR HEALTH COLORADO - NW REGION HUB**

<b>ACCT #</b>	<b>ACCOUNT NAME</b>	<b>2013 BUDGET</b>	<b>2014 BUDGET</b>
4200	STATE CONTRACT	48,222	101,778
4640	CARRY OVER	-	
	<b>TOTAL REVENUES</b>	<b>48,222</b>	<b>101,778</b>
6112	SALARIES - HUB COORDINATOR	22,192	54,860
6210	TAXES & BENEFITS	1,842	19,368
6510	CONTRACTOR	400	400
6610	OFFICE SUPPLIES	484	368
6640	POSTAGE	100	50
6650	PRINTING	100	0
6660	ADVERTISING	4,500	0
6680	DUES & SUBSCRIPTIONS	-	
6690	COPIER CHARGES	300	500
6720	RENT & UTILITIES	2,621	5,242
7130	TRAVEL & MEETINGS	11,409	17,143
7150	TRAINING & TECH. ASSISTANCE		
7321	PASS-THROUGH FUNDS	-	
7910	INDIRECT COSTS APPLIED	3,000	3,847
8000	CAPITAL OUTLAY	1,274	0
9130	CARRY FORWARD	-	
	<b>TOTAL EXPENSES</b>	<b>48,222</b>	<b>101,778</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>0</b>	<b>0</b>

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## ECONOMIC DEVELOPMENT DISTRICT

NWCCOG is an officially designated Economic Development District (EDD) under the auspices of the U.S. Department of Commerce Economic Development Administration (EDA). This EDA designation serves as a foundation for economic development projects and programs that aim to build the capacity of our member communities in creating and sustaining healthy, vibrant, diverse economies. The EDA's mission is to "lead the federal economic agenda by promoting innovation and competitiveness, preparing American regions for growth and success in the worldwide economy". To further this mission, the EDA provides annual funding to EDD's across the country to assist in their pursuit of region-building economic development activities. NWCCOG will continue to use this funding to focus on activities which aim to stimulate growth and business expansion in order to strengthen the economies of member communities in our region. NWCCOG has developed the following scope of work for 2014 for the Economic Development District:

### 2014 PROGRAM GOALS AND OBJECTIVES

#### **GOAL 1: Build a Business Friendly Environment**

##### OBJECTIVES:

- A. Provide technical assistance and other resources to assist communities in the region to create and foster a business climate that is friendly to entrepreneurs looking to start and grow new businesses.
- B. Build the capacity of the region's communities to encourage better built placemaking in order to continue to attract millennials (who bring education and ideas) and baby boomers (who bring capital and a sense of community involvement).
- C. Create a new website for the NWCCOG EDD. Maintain the website to include economic indicator data for business decision makers. Continue working relationship with OEDIT data analyst to create economic overviews from OEDIT's data system.
- D. Promote the benefits of operating a business in the region through marketing materials, website, social media, and other electronic and printed communications.
- E. Create a clearinghouse of information on the website for "How to Do Business in the NWCCOG Region". Include information specific to each county and town in NWCCOG EDD Member Communities.
- F. Work in cooperation with the NW Small Business Development Center (SBDC) to bring "Small Business Resource Workshops" to all five counties in the region. Partner with SBDC on projects including increasing its capacity to provide free consulting services to existing and potential new businesses. This may include applying for grants to help SBDC pay for consultants.
- G. Continue to provide technical assistance for businesses including creation of a monthly economic development resources bulletin.

#### **GOAL 2: Retain, Grow and Recruit Businesses**

##### OBJECTIVES:

- A. Retain: Increase/build the capacity of the SBDC by assisting with increasing access to and connecting businesses with consulting services offered by the SBDC. Provide data and information to businesses to maximize economic growth opportunities and enhance local business and industry retention and expansion.

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B. Grow: Explore and possibly implement an Economic Gardening program in partnership with the SBDC.

C. Recruit: Continue website development/maintenance to serve as marketing piece for doing business in the region. Maintain local portal of Colorado Insite Database.

**GOAL 3: Increase Access to Capital**

**OBJECTIVES:**

A. Promote and market the Northwest Loan Fund.

B. Research the establishment of a formal network connecting angel investors with entrepreneurs

C. Continue to research sources of grant funding available from both government and non-government sources; continue to send out monthly funding opportunities bulletin to towns and counties, non-profits, other economic development stakeholders; maintain a page on the website with funding opportunities.

D. Serve as a clearinghouse to businesses for information on financing/capital sources; provide updates in monthly resources bulletins.

E. Participate in training on funding sources, grant writing, etc. Provide workshops on these topics as appropriate.

**GOAL 4: Focus on Projects that Bolster Tourism (Create and Market a Stronger Colorado Brand)**

**OBJECTIVES:**

A. Develop new stand-alone website for the NWCCOG Economic Development District that will serve as a marketing tool for the region.

B. Encourage the expansion of the tourism/recreation and service industries.

C. Support area tourism businesses and agencies with their activities.

D. Support and encourage programs that serve to preserve, protect and enhance the natural environment, the region's most basic asset for health, vitality and the tourism industry.

**GOAL 5: Educate and Train the Future Workforce**

**OBJECTIVES:**

A. Explore and implement initiatives, projects and programs that build the capacity of the region's communities to attract the millennials who bring ideas and creativity to the region and are a valuable economic development asset in terms of human capital.

B. Participate in efforts that strive to align education, workforce training, and economic development across the region.

C. Promote and market the services offered by the Colorado Workforce Center.

D. Carry out the work on the Health and Wellness Sector Partnership started in 2013.

E. Continue to serve as regional convener of any/all sector partnerships that emerge.

F. Partner with organizations/agencies to bring educational workshops to the region.

G. Continue to serve on the Colorado Workforce Investment Board for this region.



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H. Explore, and where appropriate implement, programs that support the region's talent development process, with the goal being that the human capital in the region have the skills, knowledge and resources they need to find and retain quality employment, and businesses can find the talent they need to sustainably and competitively grow.

I. Explore building capacity of STEM programs in the region's school districts.

**GOAL 6: Cultivate Innovation and Technology**

**OBJECTIVES:**

A. Explore, and implement where appropriate, development of programs that serve to nurture entrepreneurs and growth companies in the region, which will serve to diversify the economy.

B. Identify "export" industries – sectors that export products and services – in order to diversity the economy.

C. Identify opportunities for the region's communities to serve as business incubators for start-up businesses.

D. Assist in the implementation of action steps outlined in Regional Broadband Strategic Plan.

**GOAL 7: Strengthen the Capacity of the region's Towns, Counties, and Economic Development Organizations**

**OBJECTIVES:**

A. Build the capacity of towns and counties in the region to assist in carrying out their respective economic development and community development plans.

B. Partner with organizations to bring trainings to the region.

C. Facilitative collaboration among towns, counties, and Economic Development groups within the region; Serve to strengthen economic development groups and efforts in the region.

D. Provide a forum for intergovernmental cooperation on economic development issues. Provide Technical Assistance and a forum for information sharing.

F. Maintain and convene an EDD Board of Directors that complies with EDA requirements; Prepare and submit all EDA-required reports and documents.

## ECONOMIC DEVELOPMENT DISTRICT

ACCT #	ACCOUNT NAME	2013 BUDGET	2014 BUDGET
4020	COUNTY PLEDGES	-	-
4021	MUNICIPAL PLEDGES	-	-
4100	FEDERAL CONTRACT	54,900	54,900
4200	STATE GRANT REVENUE		
4250	REIMBURSED EXPENSES		
4520	LOCAL FUNDING / DONATIONS	-	-
61000	NWCCOG MATCHING	54,900	54,900
4640	CARRY OVER REVENUE		
	<b>TOTAL REVENUES</b>	<b>109,800</b>	<b>109,800</b>
6110	SALARIES- EXECUTIVE DIRECTOR	27,748	33,576
6112	SALARIES - PROGRAM DIRECTOR		-
6121	SALARIES - STAFF	33,600	41,554
6210	TAXES & BENEFITS	18,496	23,209
6410	CONTRACT STAFF		2,200
6430	LEGAL EXPENSE	-	-
6510	OUTSIDE CONTRACT		
6610	OFFICE SUPPLIES	250	100
6640	POSTAGE	250	100
2000	PRINTING	1,718	-
6660	ADVERTISING	-	750
6670	INTERNET / WEBSITE	3,000	1,000
6680	DUES & SUBSCRIPTIONS	2,000	275
6690	COPIER CHARGES	2,000	300
6720	RENT	4,357	2,178
6730	TELEPHONE	-	-
7110	PROGRAM SUPPLIES		250
6800	EQUIP RENT/MAINT/SUPPLY	-	-
7130	TRAVEL & MEETINGS	10,881	2,907
7150	TRAINING & TECH. ASSISTANCE	5,500	1,400
7320	PASS-THROUGH FUNDS		
7910	INDIRECT COSTS APPLIED	-	-
8000	CAPITAL OUTLA Y		
	<b>TOTAL EXPENSES</b>	<b>109,800</b>	<b>109,800</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>-</b>	<b>0</b>

## ELEVATOR INSPECTION PROGRAM

### PROGRAM SUMMARY

Revenues for 2014 are projected on a fee per inspection basis and will be paid by building owners. The elevator inspection program will certify that elevators meet safety requirements and can enforce the need for repairs and maintenance in elevators that do not comply. Elevators are inspected a minimum of once a year. For NWCCOG member jurisdictions, the fee for elevators is \$225.00, and for NWCCOG governmental member jurisdictions the fee is \$100.00. For non-NWCCOG member jurisdictions the fee is \$300.00. A permit fee will be charged for new elevator plan reviews. The permit fee is based upon the elevator valuation and applies to commercial and residential installations.

### 2014 PROGRAM GOALS AND OBJECTIVES

**GOAL:** To inspect elevators, escalators and related lifting equipment located in Region XII and the extended service area to ensure their compliance with ANSI Safety Codes.

**OBJECTIVES:** Continue to offer this service to all Region XII member towns and counties that have signed the Letter of Agreement for the NWCCOG Elevator Inspection Program.

Maintain an MOU with the State's Conveyance Section of the Division of Oil & Public Safety to keep all participating jurisdictions compliant with new state laws.

Work with Elevator Inspection Program Advisory Committee to establish operational rules, determine appropriate revenue structures, ensure quality of inspections and monitor & evaluate the program.

Review new elevator plans and incorporate newly inspected elevators into the existing regional schedule.

Complete inspections and certifications for at least 1800 elevators and lifts in Region XII and adjacent jurisdictions served by NWCCOG Elevator Inspection Program.

Remain open to the possibility of expanding the Elevator Inspection Program services into new areas adjacent to the NWCCOG boundaries. Meet with representatives of adjacent jurisdictions to explain the service.

## ELEVATOR INSPECTION PROGRAM

ACCT #	ACCOUNT NAME	2012 BUDGET	2013 BUDGET	2014 BUDGET
4410	INSPECTION FEES	389,605	390,000	410,000
4430	OTHER SERVICES INCOME	23,680	20,000	20,000
4440	PERMIT REVIEW FEES	54,317	50,000	50,000
4420	SPECIALIZED SERVICES	625	0	0
4610	INSURANCE PROCEEDS	14,025		
4830	GAIN ON SALE OF EQUIPMENT	200	0	0
	<b>TOTAL REVENUES</b>	<b>482,452</b>	<b>460,000</b>	<b>480,000</b>
6112	SALARIES - PROGRAM DIRECTOR - EM	70,992	74,119	78,196
6121	SALARIES - INSPECTORS	144,848	120,059	131,040
6131	SALARIES - OFFICE SUPPORT	73	14,144	29,844
6210	TAXES & BENEFITS	75,987	76,236	70,871
6330	EE TRAINING EXPENSE	250	0	0
6420	FISCAL OFFICER CONTRACT	12,053	6,300	0
6430	LEGAL EXPENSES	0	0	0
6510	CONTRACTOR	1,664	3,500	2,000
6610	OFFICE SUPPLIES	662	900	1,200
6630	CREDIT CARD FEES	2,121	2,500	2,300
6640	POSTAGE	939	1,200	1,400
6650	PRINTING	54	200	200
6660	ADVERTISING	0	0	0
6680	DUES & SUBSCRIPTIONS	833	1,000	1,000
6690	COPIER CHARGES	2,048	2,400	2,500
6720	RENT & UTILITIES	4,080	4,291	5,507
6730	TELEPHONE	2,254	2,500	2,750
6760	INSURANCE	1,000	0	0
6800	EQUIP. MAINT. & REPAIRS	645	1,000	1,500
6840	TOOLS & EQUIPMENT	295	500	300
6990	DEPRECIATION		0	0
7120	LICENSE & PERMITS	1,252	1,250	1,500
7130	TRAVEL & MEETINGS	29,015	25,000	30,000
7150	TRAINING & TECH. ASSISTANCE	2,021	2,500	2,500
7910	INDIRECT COSTS APPLIED	16,497	18,455	18,145
8000	CAPITAL EXPENDITURES	32,988	20,000	0
	<b>TOTAL EXPENSES</b>	<b>402,569</b>	<b>378,054</b>	<b>382,753</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>79,883</b>	<b>81,946</b>	<b>97,247</b>

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## ENERGY MANAGEMENT

### PROGRAM SUMMARY

The Energy Management Program (Weatherization) provides weatherization services to low and moderate income households. The program historically was federally funded, but in 1993 a contract was signed with Xcel (Public Service Company of Colorado) that provides additional grant funds to be used on weatherizing households of eligible Xcel customers. More recently additional Colorado utilities in the NWCCOG region, including SourceGas, Atmos Energy, Colorado Natural Gas, and Holy Cross Electric, have begun participating in Weatherization. The State of Colorado also started using Severance Taxes to augment the Weatherization Assistance Program in 2012. In 2009, ARRA (the Stimulus Act) provided \$5 billion of funding for the national Weatherization Assistance Program administered by the Department of Energy. This brought unprecedented funding levels to NWCCOG's Weatherization Program, doubling production and funding from previous levels. All ARRA funds were expended by the end of 2012, and for the federal fiscal years following ARRA, Congress has cut Weatherization funding to its lowest level since the 1970's, which has greatly reduced NWCCOG's Weatherization budget. As of publication, the future funding of the program is undecided. The Energy Management budget may be revised during the 2014 NWCCOG fiscal year, depending on Congressional action and future funding levels.

The NWCCOG Energy Management Program serves the counties of Chaffee, Clear Creek, Eagle, Garfield, Grand, Jackson, Lake, Moffat, Park, Pitkin, Rio Blanco, Routt and Summit. NWCCOG provides services through 2 locations: the main office in Silverthorne, and a Field Office located in New Castle (10 miles west of Glenwood Springs), and also utilizes a network of subcontractors throughout the service territory.

### 2014 PROGRAM GOALS AND OBJECTIVES

**GOAL 1: Weatherize homes in Weatherization High-Country Region 5, providing energy conservation services that have a Savings to Investment Ratio (SIR) of  $\geq 1.0$ , while improving health and safety conditions that relate to weatherization.**

OBJECTIVES: Perform measures and install materials that demonstrate an SIR  $\geq 1.0$ .

Assess and improve (if necessary) health and safety conditions that relate to weatherization.

Provide energy education to clients.

Provide furnace tune-ups and safety checks to households.

**GOAL 2: Enhance cooperation between weatherization program and other service providers, such as county Social Services offices, Alpine Area Agency on Aging, local Housing Authorities, organizations assisting the disabled, et al.**

OBJECTIVES: Maintain contacts with county Social Services offices, county Senior Coordinators, Housing Authorities, et al. to identify clients eligible for weatherization work.

Work with county Social Services offices to access CIP funds for heating emergencies, and with AAAA to use "Part D" funding to help deliver services that are beyond weatherization's scope to the frail elderly.

## ENERGY MANAGEMENT

ACCT #	ACCOUNT NAME	2012 ACTUAL	2013 BUDGET	2014 BUDGET
4050	GAIN ON SALE / INSURANCE PROCEEDS			
4100	FEDERAL CONTRACT REVENUE	1,435,585	1,150,000	674,245
4200	STATE CONTRACT REVENUE	21,355	350,000	518,380
4520	XCEL/ATMOS/SOURCE CONTRACT	56,473	100,000	123,550
4620	REIMBURSED EXPENSES	66,129		
	GAIN ON SALE / INSURANCE PROCEEDS	10,502		
4630	LOCAL MATCH - NWCCOG	-	-	-
	<b>TOTAL REVENUES</b>	<b>1,590,043</b>	<b>1,600,000</b>	<b>1,316,175</b>
6112	SALARIES - PROGRAM DIRECTOR	89,497	93,641	97,500
6115	SALARIES - ASSISTANT DIRECTOR	64,224	64,895	68,301
6121	SALARIES - WEATHERIZATION HOURLY	560,926	486,969	384,426
6131	SALARIES - OFFICE SUPPORT	365	-	37,831
6210	TAXES & BENEFITS	207,029	207,011	194,745
6410	CONTRACT STAFF	270	-	-
6420	CONTRACT - FISCAL	34,554	24,000	19,743
6430	LEGAL EXPENSE - GENERAL	19	318	275
6440	AUDITOR	5,000	5,000	-
6520	CONTRACT SERVICES	20,744	51,120	19,200
6610	OFFICE SUPPLIES	1,763	2,000	600
6640	POSTAGE	1,619	1,500	700
6650	PRINTING	335	500	-
6660	ADVERTISING	1,769	1,500	1,000
6680	DUES & SUBSCRIPTIONS	1,219	800	412
6690	COPIER CHARGES	3,150	1,000	800
6720	OUTSIDE RENT & UTILITIES	80,327	45,418	38,999
6720	COG RENT & UTILITIES		24,958	24,957
6730	TELEPHONE	6,629	10,020	9,120
6750	JANITORIAL/TRASH	300		-
6760	INSURANCE - VEHICLES & LEAD	9,726	16,500	9,923
	INSURANCE - DEDUCTIBLE	1,000		
6800	EQUIP. MAINT & REPAIR	1,934	1,000	500
6810	VEHICLE REPAIR/MAINT	12,507	22,000	11,600
6811	GAS, OIL & SUPPLIES	67,110	52,814	52,134
6840	TOOLS AND EQUIPMENT	31,518	3,000	1,500
7120	LICENSE & PERMIT FEES	-	7,000	6,000
7130	TRAVEL & MEETINGS	45,635	55,584	57,143
7150	TRAINING & TECH ASSISTANCE		8,300	4,320
7410	MATERIALS	279,684	348,961	224,693
7910	INDIRECT COSTS APPLIED	55,398	64,191	49,753
9160	DEFERRED EXPENSE	923	-	-
8000	CAPITAL OUTLAY	-	-	-
	ARRA PERFORMANCE INCENTIVE POOL	-	-	-
	<b>TOTAL EXPENSES</b>	<b>1,585,176</b>	<b>1,600,000</b>	<b>1,316,175</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>4,867</b>	<b>-</b>	<b>-</b>

## NORTHWEST ALL HAZARDS EMERGENCY MANAGEMENT REGION

### PROGRAM SUMMARY

The Governor of Colorado designated nine All Hazard Emergency Management Regions within the state to plan, implement and administer on a regional basis, the functions related to all hazards within the region. The Northwest All Hazards Emergency Management Region (NWAHEMR) is guided by a regional committee comprised of the emergency managers from each of the 10 counties within the region and one regional representative for each of 12 functional areas. The 10 participating counties include Eagle, Garfield, Grand, Jackson, Mesa, Moffat, Pitkin, Rio Blanco, Routt, and Summit. The 12 functional areas include Communications, Coroners, Emergency Medical Services (EMS), Emergency Management, Fire, Government Administration, Hazmat, Healthcare, Information Technology (IT)/Geographic Information Systems (GIS), Law Enforcement, Public Health, and Public Works. Northwest Colorado Council of Governments (NWCCOG) serves the NWAHEMR as the regional coordinator and fiscal agent for the region.

NWAHEMR was awarded \$191,036 for federal fiscal year 2013 State Homeland Security grants. The grants in this program area are typically contracted for 18- months with a title that identifies the federal fiscal year from which the funds were initiated.

### 2014 PROGRAM GOALS AND OBJECTIVES

**GOAL 1:** Administer the FY 2013\* State Homeland Security grant according to the provisions contained within the grant award letter. Successfully complete the FY 2011\* and 2012\* SHSG grant projects and close out the awards by their expiration dates.

**OBJECTIVES:** Plan, organize and facilitate all meetings of the Northwest Colorado All Hazards Management Region steering committee.

Purchase and distribute all approved equipment, training, exercises and planning for the region.

Interface with the Office of Preparedness, Division of Homeland Security and Emergency Management, Colorado Department of Public Safety.

Develop and maintain effective communications between all 10 counties within the region.

Maintain accurate accounting records for the expenditure of all grant funds.  
Provide for an independent audit of all accounting records.

Facilitate the annual strategic planning process.

\*The grants in this program area named for the federal budget year from which the funding was awarded.

**NORTHWEST COLORADO ALL HAZARDS EMERGENCY MANAGEMENT  
REGION**

		<b>2012</b>	<b>2013</b>	<b>2014</b>
<b>ACCT #</b>	<b>ACCOUNT NAME</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>
4100	FEDERAL FUNDS - SHSG	711,583	385,928	260,000
4100	FEDERAL FUNDS - CCP	1,005	7,809	0
4100	FEDERAL FUNDS - M & A	0	53,053	9,550
	<b>TOTAL REVENUES</b>	<b>712,588</b>	<b>446,790</b>	<b>269,550</b>
6110	SALARIES - EXECUTIVE DIRECTOR	1,678		
6112	SALARIES - PROGRAM DIRECTOR	4,252	0	0
6121	SALARIES - STAFF		0	0
6210	TAXES & BENEFITS	935	0	0
6410	CONTRACT STAFF	20,463	35,000	55,000
6420	FISCAL CONTRACT	12,900	13,500	4,594
6440	AUDIT EXPENSE	5,500	4,000	4,000
6550	CONSULTANT	145,090	30,000	0
6610	OFFICE SUPPLIES	178	200	0
6640	POSTAGE	595	500	250
6650	PRINTING	1,005	0	0
6660	ADVERTISING EXPENSE	50	0	0
6680	DUE & SUBSCRIPTIONS	0	0	0
6690	COPIER CHARGES	498	1,000	0
6720	RENT	3,029	3,185	2,212
6730	TELEPHONE	0	0	0
6840	TOOLS & EQUIPMENT	0	0	0
7130	TRAVEL & MEETINGS	8,859	5,000	15,000
7150	TRAINING	33,636	0	0
7160	EXERCISE	8,052	0	14,420
8000	CAPITAL OUTLAY	465,869	354,405	174,074
	<b>TOTAL EXPENSES</b>	<b>712,588</b>	<b>446,790</b>	<b>269,550</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>(0)</b>	<b>-</b>	<b>-</b>



## NORTHWEST LOAN FUND

### PROGRAM SUMMARY

The Northwest Loan Fund (NLF) is an economic development organization that makes loans to start-up and/or young, expanding businesses that will create, or retain, full time jobs in Eagle, Garfield, Grand, Jackson, Moffat, Pitkin, Rio Blanco, Routt, and Summit counties. It is governed by the NWCCOG Council, and convenes a loan committee that is comprised of a volunteer from each of the nine counties in the service territory, and the Executive Director of the Northwest Colorado Council of Governments. Loan size ranges from \$1,000 to \$100,000 with a one-job-per-\$20,000-loaned guideline, with over 50% of the new jobs filled by persons from low to moderate income backgrounds. Diversity of business within a municipality is a requirement, as is, a denial for funding from a conventional resource. If a business is “bankable” the Fund will not take that business from local banking and financing providers.

### 2014 PROGRAM GOALS AND OBJECTIVES

**GOAL 1: Serve businesses in the 9 counties with:**

- referrals and networking to funding sources
- education regarding funding and
- loans made with the new OEDIT Grant funds

OBJECTIVES: Marketing of the NLF to Banks, Chambers and other business support organizations to increase awareness of the NLF.

**GOAL 2: Continue service and collection, on all existing loans in the Fund’s portfolio.**

OBJECTIVES: Repayment of outstanding loan balances enables the organization to replenish its fund to provide business assistance to new, eligible businesses in need of financing, thus revolving the funds and enhancing small businesses’ access to capital.

## NORTHWEST LOAN FUND

ACCT #	ACCOUNT NAME	2012 ACTUAL	2013 BUDGET	2014 BUDGET
4200	PROGRAM INCOME - (Loan interest)	-	-	-
4200	STATE CONTRACT	-	174,000	406,000
4520	OTHER LOCAL FUNDING	-	-	-
4720	REVOLVED INTEREST	26,749	2,880	17,500
4730	ORGINATION FEE	50	-	7,000
4820	INTEREST INCOME	61	-	-
4640	CARRY OVER		850	8,737
	<b>TOTAL REVENUES</b>	<b>26,860</b>	<b>177,730</b>	<b>439,237</b>
6112	SALARIES - PROGRAM DIRECTOR	45,632	50,000	54,860
6210	TAXES & BENEFITS	13,235	14,000	12,744
6420	FISCAL SERVICES	2,100	2,100	2,100
6510	OUTSIDE CONTRACT SERVICES	585	1,500	2,000
6610	OFFICE SUPPLIES	218	900	750
6620	BANK CHARGES	152	250	50
6640	POSTAGE	16	121	150
6650	PRINTING	85	250	100
6660	ADVERTISING	-	1,000	-
6680	DUES & SUBSCRIPTIONS	2,353	1,000	-
6690	COPIER CHARGES	326	500	750
6720	RENT & UTILITIES	\$2,072	-	\$2,178
6730	TELEPHONE EXPENSE		750	\$850
6930	BAD DEBT_ WRITTEN OFF	\$79,557	-	\$0
7110	PROGRAM SUPPLIES	\$0	200	\$0
7120	LICENSE & PERMITS		30	\$0
7130	TRAVEL & MEETINGS	2,502	5,000	8,832
7150	TRAINING & TECH. ASSISTANCE	490	1,000	500
7321	PASSTHROUGH - LOANS MADE		94,000	350,000
7910	INDIRECT COSTS APPLIED	24,830	3,129	3,373
8000	CAPITAL OUTLAY	-	2,000	-
9130	CARRY FORWARD	-	-	-
	<b>TOTAL EXPENSES</b>	<b>174,154</b>	<b>177,730</b>	<b>439,237</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>(147,293)</b>	<b>-</b>	<b>0</b>

**NWCCOG FOUNDATION, INC.**

**PROGRAM SUMMARY**

The NWCCOG Foundation, Inc. is a federal tax-exempt public charity under section 501 (c) (3) of the Internal Revenue Code. The mission of the NWCCOG Foundation, Inc. is to provide a financial mechanism for the member jurisdictions of Northwest Colorado Council of Governments to work collaboratively with not-for-profit organizations, citizen based groups and individuals on projects of mutual interest and benefit for the region. The officers of the NWCCOG Foundation, Inc. are the same as those of Northwest Colorado Council of Governments. NWCCOG staff provides administration of the NWCCOG Foundation Inc., and the cost of administration is established at 5% of active accounts, which is waived for NWCCOG programs and members.

**2014 PROGRAM GOALS AND OBJECTIVES**

**GOAL 1: Maintain status of the NWCCOG Foundation, Inc. as a federal tax exempt public charity under 501 (c) (3) of the Internal Revenue Code.**

OBJECTIVES: Maintain required documentation, including board meeting minutes, separate financial accountings, independent audits and Internal Revenue Service tax filings.

**GOAL 2: Increase the use of the NWCCOG Foundation, Inc. by NWCCOG member jurisdictions.**

OBJECTIVES: Distribute information regarding the NWCCOG Foundation, Inc. to member jurisdictions through information tools including the NWCCOG newsletter, NWCCOG web page, and NWCCOG Council meetings.

**GOAL 3: Serve as the host/fiscal agent for the NW region's Small Business Development Center (SBDC).**

OBJECTIVES: Serve as the fiscal agent for the SBDC by accepting grant funding and contributions through the Foundation, sending donation acknowledgement letters when appropriate, paying approved invoices, and providing financial reports as needed.

## NWCCOG FOUNDATION, INC.

ACCT #	ACCOUNT NAME	2012 ACTUAL	2013 BUDGET	2014 BUDGET
4003	FUNDRAISING INCOME	-	-	90,000
4400	FOUNDATION & TRUSTS	79,800	105,000	25,000
4250	DONATIONS	930	-	-
7010	INTEREST INCOME	13	-	-
	REIMBURSED EXPENSES	4,111		
4300	LOCAL FUNDING / MATCH	1,594	-	2,200
	<b>TOTAL REVENUES</b>	<b>86,447</b>	<b>105,000</b>	<b>117,200</b>
6110	SALARIES - STAFF	-	-	-
6210	TAXES & BENEFITS	-	-	-
6440	AUDIT / 990		-	-
6500	PROGRAM ADMIN FEE			
6520	OUTSIDE CONTRACT	24,334	-	92,200
6610	OFFICE SUPPLIES	-	-	-
6620	BANK & CREDIT CARD SERVICES	94		
6640	POSTAGE	86	-	-
6650	PRINTING	-	-	-
6660	ADVERTISING	-	-	-
6680	DUES & SUBSCRIPTIONS	-	-	-
6690	COPIER CHARGES	-	-	-
6181	MISCELLANEOUS	(732)	-	-
7130	TRAVEL & MEETINGS	-	-	-
7320	PASS THROUGH FUNDS		105,000	25,000
	<b>TOTAL EXPENSES</b>	<b>23,782</b>	<b>105,000</b>	<b>117,200</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>62,665</b>	<b>-</b>	<b>-</b>

## REGIONAL BUSINESS

### PROGRAM SUMMARY

The Regional Business cost center provides the administration, oversight, and leadership to the NWCCOG. Dues paid by the 27 local government members support the activities of the Regional Business program. The Regional Business provides match dollars to the Area on Aging program, Watershed Services, Regional Broadband Strategic Plan project and the NWCCOG - Economic Development District.

#### 2014 PROGRAM GOALS AND OBJECTIVES

**GOAL 1: Maintaining the financial integrity of the NWCCOG and its programs.**

OBJECTIVES: Build a sufficient fund balance to buffet the organization against unexpected expenditure, and provide adequate program diversity and funding to support the necessary activities of an umbrella organization.

**GOAL 2: Implement the Regional Broadband Strategic Plan**

OBJECTIVES: Contract with one or more Regional Broadband Coordinator(s) to begin implementing the recommendations provided in the Regional Broadband Strategic Plan under the guidance of the Regional Broadband Steering Committee (pending DOLA EIAF grant award).

**GOAL 3: Work with Council and staff to clarify policy and programmatic issues and facilitate organizational planning.**

OBJECTIVES: Engage members to obtain broader input on issues, especially those of regional interest where there are varied points of view NWCCOG.

Plan, organize and facilitate an annual "Strategic Planning Retreat" with the Council to provide guidance on direction for upcoming year.

**GOAL 4: Facilitate intergovernmental cooperation and multi-jurisdictional approaches to address regional issues and concerns. Initiate and maintain a presence in new regional initiatives offering NWCCOG services as appropriate. Provide regional leadership.**

OBJECTIVES: Provide leadership and facilities as needed in building intergovernmental cooperation and multi-jurisdictional approaches to addressing regional issues and concerns.

## REGIONAL BUSINESS

ACCT #	ACCOUNT NAME	2012 ACTUAL	2013 BUDGET	2014 BUDGET
4100	FEDERAL CONTRACT			
4200	STATE GRANT REVENUE		65,000	72,000
4310	COUNTY PLEDGES	129,200	128,711	130,544
4320	MUNICIPAL PLEDGES	76,085	82,180	82,761
4520	OTHER LOCAL FUNDING	2,000	39,000	51,000
4540	INDIRECT INCOME		0	0
4620	REIMBURSED EXPENSES	3,450	0	0
4820	INTEREST INCOME	1,141	800	0
	<b>TOTAL REVENUES</b>	<b>211,876</b>	<b>315,691</b>	<b>336,305</b>
6110	SALARIES - EXECUTIVE DIRECTOR	85,952	64,034	62,150
6121	SALARIES - PROGRAM STAFF	29,751	9,600	10,389
6122	SALARIES - GRANT ADMINISTRATOR	0	0	0
6131	SALARIES - OFFICE SUPPORT	1,467	1,828	1,761
	SEVERANCE PAY & BENEFITS	26,264	0	0
6210	TAXES & BENEFITS	25,594	14,033	14,544
6312	RELOCATION EXPENSE		0	0
6350	COMPENSATED ABSENCES - ADJUST		0	0
6410	CONTRACT STAFF	(2,247)	25,000	130,500
6430	LEGAL EXPENSES	165	1,000	1,000
6510	OUTSIDE CONTRACT LABOR	907	80,000	0
6610	OFFICE SUPPLIES	335	500	238
6620	BANK SERVICE CHARGES	1,173	1,000	1,000
6640	POSTAGE	(769)	250	250
6650	PRINTING	123	200	200
6660	ADVERTISING	30	0	250
6670	INTERNET/WEB SITE		0	0
6680	DUES & SUBSCRIPTIONS	1,228	550	750
6690	COPIER CHARGES	2,764	3,500	2,000
6720	RENT & UTILITIES	5,784	4,777	5,905
6730	TELEPHONE	0	0	0
7130	TRAVEL & MEETINGS	6,992	10,000	10,286
7150	TRAINING & TECH. ASSISTANCE	0	5,500	0
7310	AWARDS		0	
7550	CONTINGENCY		0	
7910	INDIRECT COSTS APPLIED	7,274	11,458	12,713
7950	CASH MATCH TO PROGRAMS	27,996	84,900	82,370
8000	CAPITAL OUTLAY	0	0	0
	<b>TOTAL EXPENSES</b>	<b>220,782</b>	<b>318,130</b>	<b>336,305</b>
	<b>REVENUE OVER EXPENDITURES</b>	<b>(8,906)</b>	<b>(2,439)</b>	<b>(0)</b>

## REGIONAL TRANSPORTATION COORDINATING COUNCIL

### PROGRAM SUMMARY

#### *Regional Mobility Management & One Call/One Click Center*

The Regional Transportation Coordinating Council (RTCC) was formed in 2010 as a result of Rural Resort Region's focus - *Seniors in Our Mountain Communities: challenges and opportunities*. This project collected data on the growing senior population in our region and identified the gaps in services. One of the priority gaps was transportation, not just within a particular county, but in the public transportation options available to travel across county boundaries to access healthcare facilities and other services.

The RTCC is the local coordinating council for a 7-county rural area of northwest Colorado and is working to improve transportation coordination and options, especially for the veteran, disabled, older, and low-income adult populations. The participating counties include Eagle, Garfield, Grand, Jackson, Pitkin, Routt and Summit.

The RTCC's efforts are focused on coordinating the existing public and private transit providers with other human services providers by promoting, enhancing and facilitating seamless access to transportation services through a coordinated system that is easily available to customers from anywhere in the region.

#### 2014 PROGRAM GOALS AND OBJECTIVES

- GOAL 1:** install a One Call/One Click Center for regional transportation coordination for veterans, older adults, low income and disabled adults.
- GOAL 2:** develop a regional billing mechanism which eventually will be able to bill all payor sources
- GOAL 3:** continue to maintain a regional services inventory including both human service agencies and transit providers along with a detailed gap analysis of the transit needs in each area to expand coordination of and access to existing and new resources.
- GOAL 4:** participation on regional and county transportation coordination planning groups including the Intermountain Transportation Planning Region and the Northwest Transportation Planning Region CDOT statewide transportation planning group, I-70 Coalition, and County transportation planning meetings.
- GOAL 5:** to become the "go to" agency for region wide transportation information

## REGIONAL TRANSPORTATION COORDINATING COUNCIL

		2012	2013	2014
ACCT#	ACCOUNT NAME	ACTUAL	BUDGET	BUDGET
4200	CDOT LCC CONTINUATION FUNDS	7,887	12,500	25,000
4100	Veterans FTA One Click/One Call - Equipment		100,000	241,883
	Veterans FTA One Click/One Call - Marketing		-	26,560
4301	Local Revenue- Faster Funds		-	50,000
4301	Local Revenue-Match		16,000	64,150
4200	FTA 5310 Mobility Management FUNDS	21,360	78,391	70,810
4520	Other Local Funding	23,450	-	-
4620	Reimbursed Expenses	143	-	-
4640	CARRY OVER FUNDS	(10,503)		6,603
4630	NWCCOG Matching	8,249	-	5,805
	<b>TOTAL REVENUES</b>	<b>50,586</b>	<b>206,891</b>	<b>490,811</b>
6110	EXECUTIVE DIRECTOR	2,478	-	5,003
6112	SALARIES - PROGRAM DIRECTOR	20,000	50,222	52,260
	PROGRAM STAFF	1,518	12,500	31,200
6210	TAXES AND BENEFITS Mobility Manager	1,844	3,410	13,152
6520	OUTSIDE CONTRACTORS	385	40,000	76,327
6610	OFFICE SUPPLIES & MATERIALS	142	1,000	2,000
6640	POSTAGE	108	250	500
6650	PRINTING	233	1,000	2,000
6660	ADVERTISING	95	-	2,460
6670	INTERNET/WEBSITE	-	10,000	10,000
6680	DUES AND SUBSCRIPTIONS	50	100	200
6690	COPIER CHARGES	227	1,000	2,000
6720	RENT & UTILITIES	4,167	5,556	8,493
6730	TELEPHONE	-	-	1,000
7130	TRAVEL & MEETINGS	4,939	6,500	17,147
7150	TRAINING & TECHNICAL ASSISTANCE	-	-	20,397
7910	INDIRECT COSTS	14,402	5,793	18,672
8000	CAPITAL OUTLAY	-	69,560	228,000
			-	
	<b>TOTAL EXPENSES</b>	<b>50,586</b>	<b>206,891</b>	<b>490,811</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>-</b>	<b>0</b>	<b>0</b>



## SUMMIT WATER QUALITY COMMITTEE

ACCT #	ACCOUNT NAME	2012 ACTUAL	2013 BUDGET	2014 BUDGET
	REIMBURSED EXPENSES		0	
4510	LOCAL REVENUE - SWQC	33,200	32,000	32,000
4300	LOCAL REVENUE - PERMIT REVIEWS		0	
	LOCAL REVENUE - COG		0	
4640	CARRY OVER	(1,180)	24,170	24,000
4420	OTHER SERVICE INCOME		0	
	<b>TOTAL REVENUES</b>	<b>32,020</b>	<b>56,170</b>	<b>56,000</b>
6131	SALARIES - ADM SECY	95	145	95
6210	TAXES & BENEFITS	5	10	5
6410	CONTRACT STAFF	25,000	26,000	26,500
6510	OUTSIDE CONTRACT SERVICES	200	0	500
6610	OFFICE SUPPLIES		0	
6640	POSTAGE	11	25	25
6680	DUES & SUBSCRIPTIONS	75	125	75
6690	COPIER CHARGES	62	90	75
6720	RENT & UTILITIES	557	586	0
6730	TELEPHONE	1,920	0	1,920
6800	EQUIP RENT/MAINT/SUPPLIES	15	0	50
7130	TRAVEL & MEETINGS	2,209	1,800	2,213
7910	INDIRECT COSTS APPLIED	1,872	1,284	2,117
8000	CAPITAL OUTLAY		0	
9130	CARRY FORWARD	0	26,105	22,425
	<b>TOTAL EXPENSES</b>	<b>32,020</b>	<b>56,170</b>	<b>56,000</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>0</b>

## **WATERSHED SERVICES PROGRAM**

### **PROGRAM SUMMARY**

The Watershed Services Program provides the counties and municipalities of Region XII with expertise in watershed planning, water quality regulatory programs, and technical assistance. The major responsibilities of the program include the Regional Water Quality Management Plan (208 Plan); permit reviews; and technical assistance to members (project development, grant applications, land use issues related to water quality impacts). The program tracks proposed local, state and federal water quality regulations and provides a regional response when appropriate based on 208 Plan policies, objectives and guidelines.

### **2014 PROGRAM GOALS AND OBJECTIVES**

**GOAL 1: Work with watershed groups and local governments in implementing the 208 Plan.**

**OBJECTIVES:** Work with member jurisdictions to revise land use codes to provide water quality protection.

Reviews referred development applications and provide comments on approaches to protect water quality and comply with the 208 Plan policies.

**GOAL 2: Continue Straight Creek TMDL Monitoring.**

**OBJECTIVES:** Organize 2014 monitoring for TMDL parameters.

Compile and summarize 2013 field data collected for Straight Creek TMDL parameters.

**GOAL 3: Review Waste Water Treatment Plant (WWTP) site applications for consistency with 208 Plan.**

**OBJECTIVES:** Work with local communities to incorporate site specific treatment issues.

Review and comment, when appropriate, on site applications and discharge permits.

**GOAL 4: Assist Summit County Entities with Nutrient Monitoring**

**OBJECTIVES:** Work with major municipal dischargers in Summit County to implement a coordinated watershed approach to nutrient monitoring required under WQCC Regulation #85.

Coordinate the annual upload of data EPA WQX database.

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**WATERSHED SERVICES PROGRAM**

ACCT #	ACCOUNT NAME	2012 ACTUAL	2013 BUDGET	2014 BUDGET
4100	FEDERAL GRANT REVENUE - Snake	6,784	16,000	0
4200	STATE CONTRACT -208	11,900	11,400	10,400
4510	LOCAL REVENUE - PERMIT REVIEWS		0	0
4630	LOCAL REVENUE - COG	9,996	10,000	7,000
4640	CARRY OVER	972	11,914	12,000
			0	0
	<b>TOTAL REVENUES</b>	<b>29,652</b>	<b>49,314</b>	<b>29,400</b>
6131	SALARIES - OFFICE WAGES	10	100	100
6210	TAXES & BENEFITS	1	20	20
6410	CONTRACT STAFF	22,943	20,000	18,000
6430	LEGAL EXPENSE - GENERAL	840	1,500	0
6520	OUTSIDE CONTRACT SERVICES	4,005	12,500	500
6640	POSTAGE	0	100	100
6650	PRINTING	0	100	100
6690	COPIER CHARGES	0	100	100
6720	RENT & UTILITIES	557	586	0
7130	TRAVEL & MEETINGS	332	850	857
7910	INDIRECT COSTS APPLIED	965	859	1,111
9130	CARRY FORWARD	0	12,599	8,512
			0	0
	<b>TOTAL EXPENSES</b>	<b>29,652</b>	<b>49,314</b>	<b>29,400</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>

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## WATER QUALITY/QUANTITY

### PROGRAM SUMMARY

Water Quality/Quantity (QQ) continues to focus on issues related to transmountain diversions, basin of origin protection, addressing water quality impacts and land use concerns as they relate to water. QQ will seek water supply, water quality and recreation solutions associated with growth on both sides of the Continental Divide. QQ will be involved in statewide and local water planning efforts. QQ is active in the State legislature and continuously seeks to educate Front Range water users about the impacts associated with transbasin diversions.

#### 2014 PROGRAM GOALS AND OBJECTIVES

**MISSION STATEMENT:** The mission of NWCCOG/QQ is to enable its members to protect and enhance the quality of Colorado's waters while facilitating the responsible use of those resources for the good of all Colorado citizens and its environment.

**GOAL 1:        Protect and Implement Local Government Authority to Protect Water Resources.**

**OBJECTIVES:** Strengthen available tools to protect water quality and quantity. Defend against attacks on 1041 and other local government regulatory authority when necessary.

Assist local governments in strengthening and implementing water quality provisions of their land use codes.

Provide legal services to local governments for specific projects when the QQ Committee approves involvement and expenditures from the Defense Fund.

Monitor, participate and provide input in the Colorado Water Plan development.

Monitor, participate and provide input in the Basin Roundtable process.

**GOAL 2:        Building Coalitions and Education**

**OBJECTIVES:** Advocate the headwater communities' water quality and quantity interests throughout the State. Identify and work with other groups statewide that share QQ's concerns.

Identify strategies to minimize Front Range's dependency on West Slope water resources. Advocate "smart growth" to those utilizing headwater sources as water supplies; oppose the ad hoc policy of growth driving the demand for imported water supplies.

Coordinate with elected officials, private sector and other decision-makers on water quality/quantity issues. Develop working relationships with governmental entities, the private sector, non-profits and others where appropriate.

Foster cooperative regional management of water resources. Minimize redundant systems.

**GOAL 3:        Transmountain Diversion Oversight**

**OBJECTIVES:** Evaluate potential future Front Range water development projects and alert QQ members of possible impacts and seek mitigation for those impacts.

Participate in and monitor the Colorado Water Plan formulation, especially as it relates to new water supply development.

Provide coordination and education to QQ membership on water development projects in the region.

Influence operations of existing projects to minimize local impacts where possible.

Advocate for all transmountain diversion water to be used to extinction by Front Range diverters.

Provide technical assistance to QQ members to determine water quality and quantity impacts caused by new or expanded transmountain diversion. Identify measures and conditions that would help mitigate those impacts. Assist the local government with 1041 permitting of water projects.

Educate Front Range elected officials on transmountain diversion impacts in the headwaters communities.

**GOAL 4: Water Quality**

**OBJECTIVES:** Protect local wastewater facilities from increased operational costs caused by hydrologic modifications and transmountain diversions.

Advocate regional interests during rulemaking hearings before the Water Quality Control Commission and the Colorado Water Conservation Board that affect the QQ region.

Defend regional Water Quality Management Plan (208 Plan).

Insure that water development in headwaters region does not adversely impact water quality.

Limit interpretations of Section 104 of the Colorado Water Quality Control Act so that it is not used to immunize water development activities from water quality protection requirements.

**GOAL 5: Influence Water Policy**

**OBJECTIVES:** Identify and plan for future West Slope water needs, including recreational and environmental demands.

Participate in State water policy initiatives and forums. Help formulate and implement water quality and water quantity policy.

Educate policy makers and expand scope of state water policy to include water quality, headwater impacts and recognition of instream water uses.

Develop strategies to improve conservation measures on the West Slope.

Provide analysis of legislation affecting QQ membership and lobby on issues in the State General Assembly of which the QQ Board has taken a position.

## WATER QUALITY/QUANTITY

ACCT #	ACCOUNT NAME	2012 ACTUAL	2013 BUDGET	2014 BUDGET
4,200	STATE GRANT INCOME	35,404	8,410	-
4310	COUNTY PLEDGES	94,000	95,500	95,500
4320	MUNICIPAL PLEDGES	43,250	42,150	42,150
4330	ASSOCIATE MEMBER PLEDGES	3,800	3,800	4,000
4350	WATER & SAN. DIST. PLEDGES	11,600	11,600	11,600
4620	REIMBURSED EXPENSES	1,360	2,000	2,000
	L&C FELLOWSHIP			15,000
4640	CARRY OVER REVENUE	(1,183)		
4820	INTEREST INCOME	37	50	-
	<b>TOTAL REVENUES</b>	<b>188,268</b>	<b>163,510</b>	<b>170,250</b>
6131	SALARIES - OFFICE SUPPORT	316	-	400
6210	TAXES & BENEFITS	18	50	-
6410	QQ CONTRACT STAFF	122,517	121,800	121,800
6430	LEGAL	358		
6510	OUTSIDE CONTRACT	16,321	19,166	-
6520	PROFESSIONAL SERVICES	34,221	-	24,578
6610	OFFICE SUPPLIES	199	300	300
6640	POSTAGE	1,181	300	300
6650	PRINTING	-	-	600
6680	DUES & SUBSCRIPTIONS	854	1,400	1,400
6690	COPIER CHARGES	1,557	900	900
6720	RENT	1,115	1,172	-
6730	TELEPHONE	360	400	800
6760	INSURANCE	1,950	1,800	1,800
7130	TRAVEL & MEETINGS	8,755	10,000	10,414
7610	INDIRECT COSTS APPLIED	5,562	6,222	6,458
8000	CAPITAL OUTLAY		-	500
			-	-
	<b>TOTAL EXPENSES</b>	<b>195,284</b>	<b>163,510</b>	<b>170,250</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>(7,016)</b>	<b>0</b>	<b>-</b>

**WATER QUALITY/QUANTITY COMMITTEE (QQ)  
WATER AND SANITATION DISTRICT DUES**

<b>DUES</b>	<b>ORGANIZATION</b>
\$100	Basalt Sanitation District
\$100	Bellyache Ridge Metro District
\$900	Copper Mountain Consolidated Metro District
\$500	Dillon Valley Metro District
\$2,000	Eagle River Water & Sanitation District
\$500	East Dillon Water District
\$500	Granby Sanitation District
\$500	Grand County Water & San District
\$100	Hamilton Creek Metro District
\$100	Kremmling Sanitation District
\$100	Mid Valley Metro District
\$100	Silver Creek Water & Sanitation District
\$2,000	Silverthorne Dillon Joint Sewer Authority
\$500	Snake River Water District
\$2,000	Snowmass Water & Sanitation
\$500	Three Lakes Water & Sanitation District
\$100	White Horse Springs Water & Sanitation
\$500	Winter Park Ranch Water & Sanitation District
\$500	Winter Park West Water & Sanitation
<b>\$11,600.00</b>	<b>TOTAL</b>

Water and Sanitation District Dues calculated in 4 tiers based on operating budgets.

**2014 BUDGET WORKSHEET SUMMARY**

2014 Revenues	Internal COG Programs									External Programs						Internal Service programs				Grand Total	
	Alpine Area Aging	C4HCO Hub	Econ. Dev. District	Elevator Inspection	Energy Management	Northwest Loan Fund	Regional Business	RTCC	Watershed Services	CARO	CBBC	NW All Hazards Region	NWCCOG Foundation	Summit Water Quality Committee	Water Quality/Quantity	Program Totals	Indirect	249 Warren Ave	Copier Pool		Motor Pool
Federal Grant Revenue	299,496		54,900		674,245			339,253	0			269,550	60,000			1,697,444					1,697,444
State Grant Revenue	324,620	101,778			518,380	406,000	72,000	75,000	10,400						0	1,508,178					1,508,178
NWCCOG Dues																213,305					213,305
Q/Q Dues															141,650	141,650					141,650
Water & San Dues															11,600	11,600					11,600
Match - NWCCOG	20,470		54,900					5,805	7,000				2,200		90,375						90,375
Local Funding - Other	59,050					24,500	51,000	64,150		15,987	10,000		55,000	32,000	326,687	142,705	75,648	18,000	36,000		599,040
X-cel Energy Co Fees				480,000		123,550										480,000					480,000
Interest Income							0								0	-					-
Carryover	920							6,603	12,000	0	15,265			24,000	67,525						67,525
Miscellaneous															2,000	2,000					2,000
<b>TOTAL</b>	<b>704,556</b>	<b>101,778</b>	<b>109,800</b>	<b>480,000</b>	<b>1,316,175</b>	<b>439,237</b>	<b>336,305</b>	<b>490,811</b>	<b>29,400</b>	<b>15,987</b>	<b>25,265</b>	<b>269,550</b>	<b>117,200</b>	<b>56,000</b>	<b>170,250</b>	<b>4,662,314</b>	<b>142,705</b>	<b>75,648</b>	<b>18,000</b>	<b>36,000</b>	<b>4,934,667</b>
<b>2014 EXPENDITURES</b>																					
Salaries	116,684	54,860	75,131	239,080	588,058	54,860	74,299	88,463	100	0				95	1,291,630	32,827	0				1,324,457
Fringe Benefits & Taxes	25,940	19,368	23,209	70,871	194,745	12,744	14,544	13,152	20	0				5	374,598	3,324					377,922
Contract Costs	15,269	400	2,200	2,000	20,018	4,100	130,500	76,327	18,500	13,000	7,500	59,594	92,200	26,500	589,908	50,177		1,200	2,563		643,848
Indirect Costs	26,633	3,847	N/A	18,145	49,753	3,373	12,713	18,553	1,111	N/A	N/A	N/A	N/A	2,117	142,703	N/A	N/A	N/A	N/A		142,703
COG Rent	6,104	5,242	2,178	5,507	24,958		5,905	8,493	0			2,212		0	60,599	14,177	6,000	1,216			81,992
Other Expenses	119,258	18,061	7,082	47,150	438,643	14,160	15,974	57,823	1,157	2,987	6,500	33,670	0	4,858	808,815	41,200	61,310	11,814	20,250		943,389
Pass-thru/match	394,668					350,000	82,370	0					25,000		852,038						852,038
Carry forward						0	0	0	8,512	0	11,265			22,425	42,202		8,338	3,770	13,187		67,497
Capital Purchases		0		0		0		228,000				174,074			402,574	1,000				20,000	423,574
<b>TOTAL</b>	<b>704,556</b>	<b>101,778</b>	<b>109,800</b>	<b>382,753</b>	<b>1,316,175</b>	<b>439,237</b>	<b>336,305</b>	<b>490,811</b>	<b>29,400</b>	<b>15,987</b>	<b>25,265</b>	<b>269,550</b>	<b>117,200</b>	<b>56,000</b>	<b>170,250</b>	<b>4,565,067</b>	<b>142,705</b>	<b>75,648</b>	<b>18,000</b>	<b>56,000</b>	<b>4,857,420</b>
<b>2013 Net</b>	-	-	-	97,247	-	-	-	-	-	-	-	-	-	-	97,247	-	-	-	(20,000)		77,247

**Total Reserve Fund Balance**

Beginning Balance	323,144
Change in Reserve Fund	77,247
Ending Balance	400,391

Required Reserve	493,467
Reserve (Short) Over	(93,076)

Beginning Internal Fund Balance	98,347	-	(1,694)	(5,581)	40,570
YTD 2013 Net estimated	-	-	8,851	1,316	(3,025)
2014 Net	-	-	-	-	(20,000)
Ending Internal Fund Balance	98,347	-	7,157	(4,265)	17,545





# PROGRAM UPDATES

**To:** NWCCOG Council  
**From:** NWCCOG Staff  
**Date:** October 15, 2013  
**Re:** October 2013 Program Updates

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The following are the events of note that have occurred since the September 26, 2013 NWCCOG meeting.

## **Administration/Regional Business** – *Liz Mullen, Executive Director*

- NWCCOG has submitted a revision to its 2014 DOLA EIAF application detailing the direction from the Council to use the funds to hire a Regional Broadband Coordinator who will be tasked with implementing the recommendations of the Regional Broadband Strategic Plan under the guidance of the Regional Broadband Steering Committee. We expect to hear if our application will be funded in early December.
- Open enrollment for NWCCOG employees has begun and continues until November 25<sup>th</sup>.
- Liz Mullen has presented, or is scheduled to present, annual updates to the following member jurisdictions:
  - o Town of Winter Park on October 1<sup>st</sup>
  - o Town of Minturn on October 2<sup>nd</sup>
  - o Town of Carbondale on October 8<sup>th</sup>
  - o Town of Grand Lake on October 14<sup>th</sup>
  - o Pitkin County on October 15<sup>th</sup>
  - o Town of Dillon on October 15<sup>th</sup>
  - o Town of Fraser on October 16<sup>th</sup>
  - o Town of Basalt on October 22<sup>nd</sup>
  - o Town of Silverthorne on November 12<sup>th</sup>

## **Alpine Area Agency on Aging** – *Jean Hammes, Director*

### **REGIONAL ADVISORY COUNCIL**

#### Applications to Serve on RAC

The Region 12 Regional Advisory Council (RAC) is looking for additional members to serve as at-large members. The RAC members provide advice to the AlpineAAA on the planning and distribution of federal Older Americans Act and Older Coloradans Program funds, assist with oversight of the funded programs, act as advocates for older adults and their caregivers, and gathers information and ideas that could help to coordinate the delivery of services and that respond effectively to the strengths and needs of older adults throughout the five-county Region 12 area.

In addition, three counties are accepting applications to serve on the Region 12 Regional Advisory Council as County Appointed Representatives. The counties seeking applicants for these open RAC member positions are Jackson, Pitkin and Summit counties.

While a majority of the members of the RAC need to be 60 or older, we are looking for members of all ages, from all parts of the region, older adults with a disability or veterans to have a diverse, qualified group. The council meets six times per year, with some of the meetings held via phone conference calls. Knowledge of the aging network is not required, yet having members of the population being served represented on the committee is important. For more information please contact Jean Hammes, 970-468-0295; [aaa12@nwccog.org](mailto:aaa12@nwccog.org).

## **PROGRAM OPERATIONS**

### Government Shutdown

At the time of this report the AlpineAAA had not received any specific communications or guidance from the State Unit on Aging or from the Administration on Aging regarding the government shutdown that began October 1. On September 27 the Administration for Community Living did inform the aging network that “Should a lapse in funding occur, HHS’ Administration for Community Living staff will not be available to provide routine administrative support services.” For the subcontracted service providers the monthly reimbursement process and request remains the same for your submission of the September 2013 reports.

The AlpineAAA sent an email communication on October 1 to the RACT and all of its subcontracted service providers which included the above information, and will continue to keep them apprised of other administrative and legislative shutdown developments or new information, resources, or guidance as this situation unfolds.

### Strategic Plan

The AlpineAAA has begun working on developing a strategic plan – not just the four-year area plan – focused on developing the business acumen and setting the future direction for the AlpineAAA and for Community Living Services. This approach will consider:

- What are the “products” of the future?
- Where should we be positioning for future relevance?
- Do we have the right organizational structure to compete in the future?
- Do we have the right people in the right seats?
- Alignment of organizational and community resources to the strategic plan.

## **LEGISLATION/ADVOCACY EFFORTS**

### Government Shutdown: Share Your Story

If you would like to comment, share your observations of what is happening in your community, or want a say in this debate you can do that at the following web page on the National Council on Aging’s website: <http://www.ncoa.org/public-policy-action/policy-news/shutdown-stories.html>  
You can also contact members of Congress and make your voice heard on the Legislate tab at the Region 12 Network of Care website [www.Region12networkofcare.org](http://www.Region12networkofcare.org)

Older Americans Act Reauthorization A new bill has been introduced; a scheduled mark-up has been delayed due to the government shutdown.

**OTHER**

In addition to area plan administration and participating with regional and local efforts, the Alpine Area Agency on Aging continues to actively participate in a representative capacity on the Community Living Advisory Group (aging advocate for client and family members); Colorado Association of Area Agencies on Aging (Vice Chair); Community First Choice Council (advisory member); Aging Policy Advisory Committee (Chair); Colorado Statewide Independent Living Council (area agency on aging).

**Economic Development District** – *Rachel Lunney, Communications and Research Manager*

Planning is underway for a launch meeting to kick off the exploration of forming a health & wellness sector partnership. The launch meeting will be held on Monday, November 4<sup>th</sup> from 8 am – 11 am at St. Anthony’s Summit Medical Center in Frisco. The October Resources Bulletin was emailed out on October 9<sup>th</sup>. The funding application for 2014 EDD funds was submitted to the Economic Development Administration on October 11<sup>th</sup>.

**Elevator Inspection Program (EIP)** – *Gene Morse, Director*

As of 9/30/13, the EIP has inspected 1,298 units, processed 110 permits (33 Commercial Elevators, 36 Residential Elevators, and 41 Modifications) and has issued 35 special service invoices totaling \$12,680. Cora Winters has been hard at work collecting past due accounts. The 90 day AR has been significantly reduced to just under \$6,500.

**Energy Management (Weatherization)** – *Steve Getz, Director*



*Photo of LPEC offices and white trucks in Longmont at 7am 9-13-13; LPEC reported that by 10am most of their vehicles had become submerged by rising flood waters*

On Friday September 13<sup>th</sup> severe flooding was suffered throughout large areas of Boulder County and the Front Range. Long’s Peak Energy Conservation (LPEC), a division of Boulder County Government that provides Weatherization services to Boulder, Gilpin and Larimer counties,

experienced extensive damage to their operations located in Longmont, Colorado. 23 of their 24 Weatherization vehicles received moderate to severe damage, with some vehicles able to be repaired while others were declared a total loss. Their warehouse was also flooded several feet deep. NWCCOG offered assistance to LPEC the morning of the 13<sup>th</sup> so that LPEC could continue to weatherize eligible households in their Weatherization region and continue to employ their workers while insurance claims and repairs were being done on their vehicles. NWCCOG loaned LPEC one of our four-wheel-drive insulation trucks, equipped with an insulation blowing machine and an on-board generator. (Boulder County Risk Management agreed to temporarily insure the truck while LPEC is using it and provided a Certificate of Insurance to NWCCOG before the truck was transferred.) NWCCOG also provided some tools and equipment that were excess to our needs due to the post-ARRA funding cuts, including 3 circular saws, 2 reciprocating saws, 2 drills, 6 carbon monoxide detectors, an extension ladder, 4 cordless drill and flashlight kits, and 3 blower door kits. Trucks have also been loaned to LPEC by Northeast Colorado Association of Local Governments (NECALG) in Fort Morgan and by Arapahoe County Government.

### **Northwest All Hazards Emergency Management Region (NWAHEMR)**

The 2012 SHSG has two remaining projects: 1) a DTR exercise for the Public Works departments that took place in Steamboat Springs on October 9th, and 2) to purchase IT equipment for the Vail Fire Station 3 EOC. The 2013 SHSG contract in the amount of \$191,036 is signed and executed. The 2013 SHSG projects include: 1) new generation fire shelters for public works departments throughout the Northwest Region, 2) a hazmat training trailer, 3) support for the NW NUWAIX Exercise in Mesa County in April of 2014, which is a 4-5 day multiagency exercise with the Department of Energy, FEMA Region 8, Mesa County, and the Northwest Incident Management Team, 4) a mobile generator for the Town of Kremmling, and 5) replacement air monitors for hazmat and fire response agencies in Mesa County.

### **Northwest Loan Fund (NLF)** - Anita Cameron, Business Loan Officer

On 10/01/13, the CDBG contract was signed by Eagle County and sent to the State Controller for signature. On 10/01/13, the NLF received the 1<sup>st</sup> Loan Application.

Sherry Rogstad completed a survey of all banks in the nine counties. This assists in the discussion of potential lending partners for loan requests and in marketing to banks as Anita is out in the communities.

In response to the question at the September meeting:

Production Agriculture is on the Ineligible list for NLF loans because it is usually short term seasonal operating loan often with seasonal or temporary employment. CDBG grants are looking to track employment for two years.

### **NW Regional Assistance Hub – Connect for Health Colorado-** TJ Dufresne, Coordinator

The Connect for Health Colorado Marketplace has opened. Colorado's insurance marketplace was the only marketplace that was not fully taken down on launch date October 1<sup>st</sup>. They had an amazing "IT Triage Center" set up to swiftly resolve issues. They have been working around the clock to make adjustments and fine tune the user experience.

Our outreach sites have begun to accept clients. The biggest issue they currently face is the inability to obtain real time denial/approvals for Medicaid and CHP+. They are able to call the Service Center where they are able to access the PEAK system. The Health Coverage Guides then have a warm handoff to the customer service representatives.

We are still working on advertising to expand our outreach efforts. All of our Assistance Sites are conducting outreach throughout their local communities. Local governments, agencies, and organizations have been very welcoming.

### **Region 12 Network of Care (NOC)** – *Erin Fisher*

Since the September 11 launch event for the new Region 12 Network of Care website, Erin Fisher has completed seven demonstrations across the region of the website, which has been attended by approximately 125 persons. Additionally, four more demonstrations have been scheduled. If you would like to have a demonstration of the Region 12 Network of Care website for your community please contact Erin Fisher to schedule ([noc12@nwccog.org](mailto:noc12@nwccog.org) / 970-468-0295 x.117). The website address is [www.Region12networkofcare.org](http://www.Region12networkofcare.org)

### **Regional Transportation Coordinating Council (RTCC)** – *Susan Juergensmeier, Mobility Manager*

The NWCCOG has received the signed contract for the Veterans Transportation and Community Living (VTCLI) Phase 2 grant for \$50,000 to be spread over two years. This funding is for the marketing of the One Click-One Call Center. This project will be a joint effort between the four Colorado VTCLI Phase 1 projects: NWCCOG, Silver Key in Colorado Springs, All-Points Transit in Montrose and Denver Regional Mobility and Access Council (DRMAC) in Denver.

The Request for Proposal (RFP) for the One Click-One Call Center software was released on September 23. The deadline for applications is October 30, 2013. The RTCC Technology committee will review the applicants and will bring their recommendation to the RTCC meeting on December 4.

The application for the FTA 5310 Mobility Management grant was submitted to CDOT on August 12 for continued funding of the Mobility Manager position plus a Call Center staff person for the years 2014 and 2015. At the Colorado Association of Transit Agencies (CASTA) Conference on September 27 the NWCCOG was notified that they were awarded \$70,000 for both 2014 and 2015. A match of \$17,500 would be required each year.

The next Regional Transportation Coordinating Council (RTCC) meeting will be held on December 4 at the ECO Transit office in Gypsum at 10:00 a.m.

### **Watershed Services and Water Quality and Quantity Committee (QQ)** –

*Lane Wyatt and Torie Jarvis, Co-Directors*

- The next QQ meeting is scheduled for Nov. 14th, at the Silverthorne library, from 10 am - 3 pm.
- QQ continues involvement in the Colorado Water Plan process, working with QQ members, the state Colorado Water Conservation Board (CWCB), and Basin Roundtables to ensure the headwaters

interests are well-represented. QQ developed the *West Slope Principles for the Colorado Water Plan*, a set of broad values and principles designed as a guide to the Governor and CWCB during preparation of the Colorado Water Plan. More than 20 QQ members have signed onto the Principles thus far, and the numbers keep growing. QQ also commented on several documents produced by the CWCB.

- QQ members and staff participated in the Colorado River Basin Roundtable. The Roundtable will be developing a Basin Implementation Plan describing, among other things, consumptive and non-consumptive water needs. These Basin Plans will be a key component of the Colorado Water Plan. QQ is also collaborating with other West Slope Roundtables in the development of their Basin Implementation Plans.

- QQ is working with members to identify interest in and support for pending openings on the Colorado Water Quality Control Commission, a key policy setting board for QQ's interests.

- Over the fall QQ will attend and participate in the Water Resources Review Committee (the legislative interim water committee) meetings, as well as some working groups being formed by the Colorado Water Congress.