



Northwest Colorado Council of Governments

NWCCOG Council & EDD Board Meeting

January 26, 2017

Council & EDD Board Members Present:

Alyssa Shenk, Town of Snowmass Village (phone)
Amy Kemp, Elevate Co-Space (phone)
Anne McKibbin, Town of Eagle
Carolyn Skowyra, Town of Dillon
Chris Romer, Vail Valley Partnership
Corry Mihm, Small Independent Business Alliance (SIBA) (phone)
Diane Butler, EDD Grand County
Jessica Valand, Colorado Workforce Center
Jeanne McQueeney, Eagle County
Jeremy Kennell, Winter Park Fraser Chamber of Commerce (phone)
Jeremy Rietmann, Town of Gypsum
Karn Stiegelmeier, Summit County
Patti Clapper, Pitkin County
Patty McKenny, Town of Vail
Richard Cimino, Grand County
Thomas Clark, Town of Kremmling

Others Present:

Danielle Lendriet, Office of Economic Development & International Trade (OEDIT)
Katie Haas, Eagle County Public Health
Patrick Brower, Grand Enterprise Initiative
Susan Fairweather, Kaiser Permanete

NWCCOG Staff:

Amanda Rens-Moon
Anita Cameron
Elaina Wiegand
Jon Stavney
Nate Walowitz
Rachel Lunney

Call to Order:

Karn Stiegelmeier, NWCCOG Council Chair, and *Thomas Clark*, EDD Board Chair, called the joint NWCCOG Council & EDD Board meeting to order at 10:05am. Roundtable introductions were completed, and a quorum was present for the groups.

Approval of 12/08/16 NWCCOG Council & EDD Board minutes:

M/S/P Thomas Clark/Pattie Clapper to approve the 12/08/16 minutes as corrected.

Approval of preliminary December 2016 financials:

M/S/P Thomas Clark/Jeanne McQueeney to approve the December 2016 NWCCOG financials as presented.

Approval of 2017 NWCCOG Council Meeting Schedule:

One additional event the council may consider attending is the Gap Analysis Presentation facilitated by the Alpine Area Agency on Aging & the National Resource Institute in Eagle County on March 23, 2017. NWCCOG will provide more information once we are closer to the date.

M/S/P Patti Clapper/Jeanne McQueeney to approve the 2017 NWCCOG Council Meeting Schedule.

Election of Executive Committee municipal members and Officers for 2017:

The executive committee consists of nine members; one member from each of the Region XII counties and four municipal members at large. Jeff Shroll, Patty McKenny, and Thomas Clark represent the municipalities. Each has agreed to serve again with Carolyn Skowyra as the newly elected Executive Committee municipal member. Currently, Karn Stiegelmeier serves as Chair, Jeff Shroll as Vice Chair, and Thomas Clark as Secretary-Treasurer. All three individuals have offered to serve another year.

M/S/P Karn Stiegelmeier/Jeanne McQueeney to elect Carolyn Skowyra, Jeff Shroll, Patty McKenny, and Thomas Clark as the Executive Committee municipal members for 2017.

M/S/P Patti Clapper/Jeanne McQueeney to elect Karn Stiegelmeier as Chair, Jeff Shroll as Vice Chair, and Thomas Clark as Secretary-Treasurer.

Designation of County Health Pool (CHP) Representative for 2017:

Thomas Clark has served as the NWCCOG representative to the County Health Pool for the past four years with the NWCCOG Executive Director as an alternate. The recommendation was to reauthorize Thomas Clark to continue serving as the County Health Pool representative with Jon Stavney, NWCCOG Executive Director, as alternate.

M/S/P Jeanne McQueeney/Patti Clapper to appoint Thomas Clark as the 2017 NWCCOG representative for County Health Pool with Jon Stavney as the alternate.

Election of EDD Officers for 2017:

These officers do not need to be on the NWCCOG Council. Currently, Thomas Clark is Chair and Patti Clapper Vice Chair; both have agreed to serve again. Diane Butler volunteered to serve as the 2017 EDD Secretary-Treasurer.

M/S/P Karn Stiegelmeier/Corry Mihm to elect Thomas Clark as Chair, Patti Clapper as Vice Chair, and Diane Butler as Secretary-Treasurer.

Approval of the 2017-2021 Comprehensive Economic Development Strategy (CEDS)

A CEDS – Comprehensive Economic Development Strategy – is a strategy-driven plan for regional economic development. A CEDS is the result of a regionally owned planning process designed to build capacity and guide the economic prosperity and resiliency of an area or region. NWCCOG EDD completed a CEDS for 2012-2016 in order to become an Economic District. This enabled us to receive annual funding from the EDA’s Planning Partnership Program. Every five years the EDA requires the districts to update their region’s CEDS. The 2017-2021 CEDS is our first update. It is important for our region to have a CEDS when applying for grants because it shows the funding agency what is a priority in the region. If you have a project for the future it needs to be added to the CEDS. Please contact Rachel Lunney, rlunney@nwccog.org, in order to have your project included.

M/S/P Patti Clapper/Chris Romer to approve the CEDS 2017-2021.

Amendment of EDD Bylaws and Board Roster

The Economic Development Administration (EDA) recently went through a process to revise several regulations with respect to bodies that govern. The revisions loosed requirements on how districts comprise their boards. NWCCOG EDD is proposing to change the language of the bylaws to make it more flexible. The proposal does not make significant changes to the EDD Board of Directors, because it is currently broadly representative of the principal economic interests of the region. The proposal will allow the EDD to amend the makeup of the board as they see fit, as long as it continues to broadly represent the key economic interests of the region. The Board currently consists of five county representatives, three municipal representatives, four economic development organization representatives, 2 key industry representatives and 2 workforce & education representatives. There are four municipal representative vacancies, one economic development organization representative vacancy, and four key tourism representative vacancies.

M/S/P Corry Mihm/Diane Butler to approve the amendments to the EDD bylaws and proposed Board Roster for 2017.

Carolyn Skowyra, representing the Town of Dillon, volunteered to serve as the Summit County municipal representative for the 2017 EDD Board. Jeanne McQueeney corrected the 2017 board roster, announcing herself as the county representative for Eagle County instead of Kathy Chandler-Henry.

M/S/P Corry Mihm/Diane Butler to amend the previous motion to include changes.

Approval of re-draft of Broadband Grant:

In August, the NWCCOG council approved the Energy and Mineral Impact Assistance Program Application (EIAF Grant) to fund the Regional Broadband Coordinator position for three years. However, before final submission the Department of Local Affairs (DOLA) changed the three-year grant to a one-year grant for submission by February 1, 2017. Nate Walowitz, Regional Broadband Coordinator, was originally going to focus on local plans, but the scope has been revised to concentrate on regional connectivity as well as local projects. Nate and Jon Stavney reworked the application as a one-year grant for council approval.

M/S/P Jeremy Rietmann/Jeanne McQueeney to approve the one-year draft of the Broadband Grant.

2016 Audit

NWCCOG hired Clifton Larson Allen to complete the 2015 audit with very short notice due to some unexpected obstacles. Instead of going out to bid for a 2017 auditor as discussed by the council in December, Fiscal has proposed that NWCCOG single source the 2016 audit to Clifton Larson Allen.

M/S/P Jeanne McQueeney/Thomas Clark to approve single sourcing the 2016 audit to Clifton Larson Allen.

Fleet Management

Jon Stavney met with Enterprise on Wednesday, January 25, 2017. NWCCOG has minimal funding for fleet replacement and more Weatherization vehicles than needed, which has led to the decision to sell a couple of Weatherization vans. NWCCOG also has a major parking issue at their office in Silverthorne. Therefore, NWCCOG is reaching out to local communities to see if they have any extra space to accommodate any of the excess vehicles.

Preparing for 2020 Census

The last census was in 2010. NWCCOG assisted with outreach, mailings, and workshops. NWCCOG is volunteering to help with workshops again for the 2020 census. The main goal of the 2020 census is to streamline processes with a greater use of technology and online responses. We are going to need to assure everybody that their information is secure online, but inform them that they are still allowed to submit their responses in the form that is most convenient for them. Local communities will also need to assure the immigrant and Latino populations that they do not need to be afraid to submit their data.

TORIE UNDER THE DOME

The main role of Torie Jarvis, Water Quality/Quantity Committee (QQ) Co-Director, is to monitor water issues, but she has offered to lookout for other subjects affecting our region. QQ is a legal defense fund and lobbying group, so they are able to take political positions unlike NWCCOG. The group has asked Torie to focus on bonding for transportation, funding for transportation, and forest health.

PRESENTATION: Grand Enterprise Initiative, Patrick Brower, Grand Enterprise Initiative Enterprise Facilitator

The Grand Enterprise Initiative is a program which provides free, confidential business coaching to anyone in Grand County that has a business idea or an established business that they would like to make a reality. Patrick Brower is the main contact for the Initiative: patrickbrower@kapoks.org, 970-531-0632.

Please see <http://nwccog.org/about/meetings/> for Grand Enterprise Initiative statistics flyer and summary spreadsheet.

PRESENTATION: Workwell Collaborative, Katie Haas, Eagle County Public Health Healthy Communities Coordinator

The WorkWell Collaborative is a partnership between Eagle County Public Health & Environment, NWCCOG, and Health Links Colorado, made possible by a grant from the Colorado Department of Public Health & Environment. The goal is to create a coordinated system across NWCCOG's region to support employers to develop and sustain worksite wellness programs through the implementation of Health Links Colorado.

Please see <http://nwccog.org/about/meetings/> for WorkWell Collaborative presentation PDF.

PRESENTATION: the status of the regional "Being Mortal" events and the Gap Analysis of Services for an Aging Population, Amanda Rens-Moon, Alpine Area Agency on Aging Program Specialist

The Gap Analysis provides an overview of older adult reported quality of life across the NWCCOG region. Amanda Rens-Moon updated the group on the success of the regional "Being Mortal" end-of-life documentary screenings and community discussions.

Please see <http://nwccog.org/about/meetings/> for draft Executive Summary of GAP Analysis.

PRESENTATION: Office of Economic Development & International Trade (OEDIT) update, Danielle Lendriet, OEDIT Regional Coordinator & Analyst

OEDIT recently hired a new Executive Director: Stephanie Copland. You can read more about the hire on their website: <http://choosecolorado.com/gov-hickenlooper-appoints-stephanie-copeland-executive-director-colorado-office-economic-development-international-trade/>.

They released a resiliency study in December 2016 focusing on what makes some small rural communities resilient over others. The full study is located on their website: <http://choosecolorado.com/wp-content/uploads/2016/07/Resiliency-Study.pdf>.

By the end of the day, OEDIT is expected to start accepting applications for the 2017 Community Assessment Program. Applications are due Tuesday, February 28, 2017. You may find more information on their website: <http://choosecolorado.com/oedit-now-accepting-applications-2017-community-assessment-program/>.

Blueprint 2.0 will happen again this year. Application submissions will open April 1, 2017 and close June 1, 2017.

Program Updates:

Elevator Inspection Program (EIP): Instead of hiring a new person, EIP started contracting for capacity. We predict their balance will be even more robust.

Energy Management (Weatherization): The Weatherization program is still operating at a deficiency, but they have a few opportunities to pursue more fee-for-service jobs.

Member Updates:

Town of Eagle, Anne McKibbin: Eagle recently hired a new full-time Human Resources Manager, Lynette Horan, and a full-time Special Event Coordinator, Jeremy Gross. They are currently advertising for a Town Engineer position. The town signed a contract with Alpine Engineering and Zehren and Associates to design the Upland Park area of the River Park Project. They expect the project to be completed in the fall of 2017. Eagle is dealing with the issue of two childcare providers having to move to look for space. The town is hosting the State Mountain Bike Championships in October 2017 for the fifth year in a row.

Summit County, Karn Stiegelmeier: A rental project for twenty-six affordable housing units is projected to open in May. DOLA recently released a study projecting the residential assessment rate in Colorado to drop. Regardless of the change, Summit County does not expect to lose large amounts of money. They predict the county will come out flat because of new development. Karn emphasized the importance of public outreach and meeting your constituents face to face.

Kaiser Permanete, Susan Fairweather: Kaiser Permanete's mountain service area focuses on Eagle and Summit counties. Kaiser provided Eagle County with a multi-year grant for \$90,000 for the Eagle River Youth Coalition program and has funded a similar program at a similar level through the Keystone Science School in Summit County. This year Kaiser is providing Summit County a behavioral health grant for children in school through the Keystone Science School. Kaiser is committed to being involved in safety and fostering healthy communities. They believe that the health of our community relates to our economic viability.

Town of Vail, Patty McKenny: The town is currently in search of a new Town Manager. They expect to hold interviews in April with hopes of having someone on board in June. Vail launched the website for Chamonix Vail, thirty-two new housing units located in West Vail set for construction this spring. The website is currently taking interested and qualifying people. Vail is also considering a proposal for Marriott Inn to take the place of the no longer active Roost Lodge. The proposal comes with additional housing units, but will change the character of the neighborhood. Burton is returning to Vail for the 2017 Burton US Open Snowboarding Championships. Vail Town Council recently signed on in support of the Climate Action Plan for Eagle County. The town closed out 2016 in a strong financial condition.

Town of Dillon, Carolyn Skowrya: The Dillon Public Works Director, Scott O'Brien, recently put together the Water Master Plan to include ideas on how the town can make water resources a little more secure in case there is an incident on I-70 that impacts the water in Straight Creek which is the town's sole water supply that parallels Interstate 70 up to

the Eisenhower Tunnel. Dillon's Marketing & Events Director, Kerstin Anerson, organized an ice sculpture and ropes course at the town park, which will be featured on the Travel Channel in October.

EDD Grand County, Diane Butler: The EDA strategy grant has been signed and the county already has a planning session in place. They predict 2017 to be a very strong year.

Grand County, Richard Cimino: Grand County started working on a new short-term rental policy for Unincorporated Grand County. Richard is looking to speak with any region members who currently have a short-term rental plans.

Pitkin County, Patti Clapper: The X-Games started January 26, 2017. The new event featuring motorcycles for snow starts over the weekend. Aspen is in contract with ESPN to host the X-Games for another 2 years. The county recently hired a new finance director, Ann Vriggers; swore in a new County Commissioner for District 3, Greg Poschman; and appointed George Newman the chairman of the board.

Town of Gypsum, Jeremy Rietmann: The town is working through a housing proposal for 400 rental units with Polar Star Properties. The application is asking 40% of the project to consist of LIHTC (Low Income Housing Tax Credit). Gypsum is in the process of updating their master plan, which should be done in March or April. The plan will include developments for a new downtown focusing on a half mile walking radius to create pockets of growth. Other areas like roads and residential developments are also being discussed for improvements.

Eagle County, Jeanne McQueeney: The current County Manager, Brent McFall, is retiring on February 3, 2017. The Interim Manager is County Attorney Bryan Treu. They are currently set up with a good interim, but will eventually need to hire a new County Manager. The County will be redoing their land use policies, which is expected to take a majority of the year. The county re-established holding mayors and managers meetings which include local mayors, managers, school district representatives, and occasionally state representatives. County Commissioners are going to start attending Town Council Meetings in order for the county to be more proactive and aligned when it comes to strategic planning.

Town of Kremmling, Thomas Clark: The town experienced a record sales tax for November: 22% above last year. They were recently removed from the drought list due to all the latest rain. Thomas reiterated to the group that it is extremely important to be available and honest with your constituents. "One thing I've learned as a Mayor for 15 years is that I am an educator" said Clark.

Town of Snowmass Village, Alyssa Shenk: The town finished their round about this fall and confirms that it was a success. They recently implemented an electronic parking ticket scanning system. The town is updating their Comprehensive Plan with a six day "Planapalooza" event for the community. Locals and tourists are invited to give feedback on the future of Snowmass Village. The event will take place February 23 – 28, 2017. More information can be found on the Plan Snowmass Village website: <http://www.plansnowmass.com/>.

New Business:

There was none.

Adjournment:

The meeting adjourned at 1:14 p.m.

M/S/P Richard Cimino/Patti Clapper


Karn Stiegelmeier, NWCCOG Council Chair

5-25-17
Date


Thomas Clark, EDD Board Chair

5/25/17
Date