

# AGENDA

Thursday, January 25, 2018

Colorado Mountain College Vail Valley, Room #230  
150 Miller Ranch Rd., Edwards, Colorado

CALL IN NUMBER: 970-406-3080

CONFERENCE ROOM: 5550

PIN NUMBER: 1122



## NWCCOG EXECUTIVE COMMITTEE

<i>NWCCOG Executive Committee Members: Karn Stiegelmeier, Chair; Jeff Shroll, Vice-Chair; Thomas Clark, Secretary/Treasurer</i>		
9:45 a.m.	1.	Call to Order – Karn Stiegelmeier, Chair
	2.	Determination of Quorum
	*3.	ACTION: Executive Director Annual Review and Compensation
10:00 a.m.	*4.	Adjourn NWCCOG Executive Committee

## NORTHWEST LOAN FUND BOARD (NWCCOG COUNCIL)

<i>The Northwest Loan Fund Board is the NWCCOG Council</i>		
10:00 a.m.	1.	Call to Order – Karn Stiegelmeier, Chair
	2.	Determination of Quorum
	*3.	ACTION NLF: Minutes of 03/23/2017 NLF Board Meeting
	*4.	ACTION NLF: Preliminary December 2017 Financials <ul style="list-style-type: none"><li>- Northwest Loan Fund – Balance Sheet</li><li>- Northwest Loan Fund – Budget vs Actual</li><li>- Northwest Loan Fund – Open Contract Funds Portfolio</li><li>- Northwest Loan Fund – Revolved Funds Portfolio</li><li>- Northwest Loan Fund – State OEDIT Funds Portfolio</li></ul>
	*5.	ACTION NLF: Approve NLF deposit accounts with additional banks, as necessary, to keep funds insured at the \$250,000 FDIC limit. <ul style="list-style-type: none"><li>- Yampa Valley Bank – Loan Committee Members since 2013</li><li>- Mountain Valley Bank – Loan Committee Member since 2013</li><li>- U.S. Bank – by far our strongest referral source and bank partner</li></ul>
	*6.	ACTION NLF: Approval to change Loan Policy to read: “If an appropriate member cannot be recruited from a County, it is acceptable to recruit from a neighboring County.”
	7.	ANNUAL UPDATE: Review of 2017 Activity, Anita Cameron, NLF Director
10:15 a.m.	*8.	Adjourn NLF Board Meeting

## NWCCOG COUNCIL & ECONOMIC DEVELOPMENT DISTRICT BOARD MEETING

10:15 a.m.	1.	Call to Order & Introductions – Karn Stiegelmeier, NWCCOG Council Chair & Tom Clark, EDD Board Chair
	2.	Roll Call and Determination of Quorum
	*3.	ACTION COG & EDD: Minutes of 12/07/17 Council & EDD Board Meeting
	*4.	ACTION COG: Preliminary December 2017 Financials <ul style="list-style-type: none"><li>- NWCCOG – List of Payments</li><li>- NWCCOG – Balance Sheet</li><li>- NWCCOG – Statement of Revenues and Expenditures</li></ul>
	*5.	ACTION COG: Approval of 2018 NWCCOG Council Meeting Schedule
	*6.	ACTION COG: Election of Executive Committee municipal members for 2018 – Election of Chair, Vice-Chair and Secretary/Treasurer <ul style="list-style-type: none"><li>- There is hereby created an Executive Committee which shall consist of nine voting representatives of the Council. There shall be one member from each of the five Boards of County Commissioners in Region XII. Each representative of the Boards of County Commissioners shall designate an alternate. There shall be four members from Municipalities within the NWCCOG membership.</li></ul>

		<p><i>Each representative of Municipalities shall designate an alternate.</i></p> <ul style="list-style-type: none"> <li>- <i>The Executive Committee members and alternates shall be elected at the annual meeting in January and shall serve until the following January. The Executive Committee shall select the Chairman, Vice Chairman and Secretary-Treasurer from among its members.</i></li> <li>- <i>No representative may be a member of the Executive Committee unless its Member Jurisdiction is current, as required by the Bylaws Article IV.6, in its dues payments.</i></li> </ul>
	*7.	<p><b>ACTION COG: Designate County Health Pool (CHP) Representative for 2018</b></p> <ul style="list-style-type: none"> <li>- <i>Thomas Clark has been the Official CHP Representative for past 5 years while the Designated Correspondents have been the Executive Director and Office Manager</i></li> <li>- <i>CHP requires that we renew our CHP Representative annually, requires a vote of the council</i></li> </ul>
	8.	<p><b>EDD NOTE: Per the EDD Bylaws, EDD Officers are elected to serve 2-year terms. The EDD Board elected officers at the January 26, 2017 Council &amp; EDD Board Meeting. Therefore, the EDD Board will not be electing new EDD Officers until next the January 2019 meeting.</b></p> <ul style="list-style-type: none"> <li>- <i>EDD Chair: Thomas Clark</i></li> <li>- <i>EDD Vice-Chair: Patti Clapper</i></li> <li>- <i>EDD Secretary/Treasurer: Diann Butler</i></li> </ul>
	*9.	<p><b>ACTION COG: Approval of Revised Credit Card Policy</b></p> <ul style="list-style-type: none"> <li>- <i>Original policy followed by proposed edits</i></li> </ul>
	*10.	<p><b>ACTION COG: Approve NLF deposit accounts with additional banks, as necessary, to keep funds insured at the \$250,000 FDIC limit.</b></p> <ul style="list-style-type: none"> <li>- <i>Yampa Valley Bank – Loan Committee Members since 2013</i></li> <li>- <i>Mountain Valley Bank – Loan Committee Member since 2013</i></li> <li>- <i>U.S. Bank – by far our strongest referral source and bank partner</i></li> </ul>
10:45 a.m.	*11.	<b>ACTION COG: Project THOR Next Steps Memo, Nate Walowitz</b>
11:00 a.m.	12.	<b>PRESENTATION &amp; DISCUSSION: <u>Killdozer</u> book by Patrick Brower about Granby bulldozer rampage incident and manager civility in an anti-government society</b>
11:30 a.m.	13.	<b>PRESENTATION: Employee Evaluation Trends &amp; Best Practices, Angelo Fernandez, Freeform Consulting</b>
	14.	<b>LUNCH: Catered by Jasmine Home Cooking (for those who submit RSVP to <a href="mailto:office@nwccog.org">office@nwccog.org</a> by 1/23/18)</b>
12:15 p.m.	15.	<p><b>Program Updates:</b></p> <ul style="list-style-type: none"> <li>- <i>Summary document in the packet</i></li> <li>- <i>If you have any questions for our programs that may benefit the whole group, please ask for further detail at this time.</i></li> </ul>
12:30 p.m.	16.	<p><b>Member Updates: (3 min or less for each, please—3 min x 27 members =1.5 hrs)</b></p> <ul style="list-style-type: none"> <li>- <i>News: Share something recent or upcoming that you are most excited about</i></li> <li>- <i>Share tools or practices you and your organization utilize to show and cultivate transparency and build public trust</i></li> <li>- <i>Steamboat Report in from DOLA Mini-Grant (page 43 of board packet)</i></li> </ul>
	17.	<b>New Business</b>
1:30 p.m.	*18.	<b>Adjourn NWCCOG Meeting</b>

\* requires a vote