



AGENDA

Thursday, December 3, 2015

CALL IN NUMBER: 877-594-8353
PASSCODE: 23878813#

NWCCOG FOUNDATION BOARD MEETING

10:00 a.m.	1.	Call to Order - Karn Stiegelmeier, Chair	
	2.	Roll Call and Determination of Quorum - Amanda Rens-Moon	
	*3.	ACTION: Minutes of 12/04/14 NWCCOG Foundation Board Meeting	Pg. 1
	*4.	ACTION: October 2015 NWCCOG Foundation Financials	Pgs. 2-3
	5.	Program Updates	Pg. 4
	6.	New Business	
10:15 a.m.	*7.	Adjourn	

NWCCOG COUNCIL MEETING

10:15 a.m.	1.	Call to Order - Karn Stiegelmeier, Chair	
	2.	Roll Call and Determination of Quorum - Amanda Rens-Moon	
	*3.	ACTION: Minutes of 10/22/15 Council Meeting	Pgs. 5-9
	*4.	ACTION: October 2015 Financials	Pgs. 10-20
	*5.	ACTION: Proposed 2015 Budget Revisions	Pgs. 21-22
	*6.	ACTION: 2016 NWCCOG budget	Attached separately
	*7.	ACTION: Proposed Letter to EPA	Pg. 23
	*8.	ACTION: Grand Lake Clarity MOU	Pgs. 24-34
	*9.	ACTION: Approval of AAAA Funding Providers for State Fiscal 2016	Pgs. 35-38
	*10.	ACTION: Permission to sell a weatherization van	Pgs. 39-41
	*11.	ACTION: Proposed 2016 meeting schedule	Pg. 42
	12.	Program Updates	Pgs. 43-50
	13.	Member Updates	
	14.	New Business	
12:00 p.m.	*15.	Adjourn	

* requires a vote



NWCCOG FOUNDATION

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Northwest Colorado Council of Governments Foundation Meeting December 4, 2014

Foundation Members Present:

Tom Clark, Town of Kremmling
Jeff Shroll, Town of Gypsum
Karn Stiegelmeier, Summit County

NWCCOG Staff:

Alissa Hack
Liz Mullen

Council Members Present:

Wally Baird, Town of Granby
Bill Efting, Town of Frisco
John Hoffmann, Town of Carbondale
Rob Ittner, Pitkin County
Jake Spears, Town of Red Cliff

Others Present:

Greg Winkler, State of Colorado

Call To Order:

Karn Stiegelmeier, Chair, called the NWCCOG Foundation meeting to order at 10:04AM. A quorum was present.

Approval of December 5, 2013 Minutes

M/S/P Jeff Shroll/Tom Clark to approve the December 5, 2013 minutes.

Approval of 2014 Financials

M/S/P Tom Clark/Jeff Shroll to approve the 2014 financials as presented.

Overview of 2014 Activity & Expected 2015 Activity:

The foundation board must convene once per year to maintain its 501(3)(c) status. The foundation is the fiscal host of the Northwest Colorado Small Business Development Center (SBDC). The SBDC has been very active and is doing great work in the Northwest region. About 95% of the foundation's activity for 2014 was with the SBDC.

The same level of activity is expected for 2015.

New Business:

There was none.

M/S/P Tom Clark /Jeff Shroll to adjourn the foundation board meeting at 10:09AM.

Karn Stiegelmeier, NWCCOG Foundation Chair

Date

NWCCOG Foundation

Revenues and Expenditures

	<u>Oct 15</u>	<u>Jan - Oct 15</u>
Ordinary Income/Expense		
Income		
4110 · Grants		
4200 · State Grant Income	0.00	64,175.73
4400 · Foundations & Trusts	0.00	31,150.00
Total 4110 · Grants	<u>0.00</u>	<u>95,325.73</u>
4250 · Reimbursed Expenses	0.00	1,970.87
4600 · Contributions Income	1,000.00	18,450.00
4800 · Program Income	0.00	18,773.22
Total Income	<u>1,000.00</u>	<u>134,519.82</u>
Expense		
6050 · Contract Labor	3,042.50	83,568.09
6100 · Advertising & Promotion Expense	0.00	303.56
6120 · Dues and Subscriptions	0.00	875.00
6155 · Bank Service Charges	0.00	1.19
6180 · Office Supplies	0.00	389.31
6181 · Miscellaneous	0.00	-183.98
6195 · Postage and Delivery	0.00	355.87
6240 · Internet/Website Expense	0.00	131.60
6250 · Travel & Meeting Expense	0.00	7,271.93
6270 · Professional Fees		
6650 · Accounting	0.00	660.00
6655 · Consulting	8,325.98	32,685.23
Total 6270 · Professional Fees	<u>8,325.98</u>	<u>33,345.23</u>
6770 · Supplies	0.00	315.08
6800 · Printing and Reproduction	0.00	828.75
6810 · Outreach	0.00	937.94
7320 · Pass Through Funds	0.00	64,075.00
Total Expense	<u>11,368.48</u>	<u>192,214.57</u>
Net Ordinary Income	<u>-10,368.48</u>	<u>-57,694.75</u>
Other Income/Expense		
Other Income		
7010 · Interest Income	1.20	34.71
Total Other Income	<u>1.20</u>	<u>34.71</u>
Net Other Income	<u>1.20</u>	<u>34.71</u>
Net Income	<u><u>-10,367.28</u></u>	<u><u>-57,660.04</u></u>

NWCCOG FOUNDATION
Balance Sheet

Oct 31, 15

ASSETS

Current Assets

Checking/Savings

1006 · 1st Bank - Checking 36,730.41

Total Checking/Savings 36,730.41

Accounts Receivable

1200 · Accounts Receivable 3,100.00

Total Accounts Receivable 3,100.00

Other Current Assets

1499 · Undeposited Funds 250.00

Total Other Current Assets 250.00

Total Current Assets 40,080.41

TOTAL ASSETS 40,080.41

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable 439.25

Total Accounts Payable 439.25

Total Current Liabilities 439.25

Total Liabilities 439.25

Equity

3900 · Retained Earnings 97,301.20

Net Income -57,660.04

Total Equity 39,641.16

TOTAL LIABILITIES & EQUITY 40,080.41



PROGRAM UPDATES

To: NWCCOG Foundation Board
From: NWCCOG Staff
Date: November 24, 2015
Re: 2015 Program Updates

The following are the events of note that have occurred in 2015.

Economic Development District (EDD) – *Rachel Lunney, Director*

Northwest Colorado Small Business Development Center (NWCOSBDC) – NWCCOG has served as the host organization to the NWCOSBDC for the past 2 years. The NWCCOG Foundation has been the vehicle for all pass through funds, so that the NWCOSBDC can offer the benefits of 501c3 status to donors, thereby enabling businesses and individuals to make tax-free donations. Over the course of the two years that NWCCOG has served as host, the SBDC has provided the following services to the region: free one-on-one consulting services to both existing businesses as well as entrepreneurs looking to start a business; trainings and workshops to new and existing businesses; business conferences (two Women’s Business Conferences and two Health and Wellness Business Symposiums); a Next Level Course in Grand County; and various business resource roundtables. NWCCOG is working with the SBDC Lead Center (operating under the Colorado Office of Economic Development and International Trade) to re-evaluate the program for 2016 to ensure it is meeting the economic development needs of the region. To help this process, a SBDC Advisory Committee will be formed for 2016.

Water Quality & Quantity Committee (QQ):

The NWCCOG Foundation has passed through a \$19,425 grant from the Western Conservation Foundation to the Routt County Conservation District for the Colorado Water Plan content generation project.

The NWCCOG Foundation has passed through a \$31,150 grant from the Western Conservation Foundation for the Colorado Water Plan Grasstops Education Project.



**Northwest Colorado Council of Governments
Council Meeting
Conference Call
October 22nd, 2015**

Council Members:

Betsy Blecha, Jackson County (*arrived late*)
Patti Clapper, Pitkin County
Tom Clark, Town of Kremmling
John Hoffmann, Town of Carbondale
Jeanne McQueeney, Eagle County
James Newberry, Grand County
Alyssa Shenk, Town of Snowmass Village
Jeff Shroll, Town of Gypsum (*arrived late*)
Karn Stiegelmeier, Summit County
Kathryn Trauger, City of Glenwood Springs

Others Present:

NWCCOG Staff:

Liz Mullen
Amanda Rens-Moon

Call To Order:

Karn Stiegelmeier, Chair, called the NWCCOG Council meeting to order at 10:03 a.m. Role call was taken, and a quorum was present.

Approval of Minutes:

Patti Clapper and Betsy Blecha were not present at the August 27th, 2015 meeting and recused themselves from the vote.

M/S/P John Hoffmann /Tom Clark to approve the August 27th, 2015 executive committee and regular council meeting minutes.

September 2015 Financials:

Liz Mullen presented the September 2015 financials and elaborated on an inconsistency in the NWCCOG Statement of Revenues and Expenditures report. The report did not include the Colorado Health Foundation amounts in the 2015 Revenue Budget column or the 2015 Expense Budget column, but the data was included in the Revenue YTD Actuals and Expenses YTD Actuals. This negatively skewed the Revenue & Expenses Budget to Actual percentages. Liz stated that the oversight will be corrected, and the correct percentages should show Revenue Budget to Actual of 59% and Expenses to Actual of 54%.

On the same report, Liz informed the Council that while Regional Business currently shows a negative Revenues Over Expenses Actual, there is an outstanding \$13,000 reimbursement from DOLA, which will bring the numbers back in line with the budget.

Liz also brought the Council's attention to the Bad Loans Written Off line item on the NLF Budget vs Actual report. The September figures for this line item are higher than the Jan-September data, as a previously written off loan began repaying. These payments offset the bad debt line item.

Finally, Liz clarified what was included in the \$53,795 RouteMatch payment from the payment listing. She informed the board that this was a benchmark payment for software installation (not an annual charge,) and this payment includes 5 years of maintenance. By paying these charges upfront, RTCC is able to bill these costs to the current grant.

M/S/P John Hoffman/Kathryn Trauger to approve the September financials with above-mentioned corrections to the NWCCOG Statement of Revenues and Expenditures report.

DISCUSSION: Review of Draft 2016 NWCCOG Budget

Karn reminded the Council that this meeting was for discussion regarding the draft budget, and there would not be a motion to approve the budget at this meeting. Budget approval will take place in December.

Liz drew the Council's attention to the Letter from the Executive Director and Fiscal Officer and the Draft 2016 Budget Summary. She reminded the Council that 2016 dues will make up only 4% of the total budget, and QQ dues remain unchanged from the prior year.

The new indirect cost allocation method recommended by the auditors went into place for the 2015 budget. This method will utilize a 4-year average of indirect costs for the 2016 budget, making the indirect percentage 11.87% for next year.

For personnel costs, the budget takes into account a 2.5% cost of living increase for all 28 employees, and a maximum 3% merit increase for all employees, even though all employees will not receive the maximum increase. The budget also takes into account a 10% increase in health insurance, which is very close to the actual increase. For 2016, there is no increase in life, health, dental, or vision premiums.

Program match requirements increased for the 2016 budget, as AAA funding increased, BB funding increased, and EDD funding increased. Many of the contracts require a dollar-for-dollar match.

With this budget, NWCCOG will be entering the 2016 FY with funds above the NWCCOG policy required reserve amount, and it is anticipated that reserves will increase 1% above required amounts after the 2016 FY.

At the program level, even with this very conservative budget, it is projected that EIP will draw in \$21,900 in additional revenue, which will cover the deficit in Regional Business. NLF shows a surplus net of \$510,000. However, Liz reminded the Council that the auditors required NLF to show loans as assets not expenses, so of the \$510,000, \$500,000 will be loaned out. This still shows a net of \$10,000, which is excellent since NLF reorganized by operating on revolved funds. \$20,000 is budgeted for motor pool but may not be necessary this year, and the overall budget shows NWCCOG will clear \$2,500.

Liz requested guidance regarding the Regional Business budget. She pointed out that at the August 27th, 2015 meeting, the Council approved a motion to apply for the annual DOLA grant. If approved, this grant will be for an online component to the 5-year Comprehensive Economic Development

Strategy (CEDs), and an update to the Senior Services Gap Analysis. DOLA requires a dollar-for-dollar match for this grant, and NWCCOG applied for \$50,000. The \$25,000 match for the EDD project is shown in the EDD budget, and will be matched with EDA funds and Rachel Lunney's time. Questions remain on how to match the Senior Gap Analysis funds. The current draft budget shows only \$15,000 in matching funds, which would complete a \$30,000 Senior Gap Analysis. To complete a Senior Gap Analysis at the projected \$50,000, NWCCOG would need to dip into the reserve funding. This would lower the reserves below the policy-required amount. It was determined to review this item again at the December Board Meeting, after the DOLA grant is awarded and program-level revenues are more solidified. The Council was also reminded that NWCCOG only has to match funds actually expended on the project, so if the Gap Analysis can be completed for less, the required match would also be less.

Discussion was held regarding the Colorado Bark Beetle Cooperative. This program is in transition, and it is starting strategic planning to determine future objectives. This program is currently not receiving any new funding, but the 2016 budget allows for meeting costs during this transitional stage. Patti Clapper expressed interest in re-connecting with this program. She was very involved with this program during her previous NWCCOG tenure, and she acknowledges that bark beetle is still a huge issue for many communities in our region.

Program Updates:

Alpine Area Agency on Aging:

The Aging and Disability Resource Center (ADRC) has developed a new coordinating partnership with the Summit County Respite Coalition. Together these agencies will apply to the Summit Foundation for a program development grant to assist caregivers with finding resources for funding and respite care services.

The Retired Senior Volunteer Program (RSVP) is progressing well and gaining momentum. C.J. Grove is looking toward a very successful year in Eagle and expansion to other regional counties next year. The RSVP program is partnering well with T.J. Dufresne and the State Health Insurance Assistance Program/Senior Medicare Patrol (SHIP/SMP) program, to provide volunteer SHIP Medicare counselors throughout the region.

Broadband Projects:

Most of the jurisdictions in our region put SB152 exemptions on the ballot for November, which expands regional opportunities and allows for additional grant funding.

A National Environmental Policy Act (NEPA) process is underway for the Red Cliff project, which will delay completion until next summer. Nate Walowitz, is working with the Forest Service to streamline the process.

Economic Development District (EDD):

The EDD assisted in sponsoring the Colorado Small Business Development Center (SBDC's) Women's Business Conference on October 9th, 2015. The conference was held in Vail with over 300 attendees.

The EDD working group meeting will be held October 28th, 2015 in Frisco, and it will outline the results of the Kitchen Business Incubator Feasibility study.

Elevator Inspection Program (EIP):

The EIP is gaining speed and moving through their transition. The trainees are doing an excellent job and are on track for earning their Qualified Elevator Inspector (QEI) certification in May 2016. EIP is making progress on 5-year witnessing requirements, despite scheduling difficulties with elevator maintenance companies.

EIP is experiencing difficulties achieving compliance with building owners and elevator maintenance companies, when non-life-threatening deficiencies are discovered on annual inspection. In these situations, EIP issues a VOID certificate, and the building owner has 90 days to correct the deficiency. Unfortunately, many of the building owners are not adhering to the 90-day time frame. Steve Allen has recommended levying a financial penalty of \$75 per day, after 60-days. At 90-days, the deficiency must be corrected and fees paid or the elevator will be shut down. This new policy will help adhere compliance, and Steve will keep his advisory committee apprised of the results.

Weatherization/Energy Management:

The Weatherization program is transitioning well. Nate Speerstra accepted the position as Weatherization Program Specialist, and he brings 16 years of experience as a NWCCOG Weatherization Installer to this role. Nate will be the expert on grant reporting and the procurement process, and he is quickly picking up the details of his new position.

Bob Wyler, majority owner of the Enterprise I building, offered the prior Comcast bay to NWCCOG, and Weatherization spent much of September moving bays, purging, and updating inventory. The new bay is much larger and allows for better organization.

Also of note, the Weatherization program lost a long time auditor in August, due to lack of affordable housing. Mark Hox was promoted to this position, leaving two installer positions for the Silverthorne office available. The Weatherization Program recently hired Spencer Alley to fill one of the installer positions, but one position remains open.

Despite staffing challenges, moving, and new employees, the Weatherization Program has remained on track for production and is only 3 units shy of their first quarter goal. The second quarter is looking positive, as approval was received to weatherize the River View Apartments in Eagle Valley, where 18 units will be completed in one location.

Northwest All Hazards Emergency Management Region (NWAHEMR):

Kim Cancelosi is doing an outstanding job. She has caught up 2 years' worth of plans that had fallen behind. The program is current and organized. The State signed the 2015 contract and work can begin. All projects for the 2014 contract are completed and funding remains for meetings and the annual audit.

Northwest Loan Fund (NLF):

The NLF has now loaned in 7 of 9 counties. The two outstanding counties are Jackson and Rio Blanco. Anita Cameron approached Eagle County to request an amendment for additional funds. Her Loan Committee is outstanding, diligent, and very involved. At her last meeting, many committee members celebrated 2 years of participation.

Regional Transportation Coordinating Council (RTCC):

The RTCC program completed a planning session to determine future objectives, as the original goals of the program (establishing a call-center and Medicaid billing) were completed. The planning session was well-attended and participatory. Susan Juergensmeier, is creating a survey to help target the key objectives.

Water Quality and Quantity Committee (QQ):

The QQ program just had a quarterly board meeting on October 21st, 2015. QQ is very involved in the Statewide Water Plan and ongoing work protecting the local land use authority.

Discussion was held regarding the recent concern with Grizzly Reservoir. There was an issue with the dam gate, and a slug of silt was released with a high mineral content. Due to this issue, new notification plans have been established utilizing local dispatch and Pitkin County Alert. Other agencies described their experience establishing similar procedures.

Member Updates:

Town of Gypsum: Jeff Shroll informed the Council that the Town of Gypsum completed their reservoir project. A DOLA grant was received for the gun club, and they will be starting construction on that project. The Town of Gypsum is also excited about taking ownership of Highway 6. This devolution from CDOT should save time and money for construction projects.

Summit County: Karn reported that Summit County is also in a devolution process with CDOT regarding the Vail Pass Recreation Path, and they will take ownership of the path, as soon as repairs are completed. Karn also informed the Council that the Brush Creek Fire between Silverthorne and Heeney is considered completely out, as of this morning, due to all the moisture.

New Business: None.

Adjournment:

M/S/P Tom Clark and John Hoffman to adjourn meeting at 10:53 a.m.

Karn Stiegelmeier, NWCCOG Chair

Date

Date	List of Payments (October 2015)	Program	Amount
10/05/2015	Best Western	WX	332.00
10/05/2015	Century Link	WX	181.35
10/05/2015	Denver Winair Co	WX	120.52
10/05/2015	Eagle Rock Supply Co	WX	1,026.89
10/05/2015	Favour, Libby	WX	359.10
10/05/2015	Grand Junction Winair Co	WX	1,770.40
10/05/2015	MD Electric Services, Inc.	WX	360.00
10/05/2015	Positive Energy	WX	499.40
10/05/2015	Westland Distributing Group	WX	2,292.92
10/05/2015	Avila, Jeanette	RTCC	103.60
10/05/2015	BHW Associates	SPLIT - Building	2,575.00
10/05/2015	Bryant Liles	RTCC	1,086.54
10/05/2015	Bunting, Jane	AAAA	219.08
10/05/2015	Carr, Linda	RSVP	10.80
10/05/2015	Cassidy, Roseanne	RSVP	56.00
10/05/2015	Chatterton, Jeannie	RSVP	15.21
10/05/2015	Clarke, Rose	RSVP	18.00
10/05/2015	Colorado Legal Services (v)	AAAA	294.00
10/05/2015	County Health Pool	SPLIT - EE Benefits	25,383.83
10/05/2015	CTS LanguageLink	RTCC	16.50
10/05/2015	Einspahr, Sandra	RSVP	95.60
10/05/2015	Enterprise Commercial Center Condo Assoc	SPLIT - Building	1,390.57
10/05/2015	Faber-Carlin, Ottalie	RSVP	108.00
10/05/2015	Federal Express{vendor}	SPLIT - Overnight Mail	45.94
10/05/2015	Glenn Horvath	RTCC	49.58
10/05/2015	Glenwright, Stephanie	RSVP	60.80
10/05/2015	Gypsum Dental	AAAA	1,318.00
10/05/2015	McCafferty, Marlene	RSVP	48.00
10/05/2015	NWCCOG Foundation{vendor}	EDD	450.00
10/05/2015	Palmateer, Paula	RSVP	59.20
10/05/2015	Quill Corporation	SPLIT - Office Supplies	485.38
10/05/2015	Russo, Thomas	RSVP	29.60
10/05/2015	Solorzano, Cleto	RTCC	37.74
10/05/2015	Stone, Victoria	RSVP	72.00
10/05/2015	Summit Bookkeeping & Payroll, Inc	EDD	187.50
10/05/2015	To The Rescue	AAAA	144.67
10/05/2015	Vernell, Debbie	RSVP	28.00
10/05/2015	X-cel Energy	SPLIT - Utilities	42.77
10/05/2015	Zinda, Georgie	RSVP	80.00

10/05/2015	Four Sprys Investments	WX	889.40
10/05/2015	Town of Red Cliff - Grant	Regional Business	3,500.00
10/05/2015	1st Bank Direct Deposit	SPLIT - Payroll	44,581.57
10/05/2015	Family Support Registry	Garnishment	181.00
10/05/2015	Pinnacol Assurance	SPLIT - Workers' Comp	1,588.54
10/05/2015	Employee Benefits Corporation	SPLIT - FSA	550.31
10/06/2015	US Treasury	SPLIT - Payroll	7,886.50
10/06/2015	1st Bank Direct Deposit	SPLIT - Payroll	115.00
10/07/2015	Colorado Department of Revenue	SPLIT - Payroll	1,950.00
10/08/2015	A Discount Flooring	SPLIT - Building	59.00
10/08/2015	Cleghorn, Jill	RSVP	80.00
10/08/2015	Colorado Legal Services (v)	AAAA	540.00
10/08/2015	CTS LanguageLink	RTCC	14.94
10/08/2015	De Anda, Sofia	RTCC	78.81
10/08/2015	Demma, Pamela	RTCC	56.24
10/08/2015	Di Maria, Anjuli	RTCC	494.94
10/08/2015	Erickson, Katherine	RTCC	252.82
10/08/2015	Gardiner, Marie	RTCC	52.54
10/08/2015	Jackson, Richard	RTCC	207.98
10/08/2015	Keeler, Chellie	RTCC	18.50
10/08/2015	Keysor, Susie	RSVP	30.00
10/08/2015	Krook, Regina	RTCC	287.12
10/08/2015	Lane Wyatt, Inc	QQ	6,377.15
10/08/2015	Linda Johnson	RTCC	247.23
10/08/2015	Lotic Hydrological, LLC	QQ	465.00
10/08/2015	Miller, Garrison	RTCC	12.58
10/08/2015	Mills, Doug	RTCC	96.20
10/08/2015	Mott, Dave	RSVP	104.00
10/08/2015	NanoPac, Inc.	AAAA	1,264.00
10/08/2015	Policastri, Anna	RSVP	24.00
10/08/2015	Rock, Joanne	RTCC	69.56
10/08/2015	Smith, Whitney	EDD	988.00
10/08/2015	Stamp, Laura	RTCC	775.00
10/08/2015	Sullivan Green Seavy, LLC	SPLIT - AAAA, Regional Business, QQ	6,438.87
10/08/2015	Team Clean	SPLIT - Janitorial Service	194.79
10/08/2015	US Bancorp Equipment Finance, Inc.	SPLIT - Copier	1,084.16
10/08/2015	Vernell, Debbie	RSVP	14.00
10/08/2015	Weitzel, Diana	RTCC	66.60
10/08/2015	Wilhelm, Kay	RSVP	27.20
10/08/2015	Wyatt, Judy	RTCC	28.12

10/08/2015	Moffat County Clerk & Recorder	NLF	16.00
10/09/2015	1st Bank Credit Card - WX GEO	WX	4,349.48
10/13/2015	Colorado Department of Revenue	SPLIT - Payroll	2,194.00
10/13/2015	Garfield County Clerk & Recorder	NLF	11.00
10/13/2015	Anita Cameron - vendor	NLF	1,298.34
10/13/2015	2-Rocky Mountain Pizza Company, LLC	NLF	115.00
10/14/2015	CCOERA	SPLIT - Payroll	15,878.52
10/14/2015	US Treasury	SPLIT - Payroll	100.30
10/16/2015	American Pride Electric, LLC	WX	335.29
10/16/2015	B&B Plumbing & Heating	WX	833.35
10/16/2015	Best Western	WX	166.00
10/16/2015	Denver Winair Co	WX	110.64
10/16/2015	Ferguson Enterprises Inc #109	WX	140.22
10/16/2015	Grand Lake Plumbing & Heating	WX	251.49
10/16/2015	IQ Plumbing	WX	75.00
10/16/2015	Lowes	WX	4,843.80
10/16/2015	MD Electric Services, Inc.	WX	165.00
10/16/2015	Mr T Hardware & Building Supply	WX	264.01
10/16/2015	Samuelson Hardware -9 Craig	WX	132.66
10/16/2015	Sanders True Value	WX	58.65
10/16/2015	Valley Lumber Co	WX	211.56
10/16/2015	Versatile Environment	WX	350.00
10/16/2015	Westland Distributing Group	WX	106.40
10/16/2015	1st Bank Credit Card - COG	SPLIT - Credit Card	6,990.44
10/16/2015	A Discount Flooring	SPLIT - Building	895.00
10/16/2015	Black Diamond Gourmet	EDD	319.00
10/16/2015	Blumke, Rondajan	RTCC	169.46
10/16/2015	Century Link	SPLIT - Utilities	608.28
10/16/2015	Christiansan, Elmer	RSVP	54.40
10/16/2015	Grand County Economic Development	EDD	1,350.00
10/16/2015	Morning Star Elevator- Vendor	SPLIT - Building	305.00
10/16/2015	North Star Consulting Group	RTCC, RSVP, Regional Business	1,639.00
10/16/2015	Pitney Bowes	SPLIT - Postage	144.07
10/16/2015	Quill Corporation	SPLIT - Office Supplies	60.94
10/16/2015	Silverthorne Recreation Center	SPLIT - Employee Wellness	165.00
10/16/2015	Sneath, Linda	RSVP	48.00
10/16/2015	Solorzano, Cleto	RTCC	108.78
10/16/2015	Summit Bookkeeping & Payroll, Inc	SPLIT - Bookkeeping Services	6,298.53
10/16/2015	The Summit Recycler, Inc	SPLIT - Recycling	50.00
10/16/2015	Whitford, Barbara	RSVP	162.40

10/16/2015	Garfield County Clerk & Recorder	NLF	5.00
10/16/2015	Summit Bookkeeping & Payroll, Inc	NLF	175.00
10/19/2015	Infinite	SPLIT - Conference Phone	47.72
10/19/2015	2-Olive Ridley's Coffee & Tea Co.	NLF	10,000.00
10/19/2015	Upstate CO Economic Development	EDD	142.00
10/19/2015	Family Support Registry	Garnishment	181.00
10/19/2015	Pinnacol Assurance	SPLIT - Workers' Comp	4,798.00
10/20/2015	1st Bank Direct Deposit	SPLIT - Payroll	54,766.73
10/20/2015	Employee Benefits Corporation	SPLIT - FSA	550.31
10/20/2015	Anthony's Quality Quick Print	SHIP, WX	120.00
10/20/2015	Bert Roy	AAAA	71.30
10/20/2015	Blumke, Rondajan	RTCC	19.38
10/20/2015	Briggeman, Elizabeth	RTCC	730.89
10/20/2015	Castillo, Monica	RTCC	207.20
10/20/2015	Castle, Desaire	RTCC	1,599.78
10/20/2015	Chatterton, Jeannie	RSVP	33.65
10/20/2015	Chocolate Software, LLC	AAAA	1,677.08
10/20/2015	Colorado Legal Services (v)	AAAA	540.00
10/20/2015	Connie Livengood	RTCC	257.92
10/20/2015	De Anda, Sofia	RTCC	83.99
10/20/2015	DelVillar, Mavy	RTCC	542.79
10/20/2015	Eagle Co Public Health	AAAA	723.00
10/20/2015	Eagle County Healthy Aging	AAAA	6,013.00
10/20/2015	Frisco Dental	AAAA	500.00
10/20/2015	Gardiner, Marie	RTCC	215.17
10/20/2015	Goralczyk, Casmir	RTCC	183.72
10/20/2015	Grand County Council on Aging	AAAA	5,441.69
10/20/2015	Grand County Government	AAAA	3,106.00
10/20/2015	Gratton, Sharon	AAAA	500.00
10/20/2015	Graves, William	RTCC	91.76
10/20/2015	Hagen, Betty	AAAA	112.95
10/20/2015	Hendershott, Melaine	AAAA	1,925.07
10/20/2015	Hundertmark, Kathryn	AAAA	285.07
10/20/2015	Jackson County Council on Aging	AAAA	2,984.00
10/20/2015	Krook, Regina	RTCC	77.70
10/20/2015	Lucio Rosas Bravo	RTCC	172.05
10/20/2015	Marquardt, Thomas	AAAA	80.00
10/20/2015	Muller, Nancy	RSVP	3.60
10/20/2015	NW Colorado Center for Independence	RTCC	102.21
10/20/2015	Pitkin County Senior Services	AAAA	7,092.67

10/20/2015	Puryear, Mark	RTCC	181.78
10/20/2015	Rock, Joanne	RTCC	42.92
10/20/2015	Summit County Govt	AAAA	1,462.50
10/20/2015	Summit County Memory and Caregiver	AAAA	80.00
10/20/2015	Summit County Senior Services	AAAA	562.50
10/20/2015	To The Rescue	AAAA	758.00
10/20/2015	Wyatt, Judy	RTCC	21.46
10/21/2015	Colorado Department of Revenue	SPLIT - Payroll	2,026.00
10/21/2015	US Treasury	SPLIT - Payroll	9,009.48
10/21/2015	Victoria Jarvis	QQ	3,232.50
10/21/2015	Gypsum Dental	AAAA	149.00
10/23/2015	A-1 Shock Absorber	WX	155.00
10/23/2015	Best Western	WX	464.44
10/23/2015	Colorado Mtn News Media{vendor}	WX	625.94
10/23/2015	Columbia Industries, Inc.	WX	252.00
10/23/2015	Eagle Rock Supply Co	WX	3,507.57
10/23/2015	Ferguson Enterprises Inc #109	WX	131.90
10/23/2015	Mr T Hardware & Building Supply	WX	21.56
10/23/2015	Summit Car Clinic	WX	46.49
10/23/2015	Welch Equipment	WX	145.72
10/23/2015	Westland Distributing Group	WX	28.86
10/23/2015	X-cel Energy	SPLIT - Utilities	18.87
10/23/2015	Anthony's Quality Quick Print	WX	65.00
10/23/2015	Blumke, Duane	RTCC	25.50
10/23/2015	Cornerstone Geospatial Consulting	Regional Business	6,225.00
10/23/2015	County Health Pool	SPLIT - EE Benefits	27,264.61
10/23/2015	Lewan & Associates Inc	SPLIT - Copier	336.76
10/23/2015	NanoPac, Inc.	AAAA	1,867.75
10/23/2015	Quill Corporation	SPLIT - Office Supplies	288.23
10/23/2015	Verizon Wireless Services	SPLIT - Cell Phone	1,212.68
10/23/2015	Wex Bank	SPLIT - Fuel Motor Pool/WX/EIP	2,864.65
10/23/2015	Winters, Cora {vendor}	SPLIT - Computer/Network	85.49
10/23/2015	1st Bank Credit Card - WX GEO	WX	1,832.12
10/26/2015	1st Bank Direct Deposit	SPLIT - Payroll	3,720.85
10/29/2015	1st Bank Checking	Credit Card Fees - EIP	462.48
10/30/2015	Colorado State Treasurer	SPLIT - Unemployment	1,060.71
10/30/2015	Garfield County Clerk & Recorder	NLF	34.40
10/31/2015	NWCCOG	NLF	8,556.24

NWCCOG

STATEMENT OF REVENUES AND EXPENDITURES 10-31-15

84% of the year

Beginning of
Year
RESERVED
PROGRAM
FUNDS

	2015 REVENUE BUDGET	REVENUE YTD ACTUAL	REVENUE BUDGET TO ACTUAL	2015 EXPENSE BUDGET	EXPENSES YTD ACTUAL	EXPENSES BUDGET TO ACTUAL	2015 NET BUDGET	REVENUES OVER EXPENSES ACTUAL	
COG PROGRAM FUNDS									
Core Programs									
REGIONAL BUSINESS	407,125	325,982	80%	419,802	388,437	93%	(12,677)	(62,455)	
Regional HUB-C4HCO	95,850	46,151	48%	95,850	46,151	48%	0	0	
ELEVATOR INSPECTION	490,000	447,793	91%	407,141	433,548	106%	82,859	14,245	22,500
COLORAD HEALTH FOUNDATION	95,850	110,061		95,850	8,724		0	101,337	
RSVP-VOLUNTEERS		22,499		95,850	39,242		(95,850)	(16,743)	
SHIP- Insurance Consulting		2,500		95,850	9,773		(95,850)	(7,273)	
SMP		0			153			(153)	
AGE/NUTRITION (non-Grant)	0	0		0	(4,775)		0	4,775	5,504
AGE/NUTRITION(State FY 14/15)	447,150	408,576	91%	447,150	387,667	87%	0	20,909	
AGE/NUTRITION (State FY 15/16)	447,150	141,762	32%	447,150	165,747	37%	0	(23,985)	
AGE/NUTRITION TOTAL	894,300	685,399	62%	894,300	606,531	68%	0	78,868	5,504
WATERSHED SERVICES	26,812	20,064	75%	26,812	15,215	57%	0	4,849	
ECONOMIC DEVELOPMENT DIST	135,060	125,786	93%	135,060	127,053	94%	0	(1,267)	
WEATHER (non-grant)	0	30,956		0	3,342		0	27,614	
WEATHER (State FY14/15)	600,482	661,384	110%	600,482	660,901	110%	0	484	
WEATHER (State FY15/16)	600,482	361,167	60%	600,482	375,056	62%	0	(13,889)	
ENERGY MANAGEMENT TOTAL	1,200,964	1,053,507	85%	1,200,964	1,039,299	87%	0	14,208	0
Other COG Programs									
HOMELAND SECURITY	21,750	85,625	394%	21,750	86,622	398%	0	(997)	
CO BARK BEETLE COOPERATIVE	6,948	3,435	49%	6,948	885	13%	0	2,550	
SBDC	0	6,701		0	7,704		0	(1,003)	
NWCCoG FOUNDATION	0	18,900		0	19,127		0	(227)	
REGIONAL TRANSPORTATION CC	327,256	340,999	104%	327,256	298,081	91%	0	42,918	
Total COG Program Funds	3,606,065	3,160,342	88%	3,535,883	3,068,654	87%	70,182	91,688	28,004
EXTERNAL PROGRAM FUNDS									
WATER QUALITY/QUANTITY	174,743	166,309	95%	174,743	139,287	80%	0	27,021	\$125,185
SWQC	54,425	30,884	57%	54,425	22,102	41%	0	8,782	0
Total External Program Funds	229,168	197,193	86%	229,168	161,389	70%	0	35,804	125,185
Total Program Funds	3,835,233	3,357,535	88%	3,765,051	3,230,043	86%	70,182	127,492	153,189
REGIONAL LOAN FUND	421,500	659,027	156%	421,500	102,522	24%	0	556,504	593,343
INTERNAL SERVICE FUNDS									
INDIRECT	177,753	159,283	90%	178,339	155,799	88%	(586)	3,484	-
COG BUILDING FUND	75,648	60,733	80%	67,360	54,602	72%	8,288	6,131	17,699
MOTOR POOL	36,000	31,295	87%	43,935	22,038	61%	(7,935)	9,257	38,314
Total Service Funds	289,401	251,311	87%	289,634	232,439	80%	(233)	18,872	56,013
COG FUNDS Subtotal	4,546,134	4,267,873	94%	4,476,185	3,565,004	78%	69,949	702,869	802,545

Northwest Colorado Council
Summary Balance Sheet
As of October 31, 2015

3:29 PM
11/24/2015
Accrual Basis
Oct 31, 15

ASSETS

Current Assets

Checking/Savings 917,771.45
Accounts Receivable 1,223,132.77
Other Current Assets 357,328.82

Total Current Assets 2,498,233.04

Fixed Assets 1,028,731.38

TOTAL ASSETS 3,526,964.42

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable 9,481.85
Credit Cards 936.48
Other Current Liabilities 555,257.69

Total Current Liabilities 565,676.02

Long Term Liabilities 616,408.21

Total Liabilities 1,182,084.23

Equity 2,344,880.19

TOTAL LIABILITIES & EQUITY 3,526,964.42

Northwest Colorado Council of Governments
Budget vs Actual - 8800 - Northwest Loan Fund
 October 2015

11/17/2015
 Accrual Basis

	<u>Jan - Oct 15</u>	<u>YTD Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
4770 · Loan Recovery	1,449.71	23,000.00	6.3%
4000 · Grant Income			
4250 · Administration	86,331.00		
4200 · State Grant Income	539,571.00	390,000.00	138.35%
Total 4000 · Grant Income	625,902.00	390,000.00	160.49%
4620 · Reimbursed Expenses	387.00		
4720 · Revolved Interest			
4722 · Loans made after 1/1/14	19,957.14		
4721 · Loans made prior to 12/31/13	656.78		
4720 · Revolved Interest - Other	0.00	6,500.00	0.0%
Total 4720 · Revolved Interest	20,613.92	6,500.00	317.14%
4730 · Origination Fee	10,674.00	2,000.00	533.7%
Total Income	659,026.63	421,500.00	156.35%
Gross Profit	659,026.63	421,500.00	156.35%
Expense			
6100 · Payroll Expenses			
6112 · Program Director	53,781.60	57,437.00	93.64%
6131 · Office Wages	630.38		
6210 · Taxes & Benefits	12,103.25	13,597.00	89.01%
Total 6100 · Payroll Expenses	66,515.23	71,034.00	93.64%
6130 · Meeting Expense	61.08		
6520 · Outside Contract			
6420 · Fiscal Officer Expense	175.00		
6421 · Fiscal Assistant Expense	1,575.00	2,160.00	72.92%
6510 · Contractor	1,260.35	1,000.00	126.04%
6520 · Outside Contract - Other	152.86		
Total 6520 · Outside Contract	3,163.21	3,160.00	100.1%
6610 · Office Supplies	2,348.11	889.00	264.13%
6640 · Postage	320.06	150.00	213.37%
6650 · Printing & Publications	414.83	200.00	207.42%
6680 · Dues & Subscriptions	1,037.56	850.00	122.07%
6720 · Rent & Utilities	1,953.60	2,344.00	83.35%
6730 · Telephone Expense	575.68	720.00	79.96%
6800 · Equip Repair/Maint/Supply	135.00		
6930 · Bad Debts - written off	13,090.45		
7120 · License & Permits	443.50		
7130 · Travel & Meeting	5,611.24	7,500.00	74.82%
7320 · Pass-Through Funds			
7364 · Education	171.00		
7320 · Pass-Through Funds - Other	0.00	327,600.00	0.0%
Total 7320 · Pass-Through Funds	171.00	327,600.00	0.05%
7910 · Indirect Cost Allocation	6,681.80	7,053.00	94.74%
Total Expense	102,522.35	421,500.00	24.32%
Net Ordinary Income	556,504.28	0.00	100.0%
Net Income	556,504.28	0.00	100.0%

Northwest Colorado Council of Governments
Balance Sheet by Class -8800- Northwest Loan Fund
As of October 31, 2015

	<u>8800- Northwest Loan Fund</u>
ASSETS	
Current Assets	
Checking/Savings	
1015 · NLF 1st Bank Checking	208,354.82
Total Checking/Savings	<u>208,354.82</u>
Accounts Receivable	
1116 · NLF Grant Receivable	150,800.00
1115 · NLF Loan Receivable	800,704.46
Total Accounts Receivable	<u>951,504.46</u>
Other Current Assets	
1090 · Undeposited Funds	927.61
1315 · NLF - Allowance for Loan Loss	-10,805.00
Total Other Current Assets	<u>-9,877.39</u>
Total Current Assets	<u>1,149,981.89</u>
TOTAL ASSETS	<u><u>1,149,981.89</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	135.00
Total Accounts Payable	<u>135.00</u>
Total Current Liabilities	<u>135.00</u>
Total Liabilities	135.00
Equity	
3000 · Fund Balance	
3100 · NLF Net Assets	252,469.76
Total 3000 · Fund Balance	<u>252,469.76</u>
3900 · Retained Earnings	340,872.85
Net Income	556,504.28
Total Equity	<u>1,149,846.89</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,149,981.89</u></u>

Northwest Loan Fund OPEN CONTRACT FUNDS Portfolio 10-31-15

	Loan Date	Original Amount	Current Balance		Original Term	Payment Plan	Last Paid Date	Principle Reduction - Last Pmt	Maturity	Rate
1	5/6/2014	\$50,000.00	Paid in Full		Five/Three	\$951	12/31/2014	45474.29	5/6/2017	5.25%
2	5/14/2014	\$40,000.00	35,481.92		Ten/Five	\$430	10/13/2015	222.42	5/14/2019	5.25%
3	6/5/2014	\$20,000.00	17,730.55		Ten/Three	\$215	10/25/2015	134.23	6/5/2017	5.25%
4	10/16/2014	\$95,000.00	Paid in Full		Ten/five	\$1,022.85	12/8/2014	94614.44	10/17/2019	5.25%
5	10/16/2014	\$51,500.00	44,755.53		Five/skip May Jun	\$967.67	10/19/2015	793.38	10/17/2019	4.75%
6	12/5/2014	96,000.00	83,470.77		Five/Five	\$1,828.00	10/19/2015	1694.01	12/5/2019	5.25%
7	12/31/2014	52,000.00	48,458.59		Seven/Three	\$744.00	10/16/2015	513.28		5.25%
8	2/27/2015	60,000.00	52,622.66		44 months	\$1,505.00	10/19/2015	1338.79	10/19/2018	5.25%
9	4/22/2015	11,400.00	10,774.13		Five	\$217.00	10/19/2015	176.88	4/22/2020	5.25%
10	4/22/2015	86,000.00	86,000.00		77/36 months	\$1,300.00	begin 8-22		4/22/2018	5.25%
11	4/22/2015	75,000.00	72,484.38		Five	\$1,430.00	10/2/2015	1156.4	4/22/2020	5.25%
12	6/18/2015	80,000.00	78,342.34		Five/Three	\$1,522.00	10/17/2015	1185.66	6/18/2018	5.25%
13	7/29/2015	35,000.00	34,406.56		42 months	\$915.00	begin 10-3		2/3/2019	5.25%
14	8/25/2015	20,000.00	20,000.00		36 months	\$606	begin 10-25		10/25/2018	5.25%
15	9/23/2015	80,000.00	80,000.00		Five/Three	\$1,522.00	10/6/2015		9/23/2018	5.25%
16	10/7/2015	40,000.00	40,000.00		Five/Three	\$971.00	begin 12-7-15		10/7/2018	5.25%
		891,900.00	704,527.43							

Northwest Loan Fund REVOLVED FUNDS Portfolio - 10-31-15

	Loan Date	Original Amount	Current Balance	Original Term	Payment Plan	Last Paid Date	Principle Reduction - Last Pmt	Maturity	Rate
5	4/9/2008	\$25,000	6,400.00		\$300 mo.	9/18/15	\$300	3/15/2010	0.00%
20141223	12/30/2014	\$95,000	89,777.03	10/5 year	\$1,022.85	10/1/2015	\$575	12/30/2019	5.25%
			96,177.03						



MEMORANDUM

To: NWCCOG Council
From: Liz Mullen, Executive Director
Date: November 24, 2015
Re: 2015 Budget Revisions

Attached is a summary of the proposed 2015 budget revisions.

As is required by our auditors and NWCCOG policy, we present budget revisions for the current year in December for the Council's review and approval/acceptance.

Most programs show minor adjustments to reflect the actual activity in 2015 and projections to the end of the fiscal year.

- The Alpine AAA was unable to spend all of their funds by the end of their 2014/2015 grant year (June 30) and turned back the unspent \$139,240.
- The CO Health Foundation line was a duplicate of the Connect for Health Colorado (C4HCO) line and, therefore, needs to be eliminated.
- The Economic Development District received a Regional Economic Development Initiative (REDI) grant and some other additional funding that was not included in their original budget.
- The Elevator Inspection Program had a slow start to billing for five-year witnessing but that area has improved in the second half of the year and the EIP projects a modest positive net after a year of transition and training.
- Energy Management (Weatherization), RTCC, and Watershed Services all received additional funding that was not included in their original 2015 budgets.
- Regional Business experienced an unexpected five-month funding gap between DOLA grants for the Regional Broadband Coordinator and, therefore, projects a deficit that will need to be covered by reserve funds.

Most programs will zero out or carry funds forward at the end of the 2015 fiscal year. The end of year reserve is expected to exceed the required reserve by over \$50,000.

NWCCOG Budget Revisions December-2015
 2015 Final Budget Revision Summary

Program	Original 2015 Budgeted Revenue	Final Revised Revenue Budget	Change in Revenue Budget	Original 2015 Budgeted Expense	Final Revised Expense Budget	Change in Expense Budget	Revised Budget Net	Begin of year Program Reserve	End of year Program Reserve
Internal Program Funds									
AAAA	894,300	755,060	(139,240)	894,300	755,060	(139,240)	-	6,312	6,312
C4HCO-HUB	95,850	46,151	(49,699)	95,850	46,151	(49,699)	-		
CO Health Foundation	95,850	-	(95,850)	95,850	-	(95,850)	-		
Economic Development District	135,060	156,411	21,351	135,060	156,411	21,351	-		
Elevator Inspection	586,825	539,650	(47,175)	557,164	513,810	(43,354)	25,840	22,500	22,500
Energy Management	1,200,964	1,245,786	44,822	1,200,964	1,245,786	44,822	-	-	-
Regional Business	407,125	402,554	(4,571)	419,802	474,427	54,625	(71,873)		
Regional Transportation Council	327,256	344,870	17,614	327,256	344,870	17,614	-		
Watershed Services	26,812	32,531	5,719	26,812	32,531	5,719	-		
Internal Program Funds-Total	3,770,042	3,523,013	(247,029)	3,753,058	3,569,046	(184,012)	(46,033)	449,875	403,842
								Required Reserve 352,301	Reserve Overage 51,541
External Program Funds									
CBBC	6,948	3,435	(3,513)	6,948	3,435	(3,513)	-		
Homeland Security	21,750	203,058	181,308	21,750	203,058	181,308	-		
Summit Water Quality Committee	54,425	62,884	8,459	54,425	62,884	8,459	-		
Water Quality/Quantity	174,743	168,932	(5,811)	174,743	168,932	(5,811)	-	125,184	125,184
NWCCOG Total Budget		3,961,322			4,007,355				
Internal Service Program Funds									
249 Warren Avenue - Building	75,648	72,850	(2,798)	67,360	64,660	(2,700)	8,190	17,700	25,890
Indirect	177,753	189,053	11,300	178,339	188,995	10,656	58	-	58
Motor Pool	36,000	37,500	1,500	43,935	26,285	(17,650)	11,215	38,316	49,531
								659,887	633,317
Associated Programs									
Northwest Loan Fund	421,500	663,539	242,039	421,500	119,526	(301,974)	544,013	593,349	1,137,362
NWCCOG- Foundation	108,700	156,540	47,840	108,700	218,436	109,736	(61,896)	97,301	35,405
	4,847,509			4,830,758					



November 18, 2015

Mr. Shaun McGrath
U.S. EPA, Region 8
1595 Wynkoop Street
Denver, CO 80202

Dear Administrator McGrath,

The Northwest Colorado Council of Governments (“NWCCOG”) region has benefitted immensely from EPA’s efforts to clean up the environmental degradation created by historic mining activities. Mining is part of our region’s rich history; unfortunately early mining activity was not done with today’s regulatory oversight and general concern for the protection of the environment. As a result, our region hosts hundreds of abandoned mine sites, many of them significant sources of water quality and other impacts.

Recently it seems that the EPA has received considerable criticism for its efforts to clean up the environmental degradation associated with abandoned mines. NWCCOG appreciates the work of EPA in our region to help characterize and remediate many of these abandoned mine sites. Our member local governments recognize that without the assistance of EPA and its partnerships with State of Colorado agencies these problems would not have been addressed. In particular, we support EPA’s approach to working with local communities in developing remediation plans, such as the ongoing projects in the Snake River watershed in Summit County. We would like you to know the NWCCOG supports EPA’s efforts to clean up abandoned mines and encourages you to continue your work in our region.

Sincerely,

Karn Stegelmeier,
NWCCOG Board Chair
Summit County Commissioner

CC: Martin Hestmark, EPA

MEMBER JURISDICTIONS

City of Glenwood Springs

City of Steamboat Springs

Town of Carbondale

EAGLE COUNTY

Avon
Basalt
Eagle
Gypsum
Minturn
Red Cliff
Vail

GRAND COUNTY

Fraser
Granby
Grand Lake
Hot Sulphur Springs
Kremmling
Winter Park

JACKSON COUNTY

Walden

PITKIN COUNTY

Aspen

SUMMIT COUNTY

Dillon
Frisco
Montezuma
Silverthorne

GRAND LAKE CLARITY STAKEHOLDERS' MEMORANDUM OF UNDERSTANDING

The Parties to this Memorandum of Understanding (MOU) are the U.S. Department of the Interior Bureau of Reclamation (Reclamation), Northern Colorado Water Conservancy District (Northern Water), Grand County Board of Commissioners (Grand County), Northwest Colorado Council of Governments (NWCCOG), and Colorado River Water Conservation District (River District). For purposes of Sections III , VIII and X of this MOU, Grand County, NWCCOG and River District collectively constitute the West Slope.

I. EXPLANATORY RECITALS

- A. WHEREAS, Grand Lake is Colorado's largest natural lake and part of the headwaters to the Colorado River;
- B. WHEREAS, Grand Lake is used as a component of the Colorado-Big Thompson (C-BT) Project authorized by the United States Congress in 1937;
- C. WHEREAS, a portion of Senate Document No. 80, entitled "Manner of Operation of Project Facilities and Auxiliary Features," pages 2-5, states that the C-BT Project "must be operated in such a manner as to most nearly [ae]ffect" the five "primary purposes," (Exhibit A)
- D. WHEREAS, the "Manner of Operation of Project Facilities and Auxiliary Features," page 3, states "In order to accomplish these purposes the project should be operated by an unprejudiced agency in a fair and efficient manner, equitable to all parties having interests therein, and in conformity with" twelve "particular stipulations"(Exhibit A);
- E. WHEREAS, the Parties recognize Reclamation's operating authority for the Colorado-Big Thompson Project (C-BT). Reclamation will take into account individual input of members of the Adaptive Management Committee (AMC) and consider operational changes to meet the clarity goals.
- F. WHEREAS, water clarity in Grand Lake has been measured by Secchi disk visibility and a study dating back to the 1940s has documented a single Secchi disk visibility measurement of 9.2 meters;
- G. WHEREAS, Grand County, NWCCOG and the River District believe that the scenic attraction of Grand Lake is diminished due to decreased water clarity;
- H. WHEREAS, Reclamation and Northern Water have entered into a "Supplement of Contract Between the United States of America and the Northern Colorado Water Conservancy District for Addressing Commitments Associated with Meeting the Grand Lake Clarity Standard" dated October 23, 2013 (Clarity Supplement), which establishes a long-term commitment to meet the applicable Grand Lake clarity standard (Exhibit XXX).

- I. WHEREAS, the proposed Windy Gap Firing Project, which will transport water from the Colorado River through the west slope features of the C-BT Project for delivery to the front range of Colorado is subject to a permit from Grand County memorialized in Grand County Resolution No.2021PA-12-1 (“2012 Permit”). Condition 7 of the 2012 Permit provides in pertinent part that “the 2012 Permit shall not be effective until the Clarity MOU...[has] been executed;”
- J. WHEREAS, for the purposes of this MOU, the Three Lakes System includes Grand Lake, Shadow Mountain Reservoir, Granby Reservoir, and the Colorado River between Shadow Mountain Reservoir and Granby Reservoir.
- K. WHEREAS, the Water Quality Control Commission (“Commission”) adopted a narrative clarity standard and numeric clarity standard (with a delayed effective date) for Grand Lake in 2008. The Commission amended both standards in 2014.
- L. WHEREAS, the Commission’s current clarity standard is:
- “The highest level of clarity attainable, consistent with the exercise of established water rights, the protection of aquatic life, and protection of water quality throughout the Three Lakes system.”
- 5 CCR 1002-33, Numeric Standards Table, at p. 13 (June 30, 2015).
- M. WHEREAS, the Commission stated in 2014 that “sufficient effort has not yet been focused on determining an “attainable” level of clarity that is consistent with the constraints identified in the narrative standard”, and that “the Commission expects and anticipates a cooperative effort that will focus on identifying an attainable and protective Grand Lake clarity standard”. (CITATION)
- 5 CCR 1002-33, Numeric Standards Table, at p. 13 (June 30, 2015)
- N. WHEREAS, the Parties are engaged in a cooperative effort, as set forth below, in response to the Commission’s direction.
- O. WHEREAS, Grand County does not accept responsibility for payment of any costs associated with any action alternative(s) selected under Reclamation’s NEPA process to improve clarity in Grand Lake as described in the Clarity Supplement (Exhibit B).

II. PURPOSE

The purpose of this MOU is to establish an adaptive management process while Reclamation conducts a planning and National Environmental Policy Act (NEPA) process to evaluate alternatives to improve clarity in Grand Lake as described in the Clarity Supplement (Exhibit B). This MOU formalizes and establishes the terms of an effective, cooperative effort of the Adaptive Management Committee to implement the Grand Lake Clarity narrative standard (see V.A.).

III. TERM

Active participation in adaptive management will commence no later than April 15, 2016, and shall remain in effect until January 1, 2022. This MOU may be extended by mutual agreement of Reclamation, Northern Water and the West Slope until Reclamation issues its decision document upon completion of the NEPA process described above (at II). The MOU implements an interim process while Reclamation and Northern Water complete their efforts as defined in the Clarity Supplement referenced (Exhibit B).

IV. ADAPTIVE MANAGEMENT COMMITTEE

- A. **Representation.** Each Party shall be a member of the AMC.
- B. **Participation in AMC meetings.** Multiple representatives of each Party may attend and participate in the AMC meetings, as it is expected that the Adaptive Management process will rely on multiple areas of expertise. However, each Party shall reconcile internal differences and present a unified position to the AMC. The Parties' positions may differ.

Stakeholders/Others. Other Stakeholders must be governmental or quasi-governmental entities and may include, but are not limited to, one representative each from the Western Area Power Administration, U.S. Forest Service, Rocky Mountain National Park, Colorado Parks and Wildlife, Town of Grand Lake, Larimer County and Northern Water's Municipal Subdistrict. **Others that express an interest in the process may provide input to Parties, attend AMC meetings and receive notice of AMC meetings. [This may be a FACA issue. Solicitor will review this MOU and may recommend changes.]**

V. IMPLEMENTATION

- A. **Narrative Standard.** This MOU is to implement the WQCC's narrative water quality standard:

"The highest level of clarity attainable, consistent with the exercise of established water rights, the protection of aquatic life, and protection of water quality throughout the Three Lakes system."

5 CCR 1002-33, Numeric Standards Table, at p. 13 (June 30, 2015).

- B. **Clarity Goals.** The annual Clarity Goals for Grand Lake from July 1 through September 11 are an average Secchi depth of 3.8 meters and a minimum Secchi depth of 2.5 meters. The Clarity Goals are intended to guide the adaptive management process established by and implemented through this MOU.

C. Grand Lake Clarity Operational Planning

1. **Preparation of Grand Lake Clarity Operational Plan.** On or before June 1 of each year, subject to hydrology, meteorology, and current demands, Reclamation will identify operational scenarios to be modeled and evaluated and will meet with members of the AMC to seek input from individual members on these scenarios.
 - a. Reclamation shall present operational scenarios to the members of the AMC along with the results from the corresponding water quality model runs.
 - b. The members of the AMC shall review the scenarios and provide individual input and feedback on the operational scenarios at the meeting scheduled on or before June 1.
 - c. Reclamation shall consider input provided by members of the AMC, and shall present a Draft Operational Plan and water quality model runs on or before June 15.
 - d. The members of the AMC shall review the Draft Operational Plan and members shall individually provide input to Reclamation.
 - e. Reclamation shall announce to the members of the AMC its Proposed Final Operational Plan on or before June 21.
2. **Deliveries and yield.** C-BT Project deliveries and yield shall be protected.
3. **Water Quality Conditions**
 - a. **Consideration of Water Quality Indicators.** When the members of the AMC determine on the basis of monitoring, modeling or other analysis that any of the Water Quality Indicators relevant to Grand Lake clarity reach or are expected to reach certain thresholds (as described in i, ii and iii below) members may provide input to Reclamation. The status of Water Quality Indicators shall be included in the Weekly Summary Forms (as described in Exhibit D).
 - i. **Grand Lake Secchi depth.** The moving average Secchi depth of index sites (Jul 1 to date) in Grand Lake is 3.8 meters or less (Exhibit C).
 - ii. **Dissolved Oxygen (DO).** DO levels in Shadow Mountain Reservoir are 3 mg/L or less at the bottom or DO saturation near the surface exceeds 100% (Exhibit C).

- iii. **pH.** pH in Shadow Mountain Reservoir is greater than 8 S.U. near the surface (Exhibit C).
- b. **Consideration of Water Quality Standards.** The AMC recognizes that C-BT Project operations to meet the Clarity Goals may impact the Three Lakes System and may recommend efforts to minimize exceedances of the water quality standards of the Three Lakes System from July 1 through September 11.
- c. **Shadow Mountain Monitoring.** Monitoring will be carried out as explained in Exhibit C. Northern Water will make every effort to maintain the monitoring buoys in Shadow Mountain Reservoir but adjustments may be necessary in the event of an equipment failure. In such event, the AMC shall determine appropriate monitoring protocols to collect necessary data in support of the AMC process. The Parties recognize that Northern Water is not obligated to replace these buoys if they fail.

The AMC may adjust the thresholds and selected water quality indicators as mutually agreed by the Parties.

- 4. **Operational Adaptive Management.** AMC members shall meet in person each year on or before June 1 to discuss the anticipated stream flow and hydrologic forecasts, C-BT Project Operations, and the Northern Water and Municipal Subdistrict delivery obligations. AMC members will provide input to Reclamation for consideration in the operational scenarios (see **V.C.1.**). The AMC will schedule weekly conference calls during the period of concern for Grand Lake clarity (July 1 and to September 11), and meet as needed to discuss current and foreseeable operational deviations and water quality. During these calls, members may discuss potential operational changes that could help in meeting Clarity Goals.

Members of the AMC may provide input to Reclamation to modify the Operational Plan as needed during the weekly conference calls. Adaptive Management may include Reclamation making changes in the C-BT Project operations or other appropriate measures. Reclamation will evaluate any input and make decisions on modifications to the Operational Plan.

- 5. **Adaptive Management Record.** A Record of the discussions held during the meetings, input, decisions and objections made shall be maintained and compiled by the AMC. The purposes of the Record include, but are not limited to, (1) assisting in the evaluation of C-BT Project operational approaches to meet the Clarity Goals, as well as effects on Water Quality Indicators (see E.2.a.), and (2) providing feedback for Adaptive Management.

- a. **Meeting Minutes.** The AMC shall record minutes of the meetings held on or about June 1 and June 15.
- b. **Weekly Summary Form.** A Weekly Summary Form shall be prepared by and distributed to the AMC at the weekly meetings. The Weekly Summary Form should include a summary of water quality data, operational parameters of interest, and brief notes on action items and discussion topics from the previous meeting. The information will be presented using a form template such as presented in Exhibit D.
- c. **Comments.** Written comments submitted by any Party shall be attached to the Weekly Summary Form for that meeting.
- d. **Annual Summary.** The AMC shall annually prepare a summary of what it learned about C-BT Project operational approaches to meet the Clarity Goals, as well as effects on water quality, which it shall provide to the Water Quality Control Commission.

VI. FUNDING

- A. The Parties' initial contribution shall be the services of their staff members.
- B. If the AMC intends to incur any costs associated with the implementation of this MOU, the Parties shall agree in advance to a funding mechanism for such cost(s), consistent with each Party's applicable legal requirements.
- C. This MOU does not assign or allocate responsibility for funding implementation of any measures related to the Adaptive Management process. Without acknowledging or admitting such responsibility, the Parties agree to work together to address implementation of measures in support of the Adaptive Management Process, such as monitoring and reporting costs and securing adequate sources of funding therefor.
 - 1. Any agreement with consultants shall expressly recognize and implement such limitation.
 - 2. The obligations of Grand County, the River District, NWCCOG and Northern Water shall not constitute a general obligation, indebtedness, or multiple fiscal year direct or indirect debt or other financial obligation whatsoever, within the meaning of the Constitution or laws of the State of Colorado.
 - 3. All public funding shall be subject to annual appropriation.
- D. Northern Water has a contractual relationship with the United States as defined by its 1938 Repayment Contract and related documents. Nothing herein changes Northern Water's obligations as defined by that contract and related documents, and Northern Water's commitments under this MOU are separate from Northern Water's obligations under that contract and related documents.

VII. WINDY GAP FIRING PROJECT 1041 PERMIT

Grand County hereby acknowledges and confirms that execution of this MOU by the Parties satisfies the portion of Condition 7 of the 2012 Permit that requires execution of the “Clarity MOU” before the 2012 Permit is effective. This MOU also replaces the Umbrella Agreement referred to on the list of documents attached to the 2012 Permit.

VIII. MODIFICATION

No modification or waiver of this MOU or any covenant condition or provision contained herein shall be valid unless approved in writing by Reclamation, Northern Water and the West Slope.

IX. NO WAIVER

The Parties acknowledge that there are differences of opinion regarding the scope of the obligations to protect water clarity in Grand Lake created by Senate Document 80, the Clarity Supplement, and the Colorado Clarity Standard Process. These issues have not been litigated. The Parties agree that in entering into this MOU and not litigating or otherwise objecting in any form to the legal issues specified above, that this MOU shall never give rise to any claim, defense, or theory of acquiescence, bar, merger, issue or claim preclusion, promissory estoppel, equitable estoppel, waiver, laches, unclean hands or any other similar position or defense concerning any factual and legal position regarding the Parties’ respective positions regarding Grand Lake clarity and the Parties’ respective interpretations of Senate Document No. 80, the 1938 Repayment Contract, Reclamation Law, or Colorado law. The Parties further agree that they do not intend this MOU to have the effect of precedent or preclusion on any factual or legal issue in any other matter. The Parties expressly reserve their rights to assert any legal or factual position or challenge the legal or factual position taken by any other party on any other matter.

X. BINDING AGREEMENT

This MOU shall be binding upon the Parties, and their respective successors or assigns. The Parties’ rights and obligations under this MOU may not be assigned without the express written consent of Reclamation, Northern Water and the West Slope.

XI. ENTIRE UNDERSTANDING

This MOU is the complete integration of all understandings between the Parties. No prior or contemporaneous addition, deletion, or other amendment hereto shall have any force or affect whatsoever, unless embodied herein in writing.

XII. THIRD PARTIES

- A. This MOU does not create, and the Parties do not intend to create, in any other individual or entity the status of third-party beneficiary, and this MOU shall not be construed so as to create such status. The rights, duties and obligations documented in this MOU shall operate only between the Parties to this MOU, and shall inure solely to the benefit of the Parties to this MOU.
- B. The provisions of this MOU are intended only to assist the Parties in determining or performing their obligations under this MOU.
- C. This MOU does not and shall not be deemed to confer upon or grant to any third-party any right enforceable at law or equity arising out of any term, covenant, or condition herein or the breach thereof.
- D. This MOU is not intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States, its departments, agencies, or entities its officers, employees, or agents, or any other person.

XIII. SEVERABILITY

In case one or more of the provisions contained in this MOU, or any application hereof, shall be invalid, illegal, or unenforceable in any respect the validity, legality and enforceability of the remaining provisions contained in this MOU and the application thereof shall not be in any way affected or impaired thereby.

XIV. COMPLIANCE WITH LAWS

At all times during the performance of this MOU, the Parties shall strictly adhere to all applicable federal, state and local laws, rules, and regulations that have been or may hereafter be established.

XV. SOVEREIGN IMMUNITY

The Parties do not waive their sovereign immunity by entering into this MOU, and each fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this MOU.

XVI. EFFECT ON OTHER AGREEMENTS

Nothing in this MOU affects contracts or other agreements that may exist between any combinations of the Parties.

XVII. EFFECTIVE DATE

This MOU shall become effective on the date upon which it has been signed by the last Party to sign although a majority of the Parties may agree to implement this MOU if the signature of any other Party(s) is a mere formality, provided, however,

this MOU shall not become effective unless and until the Water Quality Control Commission amends the existing numeric clarity standard, 5 CCR 1002-33 (June 30, 2015), to an average Secchi depth of 3.8 meters and a minimum Secchi depth of 2.5 meters from July 1 through September 11, with a delayed effective date of January 1, 2022.

XVIII. WEST SLOPE APPROVALS

When West Slope approval or consent is required, the West Slope, shall develop a unified position and Grand County, NWCCOG and the River District agree to execute any required documents consistent with that position.

IN WITNESS WHEREOF, the Parties hereto have signed this MOU effective as of the date and year written above.

BUREAU OF RECLAMATION

By: _____
Jacklynn L Gould, Area Manager

Date: _____

**NORTHERN COLORADO WATER
CONSERVANCY DISTRICT**

By: _____
Eric Wilkinson, General Manager

Date: _____

**COLORADO RIVER WATER CONSERVATION
DISTRICT**

By: _____

Date: _____

**NORTHWEST COLORADO COUNCIL OF
GOVERNMENTS**

By: _____
Karn Stegelmeier, NWCCOG Chair

Date: _____

**GRAND COUNTY BOARD OF COUNTY
COMMISSIONERS**

By: _____
Chairman

Date: _____

Attest: _____
Sara L. Rosene, Clerk and Recorder

Date: _____

LIST OF EXHIBITS

- EXHIBIT A: pdf of SD80
- EXHIBIT B: Clarity Supplement
- EXHIBIT C: Secchi, DO and pH monitoring/ Secchi Monitoring Protocol Attached
- EXHIBIT D: Form Template

GRAND LAKE STAKEHOLDERS' CLARITY PROPOSAL

DRAFT STATEMENT OF BASIS AND PURPOSE

In 2008, the Commission concluded that the clarity in Grand Lake needs to improve. It accordingly adopted a narrative clarity standard for Grand Lake, which is a natural lake and used as a component of the U.S. Department of the Interior, Bureau of Reclamation's (Reclamation) Colorado-Big Thompson Project (C-BT Project). In basing the narrative standard on "attainability", the Commission intended "that attainability is to be judged by whether or not a clarity level can be attained in approximately twenty years by any recognized control techniques that are environmentally, economically, and socially acceptable."

The Commission also "determined in 2008 that the adoption of a 4 meter numerical standard with a delayed effective date was an appropriate policy choice to encourage cooperative efforts to improve Grand Lake clarity." The Commission decided in 2014 "that further delay in the effective date of the numerical standard was justified in view of the progress that had been made cooperatively by the [stakeholders] and by the obstacles they [had] yet to overcome." The Commission in particular noted that sufficient effort had not yet been focused on determining an "attainable" level of clarity that is consistent with the constraints identified in the narrative standard. Furthermore, the Commission stated its "hope that improvement in clarity can be achieved by a balanced approach that does not sacrifice water rights, the recreational fishery, or water quality." The Commission expected and anticipated "a cooperative effort [to] focus on identifying an attainable and protective Grand Lake clarity standard" by January 2016. Specifically, the Commission directed that this cooperative "effort should address the following questions that consider the constraints imposed on attainability:

"1) What are the water rights constraints?

"2) What are the aquatic life constraints?

"3) What are the water quality constraints from the perspective of the Three Lakes system?

"4) What are the financial constraints?"

In response to the Commission's challenge, Reclamation, Grand County, Northern Water, the Colorado River Water Conservation District, the Northwest Colorado Council of Governments, and others engaged in a facilitated process beginning in September 2014. The Proponents (Grand County, Northern Water, Colorado River Water Conservation District and Northwest Colorado Council of Governments) reached consensus on the water rights constraints and the aquatic life constraints. The Proponents also reached agreement on working hypotheses concerning water quality constraints from the perspective of the Three Lakes system. Finally, the Proponents reached a common understanding of why and to what extent the financial burdens of C-BT Project operations, maintenance, and capital improvements fall on Reclamation, Northern Water, and power rate payers under federal Reclamation law and C-BT Project contracts.

The clarity in Grand Lake is affected by many variables, including but not limited to natural hydrologic variations, and Reclamation's operation of the C-BT Project, which pumps water from the Colorado River through Shadow Mountain Reservoir into Grand Lake on its way for its ultimate use on the Front Range. The complexities of the C-BT system do not lend themselves to simple solutions. Although a great deal of information has been generated to identify the causes of diminished clarity in Grand Lake, the existing

information is inadequate to determine the clarity attainable within 20 years by any recognized control techniques that are environmentally, economically, and socially acceptable. Essential information on attainability will, however, be developed as the water quality model for the Three Lakes is completed and integrated with the hydrologic model for the C-BT Project, by analyzing the clarity effect of C-BT operational changes taken to improve clarity through an adaptive management process, and by Reclamation's planning and National Environmental Policy Act (NEPA) process to evaluate structural and operational alternatives to improve clarity in Grand Lake, pursuant to a supplemental contract between Reclamation and Northern Water signed on October 23, 2013. Reclamation expects this process, to take approximately 5 years, subject to Congressional funding.

The Proponents have negotiated a Memorandum of Understanding (MOU) to establish the adaptive management process to improve clarity in Grand Lake through using flexibility in operations while Reclamation conducts its NEPA process to evaluate alternatives. Over the next five years, the Proponents anticipate that adaptive management will improve clarity, and inform the operational component of the alternatives being considered. The adaptive management process will result in regular communication between the Proponents and Reclamation, monitoring of the operational adjustments on clarity, and an evaluation of the relative clarity improvements.

The Proponents established clarity goals for July 1 through September 11 of an average Secchi depth of 3.8 meters and a minimum Secchi depth of 2.5 meters to guide the adaptive management efforts for the next five years.

The Commission adopted the Proponents' proposal to defer the effective date of a numeric clarity standard to January 1, 2022, to allow time for Reclamation to complete its NEPA alternatives analysis while exploring operational adjustments to the C-BT project through the adaptive management process. The Commission also amended the numeric standard to an average Secchi depth of 3.8 meters, and a minimum Secchi depth of 2.5 meters, for July 1 through September 11. The Commission, like the Proponents, expects that Reclamation's NEPA alternatives analysis will identify the clarity attainable. As with all standards, the Commission concluded in 2008, it expects to revisit this issue in future review cycles.

To: Chair and Members of the NWCCOG Council
 From: Jean Hammes, Alpine Area Agency on Aging (AlpineAAA)
 Meeting Date Agenda: December 3, 2015
 Subject: Regional Advisory Council's recommendation for FY2016-2017 funding allocations;
 request for NWCCOG Council approval

Background

The State Unit on Aging receives funding from the federal Administration on Aging and State Funding for Senior Services. Older Americans Act (OAA) and state funds allocations are distributed among the 16 area agencies on aging. The NWCCOG-Alpine Area Agency on Aging (Region 12) contracts with service providers for the delivery of aging services across the region.

The allocation of Alpine Area Agency on Aging funds in the region is based on the results of a request for proposal process held every four years as a result of the area plan priorities. Service providers submit an application for funding that is reviewed by the Grant Review Committee as well as Alpine AAA staff. The Grant Review Committee makes funding recommendations to the full Regional Advisory Council. Once approved as presented, or revised, the Regional Advisory Council recommendation for funding allocations is presented to the NWCCOG Council for approval.

On October 16, 2015 the Grant Review Committee discussed and developed the funding allocation recommendations that were forwarded to the Regional Advisory Council for review, discussion and subsequent approval. A public hearing was held on November 4, and the following recommendations were approved by the Regional Advisory Council. Per program policy an appeal process was made available to the public and respondents.

Appeals: at the time of this report one appeal had been received by the due date; it will be reviewed and addressed after November 25.

Regional Advisory Council's Funding Allocation Recommendations for FY 2016-2017

SERVICES FUNDING

Priority service in SFY 2016-2019 Area Plan	Proposed Services (listed alphabetically) and Proposer (listed alphabetically under service)	Total Funds Requested in Proposal	RAC's Recommendation Service Funding Award
Yes	CONGREGATE MEALS		
	• Eagle Co. Public Health & Environment	\$ 71,241	\$ 57,229
	• Grand County Senior Nutrition	\$ 30,183	\$ 30,183
	• Pitkin County Senior Services	\$ 60,000	\$ 58,348
Yes	HEALTH PROMOTION		
	• Ambiance Counseling Service - substance abuse counseling	\$ 10,667	\$ 5,358
	• Consortium for Older Adult Wellness - falls prevention & chronic disease self-management classes	\$ 5,000	\$ 5,000

Yes	HOME DELIVERED MEALS		
	• Eagle Co. Public Health & Environment	\$ 15,467	\$ 12,990
	• Grand County Senior Nutrition	\$ 28,645	\$ 20,376
	• Jackson County Council on Aging	\$ 12,458	\$ 12,458
	• Pitkin County Senior Services	\$ 28,000	\$ 28,000
Yes	INFORMATION & ASSISTANCE [ADRC]		
	• Eagle Co. Human Services	\$ 3,500	\$ 3,500
	• Grand County Rural Health Network	\$ 13,610	\$ 3,361
	• Jackson County Council on Aging	\$ 5,237	\$ 5,237
Yes	LEGAL ASSISTANCE		
	• Colorado Legal Services	\$ 6,475	\$ 6,475
required	LONG TERM CARE OMBUDSMAN		
	• Alpine Area Agency on Aging	\$ 10,000	\$ 10,000
required	NUTRITION SUPPORT SERVICES		
	• Nutrition Consultation/Menu Analysis • Nutrition Counseling • Nutrition Education	\$ 15,250	\$ 15,250
Yes	OPTIONS COUNSELING [ADRC]		
	• Alpine Area Agency on Aging	\$ 2,543	\$ 2,543
	• Eagle Co. Human Services	\$ 14,000	0
	• Grand County Rural Health Network	\$ 22,324	0
	• Pitkin County Adult and Family Services	\$ 13,500	\$ 12,635
	• Summit County Community & Senior Center	\$ 10,800	\$ 10,800
Yes	TRANSPORTATION		
	• Eagle Co. Public Health & Environment	\$ 84,889	\$ 28,677
	• Grand County Council on Aging	\$ 42,000	\$ 37,440
	• Jackson County Council on Aging	\$ 15,000	\$ 15,000
	• Summit Co. Community & Senior Center	\$ 5,000	\$ 5,000
no	ASSISTED TRANSPORTATION		
	• Jackson County Council on Aging	\$ 4,083	\$ 2,000
no	HOMEMAKER - CHORE		
	• Alpine Area Agency on Aging	\$ 32,216	\$ 32,216
no	MATERIAL AID - dental & vision assistance	\$ 12,150	\$ 12,150
	• Alpine Area Agency on Aging	\$ 12,150	\$ 12,150
no	PUBLIC INFORMATION		
	• Jackson County Council on Aging - newsletter, newspaper articles, potluck meals, booth at community events	\$ 15,679	\$ 11,000
	• Pitkin County Senior Services - newsletter, radio spots, postcard mailings	\$ 10,500	\$ 10,500
	• Summit Co. Community & Senior Center - newsletter	\$ 13,500	\$ 6,750
TOTALS SERVICE AMOUNTS		\$ 613,917	\$ 460,476

DISCRETIONARY ACTIVITIES

Proposed Project / Activity	Funds Considered	RAC Recommended FY 2016/17 Funds Allocations
Region 12 RAC Mini-Grant program?	\$ 7,500	\$ 7,500
RAC Mileage Reimbursement?	\$ 6,500	\$ 6,500
Host regional event to highlight White House Conference on Aging final report?		0
Update on accomplishments in focus areas of "Seniors in Our Mountain Communities"?		0
Update "Seniors in Our Mountain Communities" 2011 gap analysis report?		0
Colorado Fiscal Forum "Mtn Region Session" with Colorado Fiscal Institute?		0
Senior Awards Ceremony?	\$ 3,000	\$ 3,000
TOTALS PROJECT/ACTIVITIES AMOUNTS	\$ 17,000	\$ 17,000

Summary of the Total Funds Requested vs. RAC's Recommended Total Service Funding Awards & Funds Allocations

	Services and Activities	RAC Recommended FY 2016/17 Funding
TOTAL AVAILABLE FUNDING	\$ 480,637	\$ 480,637
TOTAL FUNDS REQUESTED/CONSIDERED	\$ 613,917	\$ 477,476
DIFFERENCE	(\$ 133,280)	\$ 3,161

AUTHORIZATION OF APPROVAL OF FY 2016/2017 FUNDING ALLOCATIONS

The Northwest Colorado Council of Governments (NWCCOG) is a contracting agency of the Colorado Department of Human Services, Division of Aging and Adult Services (CDHS); and,

CDHS' State Unit on Aging receives funding from the federal Administration on Aging and from State Funding for Senior Services, which is distributed among the 16 area agencies on aging; and.

The Alpine Area Agency on Aging conducted a Request For Proposal per regulation and policy (Policy & Procedure Manual item 203a); and

The Regional Advisory Council has approved the funding allocations recommendation from the Grant Review Committee and recommends approval by the NWCCOG Council; and

An appeal process was made available to the public and respondents; and

Per rule and policy the Alpine Area Agency on Aging assures that an adequate proportion of its Federal allotment for Title III-B services is expended on the three priority service categories, that any transfers of funds did not exceed the maximum percentages; and

The NWCCOG Council has reviewed the funding allocations recommendations and appeals;

Now, therefore, be it authorized that:

1. The Northwest Colorado Council of Governments Council approves the Region 12 funding allocations for FY2016-2017;
2. This authorization shall be in effect immediately upon its adoption.

I hereby certify that this authorization was adopted by the Council of the Northwest Colorado Council of Governments on December 3, 2015.

Karn Stiegelmeier, Chair
Northwest Colorado Council of Governments



MEMORANDUM

To: NWCCOG Council
From: Liz Mullen, Executive Director
Date: November 24, 2015
Re: Authorization to sell a weatherization van

In accordance with NWCCOG's Fixed Asset Disposal Policy (attached), staff is requesting the Council's permission to sell weatherization van # 25, which is a 2004 GMC Savana in fair condition with approximately 155,000 miles and valued by Kelley Blue Book at \$4,000.

This is an extra van that will not need to be replaced. The Colorado Energy Office (CEO) allows for vehicles valued under \$5,000 to be sold by the agency and the funds used for the program as determined by the agency.

Staff will sell the van through a sealed bid process. Proceeds will be used to purchase upgraded tools for the weatherization program.



POLICIES AND PROCEDURES

DESCRIPTION: Fixed Asset Disposal Policy

Date Adopted:

July 28, 2011

Date Revised:

Author:

PSC

Revision Number:

POLICY:

Fixed Assets which belong to the NWCCOG that are no longer useful due to obsolescence, poor condition, or expended useful life shall be disposed in accordance with the attached procedures.

Assets with a value over \$250 shall be disposed of via a competitive blind process.

Assets that belong to the NWCCOG but are restricted under a grant agreement shall follow the disposal procedures of the more restrictive policy.

NWCCOG Council may adopt a preferred method for disposal that overrides the adopted procedures.

PROCEDURE:

No assets belonging to the NWCCOG may be disposed of without the approval of the Executive Director.

The Program Director and the Executive Director shall first agree on the value of the unwanted asset.

Assets under \$250 in value may be donated to a non-profit organization at the discretion of the Executive Director.

Assets over \$250 shall be competitively bid or auctioned to the highest bidder. The process shall be open to the public and employees of NWCCOG may participate in the auction but may not be given a competitive advantage.

NWCCOG Council must first agree to dispose of assets valued at over \$1,000.

All revenue received from the sale of assets shall be returned to the program which initially purchased the asset. If the asset belonged to a program with a capital depreciation account, the money shall be credited to that account.

2016 NWCCOG COUNCIL MEETING SCHEDULE

Thursday, January 28, 2016

Full Council, NLF Board & EDD Board Meetings

Location: Garden Level Classroom, Eagle County Administration Building, 500 Broadway, Eagle

Time: 9:30 a.m.-2:00 p.m.

Primary Agenda Items: Introduction of new members/representatives; elect executive committee & officers; annual NLF Board meeting; EDD Board meeting & election of officers.

Thursday, March 24, 2016

Full Council Meeting

Location: NWCCOG Office/Conference Call

Time: 10:00 a.m.-12:00 p.m.

Primary Agenda Items: Approval of final 2015 financials; program updates.

Thursday, May 26, 2016

Full Council & EDD Board Meeting

Location: Glenwood Springs Community Center, 100 Wulfsohn Road, Glenwood Springs

Time: 10:00 a.m.-3:00 p.m.

Primary Agenda Items: Review/acceptance of 2014 audit; program updates.

Thursday, July 28, 2016

Full Council Meeting

Location: NWCCOG Office/Conference Call

Time: 10:00 a.m.-12:00 p.m.

Primary Agenda Items: Approval of 2017 dues; discussion re: Annual Planning Meeting Agenda

Thursday, August 25, 2016

Full Council & EDD Board Annual Planning Meeting

Location: Buffalo Mountain Room, Summit County Commons, Frisco

Time: 10:00 a.m.-3:00 p.m.

Agenda Items: Strategic Planning for 2017

Thursday, October 27, 2016

Location: NWCCOG Office/Conference Call

Time: 10:00 a.m.-12:00 p.m.

Primary Agenda Items: Review of draft 2017 budget

Thursday, December 8, 2016

Full Council & Foundation Board Meeting

Location: NWCCOG Office/Conference Call

Time: 10:00 a.m.-12:00 p.m.

Primary Agenda Items: 2016 budget revisions; approve 2017 budget; adopt 2017 meeting schedule; annual NWCCOG Foundation Board meeting.



PROGRAM UPDATES

To: NWCCOG Council
From: NWCCOG Staff
Date: November 24, 2015
Re: December 2015 Program Updates

The following are the events of note that have occurred since the October 22, 2015 NWCCOG meeting.

Alpine Area Agency on Aging (Alpine AAA) – Jean Hammes, Director

Region 12 Regional Advisory Council–

The Regional Advisory Council (RAC) held their regular meeting on November 4, 2015. At this meeting the following items were discussed or action taken:

Reminder that Jackson, Pitkin and Summit County Appointees to the RAC will need to be selected for terms beginning January 2016.

The Membership Committee was reconstituted to develop a recruitment plan to increase membership with a balance of representation.

The one-year terms of the Optimal Members were approved; thanks and congratulations to Coni Aguilar, Geni Garcia and David Pearce for their continued service on the RAC

Finalized the 2016 RAC Meeting Activities Calendar:

January 13, 2016 10:30 - 11:45 am, *Conference call*

2016 Senior Day at the Capitol, *Grand County agreed to serve as Region 12 representatives*

April 13, 2016 10:15 am - 2:15 pm, *Summit County Community-Senior Center, Frisco*

May 2016 Annual Senior Awards Ceremony - *date to be determined by planning committee*

June 8, 2016 10:30 - 11:45 am, *Conference call*

September 14, 2016 10:15 am - 2:15 pm, *Jackson County Council on Aging Senior Center, Walden*

November 9, 2016 10:15 am - 2:15 pm, *location in Eagle County.*

Approved the Grant Review Committee's funding recommendations for FY 2016-2017. The RAC's approved recommendation for funding allocations for FY 2016-2017 will be submitted to the NWCCOG Council for approval at its December 3rd, 2015 meeting.

Program Operations

FY 2016 Contracts: The revised performance-based service agreement is under review by NWCCOG's legal counsel, and it will be issued to the service providers following the action of the NWCCOG Council at the December 3rd, 2015 meeting.

Legislation & Advocacy

Aging Policy and Advisory Committee (APAC): The initial reading of the revised Volume 10 regulations (12 CCR 2510-1 completed through APAC, was heard at the State Board of Human Services on October 2nd, 2015. There are some minor revisions that the Board suggested; the final reading will be on November 6th, 2015. If the proposed revisions are accepted, the revised Volume 10 will become effective, January 1, 2016. APAC is also developing the survey recording tools for the Alpine AAA and contracted service providers' performance measures.

The 2016 Fiscal Forum: Please mark the date of January 15th, 2016 on your calendar. That is the date of the Colorado Fiscal Institute's 2016 Fiscal Forum. Registration will begin December 1st, 2015 at <http://www.coloradofiscal.org/>

Colorado budget: The Alpine AAA program is monitoring the reality laid out in the budget presented by Governor John Hickenlooper and the options under consideration for bridging the funding gaps. Colorado finds itself in the uncomfortable position of facing deep budget cuts at the same time that "excess revenues" are required to be refunded to taxpayers, due to the dictates of the TABOR amendment. Due to a unique mixture of legal restraints and triggers to the budget, the State is suddenly facing an approximate \$373 million deficit, while simultaneously being required to issue approximately \$289 million in TABOR rebates. It is possible that the increase realized in the current SFY 2015-16 State Funding For Senior Services, could be cut under the above situation.

Alpine Area Retired and Senior Volunteer Program (RSVP) – C.J. Grove, NWCCOG Volunteer Program Coordinator, RSVP Program Director

Service Activity Statistics

October 1st – November 15th

- 1 Volunteer worked 19.50 hours garnering donations for nonprofit organizations.
- 4 Volunteers worked 54.67 hours working in education.
- 3 Volunteers worked 36.50 hours working to distribute healthcare information.
- 2 Volunteers worked 60.75 hours giving transportation to 10 individuals.
- 4 Volunteers worked 191 hours delivering meals to 22 individuals.
- 5 Volunteers worked 129.50 hours distributing food.
- 1 Volunteer worked 20 hours giving companionship services to 2 individuals.
- 1 Volunteer worked 24 hours for the Eagle County Senior Blanket Project
- 1 Volunteer worked 6 hours in animal welfare.
- 1 Volunteer worked 7.50 teaching Parkinson's exercises classes.

Volunteers continue to sign up to participate in the Helping Hands for Seniors "Handyman Project". This program should be operational January 2016.

C.J. Grove continues to find new partners in Eagle County and has officially partnered with the Eagle County Historical Society and Western Eagle County Metropolitan Recreation District (WECMRD.)

The Advisory Council had their first official meeting. This meeting began the process of developing the policies and procedures of future meetings and included a brainstorming session on marketing and increasing Alpine Area RSVP visibility in the community.

***State Health Insurance Assistance Program (SHIP)/Senior Medicare Patrol (SMP) –T.J. Dufresne,
Health Insurance Assistance Coordinator***

The SHIP Medicare Counseling Program's Part D annual Open Enrollment Period (OEP) officially started October 15th, 2015. It runs through December 7th, 2015.

The recruitment of new volunteer SHIP Counselors is still underway. Recruitment efforts have been put on hold, due to the volume of beneficiaries needing individualized assistance. Planning meetings will occur after December 7th, 2015 to meet with faith-based organizations in Grand, Jackson, Eagle and Pitkin Counties. Summit County is scheduled for January, as there is a strong group of Certified Volunteer Counselors already in place. Also, four of the five incoming volunteers to be trained at our next Certification are from Summit County.

Much of T.J. Dufresne's time over the last month has been focused on taking calls from beneficiaries, counseling individuals over the phone or in-person, and attending community and outreach meetings and events. The majority of phone calls received have been from beneficiaries in Grand County and Eagle County. Grand County callers have the highest need for in-person assistance. More of Eagle County callers are able to have their questions and concerns answered or walked through over the phone. Jackson County beneficiaries have suggested meeting in Grand County when they plan a trip there. Jackson County outreach is planned through the end of the open enrollment period. There will be an enrollment event at Down Valley in Eagle County in December. Pitkin County's Certified Medicare Counselor is an employee of the Aspen Senior Center and has been meeting with beneficiaries. TJ expects to find new volunteers and partners to do counseling and conduct community education events in the coming months.

T.J. set up a protocol for the Medicare SMP (Senior Medicare Patrol) fraud prevention program that is applicable for many individual and group contacts. One of the ways to broach the subject is to ask Medicare beneficiaries if they review their monthly Medical Summary Notices. T.J. encourages beneficiaries to double check that they are being billed only for services that were provided. She also talks to beneficiaries about being wary of phone calls and other solicitations requesting Medicare numbers and other personally identifiable information (PII). SMP information is a component of every site visit and presentation.

Community education has been designed to educate beneficiaries and other community members in the areas of utilizing health insurance benefits, reviewing Benefit Summary Notices, fraud prevention and identification, enrollment periods, and plan comparison and selection, among other topics. Partnering agencies and organizations will host outreach and education efforts.

Broadband Projects— *Nate Walowitz, Regional Broadband Coordinator*

November 2015 Ballot SB-152 Exemption Referendum – (Updated November 4th, 2015).

Jackson Count—PASSED
Moffat County & City of Craig—PASSED
Pitkin County—PASSED
Rio Blanco County—Previously passed
Routt County—PASSED
Summit County—PASSED
Town of Fraser— PASSED
Town of Red Cliff—Previously passed
Town of Winter Park—PASSED
Steamboat Springs—PASSED
Steamboat Springs Public Schools—PASSED
Colorado Mountain College—PASSED
Colorado Junior College—PASSED

FirstNet Colorado (CO OIT) has aggregated statewide information and submitted coverage and usage requirements along with tower/radio site information to FirstNet for their consideration. NWCCOG coordinated the contribution of radio site and tower information allowing FirstNet Colorado to improve the network design for North Central and Northwest Colorado.

Megan Chadwick and the State GIS team need all counties and local governments to encourage their constituents to log on to the state site and get speed test data results from our population. New speed test data is needed for the survey. Please put the word out! <http://maps.co.gov/publicspeed/>

Nate Walowitz worked with DOLA and released a map of covered areas, and spreadsheets of location counts per county and total funding by county.

USDA is working with Town of Dinosaur on possible interest in FTTH project concurrent with a gas line project.

CenturyLink has accepted the CAF II statewide funding.

CenturyLink held a CAF II meeting with Jackson County on September 30th, 2015. There are 596 of the possible 661 locations in the County are CAF II eligible. The North Park School District will request E-Rate bids for next year. It is hoped that pricing inequity for broadband can be narrowed. NWCCOG will be working with the County Commissioners and Economic Development to create a strategic broadband and economic development plan for the county. NWCCOG is assisting in the drafting of an RFP for Countywide broadband engineering services. The RFP will be based on the successful Pitkin County RFP.

Pitkin County RFP for a broadband network has closed. They want to have a multi-use fiber/wireless broadband loop connecting all their mountaintop sites and local government buildings for public broadband deployment, public safety communications and County IT network redundancy. The RFP received five responses.

Routt County received a DOLA broadband administrative planning grant. NeoFiber is their consultant. The DOLA grant application was submitted for fiber extension to connect the County Justice Center and Yampa Valley Electric Association to the Northwest Colorado Broadband, Inc. (NCB) Carrier Neutral Location (CNL).

Summit County met with CenturyLink on October 9th, 2015 to discuss CAF II and recent outages. The Town of Montezuma also had a representative at the meeting. The Towns of Heeney and Lower Blue were also discussed as areas of interest within the FCC funding locations. Summit County is looking into the possibility of developing the Lower Blue tower site themselves. NWCCOG has put them in touch with an engineering firm and reached out to COMNET Cellular for possible roaming carrier arrangement. Summit County and Frisco businesses are interested in obtaining business class broadband at lower prices. NWCCOG is working with them and the providers to determine the best way forward; aggregation, affinity marketing program.

Scott Burgess is working to finalize paperwork to acquire the Battle Mountain half of tower site property. COMNET Cellular is interested in putting cell site on Red Cliff tower, thus a NEPA process has started. Permanent tower and services will not be constructed and available until summer 2016. USFS had declined a temporary site application from HCl/Forethought at Ski Cooper. All parties met with USFS in late September and a new application has been submitted with emphasis on getting an approval for Ski Cooper site by early next summer.

Economic Development District (EDD) – *Rachel Lunney, Director*

Roundtable on Entrepreneurship Programs in the region: The NWCCOG EDD Working Group met on October 28, 2015 at EVO3 Workspace in Frisco for its last meeting of 2015. At that meeting, presentations were given by Aaron Landau, founder of EVO3, Amy Kemp, founder of Elevate coSpace (another co-working space in Frisco), and Lindsey Stapay, Director of the Northwest Colorado SBDC. The presentations highlighted some of the programs happening in the region to encourage and support entrepreneurship including Summit County Start-Up Weekend, Next Level Class (in Grand County), Hour of Code (being hosted by EVO3 on December 7th), Startup Ski and Bike weekends (hosted by Elevate), coding classes and salesforce.com trainings (at EVO3), and the development of the mountain co-working alliance.

Kitchen Business Incubator Feasibility Study: This study, which was funded by a Rural Economic Development Initiative (REDI) grant from the Colorado Department of Local Affairs (DOLA), is complete and can be found on the EDD website here: <http://nwcoloradobusiness.org/food-business-resources/>. The study found that a kitchen business incubator could potentially have economic benefits for Summit County. The study recommends that, mainly due to high real estate costs in the region, the kitchen business incubator will need to be implemented in a conservative fashion. The easiest and least financially burdensome method to implementing this program is to partner with an existing commercial kitchen space in the county for the use of the kitchen, and to partner with an organization such as the SBDC to offer the business training portion of the program. This allows the program to operate with limited risk and increases the chance of the program being viable in the long-term. If the program outgrows the partnership, there is always the opportunity to invest in building or purchasing a facility that can keep up with the growing demand. The next step is to present the study to the newly-formed SBDC Advisory Committee for input and direction on next steps. Funding will need to be secured, even for this conservative approach.

Sector Partnerships: Colorado Workforce Development Council (CWDC) Sectors Academy – NWCCOG assembled the core team that has been working on sector partnership development for the CWDC Sectors Academy held November 5 – 6th, 2015 in Denver. CWDC provided our team with a travel scholarship. At the academy, the team worked on ideas for re-energizing the health and wellness sector partnership started in 2013, as well as ideas for developing a new sector partnership in the technology industry. The next step for the health and wellness sector partnership is to hold county-level roundtable discussions with industry leaders, starting with Summit County on January 13th, 2016. The next step for the technology industry partnership is to have informal discussions with the founders of the two co-working spaces in Frisco, as they are focusing on

developing the technology industry in our region. Rachel will meet with Amy Kemp from Elevate on November 23, 2015 to get the conversation started.

EDA Grant Administration and CEDS Update: The EDA grant for the next three years of funding has been submitted. Rachel Lunney will begin working on the progress report for 2015, due to the EDA by December 31, 2015. Rachel will begin preparation for the CEDS update in 2016, including researching organizations to send the RFP for CEDS website development (DOLA grant in the amount of \$25,000 has been awarded for this project for 2016), as well as meeting with USDA staff on a work plan for public and stakeholder meeting schedule for 2016.

Northwest Colorado Small Business Development Center (NWCOSBDC): NWCCOG has served as the host organization to the NWCOSBDC for the past two years. The NWCCOG Foundation has been the vehicle for all pass through funds, so that the NWCOSBDC can offer the benefits of 501c3 status to donors, thereby enabling businesses and individuals to make tax-free donations. Over the course of the two years that NWCCOG has served as host, the SBDC has provided the following services to the region: free one-on-one consulting services to both existing businesses as well as entrepreneurs looking to start a business; trainings and workshops for new and existing businesses; business conferences (two Women's Business Conferences and two Health and Wellness Business Symposiums); a Next Level Course in Grand County; and various business resource roundtables. NWCCOG is working with the SBDC Leeds Center (operating under the Colorado Office of Economic Development and International Trade) to re-evaluate the program for 2016 to ensure it is meeting the economic development needs of the region. To help this process, a SBDC Advisory Committee will be formed for 2016.

Elevator Inspection Program (EIP) – *Steve Allen, Director*

The Elevator Inspection Program is seeing sustained growth in new elevator construction and modifications of existing elevators. The program is moving forward with an increased number of 5-year witnessing projects. Annual inspections are current. Training of new inspectors is proceeding on track.

Steve Allen will be implementing the new policy of fining the responsible party for overdue corrections of safety violations on January 1, 2016. A mailing is being sent to all responsible parties and building officials to notify them of the new policy.

Energy Management (Weatherization)- *Nate Speerstra, Weatherization Program Specialist*

The Weatherization Program hired a new installer, Jeremy Miller, for the New Castle office. He comes on-board just as the New Castle office starts an 18 unit multi-family project in Eagle County. The Weatherization Department will be piloting two new energy saving measures in this project: low-flow sink aerators and LED lighting retrofits instead of compact fluorescents. It is a big project and the Weatherization Team is excited to be joined by such a competent worker as Jeremy.

The Colorado Energy Office (CEO) released an amendment to the Weatherization budget. With the additional funding, 9 additional homes will be weatherized during the 2015/2016 grant. It will also make it possible to upgrade the program's Stimulus Era cordless tools and put new tires on two of the insulation trucks. The amendment's county allocations increased quotas in Summit and Pitkin County. Despite efforts to qualify eligible clients in these counties, there is still difficulty filling these numbers. However, numbers look good in all the other counties in the territory. Crews made their last trips to Routt and Jackson counties for the winter and will start focusing efforts on Chaffee County through the winter months.

Despite still being short an installer due to a vacant position in the Silverthorne office, the Weatherization Team continues to keep pace with production goals, and based on the recent CEO inspections of a sampling of completed houses, the team continues to provide high-quality work for clients.

Northwest All Hazards Emergency Management Region (NWAHEMR) – *Kim Cancelosi, Coordinator*

The NWAHEMR recently held their annual Summit Meeting in Rifle, where all the disciplines and functions came together to discuss training and exercises and to discuss the new grant process put in place by the Executive Board. The new process ties the grants to capabilities, filling identified gaps and working in collaboration with the counties and or multi-disciplines. Kim Cancelosi is in the process of identifying Step 4 of the Threat Hazard Identification Risk Analysis (THIRA,) which identifies the gaps across the region.

The 2015 State Homeland Security Grant (SHSG) is underway, and each of the sub-recipients will update quotes and begin making purchases in the next month or two. Projects to be funded through the 2015 SHSG include: 1) equipment for the regional credentialing project that began in 2014; 2) an animal rescue response team trailer for Moffat County; 3) Public Works Mobile Light/Generator Plant Trailers (phase 1 of 3); and 4) Powered Air Purifying Respirators (PAPR) and supplies for healthcare workers.

The NWAHEMR is scheduled to meet with Jill Hart, our grant manager, from the Division of Homeland Security on December 7th, 2015 for a monitoring visit, which will include excursions to Kremmling and Eagle County to view equipment.

Northwest Loan Fund (NLF) - *Anita Cameron, Director*

In the past 18 months, the NLF has closed 17 loans totaling \$893,140 and creating 44 jobs. Currently, two loan applications are in process. An application is being submitted for \$754,000 in additional CDBG funding for the NLF.

The Loan Committee meets twice a year in person. The October 2015 meeting was at Rocky Mountain Pizza in downtown Glenwood Springs. Seven members served two-year terms and have committed to stay on. These volunteers make a wonderful team.

Marketing/visibility included the Craig Chamber of Commerce Mixer, events in Grand County and the 6th Annual Women's Conference in Vail.

Regional Transportation Coordinating Council (RTCC) – *Susan Juergensmeier, Mobility Manager*

At the October 7th, 2015 meeting of the Regional Transportation Coordinating Council (RTCC) a strategic planning session was held to identify and prioritize future projects to insure sustainability of the Mountain Ride (One Call/One Click) Transportation Resource Center and the NEMT Billing project. Following the meeting, a survey was created and sent to participants for input. The survey results are now being evaluated.

Please remember **Colorado Gives Day** will be on **Tuesday, December 8, 2015**. Donations will fund rides for veterans, senior citizens, low-income individuals, and people with disabilities through the Mountain Ride Transportation Resource Center. The Colorado Gives website is www.coloradogives.org

To expand the driver pool for our coordinated transportation project, the Mountain Ride Transportation Resource Call Center is coordinating with the new Alpine Area RSVP program, housed within the Alpine Area Agency on Aging, to train and schedule volunteer drivers.

The Mountain Ride Transportation Resource Call Center continues to be in demand. Most trips have been coordinated and booked to date are part of the regional Non-Emergent Medical Transportation (NEMT) Medicaid billing project.

As of the end of October, 3,844 rides have been booked through the Call Center for 2015. The following are the number of one way trips by county:

- Eagle – 611 trips
- Grand – 884 trips
- Jackson – 18 trips
- Pitkin – 360 trips
- Routt – 1314 trips
- Summit – 657 trips.

In addition to booking trips, the Call Center Staff provided referrals to our transit partners throughout the entire seven-county RTCC region, including referrals to Roaring Fork Transportation Authority (RFTA) and The Traveler in Garfield County.

The last RTCC meeting of 2015 will be held on December 2nd. The next RTCC meeting will be held on February 3, 2016.

Water Quality and Quantity Committee (QQ) – Lane Wyatt and Torie Jarvis, Co-Directors

QQ is participating as a party in several rule makings before the Water Quality Control Commission (WQCC). Over the next month, QQ will be participating as a party in updates to Regulation 93, the list of impaired waters under Section 303(d) of the Clean Water Act. Over the next year, QQ will continue to monitor proposed changes to Regulation 31, the basic standards and methodologies for surface water quality in the State.

QQ continues work on the Colorado Water Plan. The Plan was finalized last week and presented to the Governor on December 19, 2015. QQ comments were well-received and played an important role in key changes to the Plan, including a strong environmental and recreational section, the inclusion of land use in the water conservation chapter, and strong criteria to evaluate a proposed water project to receive state funding and other support. QQ will continue to be involved in the implementation of the Water Plan. The final plan and other public documents are available here: www.coloradowaterplan.com.

QQ and NWCCOG Watershed Services have initiated a facilitated process to determine an attainable clarity standard for Grand Lake. The process is ongoing, so more will be reported at a later time.

QQ also continues participation in Learning By Doing, an adaptive management strategy for stream health and restoration in Grand County, in partnership with Grand County and Denver Water stakeholders. The group is planning a stream restoration project to be completed by the end of 2015.

QQ participated as a party to a rule making at the Oil and Gas Conservation Commission based on the recommendations from the 2015 Governor’s Oil and Gas Task Force. QQ and the Town of Erie jointly presented prehearing statements, rebuttals, and testimony at the November hearing (which has been continued into December). QQ also worked with other Front Range counties to develop a prehearing rebuttal statement joined by six other local governments. More information on this rule making can be found at <http://cogcc.state.co.us/reg.html#/rules/gtfrulemaking>.

Stormwater Management and Erosion Control During Construction

April 5th, 2016

8:30 AM - 5 PM \$75 per person

**Summit County Commons Building
0037 Peak One Dr.
Frisco, CO 80443**



This course is an introductory training program for stormwater management and erosion control based on the *Stormwater Discharges Associated with Construction Activity General Permit (Permit)* under the Colorado Discharge Permitting System (CDPS) program. This program has been developed for SWMP Administrators, landscapers, inspectors, contractors, municipal staff and others, responsible for the proper installation, maintenance and inspection of Best Management Practices (BMPs) for the control of erosion, sedimentation and pollutants on construction sites. Successful completion of the course is required to receive a Certificate of Completion. Successful completion includes: Attendance, and passing a written test.



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